



# Geocache Placement Permit

Polk County Conservation permits geocaching in keeping with its mission to provide opportunities for safe recreational activities. Geocachers are welcome to place a cache in PCC lands as long as they comply with the requirements of this permit. *Application may be submitted via email.* Approval of permit will take two weeks from the date it is submitted. You will receive a notification via email of approval. Each geocache will be given a Polk County permit number for our records. Please include this permit number on the online description of the cache.

### Cache owner Information:

Name \_\_\_\_\_

Geocaching Nickname \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ E-mail address \_\_\_\_\_

### Cache Information:

Planned Cache name: \_\_\_\_\_

Geocaching Web site it will be listed with: \_\_\_\_\_

Type of cache: \_\_\_\_ Virtual \_\_\_\_ traditional cache \_\_\_\_ multi-cache

Please describe cache container in detail:

\_\_\_\_\_

### Cache Location:

PCC Park or Area \_\_\_\_\_

Location, coordinates (WGS84 Datum) \_\_\_\_\_

Description of hiding place ( i.e. in stump, behind large rock) \_\_\_\_\_

\_\_\_\_\_

### Geocache Placement Guidelines

1. A *Geocache Placement Permit* must be filed with and approved by Polk County Conservation (PCC) before posting the cache on a geocaching web site.
2. At a minimum, *Cache Listing Requirements/Guidelines* developed by Groundspeak and posted at [geocaching.com](http://geocaching.com) must be followed when developing a cache.
3. All local and state laws apply.

4. The cache container must be clearly marked on the outside with Geocaching.com and the name of the cache.
5. Permit is good from date issued to March 31 of the next year. After that date, the cache must be re-permitted or removed. If the cache owner removes the cache before the March 31 expiration date, he/she will notify PCC.
6. PCC, through its director or designee, reserves the right to terminate this approval for placement of a geocache on PCC land for any reason at any time. Caches not in compliance with the terms of this permit will be removed from the property and this permit voided for failure to comply.
7. We request that you monitor this cache every two months and you maintain it to be family friendly. This means the cache should contain no food, alcohol, firearms, drugs, dangerous items or adult items.
8. We also request that you direct people seeking your cache to follow established trails most of the way to your cache. We discourage off trail hiking as it negatively impacts the environment.

I have read and understand the terms of this permit and agree to comply accordingly. I will retain a copy of this permit for my records.

\_\_\_\_\_  
Signature of Applicant OR Initial Here

\_\_\_\_\_  
Date

Please forward any questions or concerns to Heidi Anderson, Naturalist, (515) 323-5360 or to [handers@co.polk.ia.us](mailto:handers@co.polk.ia.us)

**Mail this form to: Geocache Permit, Polk County Conservation, 11407 NW Jester Park Dr., Granger, IA 50109.**

*Policy compliance. This section to be completed by Polk County Conservation. If any item does not meet policy requirements it shall be grounds for denial of a permit.*

Cache is not located in a sensitive archaeological, historical, or ecological area.

No damage or disturbance of the ground will result from placement of this cache.

The cache is not located in an area where a prescribed burn might take place.

The cache is not in an area that might cause potential danger to visitors, i.e. under water, in potential flood areas, on a steep slope, etc.

This application has been reviewed and it complies with Polk County Conservation's Geocaching policy.

**APPROVED (ALL PERMITS EXPIRE ON MARCH 31 OF THE FOLLOWING YEAR)**

**DENIED**

**Permit #** \_\_\_\_\_

\_\_\_\_\_  
**Polk County Conservation designee**

\_\_\_\_\_  
**Date**