
MINUTES

Polk County E911 Service Board

Tuesday., 24-April-2012
1500 Hours

Location: Polk County EOC
1907 Carpenter Ave.
Des Moines, IA 50314

I. Call to Order – 15:00 hours.

II. Roll Call and Introductions

A. Members

- | | | | |
|------------------------------------|-------------------------------------|--|--|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Delaware | <input type="checkbox"/> Johnston | <input type="checkbox"/> Runnells |
| <input type="checkbox"/> Altoona | <input type="checkbox"/> Township | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Saylor Township |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Des Moines | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> Urbandale |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Polk City | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Grimes | <input type="checkbox"/> Polk County | <input type="checkbox"/> Windsor Heights |

B. Staff – Samantha Brear, Jan Sears, Chief Dumermuth, Major Locker, Sandy Morris, Ksenia Gardino, Colleen Barongan, Rob Dehnert.

C. Guests/Public- None

III. Approval of Agenda – E911 Service Board Action: Motion by Vaughn, seconded by Cross to approve the agenda as presented, motion passed unanimously.

IV. Items for discussion –

A. FY 11/12 budget amendment to be approved for publication

Discussion: Samantha Brear reviewed the proposed budget amendment for E911 FY 11/12. The City of Des Moines PSAP requested a FY 11/12 budget increase of \$560,125. The increase is due to CAD field report equipment, base station/dispatch upgrades and the MICS tower rental (to be reimbursed from joint projects). The budget for E911 FY 11/12 would increase from \$3,675,565 to \$4,235,690.

E911 Service Board Action: Motion by Krohse, seconded by Vaughn to authorize Staff to move forward with the publication of the amended FY 11/12 budget as submitted and set the public hearing date for May 21st, 2012 at 3:00 p.m., motion passed unanimously.

B. Request for wireless E911 funds

Discussion: Samantha Brear discussed that a letter has to be submitted to Iowa Homeland Security and Emergency Management to request E911 wireless surcharge funds for the upcoming fiscal year FY 12/13.

E911 Service Board Action: Motion by Krohse, seconded by Vaughn to authorize Samantha Brear to submit the letter to Iowa Homeland Security and Emergency Management to request E911 wireless surcharge funds for the upcoming fiscal year FY 12/13, motion passed unanimously.

C. Update on the MICS System

Discussion: Samantha Brear and Jan Sears discussed the implementation of the T-1 line between Ruan and Alleman. This will take place on April 26th, 2012 if there is still uncorrectable interference in the system. Samantha Brear commented that Des Moines Police Department will be sponsoring training on the system on April 30th and May 1st at the Des Moines Police Academy.

D. SharePoint Portal-

All service board members will have access to the E911 SharePoint Portal.

Discussion: Samantha Brear discussed that an E911 SharePoint Portal has been created. It is an online portal that will allow service board members access to the E911 Bylaws, E911 Service Plan, budget information, legislative updates and any other information that might be useful to the members. Samantha Brear is working with the Polk County I.T Department to set up usernames and passwords for the members.

V. Old Business –

A. Service Plan-

To be reviewed and approved for submission to the State.

Update: The EMS map in the Service Plan was updated to represent Elkhart's response area for EMS as requested.

B. Update MICS System.

Discussion: Scheduled to begin our "thirty day burn-in" beginning next Monday, March 5. The portable repeaters are in the manufacturers hands getting an upgrade at our request. They should be shipped back to us beginning this week. Providing our 30 day burn-in is successful, we will begin getting out to the users for training.

C. Funding of the MICS System.

Discussion: The MICS System is funded by the 2005 COPS Interoperable Communications Technology Grant Award in the amount of \$3,000,000 with at 25% match requirement for a total of \$4,158,868. 12.5% of the match is provided by the Des Moines Police Department's E911 Surcharge Fund and 12.5% is provided by Polk County Sheriff's E911 Surcharge. A COPS Technology Grant has also been utilized that augmented the project by provided funding for receivers and UHF, VHF and 800 MHz base stations at the tower sites.

Update: Waiting on the maintenance contract from DMPD to see the breakdown of the costs of the MICS system.

VI. New Business –

A. Legislative Update

Discussion: Jan Sears discussed SF 2338, the Government Efficiencies bill that uses language joining the E911 Council and Interoperability Board together. Major Locker commented that the E911 Council is funded and the Interoperability Board is not. Major Locker is unsure of what will happen to the funding if both of these boards merge together. He mentioned that the Polk County lobbyist is against this bill as well as the Polk County PSAP. Chief Dumermuth commented that he did not think the bill would hurt them on a day-to-day basis but he agrees that it would not be a good idea for them to merge. Samantha Brear commented that she emailed Representative Cownie on behalf of the PSAP Directors and herself expressing that they were against the bill. The language can be found on the following web site. <https://www.legis.iowa.gov>.

VII. Other Business – None

VIII. Upcoming Events –

A. E911 Service Board and Public Hearing Mtg. – May 21st – 1500 hrs. – Polk County Emergency Management Agency

IX. Programs, Presentations, Invited Guests or Speakers – None

X. Adjournment – E911 Service Board Action: Motion by Krohse, seconded by Cross to adjourn. Motion passed unanimously at 1513 hours.