

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, July 10, 2013. The meeting was called to order at 5:39 p.m.

#1 – Roll Call

Board Present: Cataldo, Kurovski, Levis
Board Absent: Johnson, Smith

#1b – Action on the Minutes of the Previous Meeting(s)

**IT WAS MOVED BY KUROVSKI THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE JUNE 5, 2013 MEETING MINUTES AS WRITTEN.
VOTE YEA: KUROVSKI, LEVIS, CATALDO**

#2 – Consent Agenda

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB JUNE 2013 BILL LIST;**
- B) STAFF PUBLISHING NOTICE OF PUBLIC HEARING PURSUANT TO IOWA CODE 331.305, THAT A PUBLIC HEARING WILL BE HELD AT THE PCCB'S AUGUST 2013 MEETING ON GRANTING AN EASEMENT TO CITY OF DES MOINES/SOLID GROUND IOWA (ERIC GRUBB) FOR A SANITARY SEWER CONNECTION TO THE WASTEWATER RECLAMATION AUTHORITY PUBLIC SEWER SYSTEM AS A PART OF A PLANNED URBAN DEVELOPMENT JUST WEST OF STUDEBAKER ELEMENTARY SCHOOL ON COUNTY LINE ROAD;**
- C) RESOLVING THAT THE PCCB WILL, IF AWARDED THE GRANT FOR ACQUISITION, MAINTAIN THE PORTION OF TRAIL UNDER ITS' CONTROL FOR 20 YEARS FOLLOWING COMPLETION AND AUTHORIZE THE PCCB DIRECTOR TO SIGN AN OFFICIAL DOCUMENT DECLARING THE BOARDS' COMMITMENT.**

VOTE YEA: LEVIS, KUROVSKI, CATALDO

#3 – Public Hearing & Award of Bid: Jester Park Camp Area #2 Project

Acting Chair Cataldo opened public hearing on plans, specifications, form of contract and cost estimate for improvements to Jester Park camp area #2.

As there were no comments, the public hearing was closed.

IT WAS MOVED BY LEVIS THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND COST ESTIMATE OF \$300,000 FOR IMPROVEMENTS TO JESTER PARK CAMP AREA #2. VOTE YEA: LEVIS, CATALDO, KUROVSKI

Award of Bid

Wayne Johnson, PCCB Construction Maint. Manager, reviewed the bids received for improvements to Jester Park camp area #2: MPS Engineers (1444 Illinois St., DM), \$327,458; Elder Corp. (5088 E. University, DM), \$419,290; and Corell Const. (PO Box 65430, DM), \$392,973.

Johnson also estimated additional project costs of \$19,600 for firerings/picnic tables and a suggested 10% contingency in the amount of \$33,435 for the project.

IT WAS MOVED BY KUROVSKI THAT THE POLK COUNTY CONSERVATION BOARD APPROVES AWARDDING MPS ENGINEERS' LOW BID OF \$327,458 FOR THE JESTER PARK CAMP AREA #2 IMPROVEMENTS AND AUTHORIZE THE PCCB CHAIR TO SIGN CONTRACT DOCUMENTS; AND PCCB FURTHER APPROVES THE OVERALL PROJECT COST OF AN AMOUNT NOT TO EXCEED \$380,493.

#4 – Employee Recent Hires

Parker reported that the Equestrian Center Manager and Barn Supervisor positions have been filled. Lela Mullen accepted the Equestrian Center Manager position and will begin employment around August 12, 2013. Bryan Fix accepted the Barn Supervisor position and will begin employment around July 29, 2013.

INFORMATION ONLY.

#4 – Employee Introduction

PCCB Employees Al Pasker, Natural Resources Technician, and Lori Foresman-Kirpes, Naturalist, introduced and told a little about themselves to the Board.

PUBLIC COMMENTS

Mark Ackelson, Iowa Natural Heritage Foundation (former President), appeared before the Board to express appreciation for the work PCCB does and to thank the Board for naming a trail after him.

FINANCIAL REPORTS

DISCUSSION & REMARKS

- FY 13-14 Budget
- State Recreational Trail Grant

- Bond Projects Overview: Land acquisitions, Fort Des Moines, Conservation Center, UP rail line, Four Mile Creek Watershed, trails, cabins, and Brown's Woods trailhead

ADJOURNNMENT

The meeting was adjourned at 6:32 p.m.

Prepared by: Cindy Lentz