

**PLAT NAME:**

PLAT CHECKLIST		
Date Recorded:	Tax District:	Plat Number:
Recorder's Book/Page:	Auditor's Book/Page:	TwpRngSec(s)/Lease Book Pg(s):
Owner(s):		
Contract Purchaser(s):		
Legal Description:		
Original Parcel(s):		
New Header Parcel:		Division Sheet #:
Plat Documents:	Comments/Problems	
Owner's Consent		
Mortgage Consent <i>[If "release" is in consent, file again as mortgage rel after plat - must have b&amp;p]</i>		
City Council Accept. Roll Call/Resolution <i>[Some City Resolutions good for 30 days only]</i>		
County Resolution		
Auditor Name Approval		
Attorney's Opinion Name/Ph/Fax/Email:		
Treasurer's Certificate		
Other Documents: <i>Need 3" Header, "preparer" &amp; "return to" info</i>	Comments/Problems	
Mortgage Release		
Bond(s)		
Deed(s) <i>[Need "Mail tax statements to:" info]</i>		
Easement(s)		
Affidavit(s)		
Miscellaneous		
Restrictive Covenants		
Maps:	Comments/Problems	
Surveyor/Phone/Fax/Email:		
Auditor's Page <i>[15.25"x17.5"]</i>		
Blackline <i>[For Recording]</i>		Lots:
Four Bluelines		
Recording Fee Info & Approval:		

**PLAT NAME:**

**NOTES:**

Parceled By/Date:					
Copies Distributed			Indexes Updated		

**PLAT NAME:**

<b>RECORDING NOTES:</b>

**DO NOT RECORD THIS PAGE!**

**PLEASE RECORD THE FOLLOWING:**