

POLK COUNTY BOARD OF ADJUSTMENT

MEETING MINUTES

The Polk County Board of Adjustment held a meeting on Tuesday, February 20, 2024, at 7:00 P.M. in Conference Room A of the Polk County Public Works Department, Planning & Development Division, 5885 NE 14th Street, Des Moines, Iowa. A virtual attendance option was also provided per the instructions contained on the final meeting agenda.

A) Roll Call - Members Present: Kay Frye, Paul Kruse, Bindy Brown and Kurt Bailey. Absent: Mike McCoy. Present from the Polk County Public Works Department: Brian McDonough, Planning and Development Manager; Tommy Howard, Land Use Planning Coordinator; and Kendra Glider, Recording Secretary. Present virtually from the County Attorney's office was Dominic Anania.

B) Acceptance of the Minutes of the Tuesday, January 16, 2024 Meeting.

It was moved by Kruse and seconded by Bailey to **APPROVE** the minutes as presented.

Vote: Yea: Kruse, Bailey, Brown and Frye. Nay: None. Absent: McCoy.

C) Opening Statement – Chairperson Frye gave the opening statement.

D) Unfinished Business: None.

E) Consent Public Hearing Items – New Business: None.

F) Action Public Hearing Items – New Business:

Item 1 24/13644 Variance Appeal Application

Request by Todd & Connie Harmeyer (property owners) for a front yard setback variance of approximately 20 feet to allow a proposed accessory building to be located in the secondary front yard with a front yard setback of approximately 30 feet, in lieu of the required 50 feet. The subject property is located at 10141 NW 158th Avenue, Madrid, within Section 4 of Union Township, and is zoned "AG" Agricultural District.

Brian McDonough gave the staff presentation and recommendation.

Let the record show that four (4) notices were mailed, with one (1) response received in support and zero (0) responses opposition of the request.

Let the record show that Todd & Connie Harmeyer, 10141 NW 158th Avenue, Madrid, IA 50156, was present to represent the request.

Let the record show that no one was present in opposition to the item.

A motion was made by Kruse and seconded by Bailey to approve Docket #24/13644 in accordance with the staff report and recommendation.

Vote: Yea: Kruse, Bailey, Brown, and Frye. Nay: None. Absent: McCoy.

G) Communications/Discussion Items: None.

H) Zoning Administrator Report:

Brian McDonough, Planning and Development Manager, gave an update to the Board of Adjustment regarding recent staff changes. The new planner, Justin Peterson started on

January 29, 2024. It was noted that there is open Planner position left vacant by the recent promotion of Tommy Howard. Board of Adjustment was informed that updates to the Public Works Conference Room A regarding the technology are in process.

- l) Adjournment – A motion was made by Kruse and seconded by Bailey to adjourn the meeting.

Vote: Yea: Kruse, Bailey, Brown, and Frye. Nay: None. Absent: McCoy.