

POLK COUNTY DEPARTMENT OF COMMUNITY & FAMILY SERVICES Family Enrichment Center

Office Hours: 8:00 a.m. to 4:30 p.m., Monday – Friday Find: Family Enrichment Center - FaDSS on Face Book

Family Enrichment Center

Polk County River Place 2309 Euclid Ave Des Moines, IA 50310 Ph 515.286.3406 Fax 515.826.2055 www.polkcountyjowa.gov

PROGRAM SUMMARY

FEC MISSION STATEMENT:

To assist families in achieving stability and economic independence by providing family support services, education and training and opportunities for employment.

Case Management and Family Support:

Each family has a Family Development Specialist who works with them to develop goals and action steps to reach self-sufficiency. The case management component includes:

- A. <u>Assessment</u> Families work with their Family Development Specialist to determine areas of strength and needed change.
- B. <u>Goal Setting</u> Families determine specific goals and action steps toward the ultimate goal of self-sufficiency.
- C. **Reassessment** Goals are reviewed monthly and revised as needed.
- D. <u>Home Visits</u> Families will receive two home visits per month for the first three months and then at least monthly after that.
- E. <u>Referral</u> Family Development Specialists are knowledgeable about a wide array of community resources that families can utilize.
- F. <u>Advocacy</u> Family Development Specialists advocate for individuals and families in order to assure appropriate access and quality of services.

<u>During your Participation with the Polk County Family Enrichment Center (FaDSS) Program there may be times when other programs within Community, Family and Youth Services might be contacted or information exchanged on behalf of your family.</u>

ndividual File Policy Reviewed Grievance Policy Reviewed	Yes No Yes No		
Family Signature	Date	Specialist Signature	Date
Family Signature	Date		

WELCOME TO THE FAMILY ENRICHMENT CENTER!

Basic and Special Needs Assistance:

The Family Enrichment Center has resources to assist with basic and special needs. Your Family Development Specialist will talk with you about the availability of resources and your eligibility.

Perk Pantry:

The Perk Pantry is open to all active FEC/FaDSS participants. Items can be purchased through the use of perk points. Perk points are awarded for active participation in the program, progress toward individual goals and specific activities such as: education, training and employment. Basic needs items are provided during this time, such as laundry detergent and personal hygiene products, soap, etc.

Transportation Assistance:

FEC/FaDSS can help with transportation problems if you qualify for assistance. FEC/FaDSS may help with bus tokens.

Recognition Events:

Recognition events are held once a year to honor participants who have successfully completed a semester of an educational program, have begun first time employment or have achieved other significant goals.

Special Functions:

FEC/FaDSS hosts various events throughout the year.

Clothes Closet:

FEC/FaDSS receives clothing donations and has a clothes closet open from 8:00 a.m. to 4:30 p.m. Monday through Friday.

Laundry Room:

FEC/FaDSS has a laundry facility for participant's use. It is open from 8:00 a.m. to 4:00 p.m., Monday through Friday. Please call the main number to schedule an appointment. **515-286-3406**

General Assistance:

FEC/FaDSS provides General Assistance to participants during their enrollment.

Housing Subsidy:

Participants not living in subsidized housing could be eligible for a housing subsidy through FEC/FaDSS for up to six months while waiting for Section 8 or Low Rent Housing. Participants receiving the subsidy must be working toward their goals with FEC/FaDSS and PROMISE JOBS.