



POLK COUNTY EMERGENCY MANAGEMENT AGENCY

A.J. MUMM, COORDINATOR

POLK COUNTY OFFICE BUILDING
111 COURT AVENUE, DES MOINES, IA 50309
PH. (515) 286-2107 FAX (515) 323-5256
EMAIL: ema@co.polk.ia.us
WEB SITE: www.polkcountyia.gov

MINUTES

The Polk County Emergency Management Commission met on Wednesday, September 9, 2009 at 1100 hrs at the Polk County Comm. Center, 6023 NE 14th Street, Des Moines, IA.

I. Call to Order – 1104 hours

II. Roll Call/Introductions

A. Members

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Des Moines | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> Urbandale |
| <input type="checkbox"/> Altoona | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Polk City | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Grimes | <input type="checkbox"/> Polk County BOS | <input type="checkbox"/> Windsor Heights |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Johnston | <input type="checkbox"/> Polk County Sheriff | |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Runnells | |

Members Present: D. Cox, R. Cox, Heckman, Krohse, Mathis, Mundt, Phillips, Roe, TeKippe, Walters, and Whetstone

B. Staff – Mumm, Reelitz

C. Guests/Public – None

III. Approval of Agenda – Motion by D. Cox, second by Mundt to approve the agenda as distributed. Motion passed unanimously.

IV. Invited Guests or Speakers – None

V. Approval of Previous Meeting Minutes – August 19, 2009. Motion by Roe, seconded by Krohse to approve August 19 minutes as distributed. Motion passed unanimously.

VI. Polk County Emergency Operations Center (EOC)

Background: Polk County submitted an I-Jobs Grant application for reconstruction of the Carpenter Ave. location. Grant amount requested was approximately \$1.8 million. Application was approved by the I-Jobs Board in August. Polk County has 30 days to sign the agreement to use the funds. There is a 90 day deadline from the date the agreement is signed to begin the contracting phase of the project and begin construction. The City of Des Moines has approached Polk County with a proposal to include the countywide EOC in the Des Moines Fire Training and Logistics Center currently under design. Polk County and the City of Des Moines are seeking an official position from the Commission on direction of this project.

Commission Discussion: Des Moines Training and Logistics Center would be equipped with a kitchen, locker rooms, break room which is not available at the Carpenter location. Other points of discussion included: additional level of trust must be developed between Des Moines and bordering communities; square footage at Carpenter location would be approximately 5,250; DMFD Special Operations would be co-located at Des Moines facility; Carpenter location would

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be convenient access to I-235; concern with balancing staffing between Carpenter location and Des Moines location; Des Moines project not contingent on I-Jobs funding; other jurisdictions are currently building their own EOCs; all jurisdictions would have access to the Des Moines location based on availability through the Emergency Management Agency; conference rooms would be shared with DMFD and would be worked out through scheduling; question raised about the ability to approach the I-Jobs Board about extending the timeline of the grant or allowing the scope of work to be adjusted; concern about changing anything with the grant could result in jeopardizing it due to high level of competition for the grant; combination of the Des Moines and Carpenter projects could negatively affect the overall project and leave Polk County Public Health and Air Quality in a bind; any change in the scope of work would have to be requested by the project applicant which was Polk County and any change requested would have to be agreeable to Polk County Administrator as the application point of contact.

Commission Action: Motion by D. Cox to request to the I-Jobs Board to evaluate the grant award by combining the City of Des Moines proposed EOC with the approved Polk County EOC application. Seconded by Mathis.

Discussion: Des Moines is in favor of a combined project. Polk County Administrator has made it clear that he would like this project to move forward as proposed in the application as soon as possible to meet the I-Jobs deadlines and he is concerned about any hesitation jeopardizing the grant award. Most jurisdictions have already approached their councils and boards for support of the Carpenter location of the project and this would cause many to have to go back and to their councils and explain the difference. Many members felt there were too many wheels in motion and time sensitivities at this point that it was too late to propose a change in the scope of the project.

Original motion amended by D. Cox to have the Commission request the County Administrator to make an information request to the I-Jobs Board to evaluate the possibility of combining the Polk County grant award with the City of Des Moines Training and Logistics Facility. Seconded by Mathis. Commission Chair determined the voice vote too close to call. Roll call vote called for by D. Cox.

Mitchellville – No
Altoona – No
Clive – Yes
West Des Moines – No
Ankeny – Yes
Windsor Heights – No
Sheriff – Yes
Elkhart – Yes
Grimes – No
Johnston – No
Des Moines – Yes

Motion failed with 5 yeas and 6 nays.

Commission Action: Motion by D. Cox to request staff to advise the County Administrator that the Commission is in support of moving forward with the I-Jobs grant award as written. Seconded by Roe. Motion passed unanimously.

VII. Adjourn – Motion by Heckman to adjourn. Seconded by Mundt. Motion passed unanimously at 1223 hours.