

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, January 12, 2011. The meeting was called to order at 5:33p.m.

#1a – Roll Call

Board Present: Levis, Smith, McEnany
Board Absent: Vosler, Hadden

#1b – Action on the Minutes of the Previous Meeting(s)

**IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE DECEMBER 8, 2010 MEETING MINUTES AS WRITTEN.
VOTE YEA: LEVIS, SMITH, MCENANY**

#2 – Consent Agenda Item

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND DECEMBER 2010 EXPENDITURES;**
- B) PCCB BYLAWS**
- C) DIRECTING STAFF TO PUBLISH NOTICE, PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING WILL BE HELD ON FEBRUARY 9, 2011, AT THE POLK COUNTY CONSERVATION BOARD MEETING FOR THE PURPOSE OF DETERMINING THAT PROPERTY AT JESTER PARK RELATED TO THE INSTALLATION OF ELECTRIC SERVICE BY MID AMERICAN ENERGY COMPANY TO THE CABIN SITE IS NO LONGER NECESSARY FOR PARK PURPOSES OR WILL NOT INTERFERE WITH PARK PURPOSES AND FORWARD THE SAME ON TO THE BOARD OF SUPERVISORS FOR THE CONVEYANCE OF EASEMENT ON THE PROPERTY;**
- D) DIRECTING STAFF TO PUBLISH NOTICE PURSUANT TO IOWA CODE 331.305, THAT BIDS BE RECEIVED PRIOR TO 2:00 P.M., FEBRUARY 7, 2011 AND A PUBLIC HEARING WILL BE HELD ON FEBRUARY 9, 2011, AT THE POLK COUNTY CONSERVATION BOARD MEETING TO DISCUSS THE USE OF 214.1 ACRES OF CROP GROUND AT CHICHAQUA BOTTOMS GREENBELT AND FOR 117 ACRES OF CROP GROUND AT EAGLE ROOST WILDLIFE AREA, AND**

- FOR THE RECEIPT OF THOSE BIDS AND THE AWARDING OF CONTRACTS TO FARM THESE ACRES FOR THE CROP YEARS OF 2011, 2012, AND 2013;**
- E) BROWN'S DIRT WORK BID OF \$39,502 FOR THE CONSTRUCTION OF THE ON-SITE WASTEWATER TREATMENT SYSTEMS AT THOMAS MITCHELL PARK PLAYGROUND RESTROOM AND YELLOW BANKS PARK CAMPGROUND #1 SHOWER HOUSE, A PROJECT CONTINGENCY OF \$598, AND ENGINEERING SERVICES IN THE AMOUNT OF \$900 TO JIM CARROLL ENGINEERING, FOR A PROJECT TOTAL NOT TO EXCEED \$41,000 IN REAP FUNDS AND AUTHORIZE THE DIRECTOR TO SIGN CONTRACT WITH BROWN'S DIRT WORKS FOR \$39,502;**
 - F) HIRING SNYDER & ASSOCIATES TO COMPLETE THE DESIGN SERVICES FOR THE DISPOSAL OF EXCAVATED SILT MATERIAL FROM THE POND IN THOMAS MITCHELL PARK AT A COST NOT TO EXCEED \$10,650; AND AUTHORIZES THE DIRECTOR TO WORK WITH AN ADJACENT LANDOWNER TO SECURE AN EASEMENT/PAYMENT FOR AN ACCESS ROUTE THROUGH ADJACENT PROPERTY FOR A HAUL ROAD;**
 - G) UP TO \$50,000 IN ENTERPRISE FUNDS BE EXPENDED FOR THE FIRST PHASE OF THE MALLY'S PARK SITE IMPROVEMENTS AS IDENTIFIED AND APPROVE ACCEPTING THE BID FROM CXT FOR THE VAULT TOILET (\$13,933.50), AND THE BID FOR ICON STEEL SHELTER (\$15,279) AND AUTHORIZE THE DIRECTOR TO SIGN CONTRACTS WITH THESE SUCCESSFUL BIDDERS;**
 - H) THE SECURITY POLICY FOR POLK COUNTY CONSERVATION AS DEVELOPED FOR PCI COMPLIANCE PURPOSES AND INCLUDE THIS POLICY IN THE PCCB EMPLOYEE MANUAL.**
- VOTE YEA: SMITH, MCENANY, LEVIS**

#5 – Thomas Mitchell and Yellow Banks Parks, Master Plan Final Draft Presentations

Gary Thomas, 7049 SE 32nd Avenue, DM, appeared before the Board to express his concern of developing a winter access/maintenance road on the corner of 72nd and SE 32nd and allowing that access to also be used for special events (ball games).

Both plans were presented to the Board for their review. They were asked to provide their feedback to staff so that a final master plan for both Thomas Mitchell Park and Yellow Banks Park could be brought before them for approval at February 2011 meeting.

#3 – Public Hearing: Wastewater Reclamation Authority (WRA) Easements

Chair Smith opened the public hearing on the two WRA easements: one on Gay Lea Wilson Trail and one on the High Trestle Trail.

As there were no comments, Chair Smith closed the public hearing.

**IT WAS MOVED BY LEVIS THAT THE BOARD DETERMINE THAT THE EASEMENTS AS DESIGNATED ON THE GAY LEA WILSON TRAIL AND THE HIGH TRESTLE TRAIL ARE NO LONGER NECESSARY FOR PARK PURPOSES OR WILL NOT INTERFERE WITH PARK PURPOSES AND FORWARDING THE SAME ON TO THE POLK COUNTY BOARD OF SUPERVISORS FOR THE CONVEYANCE OF EASEMENTS FOR THE PURPOSE OF CONSTRUCTING AND MAINTAINING THESE SANITARY SEWERS ON PCCB MANAGED PROPERTIES.
VOTE YEA: LEVIS, MCENANY, SMITH**

#4 – Mitigation Site: Altoona Crossing LLC

No Discussion. Information Only.

PUBLIC COMMENTS

None

STAFF REPORTS

FINANCIAL REPORTS

DISCUSSION & REMARKS

Parker reported on

- Parker briefed the Board on his meeting with City of DM and DM Airport on rerouting of Great Western Trail...staff have questions on how they are proposing to reroute the trail
- Parker reminded Board that next Wednesday (1/19) he would be presenting PCCB's FY 11-12 budget proposal
- Parker briefed the Board on his meeting with BOS on capital improvement plan
- 2nd quarter workplan for conservation was distributed to the Board
- Board was reminded of March 30 meeting with Board of Supervisors

ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Prepared by: Cindy Lentz