



MINUTES

Polk County
Emergency
Management
Commission

Full Commission

Wed., August 18, 2010
1300 Hours

Polk County
Communications Center,
6023 NE 14th Street, Des
Moines, Iowa

I. Call to Order – 1304 hours

II. Roll Call and Introductions

A. Members

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Des Moines | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> Runnells |
| <input type="checkbox"/> Altoona | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Polk City | <input type="checkbox"/> Urbandale |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Grimes | <input type="checkbox"/> Polk County BOS | <input type="checkbox"/> West Des Moines |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Johnston | <input type="checkbox"/> Polk County | <input type="checkbox"/> Windsor Heights |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Mitchellville | Sheriff | |

B. Staff – Mumm, Reelitz, and Davis

C. Guests/Public- None

III. Approval of Agenda – No formal agenda was provided for this meeting. Focus of the meeting was an update on flood operations and recovery.

IV. Approval of Previous Meeting Minutes – N/A

V. Reports

A. Administration and Finance – No concerns expressed by staff, all grants continue to be executed as planned.

B. Hazard Identification, Risk and Capability Assessment – Not discussed

C. Resource Management

1. Resource Typing – Two voluntary interns are working with Assistant Coordinator to accomplish initial resource typing of fire, EMS, and law enforcement resources – Reminder to contact Jon Davis if you have not completed the resource typing process.

D. Planning

1. Comprehensive Emergency Plan – Compliant Status. Transportation, Mass Care, and Hazardous Materials Emergency Support Functions to be reviewed and adopted before October 1, 2010. Staff-reviewed plans will be sent via email for review and comment by jurisdictions. Will expect an electronic vote of approval and adoption in September.

E. Direction, Control, and Coordination – Not discussed.

F. Damage Assessment – Recent flooding operations have revealed strengths and weaknesses in this process countywide. This will be integrated into the damage assessment protocols during the winter months.

- G. Communications and Warning – **Not discussed.**
- H. Operations and Procedures
 - 1. Countywide Emergency Operations Center (EOC) – **Expected completion October 2010**
- I. Training – **Not discussed.**
- J. Exercises – **Not discussed.**
- K. Public Education and Information – **Dozens of media interactions with staff. No significant problems encountered, but will be enhanced greatly by the permanent EOC and the access to the Joint Information Center and media briefing area.**
 - 1. Code Red – **Mass test to take place in September as part of National Preparedness Month. Reminder to jurisdictions to coordinate activation with EMA staff so that messages can be coordinated countywide.**
- L. Homeland Security – **Not discussed.**

VI. Old Business - **None**

VII. New Business

- A. Outdoor Warning Siren Policy - **City of Clive raised the question about adjusting the outdoor warning siren policy based on recent experiences. Suggested removing the repeat activations for long-duration warnings.**

Commission Action: Moved by Roe to change outdoor warning siren policy to eliminate repetitive activations for a single warning. Seconded by Mundt. Discussion: the policy needs to be monitored before changing; most members did not feel they could make a decision to change without direction from others within their jurisdictions. Roe withdrew his motion and Mundt withdrew his second.

VIII. Other Business

- A. Flood Operations Update: **Shelter at Hiatt Middle School to close 8/19. The 22 shelter residents have been provided alternative housing options. Recovery services available at the shelter will transition to a local disaster recovery center (DRC) at Logan Community Center. The following services will be available at the local DRC: housing, food, re-entry consultation, American Red Cross, Salvation Army, Animal Rescue League, MidAmerican Energy, Polk County Public Health, Polk County Community, Family, and Youth Services. The services above will assess unmet needs in a unified manner to best serve the community. FEMA will likely join the DRC within the next week and will provide Individual Assistance Program activities. The Public Assistance**

Program to assist public agencies recover from the floods will commence with a briefing for public officials on August 19th at 0900 hours at the FFA Enrichment Center on the campus of DMACC in Ankeny.

- IX. Upcoming Events – Not discussed.**
- X. Programs, Presentations, Invited Guests or Speakers – None Scheduled.**
- XI. Adjournment – Executive Committee Action: Moved by TeKippe, seconded by Mundt to adjourn. Motion passed unanimously at 1410 hours.**