

Polk County E911

MINUTES

Polk County E911 Service Board

Tuesday., 10-March 2015
1500 Hours

Location: Polk County EOC
1907 Carpenter Ave.
Des Moines, IA 50314

I. Call to Order – 15:00

II. Roll Call and Introductions

A. Members

- | | | | |
|------------------------------------|--|--|-------------------------------------|
| <input type="checkbox"/> Alleman | <input type="checkbox"/> Delaware | <input type="checkbox"/> Northern | <input type="checkbox"/> Saylor |
| <input type="checkbox"/> Altoona | Township | Warren | Township |
| <input type="checkbox"/> Ankeny | <input type="checkbox"/> Des Moines | <input type="checkbox"/> Norwalk | <input type="checkbox"/> Urbandale |
| <input type="checkbox"/> Bondurant | <input type="checkbox"/> Elkhart | <input type="checkbox"/> Pleasant Hill | <input type="checkbox"/> West |
| <input type="checkbox"/> Carlisle | <input type="checkbox"/> Grimes | <input type="checkbox"/> Polk City | <input type="checkbox"/> Des Moines |
| <input type="checkbox"/> Clive | <input type="checkbox"/> Johnston | <input type="checkbox"/> Polk County | <input type="checkbox"/> Windsor |
| | <input type="checkbox"/> Mitchellville | <input type="checkbox"/> Runnells | Heights |

B. Staff – Samantha Brear, Rob Dehnert, Jeff Dumermuth, Scott Locker, Brent Long, Sandy Morris. AJ Mumm.

C. Guests/Public- None.

III. Approval of Agenda –

E911 Service Board Action: Motion by Morris, seconded by Vaughn to approve the agenda as presented, motion passed unanimously

IV. Approval of Previous Meeting Minutes – E911 Service Board Mtg. February 17th, 2015.

E911 Service Board Action: Motion by Vaughn, seconded by Tate to approve the agenda as presented, motion passed unanimously.

V. Public Hearing on proposed FY 15/16 E911 Budget –

No public present to speak for or against the proposed budget. No correspondence received by staff via mail, email, or other means.

VI. Items for discussion –

A. FY 15/16 Budget

To be reviewed and approved for submission to the State.

Discussion: Brear reviewed the proposed E911 FY 15/16 budget. The proposed budget for FY 15/16 is \$5,128,315. This is about \$1 million dollars more compared with last year's budget. Less money was spent on major projects last year so there was an additional amount of surcharge that was carried over by the PSAP's. PSAP's have also taken advantage of the State E911 Carryover Fund. **E911 Service Board Action:** Motion by Roe, seconded by Matherly to submit the 15/16 budget to the State, motion passed unanimously.

B. PSAP Expenditure Sheets

To be reviewed and approved for submission to the State.

Discussion: Brear stated that these expenditure sheets were requested by the legislators as a caveat to receiving an increase in wireless surcharge funding. They wanted to see the true cost of running a PSAP.

E911 Service Board Action: Motion by Mikulec, seconded by Vaughn to submit the expenditure sheets for FY 13/14 to the State, motion passed unanimously.

C. State E911 Carryover Fund

Update on the PSAP's projects.

Discussion: Major Locker commented that they are using their funds to pay for a digital recorder. They are also currently working with RCC Consulting who is doing a study on how the City of Des Moines PSAP and Polk County PSAP could be more efficient. Morris added that the consultants are also looking at the City of Des Moines radio system.

D. Request for Wireless Surcharge Funds

To be reviewed and approved for submission to the State.

Discussion: Brear asked that the board approve a letter requesting the release of wireless surcharge funds from the State.

E911 Service Board Action: Motion by Morris, seconded by Tate to submit the form to the State, motion passed unanimously.

E. Central Iowa PSAP Group Update

Discussion: Brear said that there are now 47 people from 28 different local agencies as well as State agencies that are part of the group. The group continues to grow. It has been beneficial to everyone that attends. There is always a tour at the end of the meeting to ensure that everyone learns about each other's PSAP's.

F. Text to 911 Update

Discussion: Brear commented that Barb Voss has now retired as the E911 Program Manager. Blake DeRouchey is now the new E911 Program Manager for the State of Iowa.

The PSAP's have to apply through the State for the phone carriers to give permission for text to 911 through the PSAP's. This process takes 6 months. The State is thinking about requesting for permission for all of the PSAP's within Iowa in one go.

Brear said that currently the State of Iowa contract with TCS for their wireless network. There text to 911 application is a web based version. This could potentially be available to the PSAP's within Polk County in September, 2015.

Brear added that the PSAP's within Polk County have the capability of an integrated text to 911 approach that can be shown on their Power 911 system. The cost would be around \$1500 for the initial set up for each PSAP. However to have it integrated makes it a lot easier for the dispatchers. There are also additional reporting benefits that come with the integrated approach. The E911 Coordinator will be working with the State of Iowa to see if this method can be rolled out in the first quarter of 2016.

G. Smart 911

Discussion: Brear stated that the equipment was installed a few weeks ago. The E911 Advisory Committee is putting together a generic SOP for all three PSAP's. The dispatchers will then be trained on this SOP. There will be an email blast out to all first responders once the 'go live' date has been set. The PSAP's have agreed that April would be an appropriate month for the release as it is 911 month. Brear encourages everyone to sign up for it and will be sending out marketing material for your agencies to use. Brear asks that everyone educate their staff on Smart 911 and how they can best utilize the information that will be passed down to them from individuals Smart 911 profiles.

H. Legislative Update

Discussion: Brear commented that both the House and Senate were changed and were then passed in the subcommittee meetings. The bill on the House side is 560 and that gives the PSAP's 53% of the total wireless surcharge funds, DOT would contribute \$2 million back to the E911 fund, and E911 funds would pay for the actual annual lease costs of the statewide radio system. \$100,000 would also be allocated to the E911 Council. The bill on the Senate side is 403. This would give the PSAP's 76% of the total wireless surcharge funds and the surplus would be used for PSAP improvements. \$50,000 would be allocated towards the E911 Council. This will be amended to include the lease of the statewide radio system and the percentage to the locals will most certainly drop.

Mumm added that there was a survey done by the local emergency managers through the Iowa Emergency Managers Association. There is a need for a State system but the question is where those funds should come from. There was a cost study that was part of a study bill last year. The outcome of that study will be shown next year. Mumm said decisions on what to do with the funds should be delayed until we found out what the true cost of a PSAP might be.

Mumm stated that the prioritized list is also a topic of conversation. It makes a lot more sense if the statewide system was to be the lowest priority over all of the other costs, to ensure that the local PSAPs receive all of the funds they should be getting.

If the State were to use the 911 funds for the statewide radio system, it might be in violation of Federal guidelines. This could prevent the State of Iowa receiving 911 grants funds in the future.

Brownell added that the system would cost \$68 million and could potentially be taken from the wireless funds over the course of ten years. This will have an impact on the local PSAP's. Motorola will be the provider. The State could use WestCom's towers and they might benefit in some ways. However all three PSAP's wireless funds could be impacted. Brownell stated that it depends on the percentage we end up with and where we are prioritized in the list. He further added that this is getting a lot of attention from a lot of the legislators. There has been a large sum of money sitting in the E911 fund for a while and a part of that reason is because some of the PSAP's around the State didn't apply for the carryover grants. Brownell said that he understands that the State need to upgrade their system but it shouldn't be at our expense.

Mikulec asked how we currently receive 911 funds. Brear said that the wireless money comes from the State and they take a percentage to run their 911 program and the wireless network. PSAP's are guaranteed 46%.

Locker commented that we changed legislation to receive the dollar wireless surcharge amount. This was an increase from the original 65 cents wireless surcharge amount. Locker added that we became a target with this increase. The State didn't know the cost of their network and the locals were restricted on how they could use the carryover funds, hence the large sum of money left over. Locker said that now the State wants to change the restrictive language so that they can use it. He further added that if the language wasn't so restricting there would be a lot less money sitting there.

VII. Old Business – None.

VIII. New Business –

A. Polk County E911 Service Area Extension

Discussion: As of July 1st, 2015, the city of Waukee E911 services will be serviced through WestCom. The E911 Coordinator will work on getting the surcharge redirected for wireless and landline surcharge.

IX. Other Business – None

X. Upcoming Events

A. E911 Council Mtg. – March 10th – 1700 hrs. – Prairie Meadows

B. ISICSB Mtg. – March 11th – 1030 hrs. – West Des Moines City Hall

C. NENA & APCO Conference – March 11th-12th – Prairie Meadows

XI. Programs, Presentations, Invited Guests or Speakers – None

XII. Adjournment – 15:38