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# Public Works Department

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Des Moines, Iowa 50313  
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March 6, 2024

Jordan Stewart  
6210 NE 14<sup>th</sup> Street  
Des Moines, IA 50313

Dear Mr. Stewart:

Your request for a variance burn permit has been approved. Please consider this letter your burn permit to perform a controlled burn of trees, tree trimmings and landscape waste associated with land clearing activities at **4475 NE 3<sup>rd</sup> Street, Des Moines**. The burn permit is valid starting **March 6<sup>th</sup>, 2024 and ending May 6<sup>th</sup>, 2024 between the hours of 7:00AM – 7:00PM.** Your burn permit reference number is: **AIRB-2024-65579**.

The permit may contain conditions and is subject to the provision set forth in Polk County Board of Health Rules & Regulations Chapter V.

The following condition(s) must be followed for the **Clearing and Grubbing** activities:

1. The Burn Manager, on the day of each burn event and prior to ignition, must contact the local Fire Department.
2. Burning must be done in small multiple piles of ten (10) cubic yards or less. Multiple piles may not be burned simultaneously.
3. No manmade materials such as lumber, roofing, fuel oil or tires may be used to start or fuel fires.
4. Burning must be done on days during which the prevailing **wind direction carries the smoke away from areas of heavy population concentrations, including the interstate.**
5. Burning must occur between sunrise and sunset. New piles cannot be started after 6pm.
6. Areas must be free of litter, trash or debris
7. All residential properties within one-quarter (1/4) mile of the burn site must be given notification.
8. This permit shall be temporarily suspended when the State Fire Marshal has declared Polk County under an open burn ban. The permit shall be re-instated when the ban is lifted. State Fire Marshal burn ban status for Polk County can be checked at: <https://dps.iowa.gov/divisions/state-fire-marshal/burn-bans>
9. This permit shall be temporarily suspended when the National Weather Service (NWS) has issued a Red Flag Warning for Polk County, or, when conducting prairie burns, that the Grassland Fire Danger Index for Polk County reaches Very High or Extreme conditions. It shall also be temporarily suspended for the conduct of woodland burns when the GFDI for Polk County reaches Extreme conditions. The permit shall be re-instated when the warning is lifted. The NWS warnings can be checked at: [www.weather.gov/dmx](http://www.weather.gov/dmx) & [www.weather.gov/dmx/fire](http://www.weather.gov/dmx/fire).

**This Department assumes no liability, directly or indirectly, for any loss due to damage to persons or property caused by, resulting from, or arising out of this activity.**

If you have any questions, please call this office at 286-3705.

Sincerely,

Jessica Moeller  
Air Quality Specialist

CC: Des Moines Fire Department

Air Quality	Building Inspection	Development Services	Engineering
Planning	Secondary Roads	Utilities	Weed Commission
			Weatherization