

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, May 11, 2011. The meeting was called to order at 5:32 p.m.

#1a – Roll Call

Board Present: Levis, Hadden, Cataldo, McEnany, Smith

#6 - Jester Park Golf Course Presentation

Director Parker and Zack Vervaecke, Jester Park Golf Course Manager, gave a presentation to the Board about Jester Park Golf Course operations.

Parker distributed financial information requested by the Board on Green Golf Management, LLC.

#1b – Action on the Minutes of the Previous Meeting(s)

**IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE APRIL 13, 2011 MEETING MINUTES AS WRITTEN.
VOTE YEA: LEVIS, CATALDO, HADDEN, MCENANY
ABSTAIN: SMITH**

#2 – Consent Agenda Item

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND APRIL 2011 EXPENDITURES;**
- B) 2010-11 URBAN DEER BOW HUNT ANNUAL REPORT;**
- C) PRESENTED LIST OF INDIVIDUALS FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION BOARD;**
- D-1) DIRECTING STAFF TO PUBLISH NOTICE PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING WILL BE HELD ON JUNE 8, 2011, AT THE POLK COUNTY CONSERVATION BOARD MEETING TO DISCUSS LIFTING A PROHIBITION AGAINST UNLEASED DOGS DURING THE NESTING SEASON AT TWO AREAS AT CHICHAQUA BOTTOMS GREENBELT WHERE YEAR-ROUND DOG TRAINING WILL BE ALLOWED;**

- D-2) DIRECTING STAFF TO PUBLISH NOTICE PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING WILL BE HELD ON JUNE 8, 2011, AT THE POLK COUNTY CONSERVATION BOARD MEETING TO DISCUSS CHANGING THE RULE AT THE BEAVER CREEK GREENBELT AREA THAT CLOSES THE AREA DURING NESTING SEASON TO ALLOWING SUMMERTIME USE OF THE AREA DUE TO THE FACT THAT THE HERON ROOKERY IS NO LONGER ACTIVE;**
- D-3) DIRECTING STAFF TO PUBLISH NOTICE PURSUANT TO IOWA CODE 331.305 THAT A PUBLIC HEARING WILL BE HELD ON JUNE 8, 2011, AT THE POLK COUNTY CONSERVATION BOARD MEETING FOR THE PURPOSE OF DETERMINING THAT PROPERTY AT EASTER LAKE PARK THAT IS BEING REQUESTED FOR A SEWER EASEMENT BY THE WASTEWATER RECLAMATION AUTHORITY IS NO LONGER NECESSARY FOR PARK PURPOSES OR WILL NOT INTERFERE WITH PARK PURPOSES AND FORWARDING THE SAME ON TO THE BOARD OF SUPERVISOR FOR THE CONVEYANCE OF EASEMENT ON THE PROPERTY;**
- D-4) DIRECTING STAFF TO PUBLISH NOTICE PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING BE HELD AT A POLK COUNTY CONSERVATION BOARD MEETING ON BIDS AND AWARDING OF CONTRACT FOR WORK RELATED TO THE JESTER PARK EQUESTRIAN CENTER TRAIL RENOVATION PROJECT;**
- E) REVISIONS TO THE CELLULAR TELEPHONE POLICY AND APPROVE THE UNIFORM GUIDELINES FOR PARK ADVOCACY UNIT EMPLOYEES POLICY AND DIRECT STAFF TO INCLUDE BOTH POLICIES IN THE PCCB EMPLOYEE'S MANUAL;**
- F) ACCEPTING THE DONATION OF \$300,000 FROM THE TED FERRIS ESTATE TO PUT TOWARDS THE PURCHASE OF THE FORMER SHAW PROPERTY LOCATED ADJACENT TO THE PCCB'S CHICHAQUA BOTTOMS GREENBELT BASED ON THE CONDITIONS LISTED ABOVE WITH THE UNDERSTANDING THAT THE PROPERTY WILL BE RESTORED TO WILDLIFE HABITAT AS SOON AS POSSIBLE AND THAT THE PERIOD OF TIME THE PROPERTY MAY BE CROPPED FOLLOWING CLOSING SHALL NOT EXCEED SIX CROP YEARS;**
- G) ACCEPTING THE GIFT OF THE 5.96 ACRES OF LAND LOCATED IN THE FLOODPLAIN OF FOUR MILE CREEK AND ADJACENT TO THE GAY LEA WILSON TRAIL FROM THE IOWA NATURAL HERITAGE FOUNDATION AND APPROVES THE PCCB CHAIR SIGNING DOCUMENTS RELATED TO THE DONATION OF THIS LAND;**

VOTE YEA: MCENANY, SMITH, HADDEN, CATALDO, LEVIS

#3 – Purchase: Tracked Brush Mower

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE PURCHASE OF A PECO BRUSH BLAZER TBB-3301 FROM AERO RENTAL AND PARTY SHOPPE AT A COST OF \$12,800.

VOTE YEA: CATALDO, HADDEN, MCENANY, LEVIS, SMITH

#4 – Thomas Mitchell Park, Sediment Removal Dredging – Award Contract

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE HIRING ELDER CORPORATION TO COMPLETE BUILDING A STRUCTURE TO HOLD THE MATERIAL DREDGED FROM THE THOMAS MITCHELL PARK POND AND TO COMPLETE THE ACTUAL DREDGING AT A COST NOT TO EXCEED \$253,333 AND AUTHORIZES THE PCCB CHAIR TO SIGN A CONTRACT WITH THE SUCCESSFUL BIDDER.

VOTE YEA: SMITH, LEVIS, MCENANY, CATALDO, HADDEN

#5 – 28E Agreement, Mid Iowa Retrievers Club

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE AUTHORIZING THE PCCB CHAIR TO SIGN THE 28E AGREEMENT BETWEEN THE PCCB AND THE MID-IOWA RETRIEVERS CLUB TO DEVELOP TWO AREAS AT CHICHAQUA BOTTOMS GREENBELT FOR DOG TRAINING AND TRIALING PURPOSES; AND, IF ANY, SIGNIFICANT CHANGES ARE MADE TO THE AGREEMENT, THE REVISED AGREEMENT WILL BE BROUGHT BACK TO THE BOARD FOR APPROVAL.

VOTE YEA: LEVIS, MCENANY, SMITH, HADDEN, CATALDO

PUBLIC COMMENTS

STAFF REPORTS

FINANCIAL REPORTS

DISCUSSIONS & REMARKS

- Smith attended Spring IACCB Conference, Swan Lake State Park, and commented on good job done by Kami Rankin (PCCB) and Chris McCarthy (Ia. Health Systems) on their presentation on partnerships; he felt it was an excellent conference
- Smith also commented on Dr. Crompton's seminar and how good he felt the seminar was.

Recording secretary Lentz left the meeting at this time, 6:35 p.m. Chair Mike Smith took minutes in her absence for Item #7.

#7 – Director's Evaluation

Board Members were in agreement that the director has continued to provide outstanding leadership and an exceptional record of accomplishments. He has been especially effective at outreach and partnerships with other public and private groups. Goals for the coming year were discussed, with recognition of the considerable demands on the director's time. Board Members agreed with the items listed by the director under "The Year Ahead or Looking Forward" in his communication dated April 20, 2011.

Discussion of salary followed, with the Board's desire to reward outstanding performance constrained by current economic conditions.

**IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE A SALARY INCREASE FOR DIRECTOR DENNIS PARKER OF 2% RETROACTIVE TO THE DIRECTOR'S ANNIVERSARY DATE OF MAY 1, 2011, WITH AN ADDITIONAL 2% RAISE EFFECTIVE JANUARY 1, 2012; AND DIRECTOR PARKER WILL NOT BE ELIGIBLE FOR THE PROPOSED JULY 1, 2011, SALARY INCREASES PROPOSED FOR PCCB EMPLOYEES.
VOTE YEA: HADDEN, LEVIS, MCENANY, SMITH
VOTE ABSTAIN: CATALDO**

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Prepared by: Cindy Lentz/Mike Smith

Approved: June 8, 2011