

## **PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD**

The Polk County Conservation Board met in regular session on Wednesday, December 10, 2014. The meeting was called to order at 5:36 p.m.

### **#1 – Roll Call**

Members Present: Levis, Johnson, Smith  
Members Absent: Cataldo, Kurovski

### **#1b - Action on the Minutes of the Previous Meeting(s)**

**MOTION:** Moved by Smith to approve the meeting minutes as written.

VOTE YEA: Johnson, Levis, Smith

### **#2 – Public Comments**

No public comments.

### **#3 – Consent Agenda Items**

**MOTION:** Moved by Smith to approve the consent agenda items and the amendment to item 3d) User Fees:

- a) PCCB November 2014 bill list;
- b) FY 2013-14 Polk County Conservation Board Annual Report;
- c) adopting the Clean Air Policy as revised;
- d) fee schedules for PCCB services with the amendment to senior camping rates to apply seven days a week rather than Sunday - Thursday and Jester Park Lodge rates as presented effective January 1, 2015;
- e) accepting the State Recreational Trail Grant monies and authorize the Vice Chair to sign the grant document and further instruct staff to proceed with the acquisition of the property from the Iowa Natural Heritage Foundation, secure reimbursement from the Iowa Department of Transportation and to begin the process of transferring a section of the old rail line to the City of Ankeny.

VOTE YEA: Levis, Smith, Johnson

#4 – Fort Des Moines Park Planning & Design

**MOTION:** Moved by Levis to approve Professional Services Agreement with Shive-Hattery for Fort Des Moines Park Planning & Design for an amount not to exceed \$224,500 and authorize the Vice Chair to sign the agreement.

VOTE YEA: Levis, Johnson, Smith

#5 – Jester Park Conservation Center, RFP – Fundraising Assessment & Feasibility Study

Interim Director explained that a recommendation from the RFP would be brought to the Board at the January 2015 meeting with hopes to have the assessment and feasibility study completed for presentation at the March 2015 meeting. The hiring of a professional fundraiser would then also be considered.

Information only.

#6 – Acquisition Strategy

Loren Lown, Parks & Natural Areas Planning Administrator, reviewed the map and Acquisition Strategy document distributed to the Board.

Leopold reviewed bond dollars and cash flow related to land acquisition.

The Board determined no action was necessary.

#7 – Great Western Trail, Water Main & Tunnel Beneath New Maffitt Road Extension

**MOTION:** Moved by Smith to approve directing staff to work with Polk County staff to facilitate a license through the Board of Supervisors for the water main and tunnel beneath the new Maffitt Road extension projects related to the Great Western Trail; and the Board further directs staff to communicate with the City of West Des Moines that unless the request arises from an emergency situation, all future requests for an easement like "license" will not be considered outside of the legal easement framework.

VOTE YEA: Smith, Levis, Johnson

#8 – Election of PCCB Officers for 2015

Smith nominated Connie Johnson as Chair, Tom Levis as Vice Chair and Sara Kurovski as secretary for 2015. No other nominations were received.

**MOTION:** Moved by Smith to accept the nomination of Connie Johnson to serve as Chair, Tom Levis to serve as Vice Chair and Sara Kurovski to serve as Secretary for 2015.

VOTE YEA: Levis, Johnson, Smith

Financial Reports

Discussion & Remarks

Interim Director reported on the following:

- RFP completed and distributed on the interpretation and design of the inside of the Conservation Center.
- Iowa's Water Land Legacy
- Use of bond dollars to hire Conservation Corps crew

Adjournment

Meeting was adjourned at 6:43 p.m.

Prepared by: Cindy Lentz

Approved: 01/14/15