

POLK COUNTY ZONING COMMISSION
MEETING MINUTES

The Polk County Zoning Commission held their regularly scheduled meeting on Monday, August 28, 2023 at 7:00 P.M. in Conference Room A of the Polk County Public Works Department, Planning & Development Division, 5885 NE 14th Street, Des Moines, Iowa. A virtual attendance option was also provided per the instructions contained on the final meeting agenda.

A) Roll Call - Members Present: Frank Steinbach, Michael Fairchild, Merle Hicks, Maryfrances Evans, Kelly Garoutte and Samantha Groark. Absent: Pennie Carroll.

Present from the Polk County Public Works Department: Brian McDonough, Land Use Planning Coordinator; Tommy Howard, Planner and Kendra Glider, Recording Secretary.

B) Acceptance of the June 26, 2023 meeting minutes:

A motion was made by Evans and seconded by Hicks to **approve** the minutes as presented.

Vote: Yea: Evans, Hicks, Garoutte and Groark. Nay: None. Abstain: Fairchild and Steinbach. Absent: Carroll.

C) Advertised Public Hearings: None.

D) Unfinished Business: None.

E) Consent – New Business: None,

F) Action Items – New Business:

Item 1. 2023-13042 – Dylan Estates Plat 1

Major Preliminary Plat proposes two (2) single-family residential lots on approximately 2.98 acres zoned “LDR” Low Density Residential District. The subject property is addressed as 6450 NW 6th Drive, Des Moines, and is adjacent to the west of the intersection of NW 6th Drive and NW 64th Place, within Section 3 of Saylor Township.

Tommy Howard gave the staff presentation and recommendation.

Let the record show that Vic Piagentini with Associated Engineering Company of Iowa, 1830 SE Princeton Dr. Suite M, Grimes, IA 50111, was present to represent this item.

Let the record show there was no one in support or in opposition of this item.

After the staff presentation, applicant representative introduction and questions followed by discussion among the Commissioners, a motion was made by Hicks and seconded by Garoutte to **approve** the preliminary plat of Dylan Estates Plat 1 in accordance with staff’s report and recommendation, including the requested block length waiver.

Vote: Yea: Hicks, Garoutte, Fairchild, Steinbach, Evans and Groark. Nay: None. Abstain: None. Absent: Carroll.

G) Discussion – New Business: None.

H) Public Comments: None.

I) Report from the Zoning Administrator:

Land Use Planning Coordinator, Brian McDonough, reported that the proposed amendments to the Polk County Zoning Ordinance and Zoning Map, previously discussed and recommended for approval by the Commission in May and June, have been approved by the Board of Supervisors, published, and are now in effect. McDonough reminded the Commissioners of the changes made to the new accessory dwelling unit language between the May and June meetings. McDonough also stated there have been no items submitted to-date for the upcoming September 25th meeting. Staff would update the Commission regarding the official status of the September meeting in the coming weeks.

J) Adjournment:

Chairman Steinbach asked for a voice vote to adjourn. Voice vote was unanimous to adjourn the meeting.