

Polk County E911

MINUTES

Polk County E911 Service Board

Tuesday., 18-September-
2012
1500 Hours

Location: Polk County EOC
1907 Carpenter Ave.
Des Moines, IA 50314

I. Call to Order – 15:00 Hrs.

II. Roll Call and Introductions

A. Members

- | | | | |
|------------------------------------|-------------------------------------|--|--|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Delaware | <input type="checkbox"/> Johnston | <input type="checkbox"/> Runnells |
| <input type="checkbox"/> Altoona | Township | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Saylor Township |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Des Moines | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> Urbandale |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Polk City | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Grimes | <input type="checkbox"/> Polk County | <input type="checkbox"/> Windsor Heights |

B. Staff – Samantha Brear, Major Locker, Ksenia Gardino, AJ Mumm

C. Guests/Public-

III. Approval of Agenda – E911 Service Board Action: Motion by Matherly, seconded by Nielsen to approve the agenda as presented, motion passed unanimously.

IV. Public Hearing on FY 12/13 E911 Budget Amendment – No public present to speak for or against the proposed budget. No correspondence received by staff via mail, email, or other means.

V. Items for discussion –

A. FY 11/12 Budget Summary

Discussion: Samantha Brear stated that there was a total \$1,372,619 left from the operating and surcharge fund from the FY 11/12 budget.

B. E911 Service Board Bylaws Update

Discussion: Samantha Brear commented that she sent out the bylaws two weeks ago for review. There were no questions or comments regarding the updates.

E911 Service Board Action: Motion by Arentsen, seconded by Mathis to approve the agenda to adopt the amended E911 Service Board Bylaws as presented, motion passed unanimously.

C. FY 12/13 Budget Amendment

Discussion: Samantha Brear commented that the surcharge fund went from \$3,220,517 to \$4,271,940. She stated that the reasons for these increases were for Pictometry (annual maintenance for the web based version), purchase and install of Viper/Replace Life Line 100, radio project and consultant fees for the MICS System and RCC Consulting Services, as well as equipment and console updates.

E911 Service Board Action: Motion by Krohse, seconded by Nielsen to approve the E911 Service Board FY 12/13 budget amendment and to submit it to the State, motion passed unanimously.

D. COPLINK

Discussion: Samantha Brear stated that the invoice that was past due has now been paid. She further added that the COPLINK payments are now current and up to date. The current maintenance agreement will last until March 2013.

VI. Old Business –**A. Update MICS System.**

Discussion: Scheduled to begin our "thirty day burn-in" beginning next Monday, March 5. The portable repeaters are in the manufacturers hands getting an upgrade at our request. They should be shipped back to us beginning this week. Providing our 30 day burn-in is successful, we will begin getting out to the users for training. Implementation of the T-1 line between Ruan and Alleman was due to take place in April, 2012. The T1 line is now being installed at the Alleman link. Des Moines are continuing to work on the microwave path so that they are not fully dependant on the T1 line.

Update: The T1 lines have been put into place. The City of Des Moines is waiting on CenturyLink to activate the lines. This should take place in the next few weeks.

B. Legislative Update SF 2332

SF 2332 was signed into law by Governor Branstad. This bill dealing with E911 will provide approximately \$3.6 - \$4.5 million in ongoing resources to local PSAPs. This is done through charging a fee to prepaid phone cards at the point of sale and by eliminating cost recovery for wireless providers. Additionally, the bill establishes an interim working group to report to the legislature in December of 2012 on needed legislation to address ongoing concerns with E911 including surcharge increases, narrowbanding and governance structure of advisory boards. Samantha Brear commented that the working group will meet each month. She further added that she would be in regular attendance as well as Major Locker, Sandy Morris and Rob Dehnert. Supervisor Brownell asked how much extra revenue the PSAPs would receive because of SF 2332.

Update: The wireline surcharge will go up from 25% to 46% on July 1st, 2012. At 25% the surcharge revenue for Polk County was an estimated \$81,538.48 and when the percentage increases to 46% the surcharge revenue for Polk County will be an estimated \$155,447.30.

The State E911 Task Force has met multiple times. The committees that were established were: Governance, PSAP Operations, Technical/Network/Interoperability and Funding. A report showing the progress of these meetings will be sent out to the E911 Service Board members.

Discussion: Supervisor Brownell commented that he and AJ Mumm have been part of some meetings regarding E911 funding. He stated that landline revenue is going down. Currently the funding for E911 is a \$1 surcharge for landlines and 65 cents for the wireless surcharge. He added that there might have been the opportunity to allocate more monies towards the urban counties by looking at changing the distribution formula. He commented that

instead we will be looking more closely at increasing the wireless surcharge to 95 cents and reduce the landline surcharge to 95 cents. Polk County would come out ahead if this change occurs. He stated that there are a couple of Polk County legislators who are looking at this proposal.

AJ Mumm commented that the legislators might be concerned with what PSAP's could spend the extra money on. He stated that the PSAP's and others are among agreement that the E911 surcharge funding should be for funding a service and not other auxiliary services or items.

He commented that another part of the discussion is regarding the family telephone plans and the multiple lines that are included in these plans. He added that it will need to be discussed if the surcharge will be applied to the family plan or each line within the plan.

Supervisor Brownell stated that these legislative changes will point us in the right direction.

VII. New Business –

A. E911 Service Board Virtual Meetings

Discussion: Supervisor Brownell commented that in the future if the board agrees we could conduct some of the routine housekeeping meetings electronically. The only issue might be voting electronically. Samantha Brear and AJ Mumm will look into the laws behind conducting meetings electronically through the County Attorney's Office.

VIII. Other Business - None

IX. Upcoming Events – None

X. Programs, Presentations, Invited Guests or Speakers – None

XI. Adjournment – 15:09 Hrs.