

Polk County Conservation Board
Fort Des Moines Park
7200 SE 5th St., Shelter #5
Des Moines, IA

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, May 14, 2014. A tour of Fort Des Moines Park began at 5:30 p.m. with the business segment of the meeting called to order at 6:25 p.m.

#1 – Tour of Fort Des Moines Park

Tour began at 5:30 p.m. of the Fort Des Moines Park area.

#2a - Roll Call

Members Present: Johnson, Cataldo, Levis, Smith
Members Absent: Kurovski

#2b – Action on the Minutes of the Previous Meeting(s)

MOTION: Moved by Smith to approve the April 9, 2014 meeting minutes as written.

VOTE YEA: Johnson, Cataldo, Smith, Levis

#2c – Employee Recognition

Mark Hurm, Park Advocacy Manager, was recognized for his 23+ years of service with PCCB. Hurm is retiring 05/30/14.

#3 – Consent Agenda

C. Lentz indicated that authorizing Director to sign the Lease Agreement referred to as a part of item 2e, Jester Park Equestrian Center, Payment to Lease Horses, should be included as part of the Board's action.

MOTION: Moved by Smith to approve the following consent agenda items and approve amending Item #2e to authorize Director to sign the Lease Agreement for trail horses:

- a) April 2014 bill list;
- b) FY 2014-15 2.5% base salary increase for full-time and permanent part-time staff (part-time 32 and part-time 24) effective July 1, 2014;
- c) adopting a Physical Capacity Testing program to ensure candidates selected for employment in designated jobs can meet the essential physical requirements of the position; Director designating which job classifications are to be included in the program; and authorizes the Director to implement the program;
- d) renewing the golf course lease agreement between PCCB and Bob Begey for lease of the golf course residence for a term of July 1, 2014 to June 30, 2016 and approve Chair signing said Agreement;
- e) leasing 13 trail horses for the 2014 season from Nolan Horses at a cost not to exceed \$10,500 and approve Director signing the Lease Agreement;
- f) participation of Polk County Conservation in the Memorandum of Understanding between the partners in the High Trestle Trail project as outlined in the Memorandum of Understanding and further authorizes the Chair to sign the document;
- g) awarding the following bids for access improvement/drainage area stabilization work at Chichaqua Bottom Greenbelt areas: Drainage Ditch 4 project to Bailey's Excavating, \$150/hour; Mountain Farm project to Bailey's Excavating, \$5,680 plus jetting; NE Acquisition project to RW Excavating, \$10,838; and hibernacula project at Sandhill property to Bailey's Excavating, \$720.

VOTE YEA: Smith, Levis, Johnson, Cataldo

#4 – Public Hearing: UP Industrial Line, Disposal of Property

Chair Cataldo opened the public hearing on the sale of the portion of the abandoned Union Pacific industrial line between Ankeny and Des Moines, lying within the corporate limits of Ankeny (beginning near SW Walnut Street and traveling in a SE direction to SE Magazine Drive – a total acreage of 19.5 acres), to the City of Ankeny.

As there were no public comments, the public hearing was closed.

MOTION: Moved by Levis to approve the northern section of the former Union Pacific Industrial Line, consisting of ten parcels and 19.54 acres, be sold to the City of Ankeny for a cost of \$600,000 and direct staff to work with the Board of Supervisors on the disposal of this property.

VOTE YEA: Levis, Cataldo, Smith, Johnson

#5 – Beaver Drive Bridge/Trestle to Trestle Trail Agreement

MOTION: Moved by Johnson that the PCCB resolves to be responsible for the costs associated with the trail/sidewalk construction and extension of drainage infrastructure between the Beaver Avenue bridge replacement over I-80 and the Trestle to Trestle Trail and further resolves that the Chair shall sign documents affirming the Boards intention to assume responsibility for these items when the bridge construction occurs.

VOTE YEA: Johnson, Cataldo, Smith, Levis

#6 – Great Western Trail Relocation

MOTION: Moved by Smith to continue this item to next month's meeting.

VOTE YEA: Smith, Johnson, Cataldo, Levis

#7 – FY 2013-14, 3rd Quarter Budget Amendment Update

MOTION: Moved by Johnson to approve the April 2014 proposed 3rd quarter budget amendment as submitted for fiscal year 2013-2014.

VOTE YEA: Johnson, Levis, Cataldo, Smith

#8 – Yellow Banks Dam Rehabilitation Project, Contract Extension/Change Order

MOTION: Moved by Levis to approve the Contract Extension to November 1, 2014 and Change Order in the amount of \$59,604 with RW Excavating and Dozing for work that is a part of the Yellow Banks Dam Rehabilitation project and authorizes the Chair to sign both documents.

VOTE YEA: Levis, Smith, Cataldo, Johnson

#9 – Fort Des Moines Park Pond & Watershed Improvements, Change Order 2

MOTION: Moved by Smith to approve Change Order 2 for an additional \$17,000 with Reilly Construction and allow the Director to sign the Change Order.

VOTE YEA: Smith, Johnson, Cataldo, Levis

#10 – Employees, Recent Hires
Information only.

#11 – Jester Park Conservation Center Update

Director Parker updated the Board on the Conservation Center project. He indicated staff was active with fund raising efforts for this project.

#12 – Grand Opening: Jester Park Cabins & Discovery Pond

Parker informed the Board that Van & Bonnie would be doing their radio show at the Jester Park cabins the morning of May 19.

He also reminded the Board of the June 8 Grand Opening for the Jester Park Cabins and Discovery Pond.

PUBLIC COMMENTS

None

FINANCIAL REPORTS

DISCUSSION & REMARKS

Director Parker reported on the following:

- Brian Herrstrom, Ranger located at Thomas Mitchell Park, would be interim lead ranger following Mark Hurm's retirement.
- Easter Lake Lodge
- Chichaqua Valley Trail connection to Broadway
- Equestrian Center

Adjournment

Meeting adjourned at 7:54 p.m.

Prepared by: Cindy Lentz

Approved: 06/11/14