

**CLEAN AIR POLICY
POLK COUNTY CONSERVATION BOARD**

Polk County Conservation Board's Clean-Air Policy specifies compliance with all laws concerning smoking in public places. Polk County Conservation, as well as all municipal employers, must comply with Chapter 142D-Smokefree Air Act of the Code of Iowa.

It is the objective of Polk County Conservation to establish and maintain a clean-air environment within all County-owned and leased buildings and property; and at Polk County Conservation office spaces and areas. It is also an objective of Polk County Conservation to actively educate employees concerning the hazards associated with smoking and present employees with educational programs and materials. Polk County Conservation realizes that a smoke-free environment means that individuals who do not wish to be exposed to tobacco smoke will not be required in the ordinary course of their activities to be so exposed. Therefore, based on a concern for the health of the public and of all employees, the following Clean-Air Policy is enacted:

POLICY

These rules apply to all employees and visitors that enter grounds of County-owned or leased buildings, office spaces and the following Polk County Conservation areas:

Brown's Woods	Mally's Weh-Weh-Neh-Kee Park
Beaver Creek Greenbelt	Thomas Mitchell Park
Carney Marsh	Yellow Banks Park
Chichaqua Bottoms Greenbelt	Ankeny to Woodward Trail
Easter Lake Park	Chichaqua Valley Trail
Engeldinger Marsh	Gay Lea Wilson Trail
Fort Des Moines	Great Western Trail
Four Mile Creek Greenbelt	Sycamore Trail
Jester Park (includes golf course and equestrian center areas)	Trestle-to-Trestle Trail

1. Vending machines that contain cigarettes or other smoking tobacco will not be permitted on County-owned or leased property.
2. Smoking will be prohibited at all times on the grounds of any public owned building, any building leased by Polk County, or any building operated by or under the control of Polk County and Polk County Conservation.
3. No smoking areas will include:
 - a. All common use areas such as elevators, stairwells, hallways, restrooms, lounge/lunchrooms, vending areas, and other similar areas;
 - b. All shelter houses, enclosed rental facilities, park residences, playgrounds, beaches, pit latrines, shower houses, equestrian center grounds, golf course clubhouse grounds, PCC programs/events and other similar areas where groups would gather at any of the PCC areas identified above;
 - c. Any area that is currently designated as a no smoking area by law due to fire hazards and/or health reasons;
 - d. All public offices, conference, and meeting rooms;

- e. All lobbies, waiting rooms, and reception areas;
 - f. Polk County Conservation-owned trucks, automobiles and equipment at any time.
 - g. The parking lot directly adjacent to the administration building.
4. Areas Where Smoking is Not Prohibited Include:
- a. Campground and picnic areas at all PCC areas identified above;
 - b. Chichaqua Longhouse parking lot;
 - c. Jester Lodge main parking lot area (located southeast of facility);
 - d. Equestrian Center upper parking lot area;
 - e. Jester Park Golf Course parking lot;
 - f. PCC Administrative Office complex, south gravel parking lot;
 - g. Course of play at the Jester Park Golf Course;
 - h. All trails (hiking, riding, biking, etc.) at any PCC area identified above.
5. PCCB Members, PCC Director and supervisors are responsible for ensuring and actively maintaining compliance within their respective units/offices.