

## MINUTES,

Polk County LEPC Meeting

Tuesday, April 24, 2007

Polk County Emergency Management

In attendance: Betty Backstrom, Troy Hugen, Peggy Reelitz, Bob Goldhammer, Bill Gaspar, Brent Bean, Steve Sadler, Bob Cox, Robert Day, Kristine Rossmiller, David Smith, Ray Fraaken, Steve Noland, Dan Stills, Dave Horton, Don Stelken.

1. The meeting was called to order by the Chairman, Troy Hugen at 8:33 a.m.
2. Amendments to the minutes are: add Brent Bean as attending and change the date of April's meeting to the 24<sup>th</sup>.  
Bob Goldhammer moved to approve minutes as amended.  
Steve Sadler 2<sup>nd</sup>  
Unanimously carried
3. Membership Status  
New Members - 1 Members Removed - 0 Total Membership 34
4. No Committee Reports.
5. We received 500 black and white brochures from Drake Printing for a cost of \$11.00 which is being paid by Helena Industries. Discussed how best to distribute. Steve Sadler took brochures to Job Fair to hand out to companies of interest; the Governor's Homeland Security Conference in July with the possibility of the LEPC having a booth and the State Fair booth.

LEPC Conference - Nomination packet was sent to members in January. Deadline for nominations are July 1, 2007. To date there are no nominations from Iowa.

There are funds available through the HMEP grant for attending Conference. If you are interested in attending contact Peggy at 515.286.2107.

6. IDSigGIS Tier II electronic reporting system. Nothing new to report at this time. Peggy will contact Paul Sadler at Homeland Security Emergency Management Division (HSEMD) to obtain update and minutes of last SERC meeting.

Bob Goldhammer contacted Dan Clute to become the legislative representative to LEPC. Mr. Clute declined. Kris Rossmiller will contact Kevin McCarthy to see if he can recommend a representative from Polk County.

A central calendar for activities to keep LEPC members informed of upcoming events was requested. Peggy will have items of interest published on the Polk County website and also send a copy to the LEPC members monthly.

The Iowa Pipeline Association will be sponsoring a Summit November 8, 2007. There may be an opportunity for our LEPC to give a presentation to introduce ourselves. Bill Gaspar will provide contact information to the Chair.

If anyone has a topic for discussion at next meeting, please send to Troy Hugen [HugenT@HelenaIndustries.com](mailto:HugenT@HelenaIndustries.com).

7. No Public Comments
8. Next meeting June 19, 2007 at 2:00 p.m. at Drake University.
9. Betty Backstrom moved to adjourn  
Kris Rossmiller 2<sup>nd</sup>  
Unanimously carried  
Adjourned at 9:45 a.m.

Respectfully submitted,