

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, December 14, 2011. The meeting was called to order at 5:32 p.m.

#1a – Roll Call

Board Present: Levis, Smith, Cataldo
Board Absent: Hadden, McEnany

#1b – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE NOVEMBER 9, 2011 MEETING MINUTES AS WRITTEN. VOTE YEA: LEVIS, SMITH, CATALDO

#2 – Consent Agenda Item

IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS WITH AMENDMENT TO 2C:

- A) PCCB/ENTERPRISE FUND NOVEMBER 2011 EXPENDITURES;**
- B) USER FEES FOR PARK SERVICES; FACILITY RENTALS; ENVIRONMENTAL EDUCATION PROGRAMS; JESTER PARK EQUESTRIAN CENTER AND JESTER PARK LODGE AS PRESENTED;**
- C) AUTHORIZING THE PCCB CHAIR TO SIGN THE STATE RECREATIONAL TRAIL GRANT AGREEMENT #2012-RT-005 IN THE AMOUNT OF \$753,750 WITH A LOCAL MATCH OF \$251,250 FOR THE PURCHASE OF THE UP RAIL LINE BETWEEN BONDURANT AND DES MOINES; AND AUTHORIZING THE PURCHASE WITH BALANCE OF FUNDS BEING PROVIDED BY INKIND EXPENDITURES IN THE ENTERPRISE FUND NOT TO EXCEED \$81,000;**
- D) PURCHASE OF A VERMEER BC 1200XL CHIPPER WITH OPTIONS AT A COST NOT TO EXCEED \$34,682;**
- E) INCREASING THE PROFESSIONAL SERVICES AGREEMENT WITH SNYDER & ASSOCIATES NOT TO EXCEED AMOUNT TO \$110,000 FOR CONSULTING SERVICES FOR THE CHICHAQUA VALLEY TRAIL REPAIRS.**

VOTE YEA: SMITH, LEVIS, CATALDO

#3 – Appointment of PCCB Officers, 2012

Following is the slate of Officers for 2012: Tom Levis for Chair; Jim Cataldo for Vice-Chair; and Tina Hadden for Secretary

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE SLATE OF OFFICERS FOR 2012: TOM LEVIS FOR CHAIR; JIM CATALDO FOR VICE-CHAIR AND TINA HADDEN FOR SECRETARY. VOTE YEA: CATALDO, LEVIS, SMITH

#4 – Fort Des Moines Master Plan

Director Parker distributed a draft copy of the Fort Des Moines Master Plan and briefly reviewed.

A final copy of the master plan will be distributed to you a week prior to the January 2012 meeting to allow time for your review prior to staff's requesting final approval of the Plan.

Mel Pins, 210 E. Bundy Avenue, Des Moines, President Somerset Development, appeared before the Board to thank them and staff for the process used to develop the master plan and indicated his support for the Plan.

#5 – Presentation on Volunteer Program

Pat Spain, PCCB's Community Relations Technician, gave a presentation on the PCCB's volunteer program

PUBLIC COMMENTS
STAFF REPORTS
FINANCIAL REPORTS
DISCUSSION & REMARKS

- Director Parker reported on the equestrian trail enhancement grant rebid; status of FEMA; and 2012-13 budget meeting being held December 15.

ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Prepared by: Cindy Lentz

Approved: January 11, 2012