



BOARD MEETING

June 8, 2016
Tour, 5:00 p.m.; Meeting, 6:00 p.m.
Yellow Banks Park, Shelter #1
6801 SE 32nd Avenue, Des Moines

AGENDA

- 1) Roll Call
- 2) Public Comments
- 3) Financial Report
- 4) Jester Park Golf Course Improvements Presentation
- 5) Jester Park Nature Center Update
- 6) Action on the Minutes of the Previous Meeting(s)

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 7) **Action on Bill List:** Approving May 2016 bill list.
- 8) **Purchase - Dust Control/De-Ice Tank Unit:** Approving the cost estimate in the amount of \$13,750 from Sprayer Specialties, Inc., a contingency of \$687, for a total cost not to exceed \$14,437 to build and install a drive under 925 gallon tank unit for dust control on park campground roads and pre-treat park roads for winter ice control
- 9) **Easter Lake Restoration Project Manager Contractor Agreement Amendment With David M. McGhee:** Approving Amendment 1 to the Independent Contactor Agreement with David M. McGhee for Easter Lake Restoration Management for up to 1,000 hours in an amount not to exceed \$70,000
- 10) **Park Road Traffic Calming Speed Tables:** Approving the cost estimate in the amount of \$31,423 from Grimes Asphalt and Paving Corporation, a contingency of \$3,142, for a total cost not to exceed \$34,565 to construct speed tables at Jester Park, Easter Lake, and Yellow Banks Park roads
- 11) **Four Mile Creek Greenbelt - Wastewater Reclamation Authority Easement:** Determine that granting of said easements to the Wastewater Reclamation Authority (WRA) will not affect the use of the Four Mile Greenbelt for park purposes and recommends to the Board of Supervisors that they grant both temporary and permanent easements to the WRA for bank stabilization and maintenance purposes
- 12) **Land Transfer to Polk County:** Approve accepting the land donated by the City of Des Moines (an in-holding of old road right-of-way within our property formerly known as the J.C. White Sand and Gravel operation)

ACTION ITEMS AGENDA

- 13) **Jester Park - New Entrance Road Turning Lanes:** Approving the cost estimate in the amount of \$119,503.50 from Grimes Asphalt and Paving Corporation, a contingency of \$5,975, for a total cost not to exceed \$125,478.50 to widen and pave turning lanes for the new Jester Park entrance road located at NW 128th St.
- 14) **Cooperative Agreement with City of Des Moines for Evergreen Avenue and Ackelson Trail Phase III improvements:** Approving Cooperative Agreement, subject to Legal approval, by and between Polk County Conservation and the City of Des Moines for the design and construction of improvements for the Ackelson Trail, Evergreen Avenue, sidewalk connections to Easter Lake Park and parking lots

- 15) **Chichaqua Bottoms Greenbelt, US Fish & Wildlife Grant:** Accept the \$120,000 grant from NAWCA funding through the Iowa DNR for \$20,000 toward the Kal-Dens property (Swan Lake unit) acquisition and \$100,000 toward the development of the old Shaw farm both properties a part of Chichaqua Bottoms Greenbelt

BOARD DISCUSSION

- 16) **Director's Report**
17) **Board Chair and Members' Remarks**

ADJOURNMENT

Upcoming Events

June 15: Great Outdoors Foundation Annual Best Shot Golf Tournament
July 2: Music in the Park, Jester Park Amphitheater (Dance of a ParrottHead)
July 22: Jazz in July, Jester Park Amphitheater (Bryan Schumaker Quartet)
September 4: Glow Wild
November 11: Buck Naked Need Dough - Locally Grown, Locally Brewed

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (11407 NW Jester Drive, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov

2015- 2016 Revenue Budget

- as of 05/31/16 (91.67% of budget year expired)

| UNIT # | UNIT | Revenue Budget | Total Revenues Received | Balance Due | % Received |
|--|---------------------------|---------------------|-------------------------|---------------------|--------------|
| General - Fund 1 | | | | | |
| 0213 | Equipment | \$ 10,100 | \$ 10,149 | \$ (49) | 100.5% |
| 6006 | Environmental Ed | \$ 62,800 | \$ 54,879 | \$ 7,921 | 87.4% |
| 6009 | Natural Resources | \$ 76,710 | \$ 95,634 | \$ (18,924) | 124.7% |
| 6101 | Administration | \$ 142,550 | \$ 123,928 | \$ 18,622 | 86.9% |
| 6103 | Community Outreach | \$ - | \$ - | \$ - | 0.0% |
| 6104 | Conservation Grants | \$ 10,000 | \$ - | \$ 10,000 | 0.0% |
| 6110 | Parks Advocacy Unit | \$ 434,100 | \$ 391,355 | \$ 42,745 | 90.2% |
| 6119 | Construction/Maint. | \$ 1,000 | \$ 168 | \$ 833 | 0.0% |
| 6124 | Equestrian Center | \$ 300,000 | \$ 236,843 | \$ 63,157 | 78.9% |
| Sub-Total - General Fund 1 | | \$ 1,037,260 | \$ 912,957 | \$ 124,303 | 88.0% |
| REAP - Fund 26 | | | | | |
| 0211 | Resource Enhancement | \$ 171,700 | \$ 171,732 | \$ (32) | 100.0% |
| Reserve - Fund 50 | | | | | |
| 0210-0214 | Special Projects | \$ - | \$ - | \$ - | 0.0% |
| Bond - Fund 51 | | | | | |
| 0210 | Water & Land Dev & Trails | \$ 2,612,500 | \$ 476,740 | \$ 2,135,760 | 18.2% |
| Conservation Enterprises - Fund 286 | | | | | |
| 6121 | Golf Course | \$ 215,100 | \$ 205,996 | \$ 9,104 | 95.8% |
| 6123 | JP Cabins | \$ 82,750 | \$ 69,025 | \$ 13,725 | 83.4% |
| Sub-Total - Enterprises Fund 286 | | \$ 297,850 | \$ 275,021 | \$ 22,829 | 92.3% |
| Grand Total - Conservation | | \$ 4,119,310 | \$ 1,836,449 | \$ 2,282,861 | 44.6% |

2015-2016 Expense Budget

- as of 05/31/16 (91.67% of budget year expired)

| UNIT # | UNIT | Expense Budget | Total Expended | Balance Remaining | % Expended |
|--|--------------------------------|----------------------|---------------------|---------------------|--------------|
| General - Fund 1 | | | | | |
| 0213 | Equipment | \$ 163,600 | \$ 111,099 | \$ 52,501 | 67.9% |
| 6006 | Environmental Ed | \$ 409,465 | \$ 372,801 | \$ 36,664 | 91.0% |
| 6009 | Natural Resources | \$ 674,688 | \$ 604,556 | \$ 70,132 | 89.6% |
| 6101 | Administration | \$ 1,199,225 | \$ 1,043,782 | \$ 155,443 | 87.0% |
| 6103 | Community Outreach | \$ 225,863 | \$ 198,133 | \$ 27,730 | 87.7% |
| 6104 | Conservation Grants | \$ 10,000 | \$ - | \$ 10,000 | 0.0% |
| 6110 | Parks Advocacy Unit | \$ 493,169 | \$ 425,682 | \$ 67,487 | 86.3% |
| 6119 | Construction/Maint. | \$ 1,293,853 | \$ 1,217,715 | \$ 76,138 | 94.1% |
| 6124 | Equestrian Center | \$ 654,303 | \$ 571,982 | \$ 82,321 | 87.4% |
| Sub-Total - General Fund 1 | | \$ 5,124,166 | \$ 4,545,749 | \$ 578,417 | 88.7% |
| General Supplemental - Fund 2 | | | | | |
| All Units | Benefits (PERS/FICA/Ins, Etc.) | \$ 1,087,384 | \$ 950,780 | \$ 136,604 | 87.4% |
| Risk Management - Fund 3 | | | | | |
| 6100 | Insurance, Med., Work. Comp. | \$ 127,200 | \$ 117,454 | \$ 9,746 | 92.3% |
| REAP - Fund 26 | | | | | |
| 0211 | Resource Enhancement | \$ 138,451 | \$ 125,187 | \$ 13,264 | 90.4% |
| Reserve - Fund 50 | | | | | |
| 0210-0214 | Trails, Special Projects | \$ 520,000 | \$ 30,420 | \$ 489,580 | 5.9% |
| Bond - Fund 51 | | | | | |
| 0210 | Water & Land Dev & Trails | \$ 9,948,000 | \$ 4,066,210 | \$ 5,881,790 | 40.9% |
| Conservation Enterprises - Fund 286 | | | | | |
| 6121 | Golf Course | \$ 315,000 | \$ 65,389 | \$ 249,611 | 20.8% |
| 6123 | JP Cabins | \$ 121,412 | \$ 93,807 | \$ 27,605 | 77.3% |
| Sub-Total - Enterprises Fund 286 | | \$ 436,412 | \$ 159,196 | \$ 277,216 | 36.5% |
| Grand Total - Conservation | | \$ 17,381,613 | \$ 9,994,996 | \$ 7,386,617 | 57.5% |

PCWLL EXPENDITURES AS OF :

May 31, 2016

| SUB-LEDGER PROJECT | DECEMBER 2013 BOND ISSUANCE | JUNE 2015 BOND ISSUANCE | CONSTRUCTION COSTS CONTRACTED | ENGINEERING & MISC. COSTS CONTRACTED | ACTUAL CONSTRUCTION EXPENDITURES | ACTUAL ENGINEERING EXPENDITURES | MISCELLANEOUS EXPENDITURES | ACTUAL GRANT REVENUES AND DONATIONS | ACTUAL COSTS TO DATE | ACTUAL BALANCE REMAINING |
|--|-----------------------------|-------------------------|-------------------------------|--------------------------------------|----------------------------------|---------------------------------|----------------------------|-------------------------------------|----------------------|--------------------------|
| C05-R003 GAY LEA WILSON TRAIL CONNECTION (DSM-ANKEN) | \$ 50,600 | \$ - | \$ 885,171 | \$ 94,419 | \$ 839,196 | \$ 93,869 | \$ 175 | \$ (788,024) | \$ 145,216 | \$ (94,616) |
| C06-6134 CBG SHAW ACQUISITION | \$ 432,776 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 691,636 | \$ (258,860) | \$ 432,776 | \$ 0 |
| C08-6142 JESTER PARK CABINS | \$ 687,625 | \$ - | \$ - | \$ - | \$ 687,625 | \$ - | \$ - | \$ - | \$ 687,625 | \$ 0 |
| C11-6205 CVT CONNECTOR-BROADWAY TO BONDURANT | \$ 36,818 | \$ 1,258,916 | \$ 1,984,668 | \$ 131,607 | \$ 1,954,413 | \$ 131,607 | \$ 7,262 | \$ (797,548) | \$ 1,295,734 | \$ (0) |
| C12-6213 CBG WELL REPLACEMENT | \$ 73,859 | \$ - | \$ 71,746 | \$ - | \$ 71,746 | \$ 150 | \$ 1,963 | \$ - | \$ 73,859 | \$ 0 |
| C12-6214 CBG OBSERVATION DECK | \$ 83,844 | \$ 5,196 | \$ - | \$ 11,200 | \$ 77,840 | \$ 11,200 | \$ - | \$ - | \$ 89,040 | \$ (0) |
| C12-6218 JP EQUIPMENT MAINTENANCE BLDG RELOCATION | \$ 420,241 | \$ - | \$ - | \$ - | \$ 420,053 | \$ 1,118 | \$ - | \$ - | \$ 420,053 | \$ 188 |
| C12-6219 EC IMPROVEMENTS | \$ 10,671 | \$ - | \$ - | \$ - | \$ 9,553 | \$ - | \$ - | \$ - | \$ 10,671 | \$ 0 |
| C12-6220 4-MILE CREEK BANK STABILIZATION | \$ 340,725 | \$ 650,000 | \$ - | \$ 22,500 | \$ - | \$ 20,309 | \$ - | \$ - | \$ 20,309 | \$ 970,416 |
| C12-6221 JP NATURE CENTER | \$ 2,404,200 | \$ 1,595,800 | \$ - | \$ 1,445,722 | \$ - | \$ 916,347 | \$ 48,725 | \$ (732,716) | \$ 232,355 | \$ 3,767,645 |
| C12-6222 CBG MASTER PLAN | \$ 106,000 | \$ - | \$ - | \$ 98,368 | \$ - | \$ 121,519 | \$ - | \$ - | \$ 121,519 | \$ (15,519) |
| C12-6223 ACKELSON TRAIL PHASE I (fkn EL Trail Phase I) | \$ 1,083,651 | \$ - | \$ 903,781 | \$ 176,108 | \$ 903,781 | \$ 176,108 | \$ 3,762 | \$ - | \$ 1,083,651 | \$ (0) |
| C12-6224 ACKELSON TRAIL PHASE II (fka EL Trail Phase II) | \$ 187,922 | \$ 227,871 | \$ 1,043,238 | \$ 205,658 | \$ 1,066,959 | \$ 218,505 | \$ 15,457 | \$ (560,000) | \$ 740,920 | \$ (325,127) |
| C12-6225 ACKELSON TRAIL PHASE III (fka EL Trail Phase III) | \$ - | \$ 498,000 | \$ - | \$ 159,534 | \$ 11,238 | \$ 91,738 | \$ - | \$ - | \$ 102,976 | \$ 395,025 |
| C12-6226 FDM POND IMPROVEMENTS & SEDIMENT BASIN | \$ 854,903 | \$ - | \$ 723,989 | \$ 132,209 | \$ 769,399 | \$ 136,036 | \$ 23,016 | \$ (200,000) | \$ 728,451 | \$ 126,452 |
| C12-6227 FDM PARK IMPR-SHELTER/TRAILS/PENINSULA | \$ 81,179 | \$ 1,332,169 | \$ - | \$ 59,245 | \$ 216,023 | \$ 178,442 | \$ 139,728 | \$ - | \$ 534,193 | \$ 879,155 |
| C12-6228 JP PARK IMPROVEMENTS-CAMP AREA #2 ELECTRIC | \$ 410,000 | \$ - | \$ 336,945 | \$ 29,200 | \$ 336,945 | \$ 30,450 | \$ 15,516 | \$ - | \$ 382,911 | \$ 27,089 |
| C12-6229 HTT CONNECTOR TO GLW (fka Neal Smith) | \$ 9,800 | \$ - | \$ - | \$ 9,800 | \$ - | \$ 11,204 | \$ - | \$ - | \$ 11,204 | \$ (1,404) |
| C12-6230 TM CAMP CREEK STABILIZATION | \$ 1,097,465 | \$ - | \$ 876,665 | \$ 194,600 | \$ 867,694 | \$ 198,000 | \$ 113 | \$ - | \$ 1,065,807 | \$ 31,658 |
| C12-6231 TM PARK IMPROVEMENTS& SHOWER HOUSE | \$ 119,000 | \$ 725,000 | \$ - | \$ 57,630 | \$ 19,784 | \$ 57,553 | \$ 226 | \$ (1,205) | \$ 76,358 | \$ 767,642 |
| C12-6232 YB PARK IMPROVEMENTS | \$ 87,000 | \$ 290,000 | \$ - | \$ 173,450 | \$ 8,043 | \$ 47,640 | \$ 113 | \$ - | \$ 55,797 | \$ 321,203 |
| C12-6233 TRAIL IMPROVEMENTS ALL AREAS | \$ 100,000 | \$ 350,000 | \$ - | \$ 12,000 | \$ 25,725 | \$ 12,000 | \$ 3 | \$ - | \$ 37,728 | \$ 412,272 |
| C12-6234 JP ENTRANCE RELOCATION | \$ 586,000 | \$ 660,000 | \$ 279,839 | \$ 73,050 | \$ 319,689 | \$ 80,235 | \$ 3,649 | \$ - | \$ 403,572 | \$ 842,428 |
| C12-6235 CBG WOOSLEY PROPERTY-NO SALE | \$ 1,200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,200 | \$ - | \$ 2,200 | \$ (1,000) |
| C12-6236 CBG MENDENHALL ACQUISITION | \$ 676,267 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 681,167 | \$ - | \$ 681,167 | \$ (4,900) |
| C12-6237 CXT VAULT TOILETS | \$ 75,000 | \$ 180,000 | \$ - | \$ - | \$ - | \$ - | \$ 170,940 | \$ - | \$ 170,940 | \$ 84,060 |
| C12-6238 CBG WETLANDS/DRAINAGE RESTORATION | \$ 104,476 | \$ 350,000 | \$ - | \$ 103,626 | \$ - | \$ 98,419 | \$ 30 | \$ - | \$ 98,449 | \$ 356,027 |
| C12-6239 YB DAM REPAIRS | \$ 797,000 | \$ - | \$ 775,964 | \$ 112,525 | \$ 775,964 | \$ 112,507 | \$ 9,626 | \$ - | \$ 898,097 | \$ (101,097) |
| C12-6240 BEAVER CREEK LAND ACQUISITION | \$ 93,469 | \$ - | \$ - | \$ - | \$ - | \$ 457 | \$ 93,012 | \$ - | \$ 93,469 | \$ 0 |
| C12-6242 ROAD & PARKING LOT RESURFACING ALL AREAS | \$ 200,000 | \$ 830,000 | \$ - | \$ - | \$ 200,237 | \$ - | \$ - | \$ - | \$ 200,237 | \$ 829,763 |
| C12-6243 CAMP CREEK-MILLER/RIST LAND ACQUISITION | \$ 342,197 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 342,197 | \$ - | \$ 342,197 | \$ - |
| C12-6244 CBG AIRPORT 16 ACQUISITION | \$ 75,588 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 75,588 | \$ - | \$ 75,588 | \$ - |
| C12-6245 YB ALITZ PROPERTY ACQUISITION | \$ 298,950 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 298,950 | \$ - | \$ 298,950 | \$ 0 |
| C12-6246 CBG FREELAND LAND ACQUISITION | \$ 204,437 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 204,437 | \$ - | \$ 204,437 | \$ - |
| C12-6247 CBG AIRPORT 60 LAND ACQUISITION | \$ 238,687 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 246,099 | \$ - | \$ 246,099 | \$ (7,412) |
| C12-6248 CBG EVERLY PROPERTY-NO SALE APPRAISAL ONLY | \$ 1,200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,200 | \$ - | \$ 1,200 | \$ - |
| C12-6249 BROWN'S WOODS TRAILHEAD IMPROVEMENTS | \$ 90,700 | \$ - | \$ 48,320 | \$ 5,000 | \$ 89,387 | \$ 5,225 | \$ 33,075 | \$ - | \$ 127,686 | \$ (36,986) |
| C12-6250 YB PREIST PROPERTY ACQUISITION | \$ 1,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 333,415 | \$ - | \$ 333,415 | \$ (331,915) |

PCWLL EXPENDITURES AS OF :

May 31, 2016

| SUB-LEDGER PROJECT | DECEMBER 2013 BOND ISSUANCE | JUNE 2015 BOND ISSUANCE | CONSTRUCTION COSTS CONTRACTED | ENGINEERING & MISC. COSTS CONTRACTED | ACTUAL CONSTRUCTION EXPENDITURES | ACTUAL ENGINEERING EXPENDITURES | ACTUAL MISCELLANEOUS EXPENDITURES | ACTUAL GRANT REVENUES AND DONATIONS | ACTUAL COSTS TO DATE | ACTUAL BALANCE REMAINING |
|---|-----------------------------|-------------------------|-------------------------------|--------------------------------------|----------------------------------|---------------------------------|-----------------------------------|-------------------------------------|----------------------|--------------------------|
| C12-9999 MISC MINOR IMPROVEMENTS | \$ 78,633 | \$ 150,000 | \$ - | \$ - | \$ - | \$ 23,600 | \$ 338 | \$ - | \$ 23,938 | \$ 204,695 |
| C12-9999 CONSTRUCTION EQUIPMENT & SUPPLIES | \$ 291,367 | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ 320,426 | \$ - | \$ 320,426 | \$ 120,941 |
| C13-6251 OVERALL PROGRAM MANAGEMENT | \$ 40,000 | \$ - | \$ - | \$ 47,000 | \$ - | \$ 43,095 | \$ - | \$ - | \$ 43,095 | \$ (3,095) |
| C13-6252 EL LODGE CONSTRUCTION | \$ 35,000 | \$ 365,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 400,000 |
| C13-6253 TM ACCESSIBLE TRAIL AROUND POND | \$ 175,000 | \$ - | \$ 90,357 | \$ - | \$ 94,351 | \$ - | \$ 70,987 | \$ - | \$ 165,338 | \$ 9,662 |
| C13-6254 TM OVERLIN PROPERTY ACQUISITION | \$ 74,257 | \$ - | \$ - | \$ - | \$ - | \$ 400 | \$ 74,257 | \$ - | \$ 74,257 | \$ - |
| C13-6255 MALLY'S STREAMBANK STABILIZATION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 400 | \$ (400) |
| C13-6256 PCWLL PUBLIC AWARENESS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,329 | \$ - | \$ 4,329 | \$ (4,329) |
| C13-6258 NATURAL AREA RESTORATIONS | \$ 20,000 | \$ 440,000 | \$ - | \$ - | \$ - | \$ - | \$ 8,481 | \$ - | \$ 8,481 | \$ 451,519 |
| C13-6259 JP CAMP STORE | \$ - | \$ - | \$ - | \$ 4,250 | \$ - | \$ 4,200 | \$ - | \$ - | \$ 4,200 | \$ (4,200) |
| C13-6261 ANKENY HTT EXTENSION TO DSM | \$ 28,566 | \$ 900,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,073,585 | \$ (2,165,000) | \$ 908,585 | \$ 19,981 |
| C13-6262 EL J.C. WHITE PROPERTY | \$ 187,685 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 288,807 | \$ (92,209) | \$ 196,598 | \$ (8,913) |
| C13-6263 MALLY'S CVT & GLW TRAIL CONNECTOR | \$ - | \$ 307,017 | \$ - | \$ 54,384 | \$ 82,843 | \$ 46,989 | \$ 10,544 | \$ - | \$ 140,376 | \$ 166,641 |
| C13-6265 YB BANE PROPERTY | \$ 238,325 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 263,124 | \$ - | \$ 263,124 | \$ (24,799) |
| C14-6268 EL DIKES/DREDGING/WATER QUALITY | \$ 25,000 | \$ 1,400,000 | \$ - | \$ 753,800 | \$ 1,700,170 | \$ 684,498 | \$ 38,230 | \$ (220,440) | \$ 2,202,458 | \$ (777,458) |
| C14-6269 FDM OUTDOOR CLASSROOM | \$ 11,201 | \$ 100,000 | \$ - | \$ 7,908 | \$ - | \$ - | \$ 7,600 | \$ - | \$ 7,600 | \$ 103,601 |
| C14-6270 EL COVERED BRIDGE IMPROVEMENTS | \$ 40,000 | \$ - | \$ 57,220 | \$ - | \$ 56,920 | \$ - | \$ 5,794 | \$ - | \$ 62,714 | \$ (22,714) |
| C14-6271 CBG KAL-DEN FARMS PROPERTY | \$ 143,950 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 143,590 | \$ (43,500) | \$ 100,090 | \$ 43,860 |
| C14-6272 EL RAIN GARDENS | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - | \$ - | \$ 28,874 | \$ (12,604) | \$ 16,271 | \$ 3,729 |
| C14-6274 CONSERVATION CORPS | \$ - | \$ 201,600 | \$ 201,600 | \$ - | \$ - | \$ - | \$ 140,698 | \$ - | \$ 140,698 | \$ 60,902 |
| C14-6275 GWT-BILL RILEY TRAIL/FEASIBILITY STUDY | \$ - | \$ 44,804 | \$ 136,783 | \$ 35,750 | \$ 127,458 | \$ 44,285 | \$ 44 | \$ - | \$ 171,787 | \$ (126,983) |
| C14-6276 CBG SMITH PROPERTY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 159,425 | \$ - | \$ 159,425 | \$ (159,425) |
| C14-6277 WATER QUALITY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,809 | \$ - | \$ 5,809 | \$ (5,809) |
| C15-6278 CBG HALE POND REPAIR | \$ - | \$ - | \$ - | \$ - | \$ 33,825 | \$ 226 | \$ - | \$ - | \$ 34,051 | \$ (34,051) |
| C15-6279 DNR WATER REC ACCESS GRANT-FDM | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 18,896 | \$ - | \$ 18,896 | \$ (18,896) |
| C15-6281 TM PROPERTY #13 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 18,475 | \$ - | \$ 18,475 | \$ (18,475) |
| LAND ACQUISITIONS | \$ 71,946 | \$ 2,000,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,071,946 |
| GLW TRAIL CONNECTION TO MALLY'S | \$ 33,800 | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 283,800 |
| WATERSHED MANAGEMENT AUTHORITY | \$ - | \$ 400,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 400,000 |
| BEAVER CREEK WATERSHED IMPROVEMENTS | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| JESTER PARK CAMPGROUND #1 IMPROVEMENTS | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 200,000 |
| | \$ 13,969,680 | \$ 15,971,373 | \$ 8,416,286 | \$ 4,210,542 | \$ 11,766,860 | \$ 3,597,929 | \$ 8,125,593 | \$ (5,872,106) | \$ 17,618,276 | \$ 12,322,777 |

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, May 11, 2016. The meeting was called to order at 5:30 p.m.

- #16-0501 Roll Call
- Members Present: Johnson, Levis, Smith, Northway
Members Absent: Cataldo
- #16-0502 Public Comments
None
- #16-0503 Financial Reports.
- #16-0504 Pat Spain, Community Outreach Coordinator, gave a presentation on volunteerism.
- #16-0505 Director Leopold gave brief update on status of the Jester Park Nature Center.
- #16-0506 **MOVED BY** Northway to approve the April 13, 2016 meeting minutes.
Vote Yea: Smith, Levis, Johnson, Northway

CONSENT AGENDA

- #16-0507 **MOVED BY** Levis to approve the April 2016 bill list.
Vote Yea: Levis, Smith, Northway, Johnson
- #16-0508 **MOVED BY** Levis to approve authorizing the Director or his designee to finalize sale and related instruments for the acquisition of 4590 NE 108th St., Mitchellville, Ia (located by Thomas Mitchell Park).
Vote Yea: Levis, Smith, Northway, Johnson
- #16-0509 **MOVED BY** Levis that the PCCB determined that granting an easement to the City of Ankeny at Carney Marsh will have no adverse effect on the use of the land for park purposes; and the Board further directs staff to forward a recommendation to the Board of Supervisors to grant the easement required for this trail connection (Gay Lea Wilson Trail) to the City of Ankeny.
Vote Yea: Levis, Smith, Northway, Johnson

#16-0510 **MOVED BY** Levis to approve a 3% base salary increase for full-time employees, effective July 1, 2016.

Vote Yea: Levis, Smith, Northway, Johnson

#16-0511 **MOVED BY** Levis to receive and file the 2015-16 Urban Deer Bow-Hunt Annual Report.

Vote Yea: Levis, Smith, Northway, Johnson

ACTION ITEMS

#16-0512 **MOVED BY** Smith to approve a change order with Snyder & Associates, Inc. for a lump sum payment in the amount of \$19,000 for Easter Lake Watershed design services and authorizing the Board Chair to sign said Change Order on behalf of the Polk County Conservation Board and further authorize the PCCB Director to enter into associated contracts and Memorandum of Agreement to construct sediment basin and stormwater wetland at Easter Lake Park in an amount not to exceed \$126,000, subject to approval by Polk County Legal Department.

Vote Yea: Northway, Levis, Smith, Johnson

#16-0513 **MOVED BY** Levis to approve the Jester Park Equestrian Center Barn Operations Contract for Services with Anna Kurns in the amount of \$3,750 per month for contract services to support barn and trail ride operations and authorizing the Board Chair to sign said Contract on behalf of the Polk County Conservation Board.

Vote Yea: Levis, Johnson, Northway, Smith

#16-0514 **MOVED BY** Northway to approve Amendment 1 to the Cooperative Agreement with the Iowa Department of Natural Resources in the amount of \$454,543 and authorizing the Board Chair to sign said Amendment on behalf of the PCCB.

Vote Yea: Johnson, Northway, Smith, Levis

BOARD DISCUSSION

#16-0515 Director's Report

*Land south of Metro Waste Authority Learning Center

*Strausser Woods / Chichaqua Bottoms Greenbelt

*Summer meeting schedule: June – Yellow Banks Park; July – Easter Lake Park; August – Fort Des Moines Park

#16-0516 Board Chair and Member's Remarks

*Jester Park Nature Center – Launch Party, April 21

*June meeting Connie Johnson's last meeting

Adjournment

Meeting adjourned at 6:07 p.m.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | CONSENT 16-0608 Wayne Johnson Construction Maintenance Manager |

AGENDA HEADING:

Approving Sprayer Specialties, Inc. quotation for a dust control/de-ice tank unit.

SYNOPSIS:

Approving a quotation from Sprayer Specialties, Inc. to build and install a drive under 925 gallon tank unit for dust control on park campground roads and pre-treat park roads for winter ice control.

FISCAL IMPACT:

Amount: **\$14,437**
 Cost Estimate: \$13,750
 5% Contingency: \$ 687

Funding Source: Equipment Replacement

ADDITIONAL INFORMATION:

Last month staff requested a quote from a vendor to apply dust control to our gravel campground and heavy use area roads at Jester Park, and Yellow Banks Park. The cost estimate for a one time only application of dust control was \$8,500. Staff received quotes from Sprayer Specialties, Inc. \$13,750 and from Truck Equipment, Inc. \$13,194. to purchase this equipment to allow PCC staff to apply dust control. Additionally, PCC can utilize this piece of equipment to apply deicer in the winter on hillsides and shaded curves.

NOTE: The unit from Truck Equipment was a lower cost but the tank size is only 750 gallons and the Sprayer Specialties tank is 925 gallons so more product can be applied and less fill time.

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

Approving the cost estimate in the amount of \$13,750 from Sprayer Specialties, Inc., a contingency of \$687, for a total cost not to exceed \$14,437 to build and install a drive under 925 gallon tank unit for dust control on park campground roads and pre-treat park roads for winter ice control, and authorizing the Board Chair to sign the cost estimate with Sprayer Specialties, Inc.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | CONSENT 16-0609 Douglas C. Romig Deputy Director |

AGENDA HEADING:

Approving Independent Contractor Agreement Amendment with David M. McGhee.

SYNOPSIS:

Approval of Amendment 1 for construction management services from David M. McGhee for Easter Lake Park lake restoration projects.

FISCAL IMPACT:

Amount: \$28,000

Funding Source: Polk County Water & Land Legacy Bond

ADDITIONAL INFORMATION:

On February 11, 2015, item 3(f), the Polk County Conservation Board approved an Independent Contractor Agreement with David M. McGhee to provide Easter Lake Restoration Project Management. Mike McGhee had recently retired from 39 years in the Iowa DNR and has led the statewide Lake Restoration Program for many years.

The original agreement provided for a total of 600 hours at a rate of \$70.00 per hour for a total of \$42,000. This original agreement was a best estimate at the time of execution. Due to the complexity of the various contracts for lake restoration (Contract 1a, Contract 1b and Contract 2) all currently under way and the addition of Contract 3 (Shoreline restoration), there is a need to amend the current contract to add an additional 400 hours for project management services.

PREVIOUS BOARD ACTION(S):

Date: February 11, 2015

Roll Call: 15-0203(f)

Action: Approved Independent Contractor Agreement with David M. McGhee for Easter Lake Restoration Project Management in an amount not to exceed \$42,000. (4 - Yea; 1 - Nay)

RECOMMENDATION:

Approving Amendment 1 to the Independent Contactor Agreement with David M. McGhee for Easter Lake Restoration Management for up to 1,000 hours in an amount not to exceed \$70,000 and authorizing the Board Chair to sign said Amendment on behalf of the Board.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | CONSENT 16-0610 Wayne Johnson Construction Maintenance Manager |

AGENDA HEADING:

Approving Grimes Asphalt and Paving Corporation cost estimate for Park road traffic calming speed tables.

SYNOPSIS:

Approving an estimate from Grimes Asphalt and Paving Corporation to construct speed tables at Jester Park, Easter Lake, and Yellow Banks Park roads.

FISCAL IMPACT:

Amount: **\$34,565**
 Cost Estimate: \$31,423
 10% Contingency: \$ 3,142

Funding Source: Polk County Water and Land Legacy Bond

ADDITIONAL INFORMATION:

During the fall of 2015 staff determined to remove all of the old speed bumps in all parks and to replace them with a flatter, more user friendly speed table. Staff evaluated all park roadways identifying traffic and heavily used park areas, such as playgrounds, and public crossing areas.

Grimes Asphalt and Paving Corporation is currently under contract with Polk County Secondary Roads for County wide road paving work so this has gone through an accepted bid process and PCCB can do this work as an extra work order

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

Approving the cost estimate in the amount of \$31,423 from Grimes Asphalt and Paving Corporation, a contingency of \$3,142, for a total cost not to exceed \$34,565 to construct speed tables at Jester Park, Easter Lake, and Yellow Banks Park roads, and authorizing the Board Chair to sign the cost estimate with Grimes Asphalt and Paving Corporation.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | CONSENT 16-0611 Loren Lown Park and Natural Area Planner |

AGENDA HEADING:

Approve recommending to Board of Supervisors for Wastewater Reclamation Authority easement required for work within the Four Mile Creek Greenbelt.

SYNOPSIS:

The Wastewater Reclamation Authority (WRA) has refinanced several of their State Revolving Fund (SRF) loans in order to take advantage of the available favorable loan terms. The money saved by refinancing is used for environmentally sound restoration projects that favor water quality. Several of those projects are along the length of Four Mile Creek where the WRA is proposing bank stabilization projects and require easements to do so.

The WRA requests easements, for both temporary construction and permanent maintenance, to install and maintain bank stabilization infrastructure along 4 Mile Creek within our 4 Mile Creek Greenbelt, north of Broadway.

FISCAL IMPACT: N/A

ADDITIONAL INFORMATION:

The proposed easements will not have any permanent adverse effects on the use of this parkland. Once construction is complete the public will have full access to all land owned by the County. The proposed stabilization is not all traditional rip-rap but rather a combination of toe stabilization and natural revegetation.

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

That the Board determine that granting of said easements to Wastewater Reclamation Authority (WRA) will not affect the use of the Four Mile Greenbelt for park purposes and recommends to the Board of Supervisors that they grant both temporary and permanent easements to the WRA for bank stabilization and maintenance purposes and further instruct staff to work with county staff to place the item before the Board of Supervisors with a recommendation for approval and to see that the resulting easements are recorded and returned to the WRA.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | CONSENT 16-0612 Loren Lown Park and Natural Area Planner |

AGENDA HEADING:

Approving Old Carlisle Road land transfer to Polk County from the City of Des Moines.

SYNOPSIS:

Staff has been working with the City of Des Moines to acquire an in-holding of old road right-of-way within our property formerly known as the J.C. White Sand and Gravel operation. The City owned a strip of land formerly known as old Carlisle Road. That road was discontinued when the flood levee that protects the power plant and the natural gas storage facilities was built by the Corps of Engineers. With this acquisition, Polk County now owns most of the land south of the levee, east of the WRA facility, and west of the power plant. Consolidation of the ownership allows us to protect our parkland, police the entire area without concern for in-holdings, and develop appropriate infrastructure for the entire site.

The City deeded 3 parcels totaling approximately 12 acres to Polk County through a quit claim deed. (see accompanying map)

FISCAL IMPACT: N/A

ADDITIONAL INFORMATION:

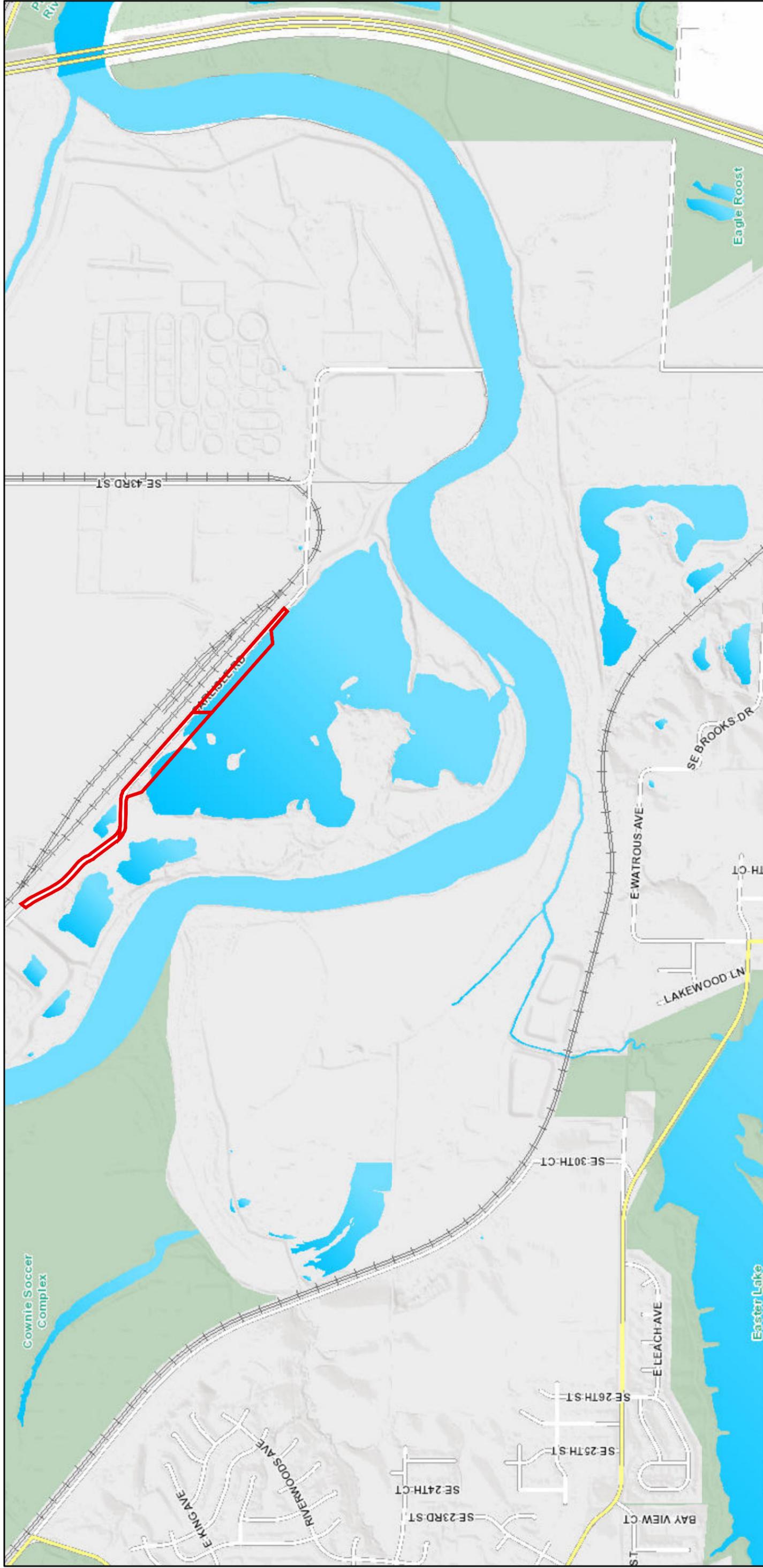
With our 252 acre White property, we now own 264 acres of the site. The only remaining in holding is a 1+ acre of Des Moines River shoreline owned by MidAmerican Power. Staff is working with MidAmerican to acquire that property.

PREVIOUS BOARD ACTION: NA

RECOMMENDATION:

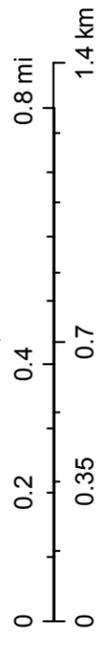
Approve accepting the land donated by the City of Des Moines (an in-holding of old road right-of-way within our property formerly known as the J.C. White Sand and Gravel operation) although it is already deeded to and recorded in Polk County's name.

Former Carlisle Road



May 23, 2016

1:18,056



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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | ACTION 16-0613 Wayne Johnson Construction Maintenance Manager |

AGENDA HEADING:

Approving Grimes Asphalt and Paving Corporation cost estimate for Jester Park new entrance road turning lanes.

SYNOPSIS:

Approving an estimate from Grimes Asphalt and Paving Corporation to widen and pave turning lanes for the new Jester Park entrance road located at NW 128th St.

FISCAL IMPACT:

Amount: **\$125,478.50**
 Cost Estimate: \$119,503.50
 5% Contingency: \$ 5,975.00

Funding Source: Polk County Water and Land Legacy Bond

ADDITIONAL INFORMATION:

Last fall the pre-grade work for the turning lanes and street widening at the new Jester Park entrance location was completed. Staff is recommending the paving work for the turning lanes be approved for this portion of the new entrance road project. The entrance road paving will be completed following the Nature Center construction project to minimize construction damage to the park roadway.

Grimes Asphalt and Paving Corporation is currently under contract with Polk County Secondary Roads for County wide road paving work so this has gone through an accepted bid process and PCCB can do this work as an extra work order.

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

Approving the cost estimate in the amount of \$119,503.50 from Grimes Asphalt and Paving Corporation, a contingency of \$5,975, for a total cost not to exceed \$125,478.50 to widen and pave turning lanes for the new Jester Park entrance road located at NW 128th St., and authorizing the Board Chair to sign the cost estimate with Grimes Asphalt and Paving Corporation.

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|  | Date | June 8, 2016 |
| | Item No. Roll Call No. Submitted by: | ACTION 16-0614 Douglas C. Romig Deputy Director |

AGENDA HEADING:

Cooperative Agreement with City of Des Moines for Evergreen Avenue and Ackelson Trail phase III improvements.

SYNOPSIS:

Approval to enter into a Cooperative Agreement authorizing Polk County Conservation to be the lead agency in contracting for the paving of phase III of the Ackelson trail and Evergreen Avenue resurfacing; and approving the City of Des Moines to be the lead agency in contracting for the construction of the Easter Lake spillway bridge and trail connection.

FISCAL IMPACT: N/A

ADDITIONAL INFORMATION:

Polk County Conservation staff has been in discussions with the City of Des Moines' Engineering Department regarding the creation of a Cooperative Agreement that would allow Polk County Conservation the authority to issue bids and provide construction management services for phase III of the Ackelson trail at Easter Lake along with resurfacing Evergreen Avenue and installation of sidewalk connections to Easter Lake Park from the neighborhood East of the park. This agreement would allow the City of Des Moines to issue bids and provide construction management services for a new bridge with a trail that would replace the existing bridge over the spillway along Evergreen Avenue. Additionally, the City of Des Moines would allow access to their clean landfill along Hartford Avenue for Polk County Conservation to acquire clay and rip rap materials for lake and shoreline restoration efforts. Access to these materials should save hundreds of thousands of dollars in material costs.

The construction contract would complete the final connection of the Mark Ackelson trail; resurfacing of Evergreen Avenue from SE 30th Street to SE 34th Street; a sidewalk connection along Evergreen Avenue to SE 34th Street and along SE 34th Street to a new housing development connecting the neighborhood to Easter Lake Park with a safe pedestrian crossing. Additional paving for parking on both sides of Evergreen Avenue will also be designed and either incorporated into the base bid or denoted as an add alternative depending on the revised engineer estimate.

Each entity would pay for their respective design and construction costs and both entities would assume the internal construction management costs. Staff from both agencies believe that coordination of these two construction projects would allow for better bid responses and overall construction management of the improvements that will occur within close proximity.

PREVIOUS BOARD ACTION(S): N/A

RECOMMENDATION:

Approving Cooperative Agreement, subject to Legal approval, by and between Polk County Conservation and the City of Des Moines for the design and construction of improvements for the Ackelson Trail, Evergreen Avenue, sidewalk connections to Easter Lake Park and parking lots and authorizing the Board Chair to sign said Amendment on behalf of the Board.

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|  | Date | June 8, 2016 |
| | Agenda Item No. Roll Call No. Submitted by: | ACTION 16-0615 Loren Lown Parks and Natural Areas |

AGENDA HEADING:

US Fish and Wildlife Grant - Prairie Lakes 7 Wetland Project at Chichaqua

SYNOPSIS:

PCC staff has been and are engaged with the Iowa Department of Natural Resources to leverage funds expended to acquire land and recreate wetlands on PCCB managed lands. This grant from the US Fish and Wildlife Service through the IA DNR is one of those efforts.

The former Shaw property was acquired several years ago and has been in row crop until PCC could assemble the funding to restore the property to quality habitat. Plans were developed for wetland and grassland restoration and a cooperative grant submitted by the DNR

The DNR was notified that our project(s), acquisition of the Kal-Den property (Swan Lake unit) and development of the old Shaw farm were granted \$120,000. This grant acceptance will allow recovery of \$20,000 expended for Kal-Den property purchase and \$100,000 toward the development of new wetland restoration at old Shaw farm.

FISCAL IMPACT:

Amount: \$120,000 Revenue

Funding Source: USFWS/DNR leveraged by PCWLL Funds

ADDITIONAL INFORMATION:

The process of applying for NAWCA funding is involved it requires appraisals, engineering and estimate for 12-18 months prior to knowing if you are successful in receiving funding. It has worked well for PCC. In addition to this grant we have been notified that we received an additional \$71,000 for use in restoring wetlands at Chichaqua for the 2016/2017 construction season and have applied for an additional \$353,557 for the 2017/2018 season. We have used our expenditures for land acquisition, engineering, and the DNR/PCC seed agreement monies as our matching funding to acquire these grants.

Previous Board actions to acquire the Airport and Shaw properties and the agreement to acquire prairie seed from the DNR made these applications possible. Without those expenditures we would not have had the match to apply.

PREVIOUS BOARD ACTION(S):

Date: April 10, 2013

Roll Call: 13-0410

Action: Authorized staff to pay the balance due of \$686,189.37 to the INHF to purchase the former Shaw property located at Chichaqua Bottoms Greenbelt from the INHF with funds provided by the PCWLL bond; authorize the Board Chair to sign the purchase documents; and authorizes staff to execute the awarded REAP grant in the amount of \$258,860 to offset some of the costs of acquisition. (5 - yeas)

Date: November 12, 2014

Roll Call: 14-1103c

Action: Ratified action approving and authorizing staff to work with the Iowa Natural Heritage Foundation to secure the Kal-Den Farms parcel of land located near Chichaqua Bottoms Greenbelt and to work with Polk County Conservation Board partners to accept contributions and finalize ownership of the parcel of land in Polk County's name (3 - Yeas; 1 - Nay; 1 - Absent)

RECOMMENDATION:

That the Board accept the \$120,000 grant from NAWCA funding through the Iowa DNR for \$20,000 toward the Kal-Den property (Swan Lake unit) acquisition and \$100,000 toward the development of the old Shaw farm both properties a part of Chichaqua Bottoms Greenbelt and authorize the Chair to sign the grant documents.

IOWA DEPARTMENT OF NATURAL RESOURCES
POLK COUNTY CONSERVATION BOARD

Prairie Lakes 7 Wetlands Project

A North American Wetlands Conservation Act Project

U.S. Fish & Wildlife Service Grant Agreement No. F15AP00419

This Agreement is made and entered into this _____ day of _____ 2016 by and between Iowa Department of Natural Resources (hereinafter referred to as “IDNR”), and the Polk County Conservation Board (hereinafter referred to as “PCCB”).

I. PURPOSE

IDNR and PCCB have agreed to work together in support of a wetland conservation project known as the Prairie Lakes 7 Wetlands Project (hereinafter referred to as “Project”). This project is funded pursuant to North American Wetlands Conservation Act (hereinafter “NAWCA”) Grant Agreement Number F15AP00419 (hereinafter referred to as “Grant”) between IDNR and the U.S. Fish and Wildlife Service (hereinafter referred to as “USFWS”). The Grant is attached to and made a part of this Agreement as Exhibit B. This portion of the Project will assist PCCB, as a Sub-recipient of the Grant, to acquire, restore, and enhance various tracts of land (hereinafter “Property(ies)”) within the Project area (not all are yet identified) for inclusion in the Polk County Conservation Board’s system of Public Lands dedicated to conservation of wetlands and other natural habitats and native wildlife species (hereinafter such purchases are referred to as the “Acquisition Project”) as more fully described in the Prairie Lakes 7 Wetlands Project Proposal (hereinafter referred to as “Proposal”) incorporated into the Grant attached and made a part of this Agreement as Exhibit A. The acquisition of the Properties will address the habitat protection, restoration, and enhancement objectives on the North American Waterfowl Management Plan.

II. SCOPE OF THE AGREEMENT

A. IDNR agrees:

1. Subject to receipt of such funds from the USFWS pursuant to the Grant and receipt of proper documentation as provided in the NAWCA U.S. Grant Administration Standards dated September 2010 (hereinafter referred to as “Standards” and attached and made a part of this Agreement as Exhibit C) from PCCB requesting a payment, to provide funds to PCCB of up to \$120,000 for payment of the direct costs paid to third parties by PCCB that are incurred by PCCB in the acquisition, restoration, and enhancement of Properties during the Period of Performance of the Grant and that are allowable expenses, as defined in the Standards.
2. To serve as the grantee of the Grant, make application for reimbursement under the Grant and receive Grant funds up to an amount of \$120,000 for this Acquisition Project. IDNR represents that these funds are currently available under the Grant for use in this Acquisition Project subject to the terms and conditions of the Grant.
3. Pre-agreement costs incurred by PCCB are authorized up to the amount obligated in section II.A.2. PCCB must not have incurred pre-agreement costs before the date that the USFWS received the Proposal (dated July 8, 2014) for any part of the Project to be funded with Grant Dollars. Costs are incurred at the time of transfer of title. All pre-agreement costs are incurred at the PCCB’s risk.

Such costs are allowable only to the extent that they would have been allowable if incurred after the date that the USFWS signs the Grant agreement and during the project period. The IDNR is under no obligation to reimburse such costs if PCCB has not:

- Worked with the IDNR Project Officer's designee for meeting Federal Aid requirements before incurring the cost of the acquisition of real property to ensure that the acquisition or activities associated with the acquisition will comply with the following:
 - The National Historic Preservation Act Section 106 process for (a) any activity that will result in soil disturbance, and (b) any acquisition of an interest in real property on which soil disturbance will occur as a result of the acquisition per the terms and conditions specified in the Programmatic Agreement among the USFWS, IDNR, and the Iowa State Historical Preservation Officer (SHPO) (hereinafter referred to as "SHPO Agreement") attached to and made a part of this agreement as Exhibit D;
 - The requirement of NAWCA's Section 6(a)(3) that the Secretary of the Interior determines that any projected acquisition of an interest in real property is not needed for the National Wildlife Refuge System;
 - USFWS's requirement that a contaminants survey be conducted for any real property to be transferred to the Federal government;
 - Other Federal laws, executive orders, regulations, and policies governing this program including the National Environmental Policy Act.

B. PCCB agrees:

1. To immediately commence using all best efforts to acquire fee simple ownership of the Property during the Period of Performance of the Grant in accordance with public law 91-646, 49 CFR Part 24 and the terms of this Agreement.
2. To provide the matching funds and acres identified in the PCCB Partner Contribution Statement as listed in the Proposal. Specifically, PCCB will:
 - Submit documentation for each property purchased prior to July 8, 2014 and provided as in-kind match per requirements listed in section F-13 of the Standards, including a Notice of Grant Requirements as described in section F-13(g) of the Standards.
 - Submit documentation for each property purchased after July 8, 2014 and provided as match per requirements listed in section F-13 of the Standards, including a Notice of Grant Requirements as described in section F-13(g) of the Standards.
3. That all pre-agreement costs are incurred at PCCB's risk as described at Section II.A.3.
4. That should any payments or parts thereof made by IDNR under Section II.A of this Agreement be, at a later time, disallowed by USFWS as non-qualifying under the Grant due to PCCB's failure to comply with the Standards, upon written notice from IDNR, return the amount of such disallowed payment to IDNR.
5. That other than payments made by IDNR pursuant to Section II.A of this Agreement, and IDNR's in-kind services, if any, that PCCB shall be responsible for all costs associated with the Acquisition Project that are incurred.

6. To provide a copy of recorded Notices of Grant Requirements for all Properties acquired as part of the Acquisition Project as described in section F-13(g) of the Standards. If the required language of a Notice of Grants Requirements is included in the deed, easement, lease, or other recorded conveyance document for a specific interest in real property, such language may substitute for a Notice of Grant Requirements.
7. To manage each Property to provide habitat that is beneficial to breeding and migrating birds in compliance with the Proposal contained in the Grant.
8. To assure that all in-kind and other matching contributions from PCCB used under this Agreement shall be from non-Federal sources and not previously used as match for other Federal Funds.
9. To report any program income earned during the Period of Performance of the Grant to the IDNR Project Officer per sections D-13 through D-15. Program income is income directly generated by any Project activity, or earned only as a result of the Grant during the Period of Performance. The program income must be used for the purposes and under the conditions of the Grant. Income generated outside of the Period of Performance of the Grant shall be retained by PCCB.
10. That PCCB's financial management systems adhere to the standards established in 43 CFR section 12.60 or section 12.921 as applicable. These systems must be capable of reporting receipts and expenditures (or use) of: (a) funds under this Agreement and (b) in-kind and other matching contributions with reference to dollar values. PCCB must report these expenditures, receipts, and values upon demand if special audits are required.
11. To (a) follow sections F-1 and F-2 in the Standards for determining eligible Project costs associated with real property acquisitions, and (b) work with IDNR Project Officer's designee for Federal land acquisition procedures to ensure compliance with public law 91-646, 49 CFR Part 24 and sections F-3 through F-16 in the Standards for procedures and documentation required in order to receive reimbursement from Grant funds for real property acquisitions.
 - Unless otherwise indicated, the Cost Principles apply to the use of funds provided under this Agreement and to in-kind and other matching dollars or donations. PCCB must not use funds under this Agreement for the cost of existing residences, structures, or buildings unnecessary for wetlands conservation purposes; or the cost of constructing, removing, or repairing residences, structures or buildings; or a cost (consideration) in excess of \$1.00 to buy an option to purchase an interest in real property.
12. To receive payment, PCCB must submit to IDNR: (1) a completed IDNR Project Billing Form accompanied by all required documentation listed in Section F-13 of the Standards as well as a signed copy of this Agreement.
 - IDNR may withhold payments and future NAWCA Grant funds to the PCCB if the PCCB or its Subrecipients have materially failed to comply with the terms and conditions of the Grant, whether stated in a Federal statute, regulation, assurance, application, notice of award, or the Standards. When IDNR has withheld payments for these reasons, but has not suspended the Agreement, it must release such payments to PCCB when the PCCB complies with the Project objectives and the terms of the Agreement.
13. To indemnify IDNR for any costs IDNR is obligated to pay to USFWS under the Grant because of PCCB's failure to comply with the terms and obligations of this Agreement.

14. To work with the IDNR Project Officer's designee for meeting Federal Aid requirements before incurring the cost of the acquisition of real property to ensure that the acquisition or activities associated with the acquisition will comply with the following:
 - The National Historic Preservation Act Section 106 process for (a) any activity that will result in soil disturbance, and (b) any acquisition of an interest in real property on which soil disturbance will occur as a result of the acquisition per the terms and conditions specified in the SHPO Agreement" attached as Exhibit D;
 - The requirement of NAWCA's Section 6(a)(3) that the Secretary of the Interior determines that any projected acquisition of an interest in real property is not needed for the National Wildlife Refuge System;
 - USFWS's requirement that a contaminants survey be conducted for any real property to be transferred to the Federal government;
 - Other Federal laws, executive orders, regulations, and policies governing this program including the National Environmental Policy Act.

15. To ensure that any Property purchased or contributed as a matching in-kind donation for the Acquisition Project is managed:
 - To achieve the purpose(s) of the Project as stated in the Proposal;
 - Under a management plan that is consistent with the objectives, goals, or descriptions of desired habitat stated in the Proposal;
 - For the long-term conservation and management of the affected wetland ecosystem and the fish and wildlife dependent thereon;
 - To record a Notice of Grant Requirements for that Property in the local government office set up for that purpose (e.g., County Recorder) per section F-13(g) in the Standards. The Notice of Grant Requirements must:
 1. identify the Property to which the Notice of Grant Requirements applies and attach a legal description;
 2. identify the name and address where it is kept on file
 3. state the purpose of the Project
 4. state that PCCB will not convey or encumber the Property, in whole or in part, to another party without IDNR's and USFWS's consent.

16. As authorized titleholder of interests in real properties acquired with Grant funds and matching in-kind contributions, PCCB may not encumber, sell, or otherwise transfer these interests in real property without the approval of the USFWS.

17. As authorized titleholder of interests in real properties acquired with Grant funds and matching in-kind contributions, PCCB must manage the Property(ies) in a manner consistent with the purpose authorized in the Proposal. The Proposal identifies the Project benefits of these Property(ies) as perpetual. The PCCB may propose that the interest in real property is no longer needed for the Project's authorized purpose. However, PCCB is prohibited from managing the property in a manner that interferes with the Project's authorized purpose unless it obtains written permission to do so from the USFWS.

18. To enter into and be bound by those Certifications and Assurances applicable to Federal Grants and Cooperative Agreements required for funding this Agreement, including those described in Appendix A of the Standards.

C. IDNR and PCCB mutually agree:

1. IDNR and PCCB may in writing identify additional property(ies) that PCCB shall attempt to acquire pursuant to the terms of this Agreement, and such new properties and their acquisition shall be subject to the terms and conditions of this Agreement.
2. The following persons are appointed as Project Officers respectively:

IDNR Project Officers: Todd R. Bishop
Special Projects Coordinator, Wildlife Bureau
Iowa Department of Natural Resources
Wallace Building
502 East 9th Street
Des Moines, IA 50319-0034
(515) 238-6461
Todd.Bishop@dnr.iowa.gov

Federal Land Acquisition Procedures:
Travis Baker
Supervisor of Realty Services
Iowa Department of Natural Resources
Wallace Building
502 East 9th Street
Des Moines, IA 50319-0034
(515) 725- 8457
Travis.Baker@dnr.iowa.gov

Federal Aid Requirements:
Monica Thelen
Federal Aid Coordinator
Iowa Department of Natural Resources
Wallace Building
502 East 9th Street
Des Moines, IA 50319-0034
(515) 725-8501
Monica.Thelen@dnr.iowa.gov

PCCB Project Officer: Loren Lown
Parks and Natural Areas Planning Administrator
Polk County Conservation Board
11407 NW Jester Park Drive
Granger, IA 50109-9675
(515) 323-5364
Loren.Lown@polkcountyiowa.gov

Either party may change their respective Project Officer at any time by giving written notice to the other party of the name and address of their new Project Officer

III. MODIFICATIONS

This agreement shall become effective upon being signed by their respective representatives, and thereafter it will continue in force for a period of thirty (30) years unless mutually terminated or modified through amendment by the parties at an earlier date. Project Period of Performance for this Agreement will run concurrently with the Grant which is scheduled to end on May 19, 2017, but may be extended for up to three (3) additional years conditional to Grant extensions requested by IDNR and approved by USFWS.

IV. TERMINATION

IDNR and PCCB agree that either party may terminate this Agreement by providing thirty (30) days written notice thereof to the other party if all or any portion of the site is taken by any governmental agency by means of eminent domain, or pursuant to any compelling reasons of public health, safety, or welfare, or if PCCB or any subrecipients abandon the Property or fail to manage and maintain it according to the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first written above.

Iowa Department of Natural Resources

Polk County Conservation Board

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____