

## **PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD**

The Polk County Conservation Board met in regular session on Wednesday, January 14, 2015. The meeting was called to order at 5:32 p.m.

### #1a – Roll Call

Members Present: Levis, Johnson, Smith, Cataldo, Northway

### #1b – Oath of Office

Chair Johnson administered the oath of office to new Board Member Lance Northway.

### #1c – Action on the Minutes of the Previous Meeting(s)

**MOTION:** Moved by Levis to approve the December 10, 2014 meeting minutes as written.

VOTE YEA: Johnson, Levis, Smith  
VOTE ABSTAIN: Cataldo, Northway

### #2 – Public Comments

No public comments.

### #3 – Consent Agenda Items

**MOTION:** Moved by Cataldo to approve the following consent agenda items:

- a) PCCB December bill list;
- b) PCCB Bylaws
- c) accepting and the Chair signing the REAP/CEP grant agreement between the Iowa Department of Natural Resources and the PCCB;
- d) staff applying for 2019 Transportation Alternative Program funding for the Ackelson Trail Phase III and that match dollars that may be needed will come from PCWLL bond dollars;
- e) directing staff to submit a grant for Iowa Department of Agriculture and Land Stewardship funding for the Polk County Water Quality

Demonstration Project at Easter Lake and if that grant is successful that the Board commits to funding the balance of the project costs of \$152,000 from PCWLL funds.

VOTE YEA: Levis, Smith, Northway, Johnson, Cataldo

#4 – Easter Lake Park Lodge

Stan Thompson and Jim Ballard, Easter Lake Neighborhood Association., and Mike Bell and Phil Hodgkin, RDG Planning & Design, were present to give a presentation on the proposed Lodge at Easter Lake Park.

Informational only.

#5 – Jester Park Conservation Center, Fundraising Assessment

**MOTION:** Moved by Levis to approve staff negotiating a contract with Jerrold Panas, Linzy, and Partners up to \$36,600 to complete a fundraising assessment and feasibility study for the Jester Park Conservation Center project ; and approve Interim Director signing said contract.

VOTE YEA: Cataldo, Northway, Johnson, Smith, Levis

#6 – Jester Park Conservation Center, Interpretive Exhibit Design Firm

Lori Foresman-Kirpes, Naturalist, gave presentation on the interpretive plan and process to select exhibit design firm for the Jester Park Conservation Center.

**MOTION:** Moved by Smith to approve the contract with Split Rock Studios to do the exhibit design development, fabrication and installment for the Jester Park Conservation Center for an amount not to exceed \$450,000; approve the Chair signing said contract; and approve initial payment of \$10,000 upon acceptance of contract and to begin Phase 1: Schematic Design.

VOTE YEA: Smith, Cataldo, Levis, Johnson, Northway

#7 – Yellow Banks Park Planning & Design

Contract was not available so this item was postponed to the Board's February meeting.

#8 – Conservation Corps of Minnesota/Iowa

Mark Wilson, Iowa Program Manager for Conservation Corps of Minnesota/Iowa, appeared before the Board to talk about the Conservation Corps program.

**MOTION:** Moved by Smith that the Board approve the contract between the PCCB and the Conservation Corps of Iowa as amended by County Attorney's Office for an amount not to exceed \$201,600 and approve Chair signing the contract.

VOTE YEA: Cataldo, Northway, Johnson, Smith, Levis

#9 – Hay Contract

**MOTION:** Moved by Cataldo to approve the contract for hay at the Jester Park Equestrian Center between Burke Overturff and PCCB as amended by County Attorney's Office and approve the Chair signing said contract..

VOTE YEA: Cataldo, Johnson, Levis, Smith, Northway

#10 – Public Hearing, Great Western Trail Easements

Chair opened public hearing on the PCCB requesting the Polk County Board of Supervisors grant two easements to the City of West Des Moines for constructing a water main to serve the Alluvion project and for the extension of Maffitt Lake Road, crossing the Great Western Trail in the E 1/2, NE 1/4, SW 1/4 of Section 34-78-25; area located SE of the Veteran's Parkway/Highway 5 intersection.

As there were no comments, the public hearing was closed.

**MOTION:** Moved by Levis that the Board has determined that granting of the easements to the City of West Des Moines for constructing a water main to serve the Alluvion project and for the extension of Maffitt Lake Road, crossing the Great Western Trail in the E 1/2, NE 1/4, SW 1/4 of Section 34-78-25 (area is located SE of the Veteran's Parkway/Highway 5 intersection) will not interfere with the use of the land for park purposes and requests that the Board of Supervisors grant said easements.

VOTE YEA: Northway, Levis, Johnson, Cataldo, Smith

#11 – Great Western Trail Extension

Following discussion, it was determined no Board action was necessary at this time.

#12 – Chichaqua Valley Trail Extension to Broadway

**MOTION:** Moved by Smith that the Board approve the contract with Snyder and Associates for survey, platting and acquisition/condemnation process for the Chichaqua Valley Trail extension to Broadway at an amount not to exceed \$11,900 and authorize the Chair to sign the contract.

VOTE YEA: Johnson, Northway, Levis, Smith, Cataldo

Financial Reports

Discussion & Remarks

Interim Director reported on the following:

- \* Budget information presented to the Board of Supervisors
- \* Priority list for trail projects developed by staff

Adjournment

Meeting was adjourned at 7:29 p.m.

Prepared by: Cindy Lentz

Approved: