



AGENDA

Polk County
Emergency
Management
Commission

Full Commission

Tues.,2-Dec-2014
1400 Hours

Location: Polk County
EOC1907 Carpenter Ave.
Des Moines, IA 50314

I. Call to Order –

II. Roll Call and Introductions

A. Members (Members with * are members of the Commission’s Executive Committee)

- | | | | |
|------------------------------------|--|--|---|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Des Moines* | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> Runnells |
| <input type="checkbox"/> Altoona | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Polk City | <input type="checkbox"/> Urbandale* |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Grimes* | <input type="checkbox"/> Polk County BOS | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Johnston* | <input type="checkbox"/> Polk County | <input type="checkbox"/> Windsor Heights* |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Sheriff* | |

B. Staff–

C. Guests/Public –

III. Approval of Agenda–

IV. Approval of Previous Meeting Minutes– Full Commission – August 20, 2014

V. Reports

A. Administration and Finance

1. **Staff/Personnel** – Director received Certified Emergency Manager (CEM) credential from International Association of Emergency Managers. – Attachment #1.
2. **Commission By-Laws** –
3. **Budget** – Draft proposal to Executive Committee in December. Proposed date for annual update and budget workshop on Thursday, January 22nd (0730-0900, 1400-1530, and 1830-2000). Budget hearing and consideration of adoption on February 18th at 1400 hrs.
4. **Grants Management** –
 - a) **Iowa Type III Incident Management Team (IMT)**
 - (1) **Updated MOU Completed**
 - (2) **LODD Incident Action Plan Development**
 - (3) **2013 Grant Year** - Awarded \$63,000; \$1,780 Expended to date. Training, travel, exercises, equipment to be identified by IMT. Performance period expires in June 2015.
 - (4) **2014 Grant Year** - Awarded \$85,413; \$0 Expended to date. Training, travel, exercises, equipment to be identified by IMT. Performance period expires in June 2016.
 - b) **WMD Hazmat (HSGP)**
 - (1) **2013 Grant Year** - Awarded \$160,000; \$62,000 Expended to date. Training, travel, exercises, equipment to be funded. Performance period expires in June 2015.

(2) **2014 Grant Year** - Awarded \$121,380; \$0 Expended to date. Training, travel, exercises, equipment to be funded. Performance period expires in June 2016.

c) **Emergency Medical System (EMS)**

(1) **2014 Grant Year** – Awarded \$8,821. \$0 Expended or encumbered. CIEMSD are scheduling training.

d) **Emergency Management Performance Grant (EMPG)**

(1) **2014 Grant Year** – Awarded \$39,000. \$39,000 Expended.

e) **Hazardous Materials Emergency Planning (HMEP) Grant**

B. Hazard Identification, Risk and Capability Assessment

1. **Target Capability Assessment** – Resulted in several All-Regions projects that include: EOC Operations and Planning TEEEX Course; Active Shooter Response Planning Guidance/Template; Wide Area Search Training; and U.S. National Grid System Training.

C. Resource Management

1. **Resource Typing** – continue to work with DLAN on updated resource typing matrix.

D. Planning

1. **Comprehensive Emergency Plan (CEP)** – Plan status is compliant. Updates will continue in 2015.
2. **EMA Strategic Plan** –process being implemented to connect project management to strategic plan. Discussion at weekly staff meetings.
3. **Multi-jurisdictional Hazard Mitigation Plan** – Adoption resolutions completed.

E. Direction, Control, and Coordination –

1. **ICS 402** - EMA will begin planning for a half-day ICS 402 course targeted towards elected and executive officials to occur in late February or early March. Potential dates include February 20 or 27 or March 6.
2. **DPREP Courses** – Law enforcement line staff attended a 2-day course (October 28-29) and law enforcement executives attended a 1-day course (October 30) that highlighted the importance of incident command to the law enforcement community. Discussion to occur with state regarding funding for future training and tabletop exercise.

F. Damage Assessment –

1. **Damage Assessment Task Force** – Multiphase training program developed that includes: 1) discuss awareness of ESF#3; 2) initial response to wind event and vegetative debris; 3) structural debris; 4) multi-category debris incident such as a flood and dealing with the FEMA public assistance program.

G. Communications and Warning

1. **Outdoor Warning Sirens** – Inventory updates and ownership acknowledgement. Review of activation policy. Attachment #2.
2. **CodeRed** – Iowa Alert System agreement being pursued as a backup/alternative system.
3. **Statewide Notification System** – Iowa Alert System agreement being pursued as a backup/alternative system.
4. **911 Service Board** –
5. **MICRN transition to digital** – See Item X – Programs.

H. Operations and Procedures

1. **Ebola Coordination** – Incident Action Plans have been developed, updated, and distributed. Executive Committee sent letter to Iowa Department of Public Health Director requesting consideration of local notification concerns. – Attachment #3.

I. Training –

1. **NFPA 1600** - Staff has begun the request process to access funding to host a NFPA 1600 course. Timing will depend on grant process and will likely be in 2015.
2. **ICS 300/400** – Working with healthcare coalition to schedule
3. **ICS 402 ICS for elected and executive officials** – Scheduling for early 2015
4. **G290 PIO Course** – working with healthcare coalition to schedule

J. Exercises

1. **Public Health and Hazmat TTX** – consider discussion based exercise or workshop focused on interface between hazmat and public health related to decontamination, isolation, etc.; possibly winter of 2014/2015 (TeKippe)
2. **Law Enforcement ICS Command Boards** – consider discussion based exercise or workshop focused on establishment and use of ICS and command board tools by law enforcement; possibly winter of 2014/2015 (McDaniel and Schneider)

K. Public Education and Information –

L. Homeland Security–

1. **28E Agreement for Homeland Security** – Renewal and participation status discussion.

VI. Old Business–

VII. New Business and Action Items

VIII. Open Discussion

IX. Upcoming Events

- A. **Executive Committee Meeting** – January 14th at 1100 hrs. Polk County EOC
- B. **Executive Committee Meeting** – February 11th at 1100 hrs. Polk County EOC
- C. **Annual Update and Budget Discussion** – TBD – Possibly January 22 (x3 time slots)
- D. **Budget Hearing and Commission Meeting** – Tentatively scheduled for February 18th at 1400 hrs. Polk County EOC
- E. **ICS 402** – Incident Command for Executive and Elected Officials – TBD – February/March

X. Programs, Presentations, Invited Guests or Speakers –

- A. MICRN Transition to Digital – Jon Davis, Deputy Director - Request by Cox to discuss the transition of the MICRN from analog to digital and what this might mean for the future of the system.

XI. Adjournment –



Attachment #1



November 19, 2014

Polk County Emergency Management Commission
1907 Carpenter Avenue
Des Moines, IA 50314

201 Park Washington Court
Falls Church, VA
22046-4527 USA
Phone 703-538-1795
Fax 703-241-5603
Email: info@iaem.com
URL: www.iaem.com

Dear Commission Members:

Congratulations! A.J. Mumm, CEM[®], has this year earned recognition from the International Association of Emergency Managers by being among the group of professionals designated Certified Emergency Manager (CEM[®]). This is the highest honor of professional achievement available from the Association which has in its membership more than 9,000 emergency managers representing professionals whose goals are saving lives and protecting property and the environment during emergencies and disasters.

Mr. Mumm qualified as a CEM[®] by submitting an extensive credentials package giving personal and professional background achievements and successfully completing a Management Essay and a written examination. In order to maintain certification, he must continue a program of professional development over successive five-year periods in the future. Thus, this is an honor neither easily earned nor maintained.

The CEM[®] designation presently is held by 1,465 men and women in the emergency management profession. Only four (4) other Iowans currently hold this designation. As a CEM[®], Mr. Mumm demonstrated a high level of competence and ethical fitness for emergency management. Your organization is to be commended for having a professional of this caliber on staff.

I hope that you will find an opportunity to share with your officials this singularly high achievement that A.J. Mumm, CEM[®] has attained for it reflects credit upon both your organization and Mr. Mumm.

Sincerely,

/sg/

John Conklin, CEM[®]
North American Application Review Commission Chair

cc: A.J. Mumm, CEM[®]



Attachment #2



POLK COUNTY EMERGENCY MANAGEMENT AGENCY

1907 CARPENTER AVENUE
DES MOINES, IOWA 50314
PH. (515) 286-2107 FAX (515) 323-5256
EMAIL: aj.mumm@polkcountyiowa.gov
WEB SITE: www.polkcountyiowa.gov

A.J. MUMM, DIRECTOR

Beginning in 2009, Polk County Emergency Management began looking at changing their policy for the activation of outdoor warning sirens for severe weather events. Research by the Storm Prediction Center indicates that EF0 tornadoes, which are the most common tornado occurring 53.5% of the time, pack wind speeds of 65-85mph. These wind speeds have been known to peel the surface off some roofs, break branches from trees, damage gutters and siding, push over shallow-rooted trees and turn unsecured lawn furniture and other items into dangerous projectiles. Far from an over-dramatization of the threat, the potential for serious injury to unsheltered persons from 70mph winds are comparable to that of an EF0 tornado.

Historical research of weather records from the National Climatic Data Center dating back to 1987 indicate that on average, the sirens would be activated one additional time per year for severe thunderstorms with winds at or exceeding 70mph. This research alleviated the concern that we would be desensitizing the public by overuse of the sirens.

We here at Polk County Emergency Management believe it is our job to ensure the safety of every citizen and visitor to the county. In consultation with the National Weather Service, it was decided that the policy for the activation of outdoor warning sirens be expanded to include events where forecasted or actual wind speeds reach or exceed 70mph (61kts). This change in policy did not require the expenditure of any additional funds to complete.

This proposed change to the outdoor warning siren policy was taken before the Emergency Management Commission in February 2010. The Emergency Management Commission includes a representative from each jurisdiction in Polk County. Following a careful review of the policy, it was adopted by the commission with a vote of 11-1.

To coincide with Severe Weather Awareness Week starting April 5th, 2010 Polk County Emergency Management conducted a press release to all media outlets in the county to educate the public about the change in time for the upcoming storm season. Some of those stories can still be found archived on the internet. Individual cities posted the changes to their respective websites and included details about the change in both municipal mailings and in local newspapers.

Confusion following the siren activation for forecasted high winds on June 18th, 2010 required a re-education of the public on the sirens. Outdoor warning sirens are crude devices in and of themselves. The sirens only produce one tone, indicating that conditions are such that you should seek additional information to ensure your safety. They are designed to work in concert with other more sophisticated systems such as television, radio, internet and NOAA weather alert radios to provide complete information about the threat. It is then the responsibility of individuals to take action based on that threat.

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Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights

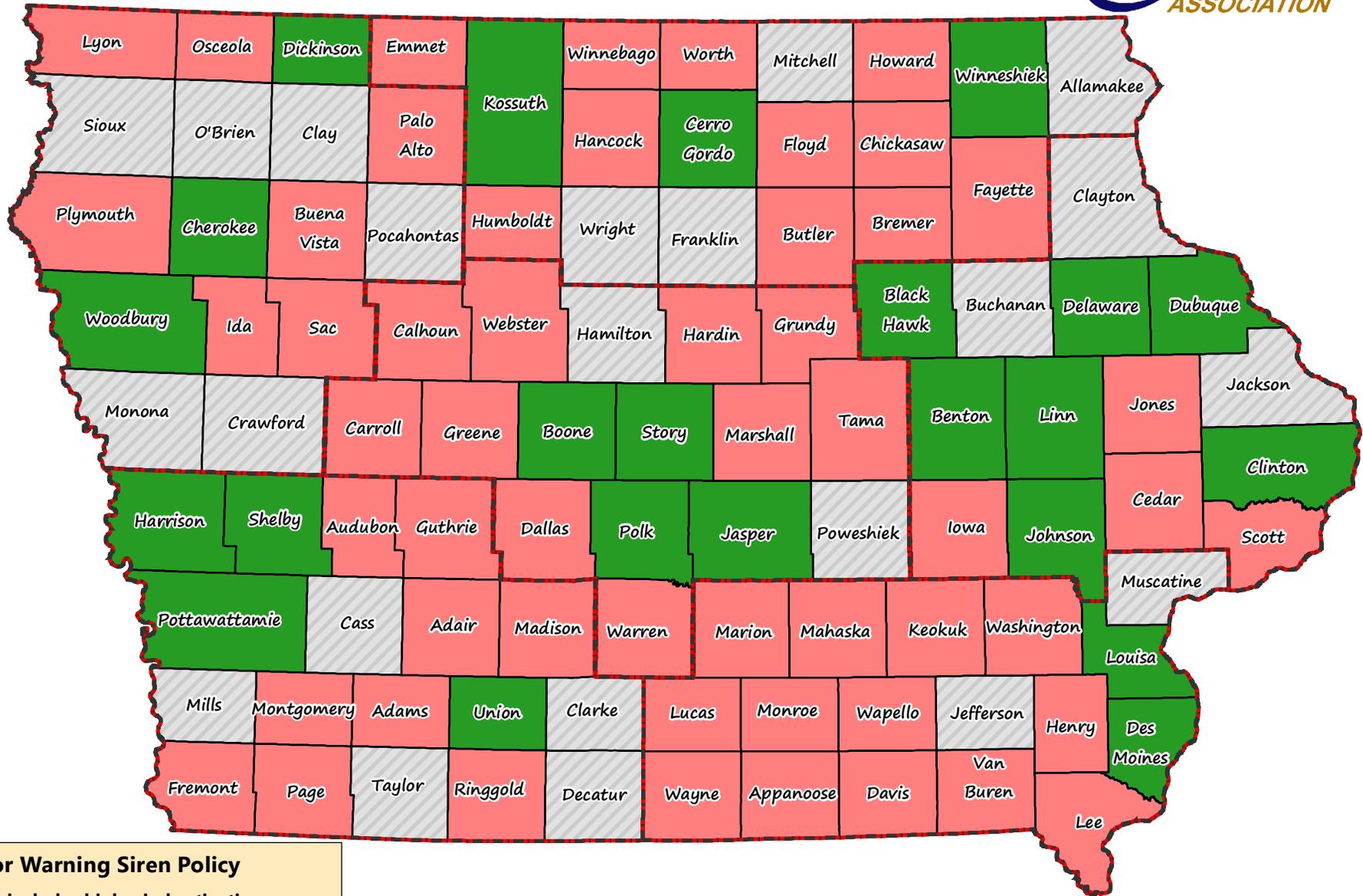
Outdoor warning sirens are used for just that: outdoor warning. They are not designed to be heard inside structures and are instead to warn persons outside who do not have access to electronic devices for receiving alerts. Persons inside should monitor any and all sources of information including, but not limited to television, radio, internet, and NOAA weather alert radios for weather warnings. Radios and NOAA weather alert radios can be battery-operated and will function when the power is out. NOAA weather alert radios can also be set to alert you during the night when you are sleeping.

The intent of the sirens is to provide ample warning for persons to seek shelter and additional information before the storm hits. Because of this, sirens may sound before hazardous conditions exist. Due to the nature of severe weather, hazardous conditions may also develop before an activation of the sirens is possible. Outdoor warning sirens should not be your sole source of warning.

Outdoor weather sirens do not transmit an "all clear". Instead, the sirens will sound in a cycle of 3-5 minutes, followed by a 10-15 minute break for the duration of the threat (warning period). Residents need to monitor the previously mentioned sources for information regarding when the threat has diminished.

On a final note, we ask that residents refrain from calling 9-1-1 to question the activation or non-activation of the outdoor warning sirens. This places an undue burden on the 9-1-1 system and prevents true emergency calls from getting through.

Outdoor Warning Siren High Wind Policy



Outdoor Warning Siren Policy

- Policy includes high wind activation
- Policy does not include high wind activation
- No response to survey



Attachment #3



POLK COUNTY EMERGENCY MANAGEMENT AGENCY

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A.J. MUMM, DIRECTOR

November 18, 2014

Gerd W. Clabaugh, MPA
Director
Lucas State Office Building
Des Moines, IA
50319-0075

Director Clabaugh:

The Polk County Emergency Management Commission was disappointed to learn of the recent decision by the Iowa Department of Public Health to withhold the name and address of individuals being quarantined due to a possible exposure to the Ebola virus. The practice of alerting emergency medical services, law enforcement and fire departments when a resident in their jurisdiction is under quarantine (Tuberculosis, H1N1) has been in practice for several years. We respectfully ask that you reconsider your department's position with regards to this disclosure of information to those with a need to know. We understand the desire to protect the privacy of the individual under quarantine. As public servants, we too are charged with protecting their privacy, but we are also responsible to protect the lives of our employees and their families.

We share your concerns on patient confidentiality. Many of the services impacted are HIPAA compliant and understand the "need to know" application of information sharing. If this information was limited to the PSAP, no personnel would be aware of the issue unless there was a need to know such as a response to the address. No protected health information (PHI) need be supplied as the address could be "flagged" in the computer-aided dispatch system as to the possibility of a communicable disease at that address which would allow responders to have a heightened sense of awareness allowing our first responders to properly protect themselves with the appropriate body substance isolation equipment. This does not require the sharing of PHI.

To limit the risk of inadvertent disclosure, we are simply requesting that this information be provided to the Public Safety Answering Points (911 Centers), so that responders can be alerted if called to respond to the residence of a quarantined individual, regardless of the nature of the request for assistance.

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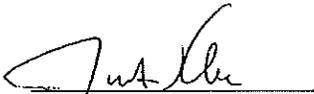
WEB SITE: www.polkcountyiowa.gov

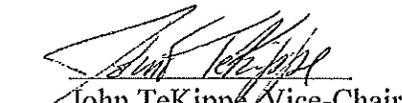
A.J. MUMM, DIRECTOR

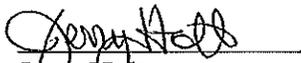
We appreciate the complexity of these challenges and your desire to protect the confidentiality of quarantined individuals, but ask that you give strong consideration to our proposal. We feel that this process could serve to protect not only our residents, but the men and women charged with their health and welfare. We would also extend an open invitation to you and your staff to address these concerns at a future meeting. Please feel free to contact Franny Medeiros at 515.286.2107 or franny.medeiros@polkcountyiowa.gov to obtain a listing of future full commission or executive committee meeting dates.

Respectfully,

Executive Committee of the Polk County Emergency Management Commission


James Krohse, Chair


John TeKippe, Vice-Chair


Jerry Nolt


Dennis McDaniel


Kevin Schneider

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