

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, October 12, 2011. The meeting was called to order at 5:33 p.m.

#1a – Roll Call

Board Present: Levis, Smith, Hadden, Cataldo

Board Absent: McEnany (arrived at 5:34 p.m.)

#1b – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE SEPTEMBER 14, 2011 MEETING MINUTES AS WRITTEN. VOTE YEA: LEVIS, HADDEN, SMITH, CATALDO

McEnany arrived at this time 5:34 p.m.

#2 – Consent Agenda Item

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND SEPTEMBER 2011 EXPENDITURES;**
- B) THE PRESENTED LIST OF INDIVIDUALS FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION;**
- C) THE PCCB PURCHASING POLICY EFFECTIVE NOVEMBER 1, 2011;**
- D) THE REVISED EMERGENCY MANAGEMENT POLICY;**
- E) REAPPOINTING DAVID GOLDMAN, LORI LAPORTE, ROBIN FORTNEY AND SCOTT SUMPTER TO A THIRD AND FINAL TERM AND APPOINT AARON PUTNAM TO AN INITIAL TERM OF THE TRAILS AND GREENWAYS ADVISORY COMMITTEE TO REPRESENT POLK COUNTY;**
- F) THE PRESENTED LIST OF PCCB ITEMS TO BE SOLD AT THE POLK COUNTY AUCTION ON OCTOBER 29, 2011 AT THE GREENFIELD AUCTION HOUSE;**
- G) AUTHORIZING THE PCCB CHAIR TO SIGN THE LEASE AGREEMENT WITH THE IOWA NATURAL HERITAGE FOUNDATION FOR THE FORMER UNION PACIFIC RAILROAD CORRIDOR LOCATED BETWEEN DES MOINES AND BONDURANT.**

VOTE YEA: SMITH, HADDEN, LEVIS, MCENANY, CATALDO

#3 – Public Hearing & Award of Bid: Equestrian Trail Enhancements at Jester Park

Chair Smith opened the public hearing on the proposed plans, specifications, cost estimate and form of contract for the Equestrian Trail Enhancement at Jester Park project.

As there were no public comments, Chair Smith closed the public hearing.

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD APPROVE REJECTING ALL BIDS RECEIVED FOR THE EQUESTRIAN TRAIL ENHANCEMENT AT JESTER PARK PROJECT.

VOTE YEA: HADDEN, CATALDO, LEVIS, SMITH, MCENANY

#4 – Fort Des Moines Master Plan

Director Parker gave a presentation to the Board on the conceptual master plan for Fort Des Moines Park and requested the Board to identify their priority items.

Information only.

#5 – Jester Park, Cabins Project Update

Parker reported that the estimated cost for three cabins came in considerably higher than initially planned; one large cabin and two small cabins. Staff hopes to reduce the costs.

Parker also reviewed estimated revenue for the cabins.

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD DIRECT STAFF TO MAKE A REQUEST TO THE POLK COUNTY BOARD OF SUPERVISORS TO ALLOW FOR AN ENTERPRISE FUND BE CREATED FOR CABINS AND REQUEST SEED DOLLARS FOR THE FUND.

VOTE YEA: MCENANY, CATALDO, LEVIS, SMITH, HADDEN

#6 – Budget Update FY 2012-13

Carol Ann Carlson, Accountant, distributed the timeline for the upcoming budget process for the FY 2012-13 budget and reviewed the information.

Information only.

#7 – Special Projects Request FY 2011-12

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD AUTHORIZE STAFF TO ADD THE PRESENTED ADDITIONAL PROJECTS TO THEIR LIST FOR IMPLEMENTATION IN FY 2011-12.

VOTE YEA: LEVIS, HADDEN, SMITH, CATALDO, MCENANY

#8 – Brush Chipper Replacement

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE AUTHORIZING STAFF TO PURSUE THE PURCHASE OF A BRUSH CHIPPER UTILIZING FUNDS FROM THE ENTERPRISE OPERATION AND BRING BACK THE RECOMMENDATION TO PURCHASE AT A FUTURE BOARD MEETING.

VOTE YEA: HADDEN, LEVIS, SMITH, CATALDO, MCENANY

PUBLIC COMMENTS

STAFF REPORTS

FINANCIAL REPORTS

DISCUSSION & REMARKS

- Revised package for Greater Des Moines Regional Trail System

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Prepared by: Cindy Lentz

Approved: 11/9/11