

# Burn Permit Application – Air Quality Division, Polk County- Iowa

## (1) Organization or Applicant:

- Federal, State, County, Municipality or Political Subdivision  
 Civic, Fraternal, Religious, Educational or Similar organization  
 Other, specify: \_\_\_\_\_

### For Polk County Office Use Only:

Date Received: \_\_\_\_\_  
 Permit Fee: \_\_\_\_\_  
 Check Number: \_\_\_\_\_  
 AIRB- \_\_\_\_\_ - \_\_\_\_\_



## (2) Applicant Name/Responsible Party:

I certify that based on information and belief formed after reasonable inquiry, the submitted application including the attachments are true, accurate, and complete. Applicant/Responsible Party:

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

## (3) Applicant/Responsible Party Information & Mailing Address

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

## (4) Contractor Information & Mailing Address (complete section if applicable)

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

## (5) Burn Permit Type Selection (Check only one type A-K per application)

### Burn Permit Types (Fee Exempt, if applicable check one A-D)

- A. Bonfire Permit (Recognized Organizations)  
 B. Fire Department Training Fire Permit (Do not submit this form for this burn type, submit the Fire Department Application)  
 C. Flag Retirement Ceremony  
 D. Landscape Waste Permit (Government)  
 E. Right-of-way Cleanup Permit (Government)

### Burn Permit Types with fees: (If A-E above doesn't apply then check one E-K)

- (\$27) F. Prairie or Woodland Maintenance Permit (Each Location, properties that are adjacent or directly across a road can be combined into one permit application)  
 (\$65) G. Industrial Training Fire Permit  
 (\$273) H. Clearing & Grubbing Permit (with public notifications included)  
 (\$273) I. Flare Stack Permit (Each Emission Point (EP))

### Variance Permits required in Des Moines, West Des Moines, Clive, Windsor Heights, Urbandale and Pleasant Hill

- (\$544) J. Variance Application Permit (with public notifications included)  
 (\$109) K. Variance-Prairie Maintenance Residential (with public notifications included)

\$Amount enclosed: \_\_\_\_\_

## (6) Burn Site Information: A site map indicating the proposed burn site location must be submitted with the application.

Burn site location (Zoning/Use Classification):	____ Residential Property	____ Commercial Property	
Burn Site Map Attached & Burn Site Address:	City:	State: Iowa	Zip:
Requested Burn Permit Start & End Dates: Start(mm/dd/yyyy): _____		End(mm/dd/yyyy): _____	
Requested Burn Permit Start & End Times: Start (hh:mm): _____ AM PM		End (hh:mm): _____ AM PM	

## (7) Make check payable to: Air Quality Division (Do not send cash, if you need assistance please call (515) 286-3705)

### Mail to:

Polk County Public Works Department- Air Quality Division  
 5885 NE 14<sup>th</sup> Street  
 Des Moines, Iowa 50313-1202