



Effective
Productive
Responsive

Fiscal Year
July 1, 2011 - June 30, 2012

Our mission:

Polk County exists to serve the public. We are committed to service excellence, fiscal responsibility and enhancing the quality of life. We will be the most **effective**, **productive**, and **responsive** local government in Iowa.

ANNUAL REPORT

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Credits

- Kristi Carman/BOS - for concept, design, layout, data gathering and general support
- Sue Elliott/BOS - for data gathering, verification and general support
- Randy Summy & Ty Stamper/General Services - for printing

Message from the Chair



On behalf of the Polk County Board of Supervisors, it is my pleasure to present our FY 2011/12 Annual Report. Polk County had another eventful year and I am pleased to provide a few highlights.

Redistricting Commission

Every 10 years, per Iowa Code, the Board of Supervisors appoints a redistricting commission to review and recommend changes in the county's supervisor districts and recommend changes to precinct boundaries of the unincorporated areas of Polk County. On April 12, the Polk County Board of Supervisors took action to establish and appoint five members to a Temporary County Redistricting Commission. On August 2, the new redistricting map was approved. The plan was submitted to the Iowa Secretary of State by October 15, and will take effect January 2013.

County Administrator

In October, 2011, Polk County hired a new County Administrator, David Jones. David was previously the County Administrator in Tazewell County, Illinois. Ron Olson, the previous County Administrator accepted a position in Corpus Christi, Texas as City Manager in April. During the interim, Project Manager for the Polk County Board of Supervisors, Sue Elliott served as the Interim County Administrator. Jones previously held the position of Assistant City Manager for the City of Cleveland, Tennessee.

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) continues to move forward positioning the CJCC, service providers and the public to work together more efficiently and effectively in addressing concerns with the jail population, recidivism and prevention.

The Criminal Justice Coordinating Council contracted for a part-time coordinator in November of 2011. The CJCC Coordinator is assisting the group in reviewing areas for improvement and efficiencies to the Criminal Justice system. The CJCC continues its work and meets regularly.

Message from the Chair con't.

VMA Renovation

Construction began in October 2010 on renovating Veterans Memorial Auditorium into meeting and multi-purpose room space. The total square footage of the building is 208,813 with 25 meeting rooms, 2 board rooms and a multi-purpose room that is 28,739 square feet. The construction opened in January 2012. The renovation will be paid for by extending the existing IEC payment structure with gaming revenues for an additional four years.

Courts Space

We continue to search for a solution for the lack of space we have in our courthouse. OPN Architects is in the process of final recommendations for a phased approach to handling the courts space issue. This approach includes looking at a renovation of the Polk County Convention Complex or Wellmark Building into space for the County Attorney and a Magistrate and Juvenile Court Annex, the renovation of the old main jail into a Criminal Court Annex and renovation of the Historic Courthouse. This phased approach would occur over the course of several years and would currently be subject to approval of the plan by the voters.

Affordable Housing & Homelessness

Polk County entered into a new agreement with the Neighborhood Finance Corporation & Housing Trust Fund. The agreement's purpose is for the Polk County Board of Supervisors to provide funding through 2013 for the neighborhood housing revitalization programs which will aid designated neighborhoods and low and moderate income areas in Des Moines.

Again, the Board of Supervisors is pleased to provide this FY 2011/12 Annual Report. We continue in our due diligence to effectively represent the interests of Polk County citizens and provide leadership in the greater community of Polk County. We appreciate you taking the time to review this report.

POLK COUNTY BOARD OF SUPERVISORS

ROBERT BROWNELL DISTRICT 1

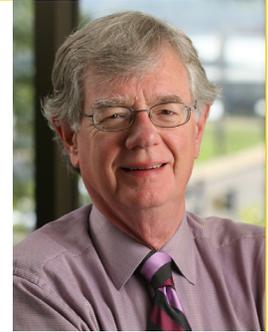


Robert Brownell was elected in 2000 and is serving his third term. Polk County 1st District is made up of Clive, West Des Moines and southwestern Des Moines. Brownell's experience in government began when he was elected in 1985 to Clive's City Council. He was elected as mayor in 1993 where he served until his election to the Polk County Board of Supervisors.

Brownell was raised in Cedar Rapids, Iowa. He attended Missouri Military Academy in Mexico, Missouri and graduated from Kennedy High School in Cedar Rapids. He obtained his undergraduate degree from the University of Northern Iowa cum laude in English and Education. He has attended Drake University for post graduate work. Brownell served as Branch Manager for Yellow Transportation in Des Moines for 15 years. Prior to Yellow, he held several management positions with Roadway Express across the Midwest.

5 Brownell has been married 32 years, has a son and daughter-in-law and a granddaughter.

E.J. GIOVANNETTI DISTRICT 2



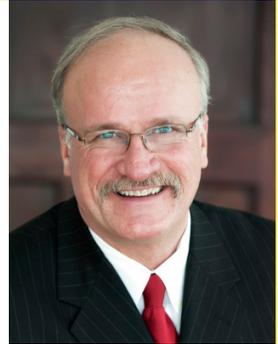
E.J. Giovannetti was elected in 2002 and is serving his third term. He represents Polk County's 2nd District which consists primarily of Ankeny, Grimes, Johnston, Sheldahl and Urbandale. Giovannetti's experience in government began on the Planning and Zoning Commission in Urbandale in 1973. He was appointed mayor in 1977 and served in that position through 1997. Giovannetti has been in the private practice of law with Hopkins & Huebner, P.C. since 1970. Prior to that time, he served as Assistant Attorney General, Counsel for Legislative Research Bureau, and Deputy Industrial Commissioner, all with the State of Iowa.

Organizations in which Giovannetti is involved include the Polk County Housing Trust Fund, Regional Economic Development, Des Moines Arts Festival, Mid-Iowa Development Fund, Central Iowa Drinking Water Commission, Endow Urbandale, Mid-Iowa Association of Local Governments (MIALG), Des Moines Wastewater Reclamation Authority (WRA), Metropolitan Advisory Council (MAC), Polk County Risk Management Committee, Civic Center Executive Committee, and Capital Crossroads Governance Committee.

Giovannetti has two adult children and a granddaughter.

TOM HOCKENSMITH DISTRICT 3

Tom Hockensmith began serving his first term as Polk County Supervisor in January 2003. He represents Polk County's 3rd District, which includes the cities of Alleman, Altoona, Bondurant, Elkhart, Mitchellville, Pleasant Hill, Polk City, Runnells and the northeast section of Des Moines. He served as Chair of the Board in 2005, 2007 and 2010.

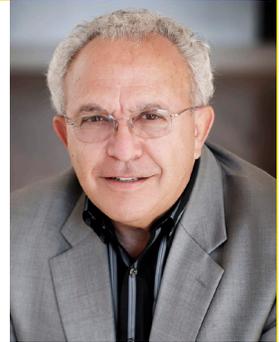


Hockensmith's previous professional experience includes positions as a policy advisor for Iowa Governor Thomas J. Vilsack, a union representative for American Federation of State, County and Municipal Employees (AFSCME) and as an electrician for the Iowa Department of Transportation.

Hockensmith and his wife have two daughters, in addition to Hockensmith's two sons and four grandchildren.

JOHN F. MAURO DISTRICT 4

John F. Mauro is serving his fourth term as a member of the Board of Supervisors from Polk County's Fourth District. Mauro previously served the citizens of Polk County for two consecutive terms after being elected in 1990. He has served as Chair of the Board of Supervisors in 1993, 1996, 2004, 2008 and 2011.



John is a native of Des Moines and was born and raised on Des Moines' South side. He has been a self employed businessman and has owned his own insurance agency for many years.

John and his wife Grace have been married for 46 years. They have 3 sons and 7 grandchildren.

ANGELA CONNOLLY DISTRICT 5

Angela Connolly was first elected as a Polk County Supervisor in 1998. She has served as Chairperson of the Board in 2000, 2003, 2006, 2009, and 2012. Prior to joining the Board of Supervisors, Connolly spent 19 years working at the Polk County Planning and Zoning department and was an active member of AFSCME Local 1868.



She has been active in many civic and community activities, including the Metropolitan Advisory Council and Neighborhood Organizations. Connolly currently serves as the Chair of the The Tomorrow Plan and Criminal Justice Coordinating Council. She also is currently serving as a Tri-Chair for Capital Crossroads: A Vision for Greater Des Moines and Central Iowa.

In addition, she serves on the board of the Des Moines Area Metropolitan Planning Organization, Rebuilding Together, Des Moines Area Regional Transit Authority – DART, Greater Des Moines Convention and Visitors Bureau, Polk County Health Services, Greater Des Moines Partnership, NAMI Walks Advisory Council, Riverfront Development Authority, Polk County Housing Trust Fund, Transit 2030, Homeless Coordinating Council, and has served as past President of the Iowa State Association of Counties (ISAC).

9 Connolly and her husband, Tom, have two sons, one daughter and four grandchildren.

POLK COUNTY ELECTED OFFICIALS

JOHN SARCONE ATTORNEY

John Sarcone graduated cum laude from Rockhurst College in 1972 with an A.B. degree in History and was a member of Alpha Sigma Nu, the Jesuit honor society. In 1975, he graduated from Drake University Law School and was admitted to the Iowa Bar in June 1975.

Sarcone assumed the responsibilities of County Attorney in January 1991 and was re-elected in 1994, 1998, 2002, 2006 and 2010. He was President of the Iowa County Attorneys Association in 1998, and is currently a member of the Board of the Iowa County Attorneys Association. Sarcone was the Iowa State Director of the National District Attorneys Association from 1998 to 2000, as well as previously serving as Vice President of the NDAA Board of Directors, and is the co-chair of the NDAA Legislative Committee.



JAMIE FITZGERALD AUDITOR

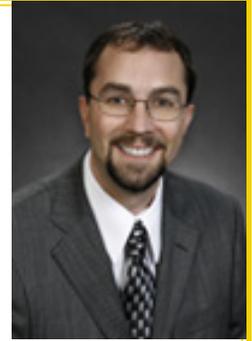
Jamie Fitzgerald was unanimously appointed Polk County Auditor and Commissioner of Elections in January 2007 by the Board of Supervisors to fill the unexpired term of the office. He was elected to a full term in 2008.

As Auditor, Jamie has implemented efficiency and conservation measures which have cut printing in the administrative department more than 25 percent. This was accomplished by scanning tens of thousands of historical documents, saving additional storage and staff resources.

He has championed a transparent open government office inviting candidates, the media and public to his office for election demonstrations, tours and explanations of the voting process. His office is regularly the first office in Iowa to report election night results.

Fitzgerald also changed how board agendas, minutes and audio are distributed by making the entire board packet available on his website for the public to view. He produces a bi-weekly newsletter and RSS feeds for citizens, staff and the media.

Jamie received his Bachelor of Arts from Iowa State University in 1994 and an Associate of Arts degree from Iowa Central Community College in 1992.



JULIE HAGGERTY RECORDER

Julie Haggerty was first sworn into office in January 2007. She is a life-long resident of Polk County, a graduate of Dowling Catholic High School, attended Arizona State University, and is a graduate of the Greater Des Moines Leadership Institute.

Haggerty began her career in the Polk County Recorder's office in 1974, where she worked for twelve years and the last three as First Deputy Recorder. For the next twenty years, Julie was the business manager for her family's business, a local printing company that operated on the city's south side over 45 years.

Since taking office, Haggerty has extended her office hours and established a same-day recording policy. She has also brought services to the citizens of Polk County by launching Passport Saturdays in libraries and senior centers. As an elected official, she has been given the opportunity to serve the residents of Polk County in many ways. She has been able to share her knowledge of county government with students in schools and meet with members of the Citizen's Academy and other civic groups. She served on the Miracle League Steering Committee that helped build a baseball field near Principal Park for kids with disabilities.

In 2010, the Recorder's Office was awarded an Historical Resource Development grant from the State of Iowa. The funds from this grant helped to digitize, maintain and preserve land records dating back to the early 1900s. The digitization of these records will give the general public easier access for the retrieval and reproduction of these archived documents.



BILL MCCARTHY SHERIFF

Bill McCarthy was elected Sheriff in November 2008. Prior to becoming Sheriff, McCarthy served for two years as Chief Deputy. Sheriff McCarthy's law enforcement career began 40 years ago as a Police Officer with the Des Moines Police Department. He held positions as an Investigator, Sergeant, Lieutenant, Captain, Assistant Chief and served as the Des Moines Police Chief until his retirement in February 2006.



McCarthy earned a Bachelor of Arts Degree in Criminal Justice and a Master of Public Administration Degree from Drake University. He is a graduate of the Police Executive Research Forum's and Harvard's Senior Management Institutes for Police and the FBI Law Enforcement Executive Development Program and is a certified Polygraph Examiner.

Sheriff McCarthy served five years as president of South Des Moines Little League. He has also administered the Police Athletic League, providing over a number of years a variety of youth sporting activities for hundreds of low-income children in the Des Moines inner city and was instrumental in reopening the Westside Boxing Club and establishing the Eastside Boxing Club.

Among his many civic involvements, one that stands out in particular, was his participation in the Presidential-White House Policy Council meetings on youth gangs and violence, helping to shape the President's initiative on federal juvenile legislation. Sheriff McCarthy continues to be active in many civic and community organizations.

MARY MALONEY TREASURER



Mary Maloney has served as Polk County Treasurer since 1989, recently re-elected to her fifth term.

Maloney is a 1977 graduate of Iowa State University with a degree in Economics. She brought a financial and computer background in business to Polk County.

Significant technological changes have been made to the office in the last eighteen years, wherein, the Treasurer received an “Innovations in Government Award” in 1997 for many of these improvements. Maloney kicked off an eGovernment initiative in 2002 during her presidency of ISCTA, which received two national awards.

POLK COUNTY BUDGET



BUDGET & STRATEGIC PLANNING

DEB ANDERSON, POLK COUNTY BUDGET ANALYST

The financial condition of Polk County government remains strong. Cost savings measures and continued revenue from Prairie Meadows have allowed the County to continue to re-inforce its fiscal condition. This situation has enabled the County to decrease the tax levy rate while still undertaking new projects and serving a key role in area development efforts.

Polk County maintains a AAA bond rating from three major rating agencies including Moody's Investors Service, Standard & Poor's Ratings Service, and Fitch Ratings. The ratings are the highest ratings available, and distinguish Polk County as having an extremely strong capacity to meet its financial commitments. Reports from these investor services cite the County's strong fund balances, conservative budgeting practices, low debt burden, and steady economic growth as the basis for the ratings.

Despite uncertain economic times, it is estimated the County will continue to maintain healthy fund balances throughout the upcoming fiscal year. Estimated General Fund ending balances are projected at 25% of expenditures, a percentage that falls within the County's adopted financial policies. Nonetheless, the County is closely monitoring the financial situation and reviewing the effect of the economy and state tax regulations on budget projections. We are committed to responsible fiscal management and will adapt as needed to continue serving the community in a cost-effective manner.

GAMING REVENUE USE SUMMARY POLK COUNTY, IOWA

Polk County, Iowa
Gaming Revenue Use Summary

Direct County Uses	FY2011/2012
Pay off Events Center Bonds	12,200,000
Pay off Sewer Bonds	1,000,000
Prairie Meadows Property Tax	4,500,000
Capital Improvements	700,000
Revenue Sharing with City & Schools	2,400,000
Community Grants, Economic Development & Operations	3,400,000
Total	24,200,000

POLK COUNTY GRANT AWARDS

COMMUNITY DEVELOPMENT GRANT AWARDS

It is the desire of the Polk County Board of Supervisors to provide the opportunity for community service organizations to apply for grant funds. Polk County Community Development Grants are non-economic development grants funded from profits received by Polk County from the operation of Prairie Meadows Racetrack and Casino. The Polk County Board of Supervisors wants to establish procedures to minimize the risk of improper use of local funds.

Beacon of Life

Blank Park Zoo Foundation

Central Campus Foundation

East High School Alumni Foundation

Eddie Davis Community Center

Education for the 21st Century

Friends of the Des Moines Botanical Center

Iowa Asian Alliance

Iowa Legal Aid

Italian-American Cultural Center

Junior Achievement of Central Iowa

Latino Resources Inc.

Living History Farms

Principal Charity Classic

Salisbury House Foundation

St. Vincent De Paul

Yellow Banks Ball Field

Young Women's Resource Center

Youth & Shelter Services Inc.

ECONOMIC DEVELOPMENT AWARDS

Polk County's goal for economic development is to increase the tax base. Job creation, job retention, and the enhancement of the economic well being of our county and our citizens are also desired outcomes. This year, Polk County was proud to assist the following businesses:

Ankeny Economic Development
Greater Des Moines Partnership
Iowa Heartland Resources
Kemin Industries, Inc.
Startup City Des Moines

COMMUNITY BETTERMENT GRANT AWARDS

Accent Neighborhood Association
AIB College of Business
Altoona Area Historical Society
Altoona Palooza, Inc.
Ankeny Area Historical Society
Ankeny Art Center
Ankeny Boys Tennis Team-Boosters
Ankeny City Band
Ankeny Community Chorus
Ankeny High School After Prom
Ankeny Little League
Ankeny School District Foundation
Ankeny Service Center at Neveln
Ankeny Sports Complex
Ankeny Substance Abuse Project
Ankeny Tennis Boosters
Beaverdale Betterment Coalition
Beaverdale Fall Festival
Bellizzi Macrae American Legion

Bernie Lorenz Recovery, Inc.
Best Buddies Iowa
Big Brothers Big Sisters
Bondurant Farrar After Prom
Bondurant Soccer Club
Bondurant-Farrar Education Foundation
Brook Run Neighborhood Assoc.
Camp Fire USA
Capitol Park Neighborhood Assoc.
Central 70's Softball Team
Central Iowa Shelter & Service
Central Iowa Supportive Housing
Central Iowa Wind Ensemble
Character Counts in Iowa
Child Abuse Prevention Council
Children's Cancer Connection
Childserve Foundation
City of Mitchellville

COMMUNITY BETTERMENT GRANT AWARDS con't.

City of Urbandale
City of West Des Moines
City of Windsor Heights
Civic Center of Greater Des Moines
Clive Festival, Inc.
Clive Historical Society
Clowns at the Carousel
Dallas Center Grimes HS after Prom
Dallas Center Grimes Little League
Des Moines "I Have A Dream" Foundation
Des Moines Area Comm. College
Des Moines Area Interfaith Hospitality
Des Moines Area Religious Council
Des Moines Area Youth Track Club
Des Moines Arts Festival
Des Moines Bicycle Collective
Des Moines Catholic Worker Community
Des Moines Chapter, Inc.
Des Moines Community Radio Foundation
Des Moines East Foundation
Des Moines Golden K Kiwanis
Des Moines NAACP Youth Council
Des Moines Pastoral Counseling
Des Moines Public Schools
Des Moines Public Schools Library
Des Moines Public Schools South Zone
Des Moines Symphony
Des Moines University
Director's Council
Douglas Acres Neighborhood Assn.
Downtown Urbandale Neighborhood
Drake University
East Des Moines Girls Softball
East Des Moines Swim Club
East High School Post Prom
Easter Seals Iowa
Eastern Polk Regional Development
Endow Urbandale

COMMUNITY BETTERMENT GRANT AWARDS con't.

Everybody Wins! - Iowa

Fairgrounds Neighbors

Found Treasures

Friends Of Des Moines Parks

Geez Louise

Goodrell Middle School

Governors District Alliance

Grandview Little League

Greater Des Moines Music Coalition

Greater DM Soapbox Derby Assoc.

Greater East Side Development

Grimes Heritage Society

Grimes Volunteer Support Services

Hansen House of Hospitality

Highland Park Community Action

Homestead Living & Learning Center

Hoover High School Cheerleading

Hoover High School Post Prom

House Of Mercy

Iowa Foster And Adoptive Parents

Iowa Homeless Youth Center

Iowa National Guard Memorial Assoc.

Iowa Radio Reading Information Service

Iowa Senior Olympics

Iowa Sister States

Italian-American Cultural Center

J-Hawk Soccer Club

Johnston Chamber of Commerce

Johnston Dollars for Scholars

Johnston High School Post Prom

Johnston Partnership For A Healthy Community
Coalition

Johnston Urbandale Soccer Club

King Irving Neighborhood Assoc.

Lincoln High School After Prom

Little All-American Football League

Living History Farms

COMMUNITY BETTERMENT GRANT AWARDS con't.

Lower Beaver Neighborhood Assoc.
Make-A-Wish Foundation
Mayors Youth Council
Mentor Iowa
Meredith Neighborhood Association
Merle Hay Neighborhood Association
Metro Arts Alliance Of Greater Des Moines
Mid City Connection An Independent Initiative of
Central City Dev. Corp.
Midwest Educational Resources
Mosaic
New Horizons Adult Day Care
North High School Post Prom
North Polk Community Schools Foundation
North Polk High School Post Prom
Northeast Neighbors & Friends
Northwest Soccer
Oak Park Neighbors

Oakridge Neighborhood
Orchard Place
Passageway
Polk City Development Corp.
Polk County Conservation Board
Rebuilding Together Greater Des Moines
Roosevelt High School Senior Prom
Saydel Community School District
Saydel School District After Prom
Sheridan Gardens Neighborhood
South Central Iowa Federation of Labor, AFL-CIO
South Des Moines Girls Softball
South Side Rails
Southeast Polk Dollars for Scholars
Southeast Polk High School Post Prom
Special Olympics Iowa
Triad Foundation
Union Park Neighborhood Assoc.
Uptown Ankeny Association

COMMUNITY BETTERMENT GRANT AWARDS con't.

Urbandale American Legion Post
Urbandale Community Action Network
Urbandale Fourth of July
Urbandale Girls Recreational Assn.
Urbandale High School Post Prom
Urbandale Historical Society
Urbandale Little League
Urbandale Optimist Club
Valley High School After Prom
VSA Iowa
Waterbury Neighborhood Foundation
West Des Moines Community Enrichment
West Des Moines Dollars for Scholars
Wildwood Hills Ranch
Windsor Heights Foundation
YMCA of Greater DSM
Young Women's Resource Center
Youth Homes Of Mid-America
Youth Sports Foundation

POLK COUNTY INITIATIVES

REDISTRICTING COMMISSION

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COUNTY ADMINISTRATOR

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COURTS SPACE

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AFFORDABLE HOUSING & HOMELESSNESS

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**POLK COUNTY
ELECTED OFFICES &
DEPARTMENTS**

POLK COUNTY BOARD OF SUPERVISORS

Elected to represent one of five districts in Polk County, members of the Board of Supervisors establish local laws and policies, manage the County’s budget, allocate funding and prioritize County initiatives. Their mission is to effectively represent the interests of Polk County citizens and provide leadership in the greater community of Polk County. The Board of Supervisors convenes each Tuesday morning at 9:30 a.m. in Room 120.



Angela Connolly
Chair

1st District	Robert Brownell	515.286.3115
2nd District	E.J. Giovannetti	515.286.3119
3rd District	Tom Hockensmith	515.286.3116
4th District	John F. Mauro	515.286.3118
5th District	Angela Connolly	515.286.3117
County Administrator	David A. Jones	515.286.2125
Project Manager	Sue Elliott	515.286.3128
Budget Manager	Deb Anderson	515.286.3016
Strategic Planning Specialist	Shelly Poole	515.286.3991
Administrative Secretary	Heather Ksiazek	515.286.3121
Administrative Secretary	Kristi Carman	515.286.3301
Grant Administrator	Lisa Moody-Tunks	515.286.2272
FAX		515.323.5225

Website: www.polkcountyiowa.gov/supervisors

POLK COUNTY ATTORNEY

The County Attorney is responsible for the prosecution of criminal offenses occurring in Polk County. The County Attorney also provides legal counsel to the Board of Supervisors and any of its departments or boards in civil matters.

The County Attorney handles all juvenile matters including delinquencies, child in need of assistance and termination of parental rights. Child welfare mediations are also handled in this office. The Restorative Justice Center (RJC) provides Polk County citizens and businesses the opportunity to receive justice in non-traditional law enforcement situations.

The County Attorney's office has a Collections Unit, responsible for collecting outstanding court costs and fines, once they become delinquent. Parallel with the collection of delinquent court debt, the Unit also works closely with the Polk County Sheriff's office in the collection of jail room and board fees.

General Information	515.286.3737	Juvenile Bureau	515.286.2035
Criminal Division	515.286.3737	Restorative Justice Center	515.286.3057
Domestic Abuse	515.286.3737	Civil Division	515.286.3341
Drug and Gang	515.286.2121	FAX	515.286.3428
Major Offense	515.286.3680		

Website: www.polkcountyiowa.gov/attorney



John Sarcone

POLK COUNTY AUDITOR

The Polk County Auditor performs a wide variety of functions and duties which include: preparing and certifying tax levies, keeping real estate transfer records, maintaining financial records (including budgeting), clerking the Board of Supervisors meetings, maintaining the Geographic Information System and is the Commissioner of Elections.



Jamie Fitzgerald

General Information	515.286.3079
Accounts Payable	515.286.3414
Accounts Receivable	515.286.3419
Central Accounting	515.286.3575
Dog License	515.286.3076
Beer/Cigarette Licenses	515.286.3079
Election Office	515.286.3247
Mapping	515.286.3091
Payroll	515.286.3067
Property Descriptions	515.286.3097
Tax Department	515.286.3097
FAX	515.286-3608

Website: www.polkcountyiowa.gov/auditor

POLK COUNTY RECORDER

The core mission of the Polk County Recorder's office is to serve the citizens of Polk County by preserving a true and reliable account of all real estate transactions and vital human events, along with collection of revenue taxes on required real estate transfers, providing public access to entitled records, both historic and current, issuing user permits and registrations for recreational vehicles and boats, along with collection of related taxes on behalf of the Iowa Department of Natural Resources, maintaining title and lien records for recreational vehicles and boats, recording documents on the day received and reviewing and accepting passport applications.



Julie Haggerty

General Information	515.286.3160
Passports	515.286.3160
Real Estate	515.286.3160
Trade Names	515.286.3160
Boat/Snowmobile/ATV Registration	515.286.3162
Imaging	515.286.3175
Military Records	515.286.3175
Uniform Commercial Code	515.286.3182
Vital Records	515.286.3183
FAX	515.323.5393

Website: www.polkcountyiowa.gov/recorder

POLK COUNTY SHERIFF

The Polk County Sheriff is the Chief Executive Officer of the largest Sheriff's office in Iowa with over 460 employees and an annual budget of more than \$47 million. The Sheriff's office is a full-service law enforcement agency with Patrol, Criminal Investigations, Civil and Jail Divisions.



Bill McCarthy

Sheriff Bill McCarthy	515.323.5446
Chief Deputy Victor Munoz	515.323.5346
Administrative Services	515.286.3814
Civil Division - Civil Manager	515.286.2211
Field Operations	515.286.3306
Community Relations	515.286.3306
Jail Division	515.323.5400
Office of Planning & Development	515.286.3943
Office of Professional Standards	515.323.5456
FAX	515.323.5473

Website: www.polkcountyiowa.gov/sheriff

POLK COUNTY TREASURER

The Treasurer's office receives, disburses, reports and invests all funds payable to Polk County. The Treasurer's office also issues vehicle titles and registrations, collects property taxes and manages the annual tax sale.



Mary Maloney

The Treasurer implemented online payment services through the Iowa Tax and Tags website, www.IowaTaxandTags.gov at no out-of-pocket expense and with no additional staffing for online payment of property taxes and vehicle registration renewals. These online applications offer enhanced customer service to citizens and businesses and greater investment opportunity for the County.

General Information	515.286.3041
Tax Division	515.286.3060
Vehicle Division	515.286.3030
Cash Management	515.286.3035
FAX	515.286.2225

Website: www.polkcountyiowa.gov/treasurer

COMMUNITY, FAMILY & YOUTH SERVICES (CFYS)

The CFYS Department offers congregate meals, preventive health services, advocacy and counseling, activity centers for Polk County's elderly, transportation and home delivered meals for both the elderly and disabled.

Counseling for crime victims, family support services for families in transition from public assistance to self sufficiency, child care resources, emergency financial assistance for individuals/families who are disabled or in crisis, 24-hour centralized juvenile intake, and juvenile detention are all services provided by this department.

Adult Services	515.286.3484
General Assistance	515.286.2088
Child & Adult Care Food Program	515.286.2136
Senior Services	515.286-3679
Commodity Supplemental Foods	515.286.3655
Juvenile Detention	515.286.3344
Crisis and Advocacy Services	515.286.3600
Family Enrichment Center	515.286.3406
Centralized Intake	515.286.3350

Website: www.polkcountyiowa.gov/CFYS



Brian Boyer
Director

CONSERVATION

From parks and preserves to forests and fairways, the Polk County Conservation Board maintains more than 12,000 acres of land and more than 40 miles of trails.

Polk County Conservation provides more than 100 education and recreation programs. Nearly 1.4 million visitors camp, fish, boat, hunt, hike or ride on PCC lands each year.

Administration	515.323.5300
Yellow Banks Park	515.266.1563
Thomas Mitchell Park	515.967.4889
Chichaqua Bottoms Greenbelt	515.967.2596
Jester Park	515.323.5366
Equestrian Center	515.999.2903
Easter Lake park	515.285.7612
FAX	515.323.5354

Website: www.leadingyououtdoors.org



Dennis Parker
Director

GENERAL SERVICES

The General Services Department provides building maintenance, construction oversight, purchasing, printing, mail processing and other related services for the County.

The employees in the department support the activities of other County offices and departments in delivering services to the public.

Administrative Division	515.286.3215
County Information Desk	515.286.3000
Buildings & Grounds	515.286.3228
Purchasing Division	515.286.3191

Website: www.polkcountyiowa.gov/general_services



Mike Grimaldi
Director

HEALTH DEPARTMENT

The Health Department is responsible for preventing or controlling epidemics and the spread of disease in our community.

The Department is also responsible for responding to and recovering from disasters and promoting healthy behaviors.

Educating and empowering individuals about personal health issues, monitoring the community's health status, mobilizing partnerships to identify and solve health problems, developing health policies and plans, enforcing health laws and regulations, linking people to needed health services and assuring the provision of health care, providing a broad spectrum of clinical and preventive health services to the general population, and encouraging independent living through home health care are all top priorities of the department.



Rick Kozin
Director

Administration/Employee Health Service	515.286.3798	Lead Poisoning	515.323.5232
Diabetes Prevention and Care	515.286.3798	Mammography Information	515.286.3642
Disease Prevention	515.286.3890	Public Health Laboratory	515.286.3774
Health Education	515.286.3895	Sexually Transmitted Disease Clinic	515.286.3798
Immunizations - Childhood	515.286.3798	Women's Reproductive Svcs.	515.286.3798
Immunizations - Internatl. Travel	515.286.3748		

Website: www.polkcountyiowa.gov/health

HEALTH SERVICES

Polk County citizens with a mental illness, mental retardation, or a developmental disability receive needed services through County funding.

Because of the high unemployment rate for persons with disabilities, Polk County Health Services initiated a multi-stakeholder group to develop strategies for helping consumers obtain employment and become more self-sufficient. That group was instrumental in the initiation of three additional skills training programs for persons with disabilities in the County. Information about this and other activities of PCHS is available at www.polk.ia.networkofcare.org.

General Information	515.243.4545
FAX	515.243.8447

Website: [www.polkcountyiowa.gov/health services](http://www.polkcountyiowa.gov/health%20services)



Lynn Ferrell
Director

HUMAN RESOURCES

The Human Resources Department strategically partners with all County offices and departments to provide comprehensive human resource services so that County operations, projects and program can be safely, effectively and efficiently administered to nearly 1,200 employees and the general public.



Tony Bisignano
Director

The major functional areas of Human Resources are employment, labor relations, classification/compensation, benefits employee development and administrative support.

General Information	515.286.3200
Job Line	515.286.3831
Benefits	515.286.3203
Employment	515.286.3204
Labor Relations	515.323.3033
TDD	515.286.2003

Website: [www.polkcountyiowa.gov/human resources](http://www.polkcountyiowa.gov/human%20resources)

MEDICAL EXAMINER

The Polk County Medical Examiner is charged by Iowa Code 331 to investigate any deaths which occur in the public interest. This includes deaths due to violence, deaths due to diseases potentially causing a public health hazard, child deaths, deaths occurring unexpectedly or from an unknown cause and deaths unattended by a physician in the past 30 days.



Dr. Greg Schmunck
Director

The office is also responsible for investigating all requests for cremation.

Main Office	515.286.2102
Dispatch	515.286.3333

Website: www.polkcountyiowa.gov/medical-examiner

PUBLIC WORKS

The Public Works Department is divided into Five Divisions: Air Quality, Development Services, Planning, Engineering and Roads. It is one of the largest departments within Polk County and offers community services including construction, maintenance and inventory of Polk County Secondary Roads and bridge system, including survey, design and inspection, maintenance and snow removal, vegetation control, land use planning and regulations, building regulations, construction inspection, sewer infrastructure, air quality control and code enforcement.



Robert Rice
Director

Polk County Public Works Department strives to develop, manage, and maintain the highest quality road system, provide excellent snow removal and weed eradication services, promote orderly growth, protect our health and environment and ensure structures and uses are safe and sound. All these services help to enhance the quality of life for all citizens of Polk County.

Air Quality	515.323.5304	Planning/Zoning	515.286.3358
Building	515.286.3352	Secondary Roads	515.286.3705
Code Enforcement	515.875.5518	Tax Deed Property Mgmt.	515.875.5518
Environmental Health	515.286.3376	Weatherization	515.286.3356
General Information	515.286.3705	Weed Commissioner	515.286.3005
Housing Services	515.286.3726		

Website: [www.polkcountyiowa.gov/public works](http://www.polkcountyiowa.gov/public%20works)

VETERAN AFFAIRS

Honorably discharged wartime Polk County Veterans and their families may receive assistance with shelter, utilities, food, transportation and prescriptions.

Burial assistance may also be available. In cooperation with the Des Moines Parks Department, Veteran Affairs maintains the graves of more than 31,700 Polk County Veterans. For veterans' graves, Polk County Veteran Affairs provide flags and markers.



Rebecca Buch
Director

General Information	515.286.3670
Director	515.286.3673
Veteran Administrator	515.286.3671

Website: [www.polkcountyiowa.gov/veteran affairs](http://www.polkcountyiowa.gov/veteran%20affairs)



☆ **Board of Supervisors** ☆
