



Polk County Public Works
 5885 NE 14th Street Des Moines, IA 50313
 (515) 286-3352

BLDR _____ 2014-_____

Residential Building Permit Application

PLEASE PRINT

JOB SITE ADDRESS: _____ TOWNSHIP: _____

GeoParcel: _____ - _____ - _____ District Parcel: _____ - _____ - _____

OWNER: _____ PHONE: (_____) _____ - _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

CONTRACTOR: _____ PHONE: (_____) _____ - _____

COMPANY: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

Description of proposed building: - (please describe proposed building project)

Proposed use: - (please state the use of proposed building)

Is any portion of the proposed building to be used for a commercial or other business activities? Yes / No

(please circle one of the choices below)

NEW	ADD/ALT	MOVE-ON	DEMO	OTHER
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Height of Proposed Building?		Is the proposed building(s) staked?	Yes / No
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Fill in the square footage of proposed building in appropriate row

	Square Feet	Rate	Valuation
Unfinished Basement			
Finished Basement			
1 st Floor			
2 nd Floor			
Garage			
Deck, etc.			
Addition			
Accessory Structure			

<input type="checkbox"/> Entrance Permit <input type="checkbox"/> Septic Permit <input type="checkbox"/> Geothermal <input type="checkbox"/> Sewer Permit Water Source: <input type="checkbox"/> Well <input type="checkbox"/> Public _____	TOTAL VALUATION PERMIT FEE MOVE-ON TOTAL BUILDING SEPTIC PERMIT FEE GEOHERMAL FEE ENTRANCE PERMIT FEE TOTAL FEE	
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Work must commence within 180 days from permit issuance date, and be completed and inspected within one year from the permit issuance date, or the building permit will be null and void. I understand **all work must be inspected and approved by Polk County** prior to concealing any installation and that I must call for a final inspection. I further understand that a Certificate of Compliance or Certificate of Occupancy/Use is required in accordance with applicable codes and ordinances.

_____ I affirm I am the owner or licensed contractor of this property and I am building the structure for the above stated use. I affirm that the work described in this application is accurate and correct to the best of my knowledge and belief. I hereby acknowledge that I have read this permit and state that the above information is correct, and agree to comply with all ordinances and state and federal laws regulating activities covered by this permit.

_____ Date _____
 Signature