

Cabin Rental Contract Agreement

By agreeing with these terms and conditions, you represent that you are 18 years or older (21 years or older if beer and/or wine are present) and that you are authorized to make the reservation on behalf of the group listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while using cabins.

CANCELLATION POLICY

Cancellations cannot be done on the website and must be made by calling and/or emailing the PCCB office a minimum of 30 days prior to the date on which the facility is reserved to qualify for partial refund (see refund policy).

REFUND POLICY

- If you cancel more than **30 days prior** to the date on which the facility is reserved, 50% of your cabin reservation is **NON-REFUNDABLE**.
- If you cancel less than **30 days prior** to the date on which the facility is reserved, 100% of facility reservation is **NON-REFUNDABLE**.
- If a facility reservation is cancelled by PCCB due to a natural disaster or if by some means the facility is unusable, a full refund will be issued to the person that made the original reservation.
- Refunds will be issued to name on reservation.

RESERVATION MODIFICATIONS (INCLUDING DATE CHANGE)

- Name of person on contract will be the only person who can make modifications to the rental reservation.
- All reservation modifications must be made by calling the PCCB office at 515-323-5300.
- In order to make any modification to an existing reservation, the request must be made a minimum of **30 days prior** to the date on which the facility is reserved.
- Any modifications you make to an existing reservation will be assessed a **\$10 change fee**.
- If the modification is a change in cabin and the cost of the cabin to which you are changing to rents at a higher fee, you will be asked to pay the difference in rental cost. If the cost of the cabin to which you changing to rents at a lesser fee, you forfeit the difference in rental cost.

Polk County Conservation Board (PCCB) Park Rules and Regulations are to be followed and can be found under the "Related Items" section located at bottom of description page for this cabin.

CHECK-IN TIME: After 4:00 p.m. on the day of arrival

CHECK-OUT TIME: By 11:00 a.m. on day of departure

GETTING INTO A CABIN

Your cabin's front door will be programmed to accept the code that you selected at time of booking. Your email receipt has the number printed on it for your convenience. Please bring this number with you as we will not have staff at the cabin at check-in.

GENERAL INFORMATION

- Limited cabin parking is available. See cabin description for number of spaces available and location. No vehicles are permitted on roadway or grass. Tents, RVs and trailers are not allowed at cabin site.
- You are responsible for the actions of all persons visiting and/or staying at the facility
- Violation of any state law or county regulation is cause for revocation of the renting privilege and the party may be required to leave the area, without refund
- No rental party shall occupy any cabin for more than 14 days out of any 17-day period
- Number of overnight persons should not exceed facility capacity.
- No cabin shall be left unoccupied for more than 24 hours.
- Renters and visitors must avoid excessive noise at all times and maintain quiet hours of 10:00 p.m. - 9:00 a.m.

FIREWOOD

Limited firewood will be provided. You may bring your own additional firewood if from Polk County, USDA certified, untreated dimensional lumber (2"x4"), local distributors with proper IDALS label. Additional firewood is available for purchase in the park. See cabin description for details.

DIRECTIONAL SIGNS & DECORATIONS

Decorations and directional signs are not allowed.

CLEAN-UP & DAMAGES

- You are required to clean the facility and grounds and return them to the condition you received them.
- Plan to have your facility cleaned and people departed prior to your scheduled checkout time.
- Renters are required to fulfill requirements specified on Checkout Sheet prior to departure. A cleaning fee of **\$75 per hour** will be charged if the facility is not left in the condition you received it.
- Repair of any damage not caused by normal wear and tear will be charged to the renter.
- Failure to pay the fee will result in further action to collect the debt.

REFUSE

- Trash in and around your cabin must be picked up and placed in the dumpster prior to your departure.
- Trash bags are provided. For additional trash bags contact the park ranger.

VISITORS

All visitors must depart the area by park closing time.

SMOKING

PCCB is a smoke-free environment. Smoking is prohibited in the cabins and on surrounding deck area.

PARKING

- Parking is confined to designated parking areas.
- If you anticipate more vehicles than spaces provided, please contact the park ranger in advance.
- No parking or driving off roadways.

ALCOHOL

Keg beer and liquor are prohibited in or around cabins.

PETS

Pets are prohibited in some cabins. In cabins where pets are permitted, a nonrefundable pet fee must be paid at time of reservation. See cabin description for details.

SPECIAL PROVISIONS

- Nearby shelters are available for large group activities. For information and reservations visit www.mycountyparks.com.
- Use of any amplified radio, television, stereo, or musical instrument is NOT allowed outside the cabin.
- Tents, canopies, generators, power saws, chain saws, power tools are NOT allowed in the cabin area.
- Candles are NOT allowed in or around cabins.
- Failure to comply may result in forfeiture of your facility reservation without refund.
- Contact the PCCB office at (515) 323-5300 for more information.

I understand and agree that 100% of my reservation fee is NON-REFUNDABLE less than 30 days prior to my reservation date.

I understand and agree that 50% of my reservation fee is NON-REFUNDABLE from the time of booking up to 30 days prior to my reservation date.

I understand and agree that if I make a change to my reservation, I will be charged \$10 and the change modification must be requested a minimum of 30 days prior to the date of my reservation.

MyCountyParks.com Agreements:

I have read and understand the cancellation and refund policy

I have read and understand the rental agreement

I agree that I am at least 18 years of age

I agree with these terms and conditions