

Polk County Annual Report

Fiscal Year
July 1, 2012 - June 30, 2013

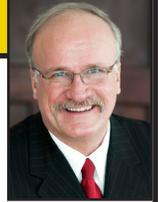
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CREDITS:

Kristi Carman/BOS - for concept, design, layout, data gathering and general support
Sue Elliott/BOS - for data gathering, verification and general support
Randy Summy & Ty Stamper/General Services - for printing

Tom Hockensmith, Chair, Polk County Board of Supervisors



On behalf of the Polk County Board of Supervisors, it is my pleasure to present our FY 2012/13 Annual Report. Polk County had another eventful year and I am pleased to provide a few highlights.

The Polk County Board of Supervisors recognizes the importance of an in-jail drug program and is pleased to partner with the Bridges of Iowa to provide in-house substance abuse treatment at the Polk County Jail. The program will serve a total of 120 inmates with the expectation of making a difference in the lives of those who are incarcerated as a result of substance abuse.

The continued success of the Iowa Events Center is credited, primarily, to the management firm of Global Spectrum. Global Spectrum has done a tremendous job of securing events that are popular with the residents of Polk County from the NCAA Division Wrestling Championships to AHL Hockey to a sold-out concert series.

The Board held a retreat that involved developing a strategic plan for Polk County, focusing on the future as we implement an integrated structure to its decision-making process with the purpose of linking its strategic plan to the annual budgeting process through a funding strategy that apportions resources to County services.

The Neighborhood Finance Corporation & Housing Trust Fund was another entity with which the Board entered another agreement that will provide funding through 2014 for neighborhood housing revitalization programs to low- and moderate-income areas in Des Moines. In addition, is an agreement with Iowa Legal Aid to

Continued

There are four large undertakings to which the Board is especially excited:

The renovation of the historic Courthouse, which will include remodeling of the Wellmark Building into a Justice Center for the County Attorney, Magistrate, Juvenile, Small Claims, Traffic Court and Clerk of Court records and the renovation of the old main jail into a Criminal Court Annex. This phased approach is subject to approval of the plan by the voters of Polk County and would occur over the course of several years.

The construction of a Senior/Community Center for those who reside in western Polk County. Valley Junction will be home to the new center, containing many wonderful amenities.

An agreement between Polk County, the YMCA of Greater Des Moines and Wellmark was initiated and the result was a land swap—the former Polk County Convention Complex (known as the Plex) for the Wellmark building. This transaction will provide relief for the Courts as a new Justice Center, as well as relocating the Polk County Attorney office out of leased space.

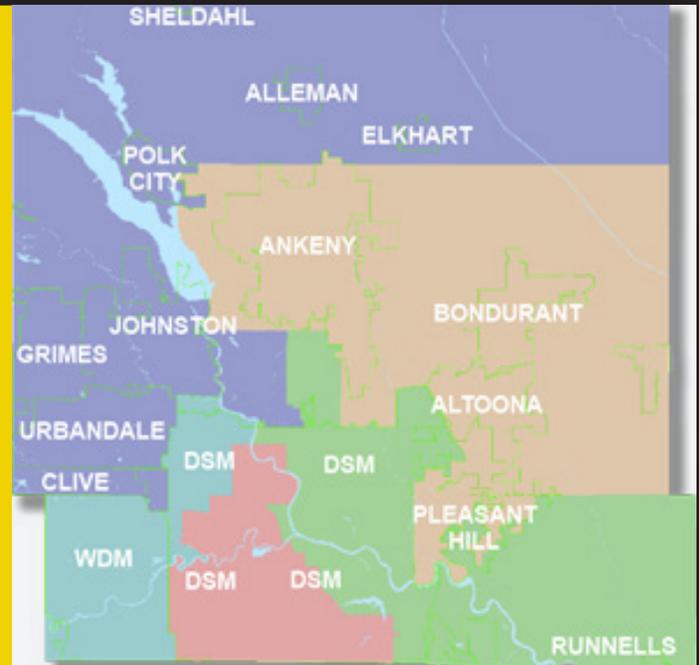
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A referendum was held November 2012, that was approved by the voters of Polk County, to spend an allotted amount of money for the purpose of acquiring and developing land for public parks or other recreation or conservation purposed to be managed by the Polk County Conservation Board. This referendum includes protecting the water quality of rivers, lakes and streams and protecting drinking water sources, wildlife habitat and natural areas along with prevention of flooding. In addition, there will be construction and improvement of trails and conservation facilities, all within Polk County. The Board looks forward to working closely with the Polk County Conservation Board to review and approve these projects.

The Board of Supervisors is pleased to share this FY 2012/13 Annual Report and we continue to commit to effectively represent the interests of Polk County citizens and provide leadership in the greater community of Polk County.

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Board of Supervisors

ROBERT BROWNELL DISTRICT 1



Robert Brownell was elected in 2000 and is serving his fourth term. After re-districting took place in January 2013, Polk County 1st District is now made up of Alleman, Clive, Elkhart, Grimes, Johnston, Polk City, Sheldahl and Urbandale. Brownell's experience in government began when he was elected in 1985 to Clive's City Council. He was elected as mayor in 1993 where he served until his election to the Polk County Board of Supervisors.

Brownell was raised in Cedar Rapids, Iowa. He attended Missouri Military Academy in Mexico, Missouri and graduated from Kennedy High School in Cedar Rapids. He obtained his undergraduate degree from the University of Northern Iowa cum laude in English and Education. He has attended Drake University for post graduate work. Brownell served as Branch Manager for Yellow Transportation in Des Moines for 15 years. Prior to Yellow, he held several management positions with Roadway Express across the Midwest.

Brownell has been married 32 years, has a son and daughter-in-law and a granddaughter.

ANGELA CONNOLLY DISTRICT 2



Angela Connolly was first elected as a Polk County Supervisor in 1998. She has served as Chairperson of the Board in 2000, 2003, 2006, 2009 and 2012. Prior to joining the Board of Supervisors, Connolly spent 19 years working at the Polk County Planning and Zoning department and was an active member of AFSCME Local 1868.

She has been active in many civic and community activities, including the Metropolitan Advisory Council and neighborhood organizations. Connolly currently serves as the Chair of The Tomorrow Plan. She also is currently serving as a Tri-Chair for Capital Crossroads: A Vision for Greater Des Moines and Central Iowa.

In addition, she serves on the board of the Des Moines Area Metropolitan Planning Organization, Rebuilding Together, Des Moines Area Regional Transit Authority – DART, Greater Des Moines Convention and Visitors Bureau, Polk County Health Services, Greater Des Moines Partnership, NAMI Walks Advisory Council, Riverfront Development Authority, Polk County Housing Trust Fund, Transit 2030, Homeless Coordinating Council, Criminal Justice Coordinating Council and has served as past President of the Iowa State Association of Counties (ISAC).

STEVE VAN OORT DISTRICT 3



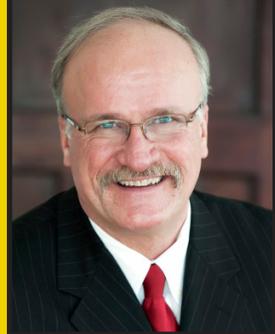
Steve Van Oort began serving his first term as Polk County Supervisor in January 2013. He represents Polk County's 3rd District, which includes the cities of Altoona, Ankeny, Bondurant, Mitchellville, Pleasant Hill, and the unincorporated portion of Polk County.

Steve Van Oort, served seven years as Mayor of Ankeny starting in 2006 after serving one term on the Ankeny City Council as Mayor Pro Tem. In his role as Polk County Supervisor, he serves on the boards of Aging Resources of Central Iowa, Mid Iowa Association of Local Governments, Mid-Iowa Development Fund, Neighborhood Finance Corporation, Polk County Housing Trust Fund, Metro Advisory Council and Eastern Polk Regional Economic Development Corporation. He also serves as Commissioner and Chair of the Des Moines Area Regional Transit Authority.

Steve was named Ankeny Citizen of the Year in 2000, Ankeny Rotarian of the Year in 2004 and Ankeny Person of Vision in 2010. He is a member and past President of Rotary Club of Ankeny and member of the Board of Directors of the Partnership for a Drug Free Iowa.

Steve and his wife, Darlene, have two daughters, Ameer and Stephanie and one grandson, William. Steve attended Ankeny High School and John Brown University.

TOM HOCKENSMITH DISTRICT 4



Tom Hockensmith began serving his first term as Polk County Supervisor in January 2003. At that time, he represented Polk County's 3rd District, which included the cities of Alleman, Altoona, Bondurant, Elkhart, Mitchellville, Pleasant Hill, Polk City, Runnells and the northeast section of Des Moines. Since redistricting of 2013, he now represents East Des Moines, Runnells, Camp Township, Fourmile Township, as well as a portion of Saylor Township and the Northeast and Southeast portions of the City of Des Moines. He served as Chair of the Board in 2005, 2007, 2010 and 2013.

Hockensmith's previous professional experience includes positions as a policy advisor for Iowa Governor Thomas J. Vilsack, a union representative for American Federation of State, County and Municipal Employees (AFSCME) and as an electrician for the Iowa Department of Transportation.

Hockensmith and his wife have two daughters, in addition to Hockensmith's two sons and four grandchildren.

JOHN F. MAURO DISTRICT 5

John F. Mauro is serving his fourth term as a member of the Board of Supervisors from Polk County's Fifth District. Mauro previously served the citizens of Polk County for two consecutive terms after being elected in 1990. He has served as Chair of the Board of Supervisors in 1993, 1996, 2004, 2008 and 2011.



John is a native of Des Moines and was born and raised on Des Moines' south side. He has been a self-employed businessman and has owned his own insurance agency for many years.

John and his wife, Grace, have been married for 49 years. They have 3 sons and 7 grandchildren.

Elected Officials

BILL MCCARTHY SHERIFF

Bill McCarthy was elected Sheriff in November 2008. Prior to becoming Sheriff, McCarthy served for two years as Chief Deputy. Sheriff McCarthy's law enforcement career began over 40 years ago as a Police Officer with the Des Moines Police Department. He held positions as an Investigator, Sergeant, Lieutenant, Captain, Assistant Chief and served as the Des Moines Police Chief until his retirement in February 2006.

McCarthy earned a Bachelor of Arts Degree in Criminal Justice and a Master of Public Administration Degree from Drake University. He is a graduate of the Police Executive Research Forum's and Harvard's Senior Management Institutes for Police and the FBI Law Enforcement Executive Development Program and is a certified Polygraph Examiner.

Sheriff McCarthy served five years as president of South Des Moines Little League. He has also administered the Police Athletic League, which over a number of years has provided a variety of youth sporting activities for hundreds of low-income children in the Des Moines inner city and was instrumental in re-opening the Westside Boxing Club and establishing the Eastside Boxing Club.

Among his many civic involvements--one that stands out in particular--was his participation in the Presidential White House Policy Council meetings on youth gangs and violence, helping to shape the President's initiative on federal juvenile legislation. Sheriff McCarthy continues to be active in many civic and community organizations.



JAMIE FITZGERALD AUDITOR



Jamie Fitzgerald is currently serving his second full term as Polk County Auditor and Commissioner of Elections.

As Auditor, Jamie has implemented efficiency and conservation measures which have cut printing in the administrative department more than 25 percent. This was accomplished by scanning tens of thousands of historical documents, saving additional storage and staff resources.

He has championed a transparent, open-government office inviting candidates, the media and the public to his office for election demonstrations, tours and explanations of the voting process. His office is regularly the first office in Iowa to report election-night results.

Fitzgerald also changed how board agendas, minutes and audio are distributed by making the entire board packet available on his website for the public to view. He produces a bi-weekly newsletter for citizens, staff and the media.

Jamie received his Bachelor of Arts from Iowa State University in 1994 and an Associate of Arts degree from Iowa Central Community College in 1992. He also added a Certified Public Manager Certificate from Drake University in 2010.

JULIE HAGGERTY

RECORDER

Julie Haggerty was sworn into office in January 2007. She is a life-long resident of Polk County, attended Dowling High School and Arizona State University. She is a 2008 graduate of the Greater Des Moines Leadership Institute.

Since taking office, Haggerty has extended her office hours and established a same-day recording policy. As an elected official, she has been given the opportunity to serve residents of Polk County in many ways. When Homeland Security established new laws requiring passports for travel to Mexico and Canada, she brought services to the citizens of Polk County by launching Passport Saturdays in libraries, senior centers and even opened her downtown office on several Saturdays for passport applications and boat registration renewals. She has met with members of the Citizen's Academy and other civic groups to explain the duties of her office and share the many ways that Polk County serves its citizens. Julie served as a member of the Miracle League steering committee that helped build a baseball field near Principal Park for kids with disabilities.

Most recently, she has served as a member of the Capital Improvements Program Board for the City of Urbandale, and is currently part of the Information Technology Steering Committee at Polk County and a board member of the Urbandale Food Pantry. Haggerty has also served as President of District 1 of the Iowa Recorder's Association.

In 2012, the Recorder's Office was awarded another Historical Resource Development grant from the State of Iowa. The funds from this grant helped to digitize, maintain and preserve vital records dating back to the early 1900's. The digitization of these records will give the general public easier access for the retrieval and reproduction of these archived documents.



JOHN SARCONE ATTORNEY

John Sarcone graduated cum laude from Rockhurst College in 1972 with an A.B. degree in History and was a member of Alpha Sigma Nu, the Jesuit honor society. In 1975, he graduated from Drake University Law School and was admitted to the Iowa Bar in June of that same year.



Sarcone assumed the responsibilities of County Attorney in January 1991 and was re-elected in 1994, 1998, 2002, 2006 and 2010. He was President of the Iowa County Attorneys Association in 1998 and is currently a member of the Board of the Iowa County Attorneys Association. Sarcone was the Iowa State Director of the National District Attorneys Association from 1998 to 2000, as well as previously serving as Vice President of the NDAA Board of Directors and is the co-chair of the NDAA Legislative Committee.

MARY MALONEY TREASURER

Mary Maloney has served as Polk County Treasurer since 1989, recently re-elected to her fifth term.

Maloney is a 1977 graduate of Iowa State University with a degree in Economics. She brought a financial and computer background in business to Polk County.

Significant technological changes have been made to the office in the last eighteen years; the Treasurer received an “Innovations in Government Award” in 1997 for many of these improvements. Maloney kicked off an eGovernment initiative in 2002 during her presidency of ISCTA, which received two national awards.



Budget

BUDGET & STRATEGIC PLANNING

DEB ANDERSON, POLK COUNTY BUDGET ANALYST



The financial condition of Polk County government remains strong. Cost savings measures and continued revenue from Prairie Meadows have allowed the County to continue to reinforce its fiscal condition. This situation has enabled the County to maintain the tax levy rate while still undertaking new projects and serving a key role in area development efforts.

Polk County maintains a AAA bond rating from three major rating agencies including Moody's Investors Service, Standard & Poor's Ratings Service, and Fitch Ratings. The ratings are the highest ratings available, and distinguish Polk County as having an extremely strong capacity to meet its financial commitments. Reports from these investor services cite the County's strong fund balances, conservative budgeting practices, low debt burden, and steady economic growth as the basis for the ratings.

Despite uncertain economic times, it is estimated the County will continue to maintain healthy fund balances throughout the upcoming fiscal year. Estimated General Fund ending balances are projected at 25 percent of expenditures, a percentage that falls within the County's adopted financial policies. Nonetheless, the County is closely monitoring the financial situation and reviewing the effect of the economy and state tax regulations on budget projections. We are committed to responsible fiscal management and will adapt as needed to continue serving the community in a cost-effective manner.

GAMING REVENUE USE SUMMARY POLK COUNTY, IOWA

Polk County, Iowa
Gaming Revenue Use Summary

Direct County Uses	<u>FY2012/2013</u>
Pay off Events Center Bonds	13,000,000
Pay off Sewer Bonds	800,000
Prairie Meadows Property Tax	4,300,000
Capital Improvements	1,500,000
Revenue Sharing with City & Schools	2,500,000
Community Grants, Economic Development & Operations	3,200,000
Total	25,300,000

Grant Awards

COMMUNITY DEVELOPMENT GRANT AWARDS

It is the desire of the Polk County Board of Supervisors to provide the opportunity for community service organizations to apply for grant funds. Polk County Community Development Grants are non-economic development grants funded from profits received by Polk County from the operation of Prairie Meadows Racetrack and Casino in excess of \$5,000.

Ankeny Community Foundation
 Blank Children's Hospital
 Blank Park Zoo Foundation
 Boys and Girls Club of Central Iowa
 Bravo of Greater Des Moines
 Childserve Foundation
 Community Correctional Behavioral Health
 Des Moines River Trail
 Des Moines Social Club
 Homestead Living and Learning Center
 Iowa Cubs Baseball Foundation
 Iowa Dental Foundation
 Italian-American Cultural Center
 Johnston Police Department

Joppa Outreach Services Inc.
 Junior Achievement of Central Iowa
 Latino Heritage Festival
 Luther Care Services
 Meals from the Heartland
 National Alliance on Mental Illness
 Primary Health Care Inc.
 Principal Charity Classic
 Rebuilding Together Greater Des Moines
 River Bend Association
 Rock In Prevention Inc.
 United Way of Central Iowa
 Valley View Village
 YMCA of Greater Des Moines

COMMUNITY BETTERMENT GRANT AWARDS

The Polk County Board of Supervisors also provides the opportunity for community service organizations to apply for betterment grant funds. Polk County Community Betterment Grants are non-economic development grants, as well, funded from profits received by Polk County from the operation of Prairie Meadows Racetrack and Casino not to exceed \$5,000.

Accent Neighborhood Association	Ankeny Service Center at Neveln
AIB College of Business	Beacon of Life
Altoona Baseball Recreational League	Beaverdale Betterment Coalition
Altoona Campus	Beaverdale Fall Festival Best Buddies Iowa
Altoona Palooza, Inc.	Big Brothers Big Sisters
Altoona Youth Soccer Association	Bondurant Farrar After Prom
Amanda Cares Inc.	Bondurant-Farrar Education
American Legion Post #663	Broadlawns Medical Center Foundation
Animal Rescue League	Brody Middle School
Ankeny Area Historical Society	Brook Run Neighborhood Association
Ankeny Art Center	Camp Fire USA
Ankeny City Band	Can Do Cancer
Ankeny Community Chorus	Capitol Park Neighborhood Association
Ankeny Comm. School-Prairie Trail Elementary	Central Iowa Shelter & Service
Ankeny High School After Prom	Character Counts in Iowa
Ankeny Kirkendall Public Library	Children's Cancer Connection
Ankeny Little League	Childserve Foundation

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COMMUNITY BETTERMENT GRANT AWARDS

City of Altoona
City of Bondurant
City of Pleasant Hill
City of Windsor Heights
Civic Center of Greater Des Moines
Clive Fire Department
Clive Historical Society
Clowns at the Carousel
Connect Foundation Juneteenth
Dallas Center Grimes HS After Prom
Douglas Acres Neighborhood Association
Downtown Urbandale Neighborhood
Dress For Success Des Moines
East Des Moines Girls Softball
East Des Moines Swim Club
East High School Post Prom
Eastern Polk Regional Development
Endow Urbandale
Fairgrounds Neighbors
Fairmont Park Neighborhood Association

Family Promise of Greater Des Moines
Freestore Inc.
Friends of Des Moines Parks
Golden Eagle Wrestling
Governors District Alliance
Grandview Little League
Greater Des Moines Music Coalition
Greater Des Moines Soapbox Derby Association
Grimes Chamber and Economic Development
Grimes Volunteer Support Services
Harding Middle School
Healthy Birth Day
Highland Park Neighborhood Association
Historic Valley Junction Foundation
Hoover High School
Hoover High School Cheerleading
Hoover High School Post Prom
Hospice of Central Iowa
House of Mercy
Iowa Network For Comm. and School Partnership

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COMMUNITY BETTERMENT GRANT AWARDS

Immigrant Entrepreneurs Summit	King Irving Neighborhood Association
Iowa Golden Gloves Foundation	Latinas/Latinos Al Exitó
Iowa Heartland Resource Conservation	Latin Forum of the Urban Core
Iowa Irish Inc.	Lincoln High School After Prom
Iowa Mediation Service Inc.	Little All-American Football League
Iowa Network For Community and School Partnership	Living History Farms
Iowa Radio Reading Info Service	Lower Beaver Neighborhood Association
Iowa Senior Olympics	Mentor Iowa
Italian-American Cultural Center	Meredith Neighborhood Association
J-Hawk Soccer Club	Merle Hay Neighborhood Association
Jim Ellefson Free Medical Clinic	Metro Arts Alliance of Greater Des Moines
John R. Grubb Community YMCA	Mid Iowa Sexual Response Team
Johnston Chamber of Commerce	Midwest Educational Resources
Johnston Dollars for Scholars	Minority Communications
Johnston High School Post Prom	Mitchellville Community Center
Johnston Partnership For a Health Community Coalition	Monroe Elementary School
Johnston Police Department	Mosaic
Johnston Soccer Club	Music Under the Stars
Joppa Outreach Services	New Horizons Adult Day Care
	North Des Moines Girls Softball
	North High School Post Prom

COMMUNITY BETTERMENT GRANT AWARDS

Northeast Neighbors, Inc.	Southeast Polk Community School District
Northeast Neighbors & Friends	Southeast Polk Comm. School - Willowbrook
Northwest Soccer	Elem.
Northwick and Bloomfield Acres	Southeast Polk Dollars for Scholars
Oak Park Neighbors	Southeast Polk High School Post Prom
Orchard Place	Southeast Polk Ram Garden Club
Parenting Way Inc.	Southwestern Hills Neighborhood
Parks Area Foundation	Special Olympics Iowa
Passageway	Triad Foundation
Polk City Development Corp.	Union Park Neighborhood Association
Prevent Blindness Iowa	Urbandale Booster Inc.
Pride of Iowa Chorus Des Moines Chapter Inc.	Urbandale Community Action Network
River Bend Association	Urbandale Education Foundation
Roosevelt High School Senior Party	Urbandale High School Post Prom
Runnells Historical Society	Urbandale Little League
Saydel School District After Prom	Urbandale Optimist Club
Sheridan Gardens Neighborhood	Valley High School After Prom
Sixth Avenue Corridor Inc.	WDMCS Student Scholarship Fund
South Side Rails	West Des Moines Community Enrichment Founda-
Southeast Polk Band Boosters	

COMMUNITY BETTERMENT GRANT AWARDS

West Des Moines Community Schools
West Des Moines Historical Society
West Des Moines Human Services
West Des Moines Park and Rec
West Des Moines Schools Booster Park
Windsor Heights Foundation
World of Difference
Young Women's Resource Center

ECONOMIC DEVELOPMENT GRANT AWARDS

There were no Economic Development Grants awarded in FY 13/14.

Initiatives

Cooperative Hazardous Materials Agreement

The Board of Supervisors approved the continuation of the agreement between Polk County and the City of Des Moines to participate in hazardous materials clean up as it occurs throughout Polk County. This is an important regional service that is available when incidents involving hazardous substances occur within our community.

Courts Space Issue

OPN Architects and the National Center for State Courts completed the Courts Master Plan that provides a phased approach to handling the courts space issue. This approach includes renovation of the historic Courthouse, remodeling of the Wellmark Building into a Justice Center for the County Attorney, Magistrate, Juvenile, Small Claims, Traffic Court and Clerk of Court records and the renovation of the old main jail into a Criminal Court Annex. This phased approach would occur over the course of several years and is subject to approval of the plan by the voters.

Affordable Housing & Homelessness

Polk County entered into new agreements with the Neighborhood Finance Corporation & Housing Trust Fund. These agreements provide funding through 2014 for the neighborhood housing revitalization programs which aids designated neighborhoods and low- and moderate-income areas in Des Moines. Polk County also entered into an agreement with Iowa Legal Aid to allow them to continue to provide services to low-income residents in need within our community.

In-Jail Drug Treatment Program

Polk County and Bridges of Iowa entered into a lease agreement for Bridges to provide in-house substance abuse treatment at the Polk County Jail. This program will serve a total of 120 inmates. The previous in-jail drug treatment program was discontinued due to lack of federal funding. The Board of Supervisors recognized the importance of this program and was happy to be able to partner with Bridges to bring this much needed service back to the community and make a difference in the lives of those who find themselves in a difficult situation due to incarceration as a result of substance abuse.

Iowa Events Center

The success of the Iowa Events Center continues through the oversight of our management firm Global Spectrum. In March, the Iowa Events Center was host to the NCAA Division Wrestling Championships. This event brought 90,000 athletes and fans to our community. In April, we saw the re-emergence of AHL hockey at Wells Fargo Arena. The NHL affiliate Minnesota Wild is owner of the new AHL Iowa Wild who will drop the puck on their inaugural season in October, 2013.

Land Swap

In November, an agreement between Polk County, the YMCA of Greater Des Moines and Wellmark was initiated. This transaction swaps the former Polk County Convention Complex (Plex) for the Wellmark building. The YMCA will relocate their facility to the Plex location. Polk County will utilize the Wellmark building to relocate the Polk County Attorney out of leased space and provide relief for the Courts as a new Justice Center. Polk County provided Wellmark \$500,000 to complete the transaction and committed to contribute \$1 million dollars to the YMCA for the demolition of their old facility along the riverwalk which will become a site for future commercial use.

Addressing the Needs of our Seniors

The Board of Supervisors recognized a need and has approved the construction of a new 10,100 square foot senior/community center for residents of western Polk County. The new center will be located at 134 – 6th Street in Valley Junction. The Community Center will include a multi-function dining room with a capacity of 216, a fully operational kitchen, a card/computer room and lounge, billiards, craft and kiln room, a fitness room and classroom, a medical room with waiting area, office space, handicapped restrooms, on-site parking and an outdoor patio. The center will provide congregate meals and services to seniors and serve as a community gathering place for our seniors and west side residents for years to come.

Strategic Planning

The Board of Supervisors spent some time developing a strategic plan for Polk County. The retreat provided an opportunity for the Board to focus on the future of Polk County government as an organization and provide a cohesive structure to its decision making process. Polk County will link its strategic plan to the annual budgeting process through a funding strategy that allocates resources to County services.

Water and Land Legacy Bond

A referendum was held in November and overwhelmingly approved by the voters to spend an amount not to exceed \$50 million dollars for the purpose of acquisition and development of land for public parks or other recreation or conservation purposes to be managed by the Polk County Conservation Board including protecting the water quality of rivers, lakes and streams including the Des Moines and Raccoon Rivers and their tributaries, protect drinking water sources, wildlife habitat and natural areas, prevention of flooding and construction and improvement of trails and conservation facilities in Polk County. The Board of Supervisors in collaboration with the Polk County Conservation Board will work together to review and approve these projects through the budget process annually.

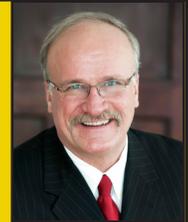
Elected Officials & Departments

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Elected to represent one of five districts in Polk County, members of the Board of Supervisors establish local laws and policies, manage the County’s budget, allocate funding and prioritize County initiatives. Their mission is to effectively represent the interests of Polk County citizens and provide leadership in the greater community of Polk County. The Board of Supervisors convenes each Tuesday morning at 9:30 a.m. in Room 120.



**Tom
Hockensmith
Chair**

1st District	Robert Brownell	515.286.3115
2nd District	Angela Connolly	515.286.3117
3rd District	Steve Van Oort	515.286.3119
4th District	Tom Hockensmith	515.286.3116
5th District	John Mauro	515.286.3118
County Administrator	David A. Jones	515.286.2125
Project Manager	Sue Elliott	515.286.3128
Budget Manager	Deb Anderson	515.286.3016
Budget Specialist	Shelly Poole	515.286.3991
Budget Coordinator	Michelle Morton	515.286.2168
Administrative Secretary	Heather Ksiazek	515.286.3120
Administrative Secretary	Kristi Carman	515.286.3301
Grant Administrator	Lisa Moody-Tunks	515.323.5225

Website: www.polkcountyiowa.gov/supervisors

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The County Attorney is responsible for the prosecution of criminal offenses occurring in Polk County. The County Attorney also provides legal counsel to the Board of Supervisors and any of its departments or boards in civil matters.

The County Attorney handles all juvenile matters including delinquencies, child in need of assistance and termination of parental rights. Child welfare mediations are also handled in this office. The Restorative Justice Center (RJC) provides Polk County citizens and businesses the opportunity to receive justice in non-traditional law enforcement situations.

The County Attorney's office has a Collections Unit, responsible for collecting outstanding court costs and fines, once they become delinquent. Parallel with the collection of delinquent court debt, the Unit also works closely with the Polk County Sheriff's office in the collection of jail room-and-board fees.

General Information	515.286.3737	Juvenile Bureau	515.286.2035
Criminal Division	515.286.3737	Restorative Justice Center	515.286.3057
Domestic Abuse	515.286.3737	Civil Division	515.286.3341
Drug and Gang	515.286.2121	FAX	515.286.3428
Major Offense	515.286.3680		

Website: www.polkcountyiowa.gov/attorney



John Sarcone
Attorney



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The Polk County Auditor performs a wide variety of functions and duties which include: preparing and certifying tax levies, keeping real estate transfer records, maintaining financial records (including budgeting), clerking the Board of Supervisors' meetings, maintaining the Geographic Information System and is the Commissioner of Elections.

General Information	515.286.3079
Accounts Payable	515.286.3414
Accounts Receivable	515.286.3419
Central Accounting	515.286.3575
Dog License	515.286.3076
Beer/Cigarette Licenses	515.286.3079
Election Office	515.286.3247
Mapping	515.286.3091
Payroll	515.286.3067
Property Descriptions	515.286.3097
Tax Department	515.286.3097
FAX	515.286-3608



Jamie Fitzgerald
Auditor

Website: www.polkcountyiowa.gov/auditor



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The core mission of the Polk County Recorder's office is to serve the citizens of Polk County by preserving a true and reliable account of all real estate transactions and vital human events, along with collection of revenue taxes on required real estate transfers, providing public access to entitled records, both historic and current, issuing user permits and registrations for recreational vehicles and boats.

The Recorder's office also maintains a collection of related taxes on behalf of the Iowa Department of Natural Resources, maintaining title and lien records for recreational vehicles and boats, recording documents on the day received and reviewing and accepting passport applications.

General Information	515.286.3160
Passports	515.286.3160
Real Estate	515.286.3160
Trade Names	515.286.3160
Boat/Snowmobile/ATV Registration	515.286.3162
Imaging	515.286.3175
Military Records	515.286.3175
Uniform Commercial Code	515.286.3182
Vital Records	515.286.3183
FAX	515.323.5393

Website: www.polkcountyiowa.gov/recorder



Julie Haggerty
Recorder

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The Polk County Sheriff is the Chief Executive Officer of the largest Sheriff's office in Iowa with over 460 employees and an annual budget of more than \$47 million. The Sheriff's office is a full-service law enforcement agency with Patrol, Criminal Investigations, Civil and Jail Divisions.



Bill McCarthy
Sheriff

Sheriff Bill McCarthy	515.323.5446
Chief Deputy Victor Munoz	515.323.5346
Administrative Services	515.286.3814
Civil Division - Civil Manager	515.286.2211
Field Operations	515.286.3306
Community Relations	515.286.3306
Jail Division	515.323.5400
Office of Planning & Development	515.286.3943
Office of Professional Standards	515.323.5473

Website: www.polkcountyiowa.gov/sheriff



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The Treasurer's office receives, disburses, reports and invests all funds payable to Polk County. The Treasurer's office also issues vehicle titles and registrations, collects property taxes and manages the annual tax sale.

The Treasurer implemented online payment services through the Iowa Tax and Tags website, www.iowataxandtags.gov at no out-of-pocket expense and with no additional staffing for online payment of property taxes and vehicle registration renewals. These online applications offer enhanced customer service to citizens and businesses and greater investment opportunity for the County.

General Information	515.286.3041
Tax Division	515.286.3060
Vehicle Division	515.286.3030
Cash Management	515.286.3035

Website: www.polkcountyiowa.gov/treasurer



Mary Maloney
Treasurer

The CFYS Department offers congregate meals, preventive health services, advocacy and counseling, activity centers for Polk County’s elderly, transportation and home-delivered meals for both the elderly and disabled.

Counseling for crime victims, support services for families in transition from public assistance to self sufficiency, child care resources, emergency financial assistance for individuals/families who are disabled or in crisis, 24-hour centralized juvenile intake, and juvenile detention are all services provided by this department.



Brian Boyer
Director

Adult Services	515.286.3484
General Assistance	515.286.2088
Child & Adult Care Food Program	515.286.2136
Senior Services	515.286-3679
Commodity Supplemental Foods	515.286.3655
Juvenile Detention	515.286.3344
Crisis and Advocacy Services	515.286.3600
Family Enrichment Center	515.286.3406
Centralized Intake	515.286.3350

Website: www.polkcountyiowa.gov/CFYS



From parks and preserves to forests and fairways, the Polk County Conservation Board maintains more than 12,000 acres of land and more than 40 miles of trails.

Polk County Conservation provides more than 100 education and recreation programs. Nearly 1.4 million visitors camp, fish, boat, hunt, hike or ride on PCC lands each year.



Dennis Parker
Director

Administration	515.323.5300
Yellow Banks Park	515.266.1563
Thomas Mitchell Park	515.967.4889
Chichaqua Bottoms Greenbelt	515.967.2596
Jester Park	515.323.5366
Equestrian Center	515.999.2903
Easter Lake park	515.285.7612
FAX	515.323.5354

Website: www.leadingyououtdoors.org



The General Services Department provides building maintenance, construction oversight, purchasing, printing, mail processing and other related services for the County.

The employees in the department support the activities of other County offices and departments in delivering services to the public.



Mike Grimaldi
Director

Administrative Division	515.286.3215
County Information Desk	515.286.3000
Buildings & Grounds	515.286.3228
Purchasing Division	515.286.3191

Website: www.polkcountyiowa.gov/general-services



The Health Department is responsible for preventing or controlling epidemics and the spread of disease in our community.

The Department is also responsible for responding to and recovering from disasters and promoting healthy behaviors.

Educating and empowering individuals about personal health issues, monitoring the community's health status, mobilizing partnerships to identify and solve health problems, developing health policies and plans, enforcing health laws and regulations, linking people to needed health services and assuring the provision of health care, providing a broad spectrum of clinical and preventive health services to the general population, and encouraging independent living through home health care are all top priorities of the Department.



Rick Kozin
Director

Admin./Employee Health Service	515.286.3798	Immunizations - Internatl. Travel	515.286.3748
Diabetes Prevention and Care	515.286.3798	Lead Poisoning	515.323.5232
Disease Prevention	515.286.3890	Mammography Information	515.286.3642
Health Education	515.286.3895	Public Health Laboratory	515.286.3774
Immunizations - Childhood	515.286.3798	Sexually Transmitted Disease Clinic	515.286.3798
		Women's Reproductive Svcs.	515.286.3798

Website: www.polkcountyiowa.gov/health



Polk County citizens with a mental illness, mental retardation, or a developmental disability receive needed services through county funding.

Because of the high unemployment rate for persons with disabilities, Polk County Health Services initiated a multi-stakeholder group to develop strategies for helping consumers obtain employment and become more self-sufficient. That group was instrumental in the initiation of three additional skills training programs for persons with disabilities in the County. Information about this and other activities of PCHS is available at www.polk.ia.networkofcare.org.



Lynn Ferrell
Director

General Information	515.243.4545
FAX	515.243.8447

Website: [www.polkcountyjowa.gov/health services](http://www.polkcountyjowa.gov/health%20services)



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The Human Resources Department strategically partners with all County offices and departments to provide comprehensive human resource services so that County operations, projects and programs can be safely, effectively and efficiently administered to nearly 1,200 employees and the general public.

The major functional areas of Human Resources are employment, labor relations, classification/compensation, benefits, employee development and administrative support.



Tony Bisignano
Director

General Information	515.286.3200
Job Line	515.286.3831
Benefits	515.286.3203
Employment	515.286.3204
Labor Relations	515.323.3033
TDD	515.286.2003

Website: [www.polkcountyiowa.gov/human resources](http://www.polkcountyiowa.gov/human%20resources)



Available positions at
Polk County



Employee classification and
compensation records



Human Resources staff listing

On deaths that fall within the Polk County Medical Examiner jurisdiction, a Medico-legal Death Investigator will respond to the scene of the death. In the rare event that the legal next of kin have not been contacted by one of our Medicolegal Death Investigators, the legal next of kin will need to contact our office as soon as possible and inform us of the funeral home that the family wishes to use.



Dr. Schmundt

Chapter 331 of the Code of Iowa, Part 8 clearly defines which cases fall under the **Medical Examiner** jurisdiction of medical examiners. Medical examiner cases include sudden, unexpected, violent or unnatural deaths, and other deaths “affecting the public interest.” The definition of which deaths must be INVESTIGATED by medical examiners actually restricts those deaths which may be certified by physicians who are not medical examiners. Any death in which the manner of death is NOT natural, or any death in which the decedent was NOT seen by a physician within the previous 36 hours (lengthened to 30 days when the decedent had a diagnosed terminal or bedfast condition) MUST be INVESTIGATED by a medical examiner.

The office is also responsible for investigating all requests for cremation.

Main Office	515.286.2102
Dispatch	515.286.3333

Website: www.polkcountyiowa.gov/medical-examiner



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The Public Works Department is divided into three divisions: Air Quality, Engineering & Roads, and Planning & Development. It is one of the largest departments within Polk County and offers community services including construction, maintenance and inventory of Polk County secondary roads and bridge system, including survey, design and inspection, maintenance and snow removal, vegetation control, land use planning and zoning regulations, building permits, construction inspection, sanitary & sewer infrastructure, air quality control, management of drainage districts and code enforcement.



Robert Rice
Director

Polk County Public Works Department strives to develop, manage, and maintain the highest quality road system, provide excellent snow removal and weed eradication services, promote orderly growth, protect our health and environment and ensure structures and uses are safe and sound. All these services help to enhance the quality of life for all citizens of Polk County.

Air Quality	515.323.5304	Planning/Zoning	515.286.3358
Building	515.286.3352	Secondary Roads	515.286.3705
Code Enforcement	515.875.5518	Tax Deed Property Management	515.875.5518
Environmental Health	515.286.3376	Weatherization	515.286.3356
General Information	515.286.3705	Weed Commissioner	515.286.3005
Housing Services	515.286.3726		

Website: www.polkcountyiowa.gov/publicworks



The Commission is responsible for the management of a program which provides emergency assistance to eligible veterans and their families including temporary shelter costs, utility payments, food, and health supplies.

Veteran Affairs assists with funeral expenses to those veterans and their families who are eligible; provides complimentary flags and grave markers for Polk County citizens; and maintains veterans' graves in cooperation with the Des Moines Parks Department.

This Commission also acts as the local referral agency for elderly and/or disabled veterans and spouses who are seeking application/admission to the Iowa Veterans Home in Marshalltown.

Assistance to military veterans and their families to meet basic needs, funeral expenses, filing claims, and possible placement at the Iowa Veterans Homes in Marshalltown is available.

Mission Statement

Polk County Veteran Affairs provides financial assistance programs to eligible veterans.

General Information	515.286.3670
Director	515.286.3673
Veteran Administrator	515.286.3671

Website: [www.polkcountyiowa.gov/veteran affairs](http://www.polkcountyiowa.gov/veteran%20affairs)



**Rebecca Buch
Administrator**





☆ **Board of Supervisors** ☆
