



# BOARD MEETING

May 13, 2015 - 5:30 p.m.

Polk County Administration Bldg.  
111 Court Avenue, Room 120  
Des Moines, IA 50309

## AGENDA

- 1) **Opening Items**
  - a) Roll Call
  - b) Action on the Minutes of the Previous Meeting(s)
- 2) **Public Comments**
- 3) **Employee Introduction**
- 4) **Consent Agenda Items**

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member, PCCB employee or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- a) **Action on Bill List:** approve the PCCB April 2015 bill list.
- b) **2015 Spring County Auction:** ratify action taken on the poll of April 28, 2015 approving the attached list of auction items
- c) **2014-2015 Urban Deer Bow-Hunt Annual Report:** approve the 2014-15 Urban Deer Bow-Hunt Annual Report.
- d) **FY 2014-15, 3<sup>rd</sup> Quarter Budget Amendment:** approves the April 2015 3<sup>rd</sup> quarter budget amendment as approved for fiscal year 2014-2015.
- e) **Salary Increase & Benefits, FY 2015-2016:** approve the FY 2015-16, 2.75% base salary increase for full-time employees and the presented Benefits Summary, both effective 07/01/2015.
- f) **Yellow Banks Park, Bane Property - Septic System and Water Service:** accepts the proposal from Rogers Septic for the materials and installation of the septic system, water service, contingency and Des Moines Water Works fees for the Yellow Banks Park Bane property residence at a total cost not to exceed \$26,943.00. Funding for this project will be paid with PCWLL funds.
- g) **Chichaqua Bottoms Greenbelt, Reptile Habitat Research:** approve the contract with Drake University and Dr. Keith Summerville for a not to exceed cost of \$11,000 for the 18 month study of reptiles at Chichaqua Bottoms Greenbelt and authorize the Chair to sign the proposal. To be paid out of Chichaqua Bottoms Greenbelt haying funds.
- h) **Purchase - Skid Steer:** approve the purchase of a Caterpillar 299 DXHP for a sum not to exceed the amount of \$56,073 from Ziegler Caterpillar on the Iowa Department of Transportation - Multiple Award Contract proposal number 4425. To be paid out of FY 2015-16 Conservation Equipment Operations Budget.
- i) **Purchase - Mower:** approve purchase of a 84" Diamond Skid Deck for a cost not to exceed \$10,119 from Ziegler Caterpillar on the Iowa Department of Transportation Multiple Award Contract. To be paid out of Conservation Equipment Operations Budget.
- j) **Purchase - Utility Vehicles:** approve purchase of two (2) John Deere XUV 625i Gators from the Van Wall Group for a price not to exceed \$25,495.88. To be paid out of Conservation Equipment Operations Budget.
- k) **Jester Park Golf Course, Recycling System:** accepts the quotation of \$27,324.00 from the RGF Environmental Group for the purchase of a recycle system and \$250.00 for misc. fittings and installation materials, for a total cost not to exceed \$27,574.00 and authorize staff to proceed with the purchase and installation. Funding for this purchase will come from our Conservation Reserve Fund.



# BOARD MEETING

- 5) Jester Park Conservation Center, Feasibility Study
- 6) Request For Proposal, Capital Campaign Management and Execution for the Jester Park Conservation Center
- 7) Fort Des Moines Park, Trail Bridges
- 8) Great Western Trail Extension, 28E Agreement w/City of Des Moines
- 9) Land Acquisition
- 10) Employees, Recent Hires
- 11) Financial Reports
- 12) Director's Remarks
- 13) Board Chair and Member's Remarks
- 14) Upcoming Events
- 15) Adjournment

*The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. To receive information or to request an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, contact the Polk County Conservation Board Office, 11407 NW Jester Park Drive, Granger, 515-323-5300.*

## 1) Opening Items

### a) Roll Call

### b) Action on the Minutes of the Previous Meeting(s)

The Polk County Conservation Board met in regular session on April 8, 2015. Minutes for the meeting are attached.

## 2) Public Comments

## 3) Employee Introduction

## 4) Consent Agenda Items

### a) Action on the Bill List

April 2015 expenditures have been e-mailed to the Board for review.

**STAFF RECOMMENDATION:** That the Board approve the PCCB April 2015 bill list.

### b) 2015 Spring County Auction

Each Spring for the past several years, Polk County has held an annual equipment surplus auction and PCC has the option to participate. This year the County (unknown to us) changed the date from May 16, 2015 to May 9, 2015.

On April 28, 2015 the Board was polled for approval of the attached list of obsolete/non-usable items to be disposed of at this year's spring auction. This item is being brought to the Board to ratify their actions.

**STAFF RECOMMENDATION:** That the Board ratify action taken on the poll of April 28, 2015 approving the attached list of auction items.

### c) 2014-2015 Urban Deer Bow-Hunt Annual Report

The 2014-2015 Urban Deer Bow-Hunt concluded its 17th season on January 10, 2015. Attached is the Annual Report that was approved at the Deer Task Force meeting on Monday, April 27. The report details hunt statistics for the 2014-2015 season.

Harvest numbers from 11 participating organizations totaled 406 antler-less and 26 incentive bucks from this past season. This compares to 381 antler-less and 32 incentive bucks from last season.

Harvest numbers in Polk County Conservation areas are slightly down from last season's numbers. Hunters harvested 73 antler-less and 8 bucks from our 9 areas, compared to 85 antler-less and 9 bucks from last year. The Buck Incentive Program continues to interest bow hunters.

The aerial survey was not conducted this year due to the helicopter service not available during the short time frame of survey opportunity. While the number of available hunters remain strong, the lower harvest numbers indicate a lowering of the deer population. This positively reflects on the program's success and mission to maintain deer populations in Polk County at ecologically-acceptable levels.

**STAFF RECOMMENDATION:** That the Board approve the 2014-15 Urban Deer Bow-Hunt Annual Report.

#### **d) FY 2014-15, 3<sup>rd</sup> Quarter Budget Amendment**

On April 15, 2015, the final budget amendment for the current fiscal year was forwarded to the Polk County Budget Staff for consideration by the Board of Supervisors and was approved. Amendment processes (that occur in August and April of each fiscal year) give Polk County Conservation an opportunity to adjust revenues and expenses in the various funds based on more current financial data than when the initial budget for the fiscal year is prepared in November of the preceding year. The following is a recap of the April 3<sup>rd</sup> Quarter Amendment submitted:

#### **PCWLL FUND**

- Expenditures were increased by \$4,760,387 to allow expenditures for all approved projects to date. The majority of the increase was for grants that are being run through the bond fund for the Ackelson Trails, the CVT Extension, and the Gay Lea Wilson Trail and for engineering costs. All projects probably won't all get executed before June 30<sup>th</sup> but it is better to be over-appropriated since this is a statutory fund and we cannot over expend it.
- Revenues had no change.

#### **RISK MANAGEMENT FUND (INSURANCE/WORKER'S COMP & MEDICAL)**

- Expenditures were increased by \$37,000 to cover worker's compensation claims and unemployment claims that are anticipated. The Board of Supervisors will cover these expenses since PCCB has no control on what is spent out of this fund, Risk Management handles all claims.

#### **FULL TIME & PERMANENT PART TIME SALARIES**

- In the 3<sup>rd</sup> quarter amendment all vacancy factors for salaries and benefits are removed from the budget in funds 1 & 2 by the downtown budget staff. They also do adjustments for all full time and permanent part time positions as needed.

#### **GENERAL FUND**

- Expenditures were increased by a \$312,426. Two units used part time salaries to cover full time vacancies. They were Parks Advocacy in the amount of \$7,500 and the Equestrian Center in the amount of \$145,926. Downtown staff adjusted the full time appropriations accordingly. We also increased the appropriation for Administration Extra Help for the DOC Driver in the amount of \$14,000 (it has never been properly appropriated). The other increase of \$20,000 was for horse services due to the strangles the barn had. Per Mark Wandro's approval we asked for the \$125,000 in flood expenses from last spring.
- Revenues were decreased by \$61,610 since the cabin rentals of \$45,000 were moved to the Enterprise fund and farm rents in Natural Resources were reduced by \$16,610 due to a blight one of them had due to PCCB's restrictions on pesticide use.
- Adjustments were also made to grants (operational & REAP) in both revenues and expenditures to line up with the actual figures for the fiscal year. The Board of Supervisors does not consider adjustments to grants when looking at the operations.

**STAFF RECOMMENDATION:** The Board approves the April 2015 3<sup>rd</sup> quarter budget amendment as approved for fiscal year 2014-2015.

**e) Salary Increase & Benefits, FY 2015-2016**

For pay and benefit purposes, Polk County Conservation Employees are considered "Management, Excluded and Department Head" employees.

The Board of Supervisors approved on April 7, 2015 extending a 2.75% base salary increase to Management/Supervisory, Excluded employees, and Department Heads, effective July 1, 2015.

Additionally on December 9, 2014 the Board of Supervisors approved the attached Benefits Summary for change on 07-01-2015.

**STAFF RECOMMENDATION:** That the Board approve the FY 2015-16, 2.75% base salary increase for full-time employees and the presented Benefits Summary, both effective 07/01/2015.

**f) Yellow Banks Park, Bane Property - Septic System and Water Service**

Polk County Conservation received three quotes for the materials and installation of a peat type septic system and domestic water service needed at the newly acquired Bane property at Yellow Banks Park. The current septic system has failed and the well water tested poor. Des Moines Water Works has a 4" water main at the front of this property. The three respondents were, Polk County Heating & Cooling, Inc., Rogers Septic, and Torgerson Excavating.

The results are as follows for materials and labor to install the septic system, water service, and 1" yard hydrant. Please note the current well will be separated from the residence but a 1" yard hydrant will be tied to the well for landscaping, filling water wagons, and other non-potable water uses.

- Rogers Septic - \$23,130.00
- Torgerson Excavating - \$23,500.00
- Polk County Heating & Cooling, Inc. - \$25,650.00
- 10% contingency - \$2,313.00
- Des Moines Water Works System Development Fee - \$1,500.00

- Wayne Johnson, Construction Manager

**STAFF RECOMMENDATION:** That the Board accepts the proposal from Rogers Septic for the materials and installation of the septic system, water service, contingency and Des Moines Water Works fees for the Yellow Banks Park Bane property residence at a total cost not to exceed \$26,943.00. Funding for this project will be paid with PCWLL funds.

**g) Chichaqua Bottoms Greenbelt, Reptile Habitat Research**

One of the difficulties in managing a significant and large restoration project like Chichaqua is the lack of qualifiers on which to base your progress. Not knowing the status of "conservative" plants and animals make staff tentative to perform daily operations and long term habitat goals more difficult to envision. Inventory needs become evident when you are unsure if by modifying the management of a given area your actions will have adverse effects on a population of an endangered, threatened, or special concern organism.

Staff has engaged researchers over the past decade to gather the information that will allow us to manage the resources in a knowledgeable manner. The last few years have seen inventories of mammals, some reptiles, and birds at Chichaqua and the effects of grazing as a habitat management tool. Last year we surveyed our haying management areas to determine the impact of selective harvest of prairie biomass on snake mortality. There are also ongoing studies of the ornate box turtle and Blanding's turtle, and small mammal and grassland bird usage of

the power line corridor but we remain poorly informed about many of the animals and plants found at Chichaqua; native species that are quite uncommon, even rare, in the rest of the state.

Staff sought a proposal from Dr. Summerville of Drake to assess the status of several snake species that are known to be present at Chichaqua and to construct a habitat suitability model that will determine the extent of suitable habitat at the preserve and to identify ways to connect or improve those habitats.

Monies for this study are available in the special projects account funded by the income from hay harvest or cropland rental at Chichaqua. The proposal is attached for the Board's consideration.

- Loren Lown, Parks & Natural Areas Administrator

**STAFF RECOMMENDATION:** That the Board approve the contract with Drake University and Dr. Keith Summerville for a not to exceed cost of \$11,000 for the 18 month study of reptiles at Chichaqua Bottoms Greenbelt and authorize the Chair to sign the proposal. To be paid out of Chichaqua Bottoms Greenbelt haying funds.

#### **h) Purchase: Skid Steer**

Polk County Conservation is replacing a 2006 ASV-RC 100 skid steer that is utilized in our forestry, landscape, land clearing, risk tree removal, and mowing operations. This machine has over 3923 hours on the hour meter.

Staff has researched and operated numerous machines including Caterpillar 299DxHP, John Deere 333 E Compact Loader, Terex PT-110 Forestry Model, Takeuchi TL 12 CRH High Flow, and a Bobcat T 870 Compact. Additionally, the Equipment Maintenance Unit evaluated each machine from a maintenance perspective.

Staff developed a set of criteria when evaluating machines that was based upon unit functionality, serviceability, reliability, parts availability, and operator comfort. Specifically we looked for a machine with a minimum of 100 horsepower, 40 gallon per minute of hydraulic capacity, a cold weather package, and comfort package.

Based upon our criteria, equipment maintenance input, and staff operation/evaluations we have elected to purchase a Caterpillar 299 DXHP compact skid loader. This piece of equipment is found on the Iowa Department of Transportation - Multiple Award Contract (IMAC), Proposal number 4425 which ends on December 31, 2015. Manufacturer's suggested retail price on the machine is \$106,469 and the price on the MAC is \$67,476.

Funds in the amount of \$60,000 have been allocated for the purchase of this machine in the 2015/2016 fiscal budget year. PCC intends to offset the purchase price by trading in the ASV-RC 100 skidsteer, a Bobcat Brushcat mower and a Loftness mulcher.

ITEM	TRADE IN VALUE
ASV RC-100	\$13,000
Bobcat Brushcat mower	\$1,500
Loftness mulcher	\$2,000

Total estimated cost after trade-ins is \$50,976. Staff recommends a contingency of 10% (\$5,097) to cover any possible unforeseen expenses or add-ons.

- Mark Dungan, Natural Resources Manager,

**STAFF RECOMMENDATION:** That the Board approve the purchase of a Caterpillar 299 DXHP for a sum not to exceed the amount of \$56,073 from Ziegler Caterpillar on the Iowa Department of Transportation - Multiple Award Contract proposal number 4425. To be paid out of FY 2015-16 Conservation Equipment Operations Budget.

**i) Purchase: Mower**

Polk County Conservation is replacing a 72" skid steer mounted brush mower that was purchased in 2008. This unit is utilized on a variety of tasks and goes into areas that are inaccessible with a typical tractor/mower combination. Examples of duties include soft and hard surface trail mowing, firebreak installations, brush reduction in wetland areas and dam maintenance mowing. Funds are currently available to cover the requested purchase.

Staff has researched mower types (flail, sickle, rotary) and narrowed their selection to a brush hog style rotary mower. When demonstrating skid steers staff had the opportunity to try two selections on various different machines.

Staff has chosen to replace the current brush mower with a 84" Diamond Skid Deck which can only be operated on a high flow skid steer. Both the City of Des Moines and Polk County have purchased Diamond brush mowers and are pleased with the units. The local authorized dealer for this unit is Ziegler Caterpillar.

This piece of equipment is found on the Iowa Department of Transportation Multiple Award Contract, Proposal number 4425 which ends on December 31, 2015

- Mark Dungan, Natural Resources Manager,

**STAFF RECOMMENDATION:** That the Board approve purchase of a 84" Diamond Skid Deck for a cost not to exceed \$10,119 from Ziegler Caterpillar on the Iowa Department of Transportation Multiple Award Contract. To be paid out of FY 2014-15 Conservation Equipment Operations Budget.

**j) Purchase: Utility Vehicles**

The FY 2014-15 capital outlay equipment budget of \$72,500 includes the purchase of two utility vehicles, replacing a 1994 Kawasaki Mule 2510 at Jester Park and a 1998 Kawasaki Mule 2510 at Easter Lake.

Staff researched the purchase of a utility vehicle from the current State of Iowa DOT Grounds Care Equipment contract 4425-5 and found the John Deere XUV 625i Gator meets our needs and specifications.

(1) 2015 John Deere XUV 625i Gator Trade: 1994 Kawasaki Mule 2510 w/Warn winch Possible Contingency - \$250.00 (Vendor: Van Wall Group)	\$ 14,372.94 <u>( -2,000.00)</u> \$ 12,372.94
(2) 2015 John Deere XUV 625i Gator Trade: 1998 Kawasaki Mule 2510 Possible Contingency - \$250.00 (Vendor: Van Wall Group)	\$ 14,372.94 <u>( -1,750.00)</u> \$ 12,622.94
Contingency, \$250/each	\$ 500.00
<b>TOTAL</b>	<b>\$ 25,495.88</b>

- George Lentz, Eqpt. Maint. Supt.

**STAFF RECOMMENDATION:** That the Board approve purchase of two (2) John Deere XUV 625i Gators from the Van Wall Group for a price not to exceed \$25,495.88. To be paid out of FY 2014-15 Conservation Equipment Operations Budget.

**k) Jester Park Golf Course, Recycling System**

A waste water recycle system is located at the golf course maintenance building. When mowers and other equipment come off the course the equipment is washed off over a roof covered wash floor, also chemical mixing and spray equipment filling is done over the containment area. All this material then passes through the recycle system's series of filters and the chemicals and other contaminants are removed. The "gray" water is continually re-used in the washing process.

The current recycle system is 18 years old and needs to be replaced. Staff received the following three quotes for the system replacement:

RGF Environmental Group – \$27,324.00  
Carbtrol Corp. - \$28,500.00  
ESD Waste 2 Water, Inc. - \$30,755.00

Adding approximately \$250 for miscellaneous fittings and installation materials results in a total cost of \$27,574.00 if the low bid from RGF Environmental Group is accepted.

**STAFF RECOMMENDATION:** That the Board accepts the quotation of \$27,324.00 from the RGF Environmental Group for the purchase of a recycle system and \$250.00 for misc. fittings and installation materials, for a total cost not to exceed \$27,574.00 and authorize staff to proceed with the purchase and installation. Funding for this purchase will come from our Conservation Reserve Fund.

**5) Jester Park Conservation Center, Feasibility Study**

At the Board's January 2015 meeting the Board approve contracting with Jerrold Panas, Linzy, and Partners to complete a fundraising assessment and feasibility study for the Jester Park Conservation Center project. Jerry Linzy will be present at the Board meeting to give a verbal report on the study.

**6) Request For Proposal, Capital Campaign Management and Execution for the Jester Park Conservation Center**

Based on findings and recommendations from the Panas, Linzy & Partners Feasibility Study Report, staff would like to proceed with sending out a Request for Proposal (RFP) for Capital Campaign Management and Execution for the Jester Park Conservation Center. The purpose of this RFP is to obtain a fundraising consultant who will provide the following services:

- Develop, manage, and execute a capital campaign for the Jester Park Conservation Center to begin on June 11, 2015 and conclude upon completion of achieving fundraising goals
- Organize, train, and lead a Capital Campaign Committee that will assist with fundraising. Define requirements of staff and committee members
- Develop and implement an awareness campaign for the Center
- Research and determine potential grant funding sources; provide grant writing services for these prospective sources
- Organize and execute all fundraising events related to the campaign

- Spearhead the design of campaign materials (not including a Case Statement which has already been prepared)
- Provide administrative support with fundraising software and procedures for internal and external correspondence
- Design and assist in the implementation of campaign giving policies

Staff has generated a list of approximately 20 consulting firm contacts who will receive notification about this RFP. RFP submissions are due to Polk County Conservation by May 28, 2015. These proposals will be reviewed by staff and a consultant recommendation will be brought to the June 10, 2015, Board meeting. Copy of RFP attached.

**STAFF RECOMMENDATION:** That the Board approve the Request for Proposal for Capital Campaign Management and Execution for the Jester Park Conservation Center and authorize staff to seek proposals from consulting firms.

## 7) Fort Des Moines Park, Trail Bridges

At the PCC March 2014 Board Meeting the Board approved allocating an additional \$25,000 to the Fort Des Moines Park project for the construction of bridge approaches for two trail crossings and the construction of a fishing jetty. This additional work has been completed to specifications.

PCC is moving forward with the trail portion of the improvements and has solicited quotes from a sole source vendor to purchase the bridges. There are a few reasons for using a sole source vendor on this project but the primary reason is limited access to the site. PCC staff wanted to keep the remaining wooded areas mostly intact and by using the system designed by Custom Manufacturing Inc we are able to do so. Additionally, the bridges piers were constructed with this type of bridge design and the bridge installation can be completed with no additional dirt work.

Wayne Johnson and I met with the representatives from Custom Manufacturing to determine bridge lengths, widths and access needs. Based upon our field measurements we determined either an 8" wide flat bridge or arched bridge would work.

I have attached quotes/pictures for the two different bridges PCC is considering. The flat bridge is the same type that was installed at Thomas Mitchell Park. The arched bridge is slightly more expensive but may provide additional head clearance for boaters and may help guide people to the deeper water when using these arms of the lake .

Bridge	Location	Cost
50' flat bridge	Site 2	\$17,750
52' flat bridge	Site 1	\$18,500
50' arched bridge	Site 2	\$19,750
54' arched bridge	Site 1	\$20,750
Installation	Both sites	\$10,000
Delivery Charges	Both bridges	\$ 1,000
Contractor Fees	Both bridges	\$ 5,000
Contingency	Both bridges	\$ 5,250 -\$5,650

The contingency on this project is 10%.

- Mark Dungan, Natural Resources Manager

**STAFF RECOMMENDATION:** That the board approve either the purchase and installation of two (2) 8' wide flat bridges at a cost not to exceed \$ 57,500 or two (2) 8' wide arched bridges at a cost not to exceed \$62,150. This project will be paid with PCWLL funds.

**8) Great Western Trail Extension, 28E Agreement w/City of Des Moines**

Staff has been working on the plans and specification for the trail extension. Those were approved at the April Board meeting but the request for quotations was not issued while we awaited the receipt of the 28E from the City of Des Moines. Language in our Water and Land Legacy bond requires that we own or manage land in order to use bond monies for improvements.

This 28E details the responsibilities of both parties in the construction and management of the trail improvement. It is similar in language to the 28E we have in place for the Ackelson Trail at Easter Lake/ Ewing Park. Counsel has reviewed and approved the document. (Copy attached)

**STAFF RECOMMENDATION:** That the Board accepts the presented 28E Agreement with the City of Des Moines relating to the Great Western Trail extension that connects to the City-owned Bill Riley Trail and authorizes the Chair to sign said document.

**9) Land Acquisition**

Staff became aware of a property at Chichaqua Bottoms Greenbelt which had recently been sold to Mr. Smith. (Maps attached) The Polk County Planning and Zoning division informed us that the intended use for the property was an animal feedlot for 160 cattle.

The property is located on both sides of a stream that supplied water to the extensive wetland restorations on the flat bottomland of the old Skunk River. The potential for nutrient and bacterial contamination was more than possible. The owner was approached and an offer was tended to purchase the property as an addition to Chichaqua.

Mr. Smith accepted the offer and staff presents a signed offer to buy for consideration by the Board.

The offered price was \$5,709.04 per acre or \$155,000. PCWLL bond funds will be used to acquire the property.

- Loren Lown, Parks & Natural Areas Administrator

**STAFF RECOMMENDATION:** That the Board accept the negotiated offer price of \$5,709.04/acre or \$155,000 to purchase the Shaymus M. Smith property located at Chichaqua Bottoms Greenbelt; authorize the Chair to sign the Offer to Buy; and instruct staff to proceed with acquisition based on that offer. This acquisition will be paid with PCWLL funds.

**10) Employees, Recent Hires**

The following individual(s) have been hired for employment with PCCB:

<b>Approx. Start Date</b>	<b>Employee</b>	<b>Position</b>	<b>Rate of Pay</b>
4/27/15	Emily Highnam	Asst. Naturalist	\$12.00/Hr
4/27/15	Kendra McCauley	Office Clerk	\$10.08/Hr
4/7/15	Curt Naeve	Cons. Laborer I	\$10.41/Hr
4/13/15	Tylor Nelson	Cons. Laborer II	\$11.14/Hr
4/13/15	Jared Baier	Cons. Laborer II	\$11.14/Hr
5/11/15	Dallas Thurman	Cons. Laborer II	\$11.14/Hr
4/9/15	Shelly White	Cons. Laborer I	\$10.41/Hr
4/24/15	George Stout	Cmpgrd. Attendent	\$10.41/Hr
5/4/15	Matt Brown	Cons. Laborer I	\$10.41/Hr
5/4/15	Eric Baker	Cons. Laborer I	\$10.41/Hr
5/4/15	Joe Judson	Cons. Laborer I	\$10.41/Hr
5/1/15	Ron Naeve	Cons. Laborer I	\$10.41/Hr
5/1/15	Caleb Priest	Cons. Laborer I	\$10.41/Hr
5/4/15	Russell Vermie	Cons. Laborer I	\$10.41/Hr
5/18/15	Charlie Balius	Service Tech/Mechanic	\$11.14/Hr
4/19/15	Casey Baumberger	Stble Laborer I	\$9.25/Hr
4/28/15	Jonathan Lanz	Stble Attendent	\$7.73/Hr
5/5/15	Tanner Krum	Barn Supervisor	Grade 14, Entry Level

Information only.

**11) Financial Reports**

**12) Director's Remarks**

**13) Board Chair and Member's Remarks**

**14) Upcoming Events**

\* IACCB Fall Conf., Cedar Rapids, Sept. 17-19, 2015

\* PCCB Area Tours, May 15 and May 22

\* GOF Golf Outing, June 17

**15) Adjournment**

## **PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD**

The Polk County Conservation Board met in regular session on Wednesday, April 8, 2015. The meeting was called to order at 5:30 p.m.

### **#1a – Roll Call**

Members Present: Johnson, Cataldo, Northway, Levis, Smith

### **#1b – Action on the Minutes of the Previous Meeting(s)**

**MOTION:** Moved by Levis to approve the March 11, 2015 meeting minutes as written.

VOTE YEA: Levis, Cataldo, Johnson, Northway, Smith

### **#1c – Financial Reports**

Information only.

### **#1d – Director's Remarks**

Director Leopold remarked on the following:

- Easter Lake Restoration cost of project
- Jester Park Conservation Center Feasibility Study update
- Parks Superintendent and Deputy Director hiring process underway, hope to make offers by 1<sup>st</sup> or 2<sup>nd</sup> week of May
- County issued cell phone no longer being used, contact him on personal cell phone

### **#1e – Board Chair and Member's Remarks**

Chair Johnson remarked on the following:

- Met with Jerry Linzy about fundraiser had good conversation
- Naming Practice – no documented information from Ankeny
- List upcoming events for Board Members to attend at the bottom of the agenda

### **#2 – Public Comments**

No comments.

### **#3 – Consent Agenda Items**

**MOTION:** Moved by Cataldo to approve the Consent Agenda:

- a) PCCB March 2015 bill list.

Vote Yea: Cataldo, Levis, Smith, Northway, Johnson

#4 – Public Hearing: Transfer of Property to City of Ankeny

Public hearing was opened on the transfer of trail right-of-way property to the City of Ankeny located from Hwy. 69 through Oralabor Road to the south end of the Ankeny Corporate limits.

As there were no comments, the public hearing was closed.

**MOTION:** Moved by Smith that the Board resolves that they have no further use for the seven (7) parcels of the former UP industrial Lead that lie within the City of Ankeny and that the transfer of that land to the City of Ankeny will not interfere with the use of the land as parkland and further resolve to request the Polk County Board of Supervisors deed the property to the City of Ankeny as per our agreement.

Vote Yea: Smith, Northway, Johnson, Cataldo, Levis

#5 Public Hearing: Great Western Trail Extension to Bill Riley Trail Project

Public hearing was opened on the proposed plans, specifications and estimated costs for the Great Western Trail extension to Bill Riley Trail project, starting from current trailhead south of George Flagg Parkway, near the Izaak Walton League, eastward to 30<sup>th</sup> Street.

As there were no comments, the public hearing closed.

**MOTION:** Moved by Cataldo to approve the plans, specifications and cost estimate for the Great Western Trail Extension to Bill Riley Trail project and instructs staff to advertise for bids to construct the trail extension when the proper management agreement is in place; and further directs staff to bring the bid results to the PCCB for action at a future meeting.

Vote Yea: Northway, Johnson, Smith, Levis, Cataldo

#6 – Chichaqua Bottoms Greenbelt, Master Plan – Scope of Services

**MOTION:** Moved by Levis to approve the contract with RDG Planning and Design to do work on the Chichaqua Bottoms Greenbelt Master Plan for an amount not to exceed \$35,000 subject to approval of the contract by the County Attorney's Office.

Vote Yea: Smith, Northway, Johnson, Cataldo, Levis

#7 – Polk County Conservation, Water Quality Monitoring

Heidi Anderson and Joe Boyles, Naturalist, appeared before the Board to give presentation on the water quality monitoring program.

#8 – Employees, Recent Hires

Information only.

#9 – Closed Session: Land Acquisition

**MOTION:** Moved by Cataldo that the Board go into closed session pursuant to Iowa Code Section 21.5(j) for the purpose of discussing the purchase of particular real estate where premature discussion could reasonably increase the price of the property.

VOTE YEA: Levis, Johnson, Cataldo, Northway, Smith

As a result of the closed session discussion, there will be no further action taken.

Adjournment

Meeting was adjourned at 6:36 p.m.

Prepared by: Cindy Lentz

Approved:

## Polk County May 9, 2015 Spring Auction Items

### PCCB

Line Locator - Ditch Witch Co. Tag 3293  
AB Dick Infomax ,folding machine Co. Tag 3777  
Stanley - hand saw

### Jester Park Golf Course

Grey Tool cabinet - Co. Tag 1205  
Air Compressor 80gal. - Co. Tag 2223  
Stihl chain saw 026 AVEQ - Co. Tag 3461  
Stihl chain saw 026 AVEQ - Co. Tag 3472  
Cushman Sprayer 1096  
John Deere 2653A tee mower  
John Deere 3235B fairway mower 1052  
Jacobsen LF3400 fairway mower 1054  
Jacobsen LF3407 fairway mower 1055  
Club Car Carry All utility vehicle  
Ransomes 21" push mower  
Jacobsen walking greens mower  
Olathe leaf blower  
Toro leaf mulcher  
Scotts walking fertilizer spreader R8A  
Scotts walking fertilizer spreader 100-4  
Tractor chains 16.9 - 30 x 16.9 - 32  
Kenmore vacuum  
Stihl weed eater FS-80  
Pedestal fan 30" from Grainger's  
Northern electric pressure washer  
North Star power washer Co. Tag 4104 (CLH)  
Foley reel back lapper  
air hose reel (2)  
Locker 1 Section - Co. Tag 2277



May 4, 2015

Dear City Administrator / Manager, and Bow-Hunt Coordinators:

2014-2015 Urban Deer Management Bow-Hunt Harvest Report

The Polk County Deer Task Force (PCDTF) is once again pleased to report a successful deer harvest. A total of 406 antlerless deer were harvested in the Polk County Deer Management Zone for the 2014-2015 season, and 26 incentive bucks were also harvested. Once again, no complaints from adjacent residents of participating entities were noted. This completes the 17<sup>th</sup> year of managing the deer herd via urban bow hunting.

The 2015 aerial survey was not completed due to availability issues of the aircraft so there are no new population numbers to review. However, the PCDTF and the Iowa Department of Natural Resources (IDNR) encourages entities to continue efforts to expand public and private property bow-hunts. In some cases, survey results and public feedback indicate target numbers are being achieved in some areas. In those cases, the PCDTF encourages entities to set harvest numbers for a particular area and/or season rather than suspending the hunt. As a reminder, the IDNR biologists indicate a harvest of approximately 30% of the doe population in a given area is necessary just to hold the population steady.

Archery Field & Sports has graciously agreed to continue offering the proficiency testing as well as a special briefing for new hunters in the Polk-Dallas Deer Management Zone hunt. The briefing will educate the new urban hunter on the rules and ethics associated with this hunt. The PCDTF and IDNR are working with the owners of a new archery range in Grimes to add them as a new proficiency testing and zone 48 license distributor. Look for more information in the hunt brochure later this year or next year. The PCDTF thanks those vendors who provide services that allow the urban hunt to continue.

Cities are encouraged to promote private property hunts to reduce deer herd size. Contact the City of Des Moines for a copy of their ordinance with respect to the section dealing with bow-hunting private property. The feeding of deer in urban areas continues to be discouraged. Contact the City of Urbandale for a copy of their ordinance regarding the feeding of deer.

The PCDTF continues to emphasize, and asks each participating entity to support our efforts to ensure well qualified, law abiding, and ethical hunters are involved in the program. Please continue to use the watch list (to be distributed later) to make decisions regarding hunter participation in your program and contribute to the watch list if you have violations in your program. The IDNR conservation officers are committed to helping police the program. They have requested a list of hunters and hunt maps and I encourage you to provide those materials as well as to encourage your hunters to report any suspicious activity to the IDNR TIP line.

While the HUSH program has been a tremendous success, there have been some abuses lately and the PCDTF is working to address those with the locker in Des Moines (Amend). The plan is to provide criteria for donation to HUSH as well as tips to ensure that during warm weather all the animals donated are able to be utilized.

Thank you to each City for keeping amounts in their budget that directly fund the annual Aerial Survey. The reports from these surveys are a vital tool in controlling our urban deer population.

Thank you for your support of this program and our goal to maintain a healthy and controlled population of the White-tailed Deer in Central Iowa.

As I'm sure you are aware, the death of Erv Wagner left the chair position open. I'm honored to have been elected to that position. I hope I can continue the tradition of leadership on this board initiated by Jim Youngblood and carried on by Dave Waters and Erv Wagner.

Sincerely,

A handwritten signature in black ink that reads "Roger Jackson". The signature is written in a cursive style with a long, sweeping underline.

Roger Jackson, Polk County Deer Task Force Chair

# Polk County Controlled Bow-Hunt 2014-2015 Deer Report



Executive Summary  
Post Season Reports  
Aerial Survey Results  
Bow-Hunt Administrators  
Advisory Organizations

Compiled by the  
Polk County Deer Task Force

The Polk County Deer Task Force believes that the White-tailed deer is a valuable part of our natural heritage. We support the perpetuation of the deer population in Polk County at ecologically acceptable levels.

-1997 Position Statement of the Polk County Deer Task Force

## Executive Summary

Based on the following results, it is recommended that the Polk County Controlled Bow-Hunt should be continued for the 2015-2016 season throughout the Polk County Deer Management Zone. It is also recommended to continue expanding efforts in the following areas:

- Urbandale
- Brown's Woods and Walnut Woods
- West Des Moines
- Johnston - Beaver Creek corridor
- Pleasant Hill
- private property throughout the zone



## Post Season Reports

### **Licenses Sold**

-The Polk County Deer Management Zone is divided into two zones. 1200 licenses were available for zone 48 which includes all of the cities, Polk County Conservation areas and U.S. Army Corps of Engineers areas. 200 licenses were available in zone 61 which is comprised of mostly rural areas not included in zone 48. Hunters purchased 681 antlerless licenses in zone 48 and 23 antlerless licenses in zone 61 for use in the Polk County Deer Management Zone.



### **Hunting Season**

-This year the IDNR allowed participating entities to use September 13, 2014 through January 10, 2015, for the Polk County Deer Management Zone bow-hunting season. Agencies could choose to use these dates for their season, or tailor their hunt to suit individual needs (as long as the dates were within the allowable season above). The proposed hunt dates for the 2015 -2016 season will be September 19, 2015 through January 10, 2016.

### **Deer Harvest**

-Agencies reported that 367 antlerless deer had been harvested during the 2014-2015 bow-hunt, which is a increase from 346 in the 2013-2014 season.

-There was a total of 406 antlerless deer harvested in the Polk County Deer Management Zone (including antlerless deer harvested in Camp Dodge with shotgun/muzzle).

26 incentive bucks were harvested during the 2014-2015 bow-hunt

A total of \*450 deer were harvested during the 2014-2015 season.

\* Count includes Camp Dodge (shotgun and muzzle any sex-tags)

### **Proficiency Testing**

- Archery Field and Sports administered 202 proficiency tests to 196 hunters.

### **Safety Record**

No injuries were reported from neighbors or park visitors



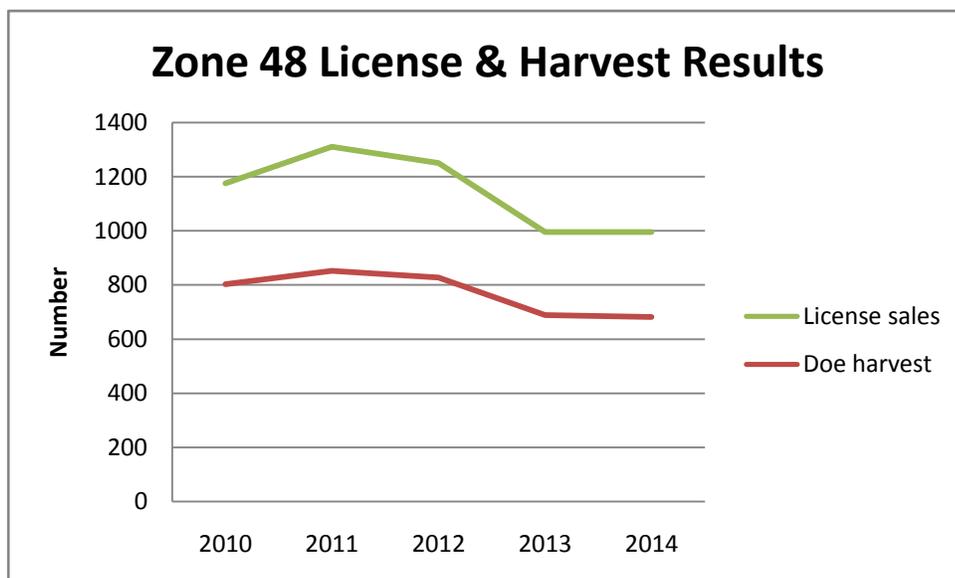
## Polk County Aerial Deer Surveys: 2015

by Bill Bunger  
Iowa DNR

Helicopter surveys were not flown this year. Helicopter service was not available during the short window of opportunity this year.

The following graph gives a simple depiction of license sales and resulting doe harvest in the Polk/Dallas deer management zone. Over the last five years, license sales and doe harvest have started to decline. It seems likely this reflects a reduction in harvest opportunity due to lower deer numbers. While we are aware of small, localized areas where deer numbers remain elevated, the general state of deer numbers has improved over the course of this hunt. Any future change in hunting opportunities will be driven by local public interest.

The success of this hunt remains in the hands of the cities and hunters who have made it successful. The dedication of city representatives to make this a safe event while bringing opportunity for individuals to address their concerns is admirable. In addition, hunters have volunteered their time and done so with respect for the landowners and the resource. This remains a nationally recognized program.



## Bow-Hunt Administrators

- City of Des Moines: Mike Gaul (515)-248-6329  
- Administers public property bow-hunting; allows private property bow-hunting
- City of Johnston: Jim Sanders (515) 727-7760  
- Administers public property bow-hunting; allows private property bow-hunting
- Polk County Conservation: Brian Herrstrom (515) 967-4889, c (515) 249-1753
- US Army Corps of Engineers (Saylorville Lake): Daniel Clark (515) 276-4656 ext. 6512
- City of Urbandale: Andrew Dobbins (515) 331-6805  
- Administers public property bow-hunting; allows private property bow-hunting
- Walnut Woods State Park (IDNR): Tim Gedler (515) 285-4502
- City of West Des Moines: Sally Ortegies (515) 222-3447  
-Administers public property bow-hunting
- City of Clive: Jeff Theilen (515) 238-0648, Joel Pasco (515) 210-7581  
-Administers public property bow-hunting
- City of Pleasant Hill: Heath Ellis (515) 208-5212, Rick Courcier (515) 208-8214  
- Administers public property bow-hunting; allows private property bow-hunting

## Advisory Organizations

The following organizations serve in an advisory capacity to the Polk County Deer Task Force (in addition to the organizations listed above).

- Iowa Dept. of Natural Resources: Bill Bunger (515) 975-8318, Willie Suchy (515) 281-8660
- City of Ankeny, City of Des Moines Animal Control, City of Grimes, City of Polk City, Dallas County Conservation Board, Des Moines Water Works
- Archery Field and Sports, Des Moines Audubon, Des Moines Founders' Garden Club, Des Moines Izaak Walton League, IDNR Law Enforcement, Iowa Bow Hunters Assoc. (IBA), National Field Archery Association, Polk County Conservation Board, Polk County Board of Supervisors, Sierra Club and Westwood Neighborhood Association.

Table 1. Results from the helicopter deer surveys in Polk county, 1996 to present. **Survey not conducted in 2015.**

Urban Areas Surveyed	Area (Square Miles)	Deer Sighted																		
		1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Water Works Park Area	3.91	100	159	206	204	136	88	105	102	134	130	37	58	63	51	46	35	21	35	46
D.M, South of Grand	1.37			56	45	39	50	49	36	63	56	18	53	66	49	55	28	28	29	18
DSM airport west-63rd*	1.78												150	164	188	103	76	76	74	49
Browns & Walnut Woods	4.20	43	132	149	106	128	86	91	155	226	167	137	301	216	232	151	189	182	238	165
Easter Lake & DSM River East	6.74	26	43	58	135	145	110	163	132	146	239	84	418	233	209	254	195	142	174	112
Yellow Banks & DSM River	1.75	24	52	62	77	67	122	81	98	77	78	29	110	92	77	61	33	19	51	44
<b>Four Mile Creek:</b>																				
I80 -Des Moines River	5.29	7	41	51	99	79	39	83	87	100	107	118	174	165	179	164	87	113	114	91
Pleasant Hill west*	0.93											48	71	59	86	63	53	43	70	71
Pleasant Hill east	2.27											25	31	150	162	128	90	71	138	123
North of I-80	4.45	58	128	128	158	117	103	86	80	104	127	16	124	202	136	177	125	71	98	167
Margo Frankel Woods	0.78	15	14	35	4	23	12	6	0	28	15	8	15	15	17	25	18	21	14	12
Rock Creek	2.91	26	74	38	51	49	79	24	39	44	27	52	66	92	58	47	41	46	34	33
<b>Des Moines River:</b>																				
Saylorville Dam-Riverview Park	4.66	83	115	83	150	124	122	162	209	296	184	153	278	238	143	155	150	123	193	148
North of I-80*	2.81													175	122	124	111	82	118	97
South of I-80*	1.85													63	21	31	39	41	75	51
Jordan Creek/South Woods	0.26									63	56	38	10	25	35	30	33	15	17	14
Quail Park- W. DSM	0.90																		101	92
<b>Walnut Creek:</b>																				
Raccoon River to I-80	0.79	0	1	7	5	23	14	14	25	42	19	30	50	19	40	40	27	22	13	11
Clive Area; west of I-35*	0.30													23	15	10	5	8	6	4
Living History Farms	0.41				20	20	10	42	16	34	26	30	25	43	23	17	24	18	22	29
West of I-80	1.38	59	229	285	261	270	225	146	203	336	177	227	340	172	147	186	170	127	154	111
Beaver Creek (Johnston)	0.59													100	74	80	61	27	74	68
Polk City Barrier Dam Refuge	3.11	41	92	117	133	125	89	113	135	230	135	89	198	150	166	268	142	118	99	81
<b>Total</b>	<b>53.44</b>	<b>482</b>	<b>1,080</b>	<b>1,275</b>	<b>1,448</b>	<b>1,345</b>	<b>1,149</b>	<b>1,165</b>	<b>1,317</b>	<b>1,923</b>	<b>1,543</b>	<b>1,091</b>	<b>2,401</b>	<b>2,205</b>	<b>1,986</b>	<b>1,987</b>	<b>1,524</b>	<b>1,240</b>	<b>1,678</b>	<b>1,418</b>
<b>Rural Areas</b>																				
<b>Saylorville Reservoir</b>																				
Camp Dodge	2.23	55	71	93	105	108	69	73	68	195	165	148	234	148	109	93	107	49	91	101
Dam to MLB (west side)	1.92		61	62	24	38	34	61	50	109	46	67	98	114	86	136	84	115	94	36
Dam to MLB (east side) <i>a</i>	2.55		41	72	94	83	85	86	50	137	94	55	66	127	91	90	105	110	67	67
MLB to Hwy 17 (east side)	4.18		35	33	53	77	80	-	-		142	123	124	208	134	178	179	201	225	184
Jester Park, MLB to Bridge to Hwy 17	4.82	88	158	161	95	95	132	127	108	189	82	110	133	221	165	187	201	238	132	133
<b>Total (excluding Barrier Dam Refuge)</b>	<b>16</b>	<b>143</b>	<b>366</b>	<b>421</b>	<b>371</b>	<b>401</b>	<b>400</b>	<b>347</b>	<b>276</b>	<b>630</b>	<b>529</b>	<b>503</b>	<b>655</b>	<b>818</b>	<b>585</b>	<b>684</b>	<b>676</b>	<b>713</b>	<b>609</b>	<b>521</b>
<b>Chichaqua &amp; Skunk River</b>		96	85		197	109	-	-	187	133	106	181	210	-	154	-	103	-	-	168

\*New survey area, 2007.

*a* - does not include Barrier Dam Refuge area

Table 1. Results from the helicopter deer surveys in Polk county, 1996 to present. **Survey not conducted in 2015.**

Urban Areas	Area	Deer per Square Mile																			Change	
	(Square Miles)	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	(2013 to 2014)	
Water Works Park Area	3.91	26	41	53	52	35	23	27	26	34	33	9	15	16	13	12	9	5	9	12	33%	
D.M, South of Grand	1.37	0	0	41	33	28	36	36	26	46	41	13	39	48	36	40	20	20	21	13	-38%	
DSM airport west-63rd*	1.78												84	92	106	58	43	43	42	28	-33%	
Browns & Walnut Woods	4.20	10	31	35	25	30	20	22	37	54	40	33	72	51	55	36	45	43	57	39	-32%	
Easter Lake & DSM River East	6.74	4	6	9	20	22	16	24	20	22	35	12	62	35	31	38	29	21	26	17	-35%	
Yellow Banks & DSM River	1.75	14	30	35	44	38	70	46	56	44	45	17	63	53	44	35	19	11	29	25	-14%	
<b>Four Mile Creek:</b>																						
I80 -Des Moines River	5.29	1	8	10	19	15	7	16	16	19	20	22	33	31	34	31	16	21	22	17	-23%	
Pleasant Hill west*	0.93												48	71	63	92	68	57	46	75	76	1%
Pleasant Hill east	2.27												26	31	66	71	56	40	31	61	54	-11%
North of I-80	4.45	13	29	29	36	26	23	19	18	23	29	4	28	45	31	40	28	16	22	38	73%	
Margo Frankel Woods	0.78	19	18	45	5	29	15	8	0	36	19	10	19	19	22	32	23	27	18	15	-17%	
Rock Creek	2.91	9	25	13	18	17	27	8	13	15	9	18	23	32	20	16	14	16	12	11	-8%	
<b>Des Moines River:</b>																						
Saylorville Dam-Riverview Park	4.66	18	25	18	32	27	26	35	45	64	39	33	60	51	31	33	32	26	41	32	-22%	
North of I-80*	2.81													62	43	44	40	29	42	35	-17%	
South of I-80*	1.85													34	11	17	21	22	41	28	-32%	
Jordan Creek/South Woods	0.26	0								242	215	146	38	96	135	115	127	58	65	54	-17%	
Quail Park- W. DSM	0.90																		112	102	-9%	
<b>Walnut Creek:</b>																						
Raccoon River to I-80	0.79	0	1	9	6	29	18	18	32	53	24	38	63	24	51	51	34	28	16	14	-13%	
Clive Area; west of I-35*	0.30														77	50	33	17	27	20	13	-35%
Living History Farms	0.41				49	49	24	102	39	83	63	73	61	105	56	41	59	44	54	71	31%	
West of I-80	1.38	43	166	207	189	196	163	106	147	243	128	164	246	125	107	135	123	92	112	80	-29%	
Beaver Creek (Johnston)	0.59														169	125	136	103	46	125	115	-8%
Polk City Barrier Dam Refuge	3.11	13	30	38	43	40	29	36	43	74	43	29	64	48	53	86	46	38	32	26	-19%	
<b>Total</b>	<b>53.44</b>	<b>9</b>	<b>20</b>	<b>24</b>	<b>27</b>	<b>25</b>	<b>22</b>	<b>22</b>	<b>25</b>	<b>36</b>	<b>29</b>	<b>20</b>	<b>45</b>	<b>41</b>	<b>37</b>	<b>37</b>	<b>29</b>	<b>23</b>	<b>31</b>	<b>27</b>	<b>-13%</b>	
<b>Rural Areas</b>																						
<b>Saylorville Reservoir</b>																						
Camp Dodge	2.23	25	32	42	47	48	31	33	30	87	74	66	105	66	49	42	48	22	41	45	10%	
Dam to MLB (west side)	1.92	-	32	32	13	20	18	32	26	57	24	35	51	59	45	71	44	60	49	19	-61%	
Dam to MLB (east side) <i>a</i>	2.55	-	16	28	37	33	33	34	20	54	37	22	26	50	36	35	41	43	26	26	0%	
MLB to Hwy 17 (east side)	4.18	-	8	8	13	18	19	-	-	-	34	29	30	50	32	43	43	48	54	44	-19%	
Jester Park, MLB to Bridge to Hwy 17	4.82	18	33	33	20	20	27	26	22	39	17	23	28	46	34	39	42	49	27	28	4%	
<b>Total (excluding Barrier Dam Refuge)</b>	<b>16</b>	<b>-</b>	<b>23</b>	<b>27</b>	<b>24</b>	<b>26</b>	<b>25</b>	<b>22</b>	<b>18</b>	<b>40</b>	<b>34</b>	<b>32</b>	<b>42</b>	<b>52</b>	<b>37</b>	<b>44</b>	<b>43</b>	<b>45</b>	<b>39</b>	<b>33</b>	<b>-15%</b>	
<b>Chichaqua &amp; Skunk River</b>																						

\*New survey area, 2007.

*a* - does not include Barrier Dam Refuge area

**2014 - 2015 Deer Harvest**

**POLK-DALLAS URBAN ZONE 48**

A **Polk County Conservation (PCC) Public Areas: Brian Herrstrom 967-4889**

	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
Jester Park				
Incentive Buck (3 allotted)	0	0	5	18
Sycamore Trail (includes Area C in Johnston)				
Incentive Buck (2 allotted)	2	0	2	13
Easter Lake				
Incentive Buck (2 allotted)	2	0	2	11
Brown's Woods				
Incentive Buck (5 allotted)	3	0	1	15
Thomas Mitchell Park				
Incentive Buck (2 allotted)	0	0	0	2
Mally's Weh-Weh-Neh-Kee Park				
Incentive Buck (included with Thomas Mitchell)	0	0	0	0
Four Mile Greenbelt				
Incentive Buck (included with Thomas Mitchell)	0	0	0	3
Yellow Banks Park				
Incentive Buck (3 allotted)	1	0	0	1
Gay Lea Wilson East Trail				
Incentive Buck (1 allotted)	0	0	0	0
<b>Polk County Conservation (PCC)</b>	<b>8</b>	<b>0</b>	<b>10</b>	<b>63</b>

B **City of Clive Public Areas: Joel Pasco 210-7581, Jeff Thielen 238-0648**

	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
West of I-80	0	0	2	4
Greenbelt Park: East of NW 114th	1	0	0	3
Incentive Buck (1 allotted )				
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>7</b>
<b>City of Clive Private Property</b>				
None at present date				0
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City of Clive</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>7</b>

<b>City of Des Moines Public Areas: Michael Gaul 248-6329</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
Cases Lake: Hartford Ave	1	0	0	14
Crocker Woods: Prospect Rd. & Hickman Rd.	1	0	1	4
Ewing Park	0	0	2	5
Laurel Hill Woods	0	0	0	3
MacRae Park	0	0	1	7
Pioneer Park	0	0	0	0
Ashworth Park	0	0	2	7
Incentive Buck (8 allotted)				
<b>Sub-total</b>	<b>2</b>	<b>0</b>	<b>6</b>	<b>40</b>

<b>City of Des Moines Private Property</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
SW / Airport Area	3	0	7	27
(South of Waterworks Park, West of Fleur to limits)	0	0	0	0
SE / Easter Lake and Ewing Parks Area	1	1	2	26
(SE 14th east, South of DM River to Limits)	0	0	0	0
South of Grand Area	1	0	3	9
(West of Terrace Hill to 63rd, South of University to Waterworks)	0	0	0	0
MacRae Park Area	0	0	0	0
Prospect / Beaverdale Park Area	1	0	0	5
East Area (East and Northeast area of city)	0	0	4	17
Incentive Buck (14 allotted)				
<b>Sub-total</b>	<b>6</b>	<b>1</b>	<b>16</b>	<b>84</b>
<b>City of Des Moines</b>	<b>Harvest Total</b>	<b>8</b>	<b>1</b>	<b>22</b>
		<b>1</b>	<b>22</b>	<b>124</b>

<b>Des Moines Water Works: Jessica Barnett 283-8702</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
2201 George Flagg Parkway, 50321	(Hunt Suspended 2013)			
Incentive Buck (None allotted at this time)				
<b>Des Moines Water Works</b>	<b>Harvest Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>E City of Johnston Public Areas: Jim Sanders 727-7760</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
Area A: Army Corps of Engineers (See USACE totals)				
Area C: Sycamore Trail (See PCC totals)				
Area E: City of Johnston - 156 Acres Incentive Buck (3 allotted)	1	0	0	12
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>12</b>
<b>City of Johnston Private Property</b>				
Private Property	1	0	2	11
Incentive Buck (3 allotted)				
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>11</b>
<b>City of Johnston</b>	<b>Harvest Total</b>	<b>2</b>	<b>0</b>	<b>2</b>
			<b>2</b>	<b>23</b>

<b>F City of Pleasant Hill: Rick Courcier 208-8214, Heath Ellis 208-5212</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
Polk County Property (See PCC totals)				
City Property	0	0	1	1
Private Property	0	0	0	8
Incentive Buck (2 allotted)				
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>9</b>
<b>City of Pleasant Hill</b>	<b>Harvest Total</b>	<b>0</b>	<b>0</b>	<b>1</b>
			<b>1</b>	<b>9</b>

<b>G City of Urbandale Public Areas: Andrew Dobbins 331-6805</b>				
	<b>Incentive Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
City Parks	0	0	0	5
Incentive Buck (None allotted at this time)				
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>City of Urbandale Private Property</b>				
Living History Farms (LHF) (West of I-35)	0	0	1	5
Incentive Buck (5 allotted)				
Other Private Property	5	0	7	29
Incentive Buck (8 allotted)				
<b>Sub-total</b>	<b>5</b>	<b>0</b>	<b>8</b>	<b>34</b>
<b>City of Urbandale</b>	<b>Harvest Total</b>	<b>5</b>	<b>0</b>	<b>8</b>
			<b>8</b>	<b>39</b>

<b>H City of West Des Moines Public Areas: Sally Ortgies 222-3447</b>				
	Incentive Buck	Shed Antlered Buck	Button Buck	Doe
South Woods Incentive Buck (2 allotted)	1	0	0	6
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>6</b>
<b>City of West Des Moines Private Property</b>				
	1	0	0	11
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>11</b>
<b>City of West Des Moines</b>	<b>Harvest Total</b>	<b>2</b>	<b>0</b>	<b>0</b>
		<b>17</b>		

<b>I. USACE: (Corps of Engineers): 276-4656 Scott Rolfes ext. 6508; Tyler Hill ext. 6512</b>				
	Incentive Buck	Shed Antlered Buck	Button Buck	Doe
Saylorville (No Buck Incentive Issued for this area)	0	0	6	24
Polk City Refuge (Not hunted this season) (No Buck Incentive Issued for this area)	0	0	0	0
<b>USACE</b>	<b>Harvest Total</b>	<b>0</b>	<b>0</b>	<b>6</b>
		<b>24</b>		

<b>J. Walnut Woods State Park: Tim Gedler 285-4502</b>				
	Incentive Buck	Shed Antlered Buck	Button Buck	Doe
Walnut Woods State Park (No Buck Incentive Issued for this area)	0	0	3	6
<b>Walnut Woods State Park</b>	<b>Harvest Total</b>	<b>0</b>	<b>0</b>	<b>3</b>
		<b>6</b>		

<b>Total Doe Harvested Zone 48</b>	<b>312</b>
<b>Total Incentive Bucks Harvested Zone 48</b>	<b>26</b>
<b>Total Shed Antlered Bucks Harvested Zone 48</b>	<b>1</b>
<b>Total Button Bucks Harvested Zone 48</b>	<b>54</b>

<b>Antlerless tags available zone 48:</b>	<b>1200</b>	<b>Sold:</b>	<b>681</b>
<b>Incentive Buck Tags available Zone 48</b>	<b>65</b>	<b>Sold:</b>	<b>63</b>

<b>K IDNR ELECTRONIC LICENSING (ELSI) Zone 48</b>				
	Buck	Shed Antlered Buck	Button Buck	Doe
	31	2	57	314
<b>ELSI</b>	<b>Harvest Total</b>	<b>31</b>	<b>2</b>	<b>57</b>
		<b>314</b>		

ELSI harvest totals for zone 48 are displayed to show reporting discrepancies by hunters to both administrating agencies and IDNR.

**POLK-DALLAS RURAL ZONE 61**

<b>L. Camp Dodge: Mary Jones 252-4648</b>				
	<b>Buck**</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
Archery	16	0	0	10
Shotgun / Muzzle loader	2	0	0	6
**Buck (Normal seasons and any-sex tags allowed)				
<b>Camp Dodge</b>	<b>Total Harvest</b>	<b>18</b>	<b>0</b>	<b>0</b>
			<b>0</b>	<b>16</b>

<b>M. IDNR ELECTRONIC LICENSING (ELSI) Zone 61</b>				
	<b>Buck</b>	<b>Shed Antlered Buck</b>	<b>Button Buck</b>	<b>Doe</b>
	0	0	0	23
<b>ELSI</b>	<b>Total Harvest</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>0</b>	<b>23</b>

**Total Antlerless Deer Harvested Zone 61 39**

**Total Bucks Harvested Zone 61 18**

Antlerless tags available zone 61: 200 Sold: 23

<b>Antlerless Deer Harvested (Bow)</b>	<b>Total</b>	<b>377</b>
* Count including Camp Dodge (shotgun/muzzle) and ELSI zone 61		<b>406</b>

<b>Incentive Bucks</b>	<b>Total</b>	<b>26</b>
<b>Bucks: Camp Dodge** and ELSI zone 61</b>	<b>Total</b>	<b>18</b>

\*\*Normal seasons (shotgun/bow) and any-sex tags allowed

**Total Deer Harvested 450**

# Benefits Summary

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The two recommended changes will be implemented effective July 1, 2015 and incorporated in the 2015 Renewal documents between Wellmark® and Polk County.

## 1. Coverage change for Retirees living out-of-state

Benefit Coverage	Current Benefit	Recommended Change
Preventive Services	Not Covered	Covered at In-Network Level

Current retirees living out-of-state can call Wellmark® and request a “Guest Membership” which covers retirees living out-of-state on a temporary basis (between 3-9 months). This allows them to seek medical services with Wellmark® providers in the state. However, no preventive services (see list below) will be covered. They must return to Iowa and see their Primary Care Physician for preventive services.

### Examples of Preventive Services

- Gynecological examinations
- Mammograms
- Colonoscopy
- Medical evaluations related to nicotine dependence
- Physical examinations
- Immunizations

Currently, Polk County has six retirees living out-of-state who use the guest membership option. This change will allow them and future retirees to seek preventive services with Wellmark providers located in the state they reside. The services will be covered at the in-network level.

**2. Add benefit to allow Bariatric surgery for the treatment of morbid obesity.**

Benefit Coverage	Current Benefit	Recommended Change
Weight reduction programs or supplies (including dietary supplements, foods, equipment, lab testing, examinations, and prescription drugs), whether or not weight reduction is medically appropriate.	Not Covered	Not Covered
Any weight reduction or morbid obesity related surgery, including but not limited to panniculectomy or other body contouring procedures.	Not Covered	Wording removed
Weight reduction surgery provided the surgery is medically necessary for your condition. Not all procedures classified as weight reduction surgery are covered. Prior approval for weight reduction surgery is required.	Not Covered	Covered

Wellmark has stated there will be no price impact to Polk County’s overall claims to add the Bariatric Surgery benefit if Polk County limits it to the Blue Distinction Centers.

No coverage will be allowed if employee seeks services at a non Blue Distinction Center.

Proposal for Habitat Suitability Modeling and State-listed Snake Sampling at Chichaqua  
Bottoms Greenbelt  
May 2015-December 2016

Dr. Keith S. Summerville

## Introduction

One of the conclusions drawn by Summerville et al.'s habitat suitability modeling for Plains Pocket Mouse at Chichaqua Bottoms Greenbelt (CBG) is that there is a significant need for thorough biological inventory at the preserve. Hill et al. (2008; *Natural Areas Journal*) described patterns of habitat use by ornate box turtles (*Terrepeneornataornata*) of Sandhill prairie. Historical surveys (unpublished) by James Christensen and Jeff Parmalee suggest that several rare species of snakes were historically present throughout the preserve. Such species include smooth green snake, bull snake and Graham's crayfish snake. My prior surveys of mammals and turtles at Chichaqua Bottoms Greenbelt confirmed the presence of bull snakes on Bolton Hay Prairie, Sandhill Prairie, and Puccoon Prairie. Graham's crayfish snakes are well known from wet prairies near the longhouse and the controlled wetlands. Their distribution appears to be expanding. Smooth green snakes have not been confirmed from the preserve since 1991.

Polk County Conservation Board has several major data needs with regard to developing a long-term management plan that accounts for a rich reptile fauna. First, habitat suitability needs to be modeled across the entire Chichaqua Bottoms landscape to predict areas most likely to support populations of these three snake species. Second, field surveys needs to be performed to ground truth the habitat suitability models and to ascertain the size of each snake species' population. Third, field sampling needs to be performed to test hypotheses related to how habitat management techniques increase or decrease habitat for each snake species. To simplify – I propose to: (i) predict where each snake species is most likely to be, (ii) sample those areas to assess snake population size, and (iii) develop a series of habitat metrics that Polk county Conservation Board can manage for and measure each year.

## Methods

I propose to conduct a 1.5 year assessment of population ecology of bull snakes, smooth green snakes, and Graham's crayfish snakes at Chichaqua Bottoms Greenbelt. Specifically, I will:

- Work with Drake student Emma Huston to develop three habitat suitability models that predict locations within Chichaqua Bottoms Greenbelt that will support each snake species. Models will be built using know locality data within the preserve and soils/hydrology/vegetation/management data. Summer 2015.
- Develop field surveys to ground truth the habitat suitability models. The goals here are to determine the spatial extent of each species' population, develop a metric of relative population size for each species, and ascertain how species move through the landscape. Summer 2015.

- Develop a preserve-wide sampling approach that allows me to model how the abundance of each snake species is predicted by soil type, vegetation characteristics, and hydrology. This field survey will also map locations of hibernacula and use digiscopes to study the hibernation behavior of snakes in the winter. The goal from this portion of the project is to develop a series of management strategies that Polk County Conservation can use to increase population sizes of each species.

## **Deliverables**

Upon completion of this project, Polk County Conservation Board will:

- Receive three habitat suitability maps – one each for state threatened bull snake, state special concern smooth green snake, and state special concern Graham’s crayfish snake. Each map will be geo-referenced to emphasize regions within the preserve that are essential for each species’ conservation.
- Receive a research report that overlays the habitat suitability map with historic and field-sampled locations of occurrence for each snake species. The relative abundance, age class, and sex ratio will be reported for each snake population. Hibernacula will be identified and mapped.
- Receive an analysis that uses a multivariate statistical approach to model how the probability of encountering a each snake species is affected by soil type, habitat management history, vegetation structure, vegetation composition, and hydrology. I will use this analysis to develop a specific series of management recommendations for each species and I will integrate those recommendations with my prior research to work towards an integrated habitat management plan for Chichaqua Bottoms Greenbelt. This management plan will compliment and inform the ongoing Master Planning Process. My goal here is to provide a framework for managing the habitats at Chichaqua to balance the goals of the master plan with the needs for sustainable habitat management for species conservation.

**Budget**

To complete the proposed study, I request the following budget (**\$11,000**):

For May 2015-May 2016:

Student Salary	\$3000
Travel	\$250
<u>Supplies</u>	<u>\$250</u>
	<b>\$3500</b>

For June 2016-December 2016:

Student Salary	\$3000
PI Salary	\$4000
Travel	\$250
<u>Supplies</u>	<u>\$250</u>
	<b>\$7500</b>

Total proposed budget: \$11,000

  
Keith Summerville  
Drake University  
5/6/2015

\_\_\_\_\_  
Connie Johnson, Chair  
Polk County Conservation Board

# Request for Proposal for Capital Campaign Management and Execution for the Jester Park Conservation Center

RFP #2015-001

## Polk County Conservation

11407 NW Jester Park Drive  
Granger, Iowa 50109  
[www.leadingyououtdoors.org](http://www.leadingyououtdoors.org)

### CLOSING DATE FOR PROPOSALS

**4:30 PM CST Thursday, May 28, 2015**

Submit proposal via mail to Polk County Conservation at the address below on or before the closing date:

c/o – Richard Leopold, Director  
Polk County Conservation  
11407 NW Jester Park Drive  
Granger, Iowa 50109  
(515) 323-5300

### REGISTRY OF INTERESTED PROPOSERS

In order to provide updates and any addenda to this Request for Proposal, please register by email to the contact below.

### CONTACT

For any questions concerning this RFP or the selection process, contact via email Richard Leopold at [rich.leopold@polkcountyiowa.gov](mailto:rich.leopold@polkcountyiowa.gov).

Polk County Conservation is soliciting proposals from qualified fundraising consultants for capital campaign management and execution for the proposed Jester Park Conservation Center near Granger, Iowa.

Your firm is one of several which has been selected to receive this RFP and is invited to submit a proposal.

The information in the RFP is organized as follows:

1. Introduction
2. Organizational Background
3. Project Background
4. Purpose & Project Scope
5. Schedule and Timeline
6. Proposal & Fundraising Requirements
7. Selection Process
8. Addendums

## **1. Introduction**

Polk County Conservation (PCC) manages 20+ park and wildlife areas that are visited by more than 1.8 million people each year. These public recreation areas cover more than 14,000 acres in the state's most populous county. Jester Park has been one of central Iowa's favorite outdoor playgrounds since 1958. This 1,834-acre park on the western shore of Saylorville Lake offers camping, picnicking, equestrian, and golfing in a quiet country setting just a half-hour from downtown Des Moines.

At the heart of Central Iowa, Jester Park Conservation Center will serve as the state's premier conservation center. As a place where education and tourism intersect, this facility will provide unparalleled value to Polk County and its partners.

The Jester Park Conservation Center will be located just inside a newly relocated main entrance to Jester Park. Immersed in prairie, the Center will be connected to wetlands, a pond, and woodlands by means of hiking trails. The Center's upper level will be home to Conservation headquarters where the public can have immediate access to staff, resources, and interpretive areas. The lower level will serve as an educational area for natural history, recreation, and a gateway to the great outdoors.

## **2. Organizational Background**

The Polk County Conservation Board (PCCB) was created by the voters of Polk County in 1956 to acquire, develop, and maintain areas devoted to conservation and public recreation.

*The Polk County Conservation Board's mission is to provide the citizens of Polk County with quality outdoor recreation, conservation education, and long term protection of Polk County's natural heritage.*

Polk County Conservation (PCC) has some of the best parks and wildlife areas in the State of Iowa, with a wide variety of recreational opportunities including 20+ parks and trails, a championship golf course, an Equestrian Center, the Jester Park Elk/Bison Educational Plaza and Natural Playscape, playgrounds, 16 campgrounds, 18 picnic areas, two enclosed rental facilities, numerous open air shelters, and four rental cabins.

One of PCC's most significant functions is environmental education programming conducted at many PCC facilities, natural areas and in private and public facilities such as schools. More specifically, in the 2013/2014 program year, PCC's Environmental Education Unit conducted 1,548 programs for 33,781 individuals including youth, adults and families. The Environmental Education staff provided 1,150 programs for youth in 10 schools districts throughout Polk County.

Our experienced and knowledgeable Environmental Education Unit continues to reach an ever-increasing audience with an ever-increasing demand for environmental education. With this demand for programming comes the need for a centralized conservation center. A Conservation Center was proposed through the Jester Park master planning public input process to provide valuable, free or low-cost environmental education resources to fulfill increased environmental education programming demands.

Polk County Conservation is a statewide and regional leader in conservation, outdoor recreation, and environmental education but does not have a facility that showcases these areas of expertise. The Jester Park Conservation Center will enhance education excellence, demonstrate conservation and sustainable design, serve as a significant tourist attraction and community resource, and provide a safe haven to park users during severe weather.

### **3. Project Background**

#### **Synopsis of Jester Park Conservation Center fundraising efforts in 2013-2015**

The proposed 24,000 square foot Jester Park Conservation Center will serve as a welcome station, interpretative center, promoter of public health and STEM (Science, Technology, Engineering, and Math) education, and administrative headquarters for Polk County Conservation. The Center's vision is on citizen engagement with diverse natural systems through quality environmental education and outdoor recreation. It will serve as a discovery portal where people of all ages can actively and passively experience Iowa's natural heritage. The Center will come alive through diverse and dynamic stories about our natural world and the role we play to sustain that world. Stories about water, natural systems, sustainability, and outdoor health and recreation will engage youth, families, and adults.

Polk County Conservation has secured \$6.25 million in funding to date for the Conservation Center project. The Polk County Water & Land Legacy bond referendum

will provide \$4 million of the \$6.25 million. A Vision Iowa CAT grant for \$970,000 was secured in July of 2014. Additionally, major financial contributions have been pledged by corporations, individuals, foundations and city governments. Some major contributors include Bob Jester, Principal Financial Group, EMC Insurance, Casey's, Scheels, Wells Fargo, the Community Foundation of Greater Des Moines, and others.

(A specific fundraising goal dollar amount will be inserted here following discussion and approval at the May 13, 2015, PCC Board Meeting. After insertion of this information, the RFP will be sent out to consulting firm contacts.)

#### **4. Purpose and Project Scope**

PCC is requesting submissions from qualified fundraising consultants to manage and execute a capital campaign for the proposed Jester Park Conservation Center.

The purpose of this Request for Proposal is to obtain a Fundraising Consultant who will:

- Develop, manage, and execute a capital campaign for the Jester Park Conservation Center to begin on June 11, 2015 and conclude upon completion of achieving fundraising goals
- Organize, train, and lead a Capital Campaign Committee that will assist with fundraising. Define requirements of staff and committee members
- Develop and implement an awareness campaign for the Center
- Research and determine potential grant funding sources; provide grant writing services for these prospective sources
- Organize and execute all fundraising events related to the campaign
- Spearhead the design of campaign materials (which includes updating a Case Statement which has already been prepared)
- Provide administrative support with fundraising software and procedures for internal and external correspondence
- Design and assist in the implementation of campaign giving policies

\* PCC reserves the right to make final decisions on prospective funding sources.

#### **5. Schedule/Timeline**

Our proposed schedule/timeline is outlined below:

- May 28, 2015 - Request for Proposals due by 4:30 p.m.
- June 2-4, 2015- Potential in person or phone interviews
- June 10, 2015- Board Approval of Capital Campaign consulting firm
- June 11, 2015 - Contract negotiation & execution with approved consulting firm
- June 11, 2015 - December 31, 2016- Capital Campaign Execution

## **6. Proposal and Fundraising requirements**

Respondents must furnish one original and 3 copies of their proposal. The proposal, with estimated price and terms for services, should be provided listing breakdown of scope of services in a marked sealed envelope. Compensation will not be agreed to on a "percent of the amount raised" basis. Please address the following areas in your proposal:

- a) Cover letter stating experience of firm and why your firm would be vested in this type of project;
- b) Experience of staff who will work on this campaign;
- c) Experience in similar capital campaigns;
- d) Proposed Capital Campaign Plan;
  - a. Strategic cultivation and public engagement strategies
  - b. Strategic selection of leadership committee and development
- e) Demonstrate best practices in implementation of a capital campaign;
- f) Expectations of Polk County Conservation staff & Volunteer Campaign Committee;
- g) Proposed implementation schedule/timeline; and
- h) List of clients and contact information for three professional references.

## **7. Consultant Selection**

Any bid received after the time and date specified shall not be considered. Proposals may be opened by Polk County Conservation at any time after the submission deadline. All proposals satisfying the requirements of this Request for Proposal will be evaluated to establish which best fulfill the needs of Polk County Conservation and this project. Polk County Conservation anticipates entering into a contract to execute the proposed work and make a decision as to which firm has been selected by June 10, 2015.

Proposals will be evaluated and scored by Polk County Conservation key staff in its sole discretion based on the following criteria:

- a) Demonstrated experience of staff to be assigned to the campaign
- b) Firm's understanding of similar projects and local government
- c) Campaign strategy's fit with PCC operations
- d) Demonstrated experience of the firm to conduct the campaign in the desired time frame

PCC Staff may or may not choose to conduct telephone or in person interviews. Upon selection of a finalist and PCC Board approval, PCC will enter into contract negotiations. Unsuccessful respondents will be notified as soon as possible.

**8. Addendum**

**A. Jester Park Conservation Center Case Statement**  
(see attachment)

*The Polk County Board of Supervisors reserves the right to reject any or all proposals in whole or in part, to waive irregularities, and to accept proposals which appear to be in the best interest of Polk County. Polk County will not pay for any information herein requested, nor is it liable for any costs incurred by the offeror.*



# Custom Manufacturing, Inc.

606 Delco Drive PO Box 279

Clinton, WI 53525

608-676-2282 Fax: 608-676-2283

custom@inwave.com

# Quotation

3856

Please Indicate The Above Number When Ordering

To: Mark Dungan  
Polk County Conservation  
11407 NW Jester Park Drive  
Grainger, Iowa 50109

Date: April 14, 2015	Salesperson: Tina Forrest
Inquiry Date:	Inquiry Number

Quantity	Description	Price	Total
1	50' Flat Bridge Kit x 8' Wide – 10,000# Load - Horizontal Railings - Hardware On 2 sets of Galvanized Sill Pans – I Beams Painted Brown	\$ 17,750.00	
1	52' Flat Bridge Kit x 8' Wide ( Same as Above)	18,500.00	
	Installation for above bridges	10,000.00	
	Delivery Charges	1,000.00	
	<b>TOTAL</b>		<b>\$ 47,250.00</b>
<p>Above prices do not include site preparation, Unloading equipment, equipment rental, utilities markings, sales tax, or any necessary permits.</p> <p>Bridge kit includes all steel I-Beams and crossmembers, which are predrilled and have a red oxide primer finish, MCA Southern Yellow Pine treated lumber and all hardware.</p> <p>Bridge Kit Meets WI DNR Guidelines PUB-CF-2005 10,000# Load + 30#/sq ft</p>			

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 30 days. Thereafter it is subject to change without notice.

BY: Tina Forrest ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_



**Custom Manufacturing, Inc.**  
 606 Delco Drive PO Box 279  
 Clinton, WI 53525  
 608-676-2282 Fax: 608-676-2283  
 custom@inwave.com

# Quotation

3857

Please Indicate The Above Number When Ordering

To: Mark Dungan  
 Polk County Conservation  
 11407 NW Jester Park Drive  
 Grainger, Iowa 50109

Date: April 14, 2015	Salesperson: Tina Forrest
Inquiry Date:	Inquiry Number

Quantity	Description	Price	Total
1	50' Arched Bridge Kit x 8' Wide – 10,000# Load - Horizontal Railings - Hardware On 2 sets of Galvanized Sill Pans – I Beams Painted Brown	\$ 19,750.00	
1	54' Arched Bridge Kit x 8' Wide ( Same as Above)	20,750.00	
	Installation for above bridges	10,000.00	
	Delivery Charges	1,000.00	
	<b>TOTAL</b>		<b>\$ 51,500.00</b>
<p>Above prices do not include site preparation, Unloading equipment, equipment rental, utilities markings, sales tax, or any necessary permits.</p> <p>Bridge kit includes all steel I-Beams and crossmembers, which are predrilled and have a red oxide primer finish, MCA Southern Yellow Pine treated lumber and all hardware.</p> <p>Bridge Kit Meets            WI DNR Guidelines PUB-CF-2005            10,000# Load + 30#/sq ft</p>			

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 30 days. Thereafter it is subject to change without notice.

BY: Tina Forrest ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_





# Fort Des Moines Trails

Site 1

Site 2



GREAT WESTERN TRAIL EXTENSION  
RECREATIONAL TRAIL CONSTRUCTION AND MAINTENANCE  
CHAPTER 28E AGREEMENT  
BETWEEN  
THE CITY OF DES MOINES  
AND  
THE POLK COUNTY CONSERVATION BOARD

THIS AGREEMENT is made and entered into, by and between the City of Des Moines and the Polk County Conservation Board. Definitions as used hereinafter:

“City” shall mean the City of Des Moines.

“County Conservation Board” shall mean the Polk County Conservation Board.

“City Trail” shall mean a temporary trail segment which is part of a to be constructed on former railway on City owned property (adjacent to Water Works Park) that connects the City-owned Bill Riley Multi-Use Recreational Trail to the County Conservation Board-owned Great Western Trail on Polk County owned property, as shown in **Attachment E**.

“City Trail Improvements” shall mean those improvements on City owned property described in **Attachment D** and shown in **Attachment E**.

“County Conservation Board Trail Extension” shall mean a temporary trail segment connecting the City Trail to the Great Western Trail as shown in **Attachment E**.

1. This Agreement is entered into pursuant to the Provisions of Chapter 28E, Code of Iowa (2015). This Agreement shall consist of 18 pages and Attachments A, B, C, D, E, F and G, which shall be considered a part of this Agreement.
2. This Agreement shall become effective upon acceptance by the parties.
3. The purpose of this Agreement is listed in **Attachment A**.
4. Duties of County Conservation Board are listed in **Attachment B**.
5. Duties of the City are listed in **Attachment C**.
6. City Trail Improvements are listed in **Attachment D**.
7. **Attachment E** is a map showing the location of the PCCB Trails Project and City Trails.
8. **Attachments F and G** detail insurance and indemnification requirements.
9. No separate legal or administrative entity is created by this Agreement. No real or personal property will be purchased in the performance of this Agreement.
10. County Conservation Board shall be the lead agency for carrying out the terms of this

Agreement.

11. The City of Des Moines City Engineer during the construction phase, and the City of Des Moines Park and Recreation Director thereafter, shall administer performance of this Agreement for the City of Des Moines. The County Conservation Board Director shall administer performance of this Agreement for the County Conservation Board.
12. The City agrees that, upon its acceptance by the City Council of the City Trail Improvements, the City Trail shall be designated by the City as the "Great Western Multi-Use Recreational Trail".
13. The County Conservation Board shall be responsible for the design and construction of the City Trail Improvements, including the payment of all costs associated therewith.
14. This Agreement shall be in effect for the shorter of a term of twenty (20) years from the date of acceptance of the City Trails by the City of Des Moines City Council or upon written notice of termination from the City that the Southwest Connector roadway project is scheduled to begin construction. Either duly recognized party to this Agreement may notify the other of its desire to terminate this Agreement by sending written notice of such desire to terminate, specifying the reasons for termination, at least sixty days prior to the effective date of such requested termination. Notice shall be sent to the governing body of the other party at their principal place of doing business by registered mail. The termination of this Agreement shall not relieve any party to this Agreement of any obligations or liability arising during the term of this Agreement.
15. In the event of a breach by any entity of this Agreement, that breach shall not be considered to affect any remaining terms or conditions of this Agreement. If any terms or conditions of this Agreement are held to be invalid or illegal, those remaining terms or conditions shall not be construed to be affected.
16. This is the entire Agreement between both duly recognized parties and it may be amended only upon the agreement of both parties and only in writing.
17. The parties shall approve this Agreement by resolution or motion of their respective Board or Council, which shall authorize the execution of the Agreement. It will then be filed in the office of the Iowa Secretary of State, in accordance with Chapter 28E of the Code of Iowa. This Agreement shall become effective when filed in the office of the Iowa Secretary of State and shall remain in effect unless terminated as provided herein.
18. The City and County Conservation Board shall not, by reason of this Agreement, be obligated to defend, hold harmless or indemnify the other from any liability to third parties, from any occupational injuries, or from and against any liability, loss, damage,

claim or lawsuit asserted against them or any of them arising out of or in any way connected with this Agreement. To the extent permitted by law, the City and County Conservation Board agree to purchase and maintain insurance and to waive subrogation against one another in accordance with those provisions included in **Attachment F**. County Conservation Board agrees to require all contractors working on the City Trail Improvements to provide the insurance coverages and indemnification requirements described in **Attachment G**.

19. Except as otherwise specified, all notices, consents, approvals, requests and other communications (hereinafter referred to as "Notices") required or permitted under this Agreement shall be given in writing and mailed by certified mail, return receipt requested, addressed as follows:

If to the City of Des Moines:

City of Des Moines  
Park and Recreation Department  
1551 E Martin Luther King Jr Pkwy  
Des Moines, IA 50317  
Attention: Benjamin R. Page

If to the Des Moines City Engineer:

Engineering Department  
City of Des Moines  
400 Robert D Ray Drive  
Des Moines, IA, 50309-1891  
Attention: Pamela S. Cooksey, P.E., City Engineer

If to the POLK COUNTY CONSERVATION BOARD:

Polk County Conservation Board  
11407 NW Jester Park Drive  
Granger, Iowa  
Attention: Richard A. Leopold, Director

All Notices shall be deemed given on the day of mailing. Any party to this Agreement may change its address for the receipt of Notices at any time by giving notice thereof to the others as herein provided. Any Notice given by a party hereunder must be signed by an authorized representative of such party.

EXECUTION OF AGREEMENT

IN WITNESS THEREOF, the Polk County Conservation Board has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original.

Executed by the Polk County Conservation Board

\_\_\_\_\_ day of \_\_\_\_\_ 2015

Polk County Conservation Board

Attest \_\_\_\_\_

\_\_\_\_\_  
Connie Johnson, Chair

STATE OF IOWA     )  
                                  ) ss:  
COUNTY OF POLK    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 201, before me, a Notary Public in and for said County, personally appeared CONNIE JOHNSON and \_\_\_\_\_ to me personally known, and who being duly sworn, did say that they are the CHAIR and \_\_\_\_\_ of the Polk County Conservation Board, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Board, and that said instrument was signed and sealed on behalf of said Board by authority and resolution of its Board as contained in Resolution No. \_\_\_\_\_ adopted on \_\_\_\_\_, 2015, and said CONNIE JOHNSON and \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said Board by it voluntarily executed.

\_\_\_\_\_  
Notary Public for Iowa

EXECUTION OF AGREEMENT

IN WITNESS THEREOF, the City of Des Moines has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original.

Executed by the City of Des Moines, Iowa

20<sup>th</sup> day of April 2015

CITY OF DES MOINES, IOWA

T. M. Franklin Cownie  
T. M. Franklin Cownie, Mayor

ATTEST:

Diane Rauh  
Diane Rauh, City Clerk

Approved As To Form:

Ann DiDonato  
Ann DiDonato, Assistant City Attorney

STATE OF IOWA     )  
                                  ) ss:  
COUNTY OF POLK    )

On this 20<sup>th</sup> day of April, 2015 before me, a Notary Public in and for said County, personally appeared T. M. Franklin Cownie and Diane Rauh to me personally known, and who being duly sworn, did say that they are the Mayor and City Clerk, respectively of the City of Des Moines, Iowa, a Municipal Corporation, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipal Corporation, and that said instrument was signed and sealed on behalf of said Municipal Corporation by authority and resolution of its City Council, as contained in the Resolution adopted under Roll Call No. 15-~~444~~, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipal Corporation by it voluntarily executed.



Karen Marie Herzberg  
Notary Public for Iowa

ATTACHMENT A

PROJECT IMPROVEMENTS AND JOINT RESPONSIBILITIES

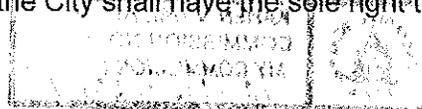
The purpose of this Agreement is to establish the terms and conditions of the relationship between the City and the County Conservation Board for the design, construction and maintenance of the City Trail.

The City Trail location and design shall be subject to the prior written approval of the City Engineer and City Park and Recreation Director.

The County Conservation Board Trail Extension and the City Trail are intended to be temporary and are both located within the proposed right-of-way for the City's Southwest Connector roadway project. County Conservation Board agrees that the County Conservation Board and the City Trail, will be removed and this 28E Agreement will be terminated upon the City giving written notification that the Southwest Connector roadway project is proceeding to construction. The City agrees to make a reasonable effort to include a trail connection between the City-owned Bill Riley Multi-Use Recreational Trail to the County Conservation Board- owned Great Western Trail in the City's design of the Southwest Connector Roadway.

Upon completion of the City Trail Improvements, the County Conservation Board, at its sole cost, and in accordance with standards mutually agreed to by the County Conservation Board Director and the City of Des Moines Park and Recreation Director, shall be responsible for picking up litter, installing and maintaining trail signage, mowing, trimming grass and trees, and other landscape maintenance within 10 feet on each side of the Trails. The Directors of the Des Moines Park and Recreation Department and the County Conservation Board may mutually agree, by written addendum to this Agreement, at a future date that snow removal will be provided by the County Conservation Board.

City Trail closures, including those due to emergencies or maintenance operations, shall be made by mutual decision of the City Park and Recreation Director and the County Conservation Board. In the event that, in the reasonable opinion of the County Conservation Board Director, an immediate closure is required due to emergency or to protect the public health, welfare or safety, so that there is no time to contact the Park and Recreation Director or to receive his consent to such closure, the County Conservation Board shall take all appropriate action to close the City Trail and will provide the City Park and Recreation Director with as much advance notice as possible. In the event of emergency closure without mutual consent of the Director and the Park and Recreation Director, the parties shall mutually consent to the length of time and the City Trail area of such closure. If the parties fail to come to a mutual agreement on the length and area of an emergency trail closure, the City shall have the sole right to determine



when the City Trails are open and shall be responsible for the management of the closed portion of the City Trail during the time that it is closed to the public.

The County Conservation Board shall be responsible for managing Trail usage by the public, including enforcement of City Trail rules on the City Trails within Carney Park. County Conservation Board shall have the right to permit events on the City Trails within Carney Park, subject to the City Park and Recreation Director's prior approval. The Park and Recreation Director may object to and veto any event which conflicts with City rules or policy. The County Conservation Board agrees to indemnify and hold harmless the City, for any claims arising out of use of the City Trails for which the County Conservation Board has permitted pursuant to Exhibit F. County Conservation Board shall require all event permittees and event participants to sign a Release and Waiver in a form approved by the City. The City of Des Moines ordinances and park rules, including Des Moines Municipal Code Section 74-115 Multi-use Recreational Trails, shall apply to the City Trail. The County Conservation Board may set and retain the fees for event permits for use of the City Trail within Carney Park.

The County Conservation Board shall be solely responsible for all City Trail repairs, including reconstruction and replacement.

The City and County Conservation Board shall each continue to own their underlying real property. Upon completion and acceptance by the Des Moines City Council pursuant to resolution, the City of Des Moines will have ownership of all City Trail Improvements.

## ATTACHMENT B

### Duties of Polk County Conservation Board

The following duties shall apply for the PCCB Trails Project, including the City Trails Project. County Conservation Board shall act as lead agency for this project and shall be responsible for providing all planning, concept development, preliminary engineering design services, survey, right of way design services, right of way acquisition services, contract administration, construction survey, and construction administration/inspection for the construction of this project at no cost. County Conservation Board will be responsible for maintenance and trail management of the City Trails as described in this Agreement

Upon completion of the design of the City Trail Improvements, County Conservation Board shall submit the final design documents for the City Trail Improvements, including the final plans and specifications for construction, to the City for review and approval by the City Engineer. County Conservation Board shall not proceed to procure bids for construction of any element of the City Trail Improvements until the design documents have been approved by the City Engineer.

County Conservation Board shall award the contract for construction of the Trail Improvements to the lowest responsible, responsive bidder.

County Conservation Board shall be responsible for the following construction management services:

1. Upon approval of the plans and specifications by the City, undertaking the procurement by competitive bidding of a contract for the construction of the City Trail Improvements, including the preparation of cost estimate and contract documents, and to make all publications and hold all hearings as required by Iowa Code Chapters 38, 331 and 350 for the award of public improvement construction contracts and shall hold a public hearing regarding approval of: (1) the plans and specifications, form of contract documents and the Engineer's estimate of the cost for the improvements and bid security; (2) the designation of the lowest responsible, responsive bidder and cost; (3) bid acceptance; and (4) award of the contract for the City Trail Improvements project.

2. Require the contractor to obtain, and to maintain in continuous effect, the insurance coverages described in Attachment G and the performance, maintenance, and payment bond as specified in the contract documents.

4. The processing of payments for all permits, fees, and costs, providing qualified

personnel and inspection testing, processing progress payment requests, and withholding therefrom the 5% retainage required pursuant to Iowa Code Chapter 573.

5. Approve contractor requests for time extensions.

6. Maintain all project documents and records for the mandatory 3 year retention period from the date of final payment for inspection and auditing by the parties and any other authorized governmental agency.

7. Receiving approval of all appropriate City boards and commissions and obtaining all required City of Des Moines permits.

8. Ensuring that the design is in compliance with the requirements of the Americans with Disability Act (ADA) and implementing rules and regulations and requiring contractors to construct the City Trail Improvements in compliance with the ADA.

9. When a contractor requests final payment for the construction of any separate element of the City Trail Improvements, the County Conservation Board shall arrange for a final inspection of such improvements and shall inform the City in writing of the date and time thereof. The Project Engineer designated by the County Conservation Board shall conduct a final inspection and develop a punch list of items for completion, if any, and the Project Engineer shall certify that the Trail Improvements have been constructed in substantial conformance with the plans and specifications, design documents and contract documents. The Project Engineer shall inform the City in writing of the date and time of the final inspection at least 7 days prior to the inspection. The Project Engineer shall be solely responsible for developing the punch list of work items for completion, and shall in his or her sole discretion determine when such items have been completed. Upon determination that construction of the improvements have been completed, the Project Engineer shall give written notice of project completion to the City and County Conservation Board, therein declaring and certifying that the improvements have been completed and constructed in substantial conformance with the plans and specifications recommending final acceptance of the improvements by the City for the City Trails.

## ATTACHMENT C

### Duties of the City of Des Moines

The City agrees to provide a qualified representative to attend and participate in the final inspections of the City Trail Improvements.

In the event that the City objects to the County's designated Project Engineer's recommendation to accept the construction of the City Trail improvements as complete, City shall notify County Conservation Board of its objection in writing not less than 15 days after receipt of the notice of project completion, therein identifying the nature of its objection. If the objection cannot be resolved within 60 days thereafter, any party may cause the matter to be submitted to binding arbitration.

The Des Moines City Engineer shall be responsible for determining and recommending to the Des Moines City Council when the City Trail Improvements have been completed and whether to accept the City Trail Improvements as complete. The Des Moines City Council shall have sole discretion in accepting the City Trail improvements as complete.

After the City Engineer has concurred with the Project Engineer that the City Trail Improvements have been completed in substantial conformance with the approved plans and specifications, the City agrees to accept ownership of the City Trail Improvements constructed under this Agreement. Acceptance of ownership of the City Trail Improvements shall be subject to; (1) certification by the Project Engineer that all of the improvements have been built in substantial compliance with the plans and specifications approved by the City; (2) documentation by the Project Engineer that all construction contracts have been paid in full, and any acceptance by the Polk County Board of Supervisors, if necessary, and Polk County Conservation Board; (3) acceptance for maintenance by the County Conservation Board; and (4) acceptance by the City that the project has been completed in substantial compliance with the plans and specifications approved by them. Such acceptance shall occur by resolution by the City Council.

## ATTACHMENT D

### Detailed Estimate of Costs for City Trail Improvements and Description of City Trail Improvements

The City Trail Improvements will consist of an 8-foot wide multi-use granular trail, with the eastern portion 10-foot wide concrete paving, all designed in accordance with American Association of State Highway and Transportation Officials (AASHTO), *Guide for the Development of Bicycle Facilities*, 2012, 4<sup>th</sup> Edition and constructed of 6" PCC. All trail signage shall be in conformance with the Manual on Uniform Traffic Control Devices (MUTCD).

ATTACHMENT E



## ATTACHMENT F

### STANDARD INSURANCE AND INDEMNIFICATION REQUIREMENTS

(Polk County Conservation Board and City of Des Moines)

#### 1. GENERAL

The City of Des Moines, Iowa and Polk County Conservation Board shall each purchase and maintain insurance to protect itself throughout the duration of this Agreement. The City of Des Moines, Iowa may use a self-insurance/excess insurance program for meeting the insurance requirements below. Insurance shall be provided by an insurance company(ies), "admitted" and "nonadmitted" to do business in the State of Iowa, having no less than an A.M. Best Rating of "B+". All policies shall be written on a per occurrence basis, not a claims-made basis. The City of Des Moines, Iowa and Polk County Conservation Board Iowa shall submit Certificates of Insurance or Letters of Self-insurance/Excess Insurance to one another confirming coverage prior to Agreement execution or commencement of work and/or services included in this Agreement.

#### 2. INSURANCE REQUIREMENTS

A. WORKER'S COMPENSATION & EMPLOYER'S LIABILITY INSURANCE: The City of Des Moines, Iowa and Polk County Conservation Board shall procure and maintain during the life of this Agreement, Worker's Compensation Insurance, including *Employer's Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

This requirement is waived if, under the law as stated in Chapter 85 of the Code of Iowa, any of the above is not required to carry such coverage or has been approved by the State of Iowa's Insurance Commissioner's Office to self-insure this coverage.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The City of Des Moines, Iowa and Polk County Conservation Board shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions "a" through "o" or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The City of Des Moines, Iowa and Polk County Conservation Board shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$1,000,000 per occurrence combined single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.

E. SUBCONTRACTORS: The City of Des Moines, Iowa and Polk County Conservation Board shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.

F. PROOF OF INSURANCE: Each Party shall provide to all other Parties to this Agreement either a Certificate(s) of Insurance utilizing the latest version of the ACORD form or a Letter of Self-insurance/Excess Insurance (as allowed in "1" above) evidencing all required insurance coverage as provided in A through D. The Certificate(s) of Insurance or Letter of Self-Insurance shall specify under "Description of Operations/ Locations/ Vehicle/Special Items": The title of the Agreement.

### **3. WAIVER OF SUBROGATION**

A. WAIVER OF SUBROGATION: To the extent permitted by law, the City of Des Moines, Iowa and Polk County Conservation Board hereby release one another, their respective elected and appointed officials, its agents, employees and volunteers and other working on their behalf, from and against any and all liability or responsibility to each other or anyone claiming through or under the others by way of subrogation or otherwise, for any loss or damage to property caused by fire or any other casualty and for any loss due to occupational injury. This provision shall be applicable and in full force and effect only with respect to loss or damage arising out of this Agreement. The policies of insurance of each shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of each to recover thereunder.

### **4. INDEMNIFICATION REQUIREMENTS**

To the fullest extent permitted by law, Polk County Conservation Board agrees to indemnify and hold harmless the City of Des Moines, Iowa, its elected and appointed officials, employees and volunteers and others working on behalf of the City against any and all claims, demands, suits, or loss, including any and all outlay and expense connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City, its elected and appointed officials, employees and volunteers and others working on behalf of the City, including by reason of personal injury, including bodily injury or death, and property damages, including loss of use thereof, which arise out of the negligence of Polk County Conservation Board, its elected and appointed officials, employees and volunteers and others working on behalf of Polk County Conservation Board arising from or with respect to its fulfilling its obligation under this Agreement. This requirement shall survive the termination of this Agreement.

## ATTACHMENT G

### INSURANCE AND INDEMNIFICATION REQUIREMENTS – STANDARD MAJOR (Construction Contractor: City Trail – Great Western Multi-Use Trail)

#### 1. GENERAL

The construction contractor ("Contractor") shall purchase and maintain insurance to protect the Contractor, City of Des Moines, Iowa ("CITY") and Polk County Conservation Board ("COUNTY") throughout the duration of this Contract. Said insurance shall be provided by insurance companies "admitted" or "nonadmitted" to do business in the State of Iowa having no less than an A. M. Best Rating of "B+." All policies shall be written on an occurrence basis and in form and amounts satisfactory to the CITY. Certificates of Insurance confirming adequate insurance coverage shall be submitted to the CITY and COUNTY prior to Contract execution or commencement of work and/or services.

#### 2. INSURANCE REQUIREMENTS

A. WORKER'S COMPENSATION & EMPLOYER'S LIABILITY INSURANCE: The Contractor shall procure and maintain Worker's Compensation Insurance, including Employer's Liability Coverage, both written with State of Iowa statutory limits. ***Waiver of Subrogation in favor of the CITY and COUNTY is required.***

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The Contractor shall procure and maintain Commercial General Liability insurance on an occurrence basis with limits of liability not less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit covering Personal Injury, Bodily Injury and Property Damage. Coverage shall include: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) Explosion, Collapse and Underground- XCU (when applicable). ***Waiver of Subrogation in favor of the CITY and COUNTY is required.*** The policy shall be endorsed to include an Aggregate Per Location endorsement.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by ISO standard Commercial General Liability Policy form ISO CG 0001 including standard exclusions or a non-ISO equivalent form.

C. AUTOMOBILE LIABILITY INSURANCE: The Contractor shall procure and maintain Automobile Liability Insurance with limits of liability of not less than \$1,000,000 per occurrence combined single limit covering Bodily Injury and Property Damage. Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles. Policy shall include Contractual Liability coverage. ***Waiver of Subrogation in favor of the CITY and COUNTY is required.***

D. UMBRELLA/EXCESS LIABILITY INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies. ***Waiver of Subrogation in favor of the CITY and COUNTY is required.***

- E. ADDITIONAL INSURED ENDORSEMENT: The General Liability Insurance policy shall include the CITY and COUNTY as an Additional Insured. The General Liability Insurance policy shall include standard ISO endorsements CG 20 26 07 04 and CG 20 37 07 04 or their ISO/non-ISO equivalents. The Contractor's insurance shall be primary to that of the CITY and noncontributory to any other insurance or similar coverage available to the CITY whether the other available coverage is primary, contributing or excess.
- F. GOVERNMENTAL IMMUNITY ENDORSEMENT: The General Liability Insurance policy shall include the CITY Governmental Immunities Endorsement language as provided below. Standard ISO or insurance carrier "Waiver of Immunity" endorsements are not acceptable.

**CITY OF DES MOINES, IOWA  
GOVERNMENTAL IMMUNITIES ENDORSEMENT**

1. Nonwaiver of Government Immunity. The insurance carrier expressly agrees and states that the purchase of this policy and the including of the City of Des Moines, Iowa and the Polk County Conservation Board as Additional Insured does not waive any of the defenses of governmental immunity available to the City of Des Moines, Iowa and Polk County Conservation Board under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
  2. Claims Coverage. The insurance carrier further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.
  3. Assertion of Government Immunity. The City of Des Moines, Iowa and Polk County Conservation Board shall each be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurance carrier. Nothing contained in this endorsement shall prevent the carrier from asserting the defense of governmental immunity on behalf of the City of Des Moines, Iowa and Polk County Conservation Board.
  4. Non-Denial of Coverage. The insurance carrier shall not deny coverage under this policy and the insurance carrier shall not deny any of the rights and benefits accruing to the City of Des Moines, Iowa and Polk County Conservation Board under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Des Moines, Iowa and Polk County Conservation Board.
  5. No Other Change in Policy. The insurance carrier and the City of Des Moines, Iowa and Polk County Conservation Board agree that the above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.
- G. CANCELLATION & NONRENEWAL NOTIFICATION ENDORSEMENT: The General Liability Insurance policy shall be endorsed to provide the CITY and COUNTY with no less than thirty (30) days Advance Written Notice of Cancellation, forty-five (45) days Advance Written Notification for Nonrenewal and ten (10) days Written Notification of Cancellation due to non-payment of premium. ***Written notifications shall be sent to: City of Des***

**Moines, Procurement Administrator, City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa 50309 and to Polk County Conservation Board, 11407 NW Jester Park Drive, Granger, Iowa, Attention: Richard. A. Leopold, Director.**

- H. **WAIVER OF SUBROGATION:** To the fullest extent permitted by law, Contractor hereby releases the CITY and COUNTY, including their respective elected and appointed officials, agents, employees and volunteers and others working on their behalf, from and against any and all liability or responsibility to the Contractor or anyone claiming through or under the Contractor by way of subrogation or otherwise for any loss without regard to the fault of the CITY or COUNTY or the type of loss involved including loss due to occupational injury. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Contract. The Contractor's policies of insurance shall contain either a policy provision or endorsement affirming the above stated release in favor of the CITY and COUNTY including its elected and appointed officials, agents, employees and volunteers, and others working on their behalf.
- I. **PROOF OF INSURANCE:** The Contractor shall provide to the City of Des Moines, Iowa and Polk County Conservation Board separate Certificates of Insurance evidencing all insurance coverage as required in paragraphs A through H above utilizing the latest version of the ACORD form. The Certificate(s) of Insurance shall specify the Title of the Agreement under "Description of Operations/Locations/Vehicle/Special Items". A Copy of the (1) Additional Insured Endorsements, (2) Governmental Immunities Endorsement and (3) Cancellation and Nonrenewal Notification Endorsement shall be submitted with the Certificates of Insurance. **Mail Certificates of Insurance to: City of Des Moines, Procurement Administrator, City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa 50309 and to Polk County Conservation Board, 11407 NW Jester Park Drive, Granger, Iowa, Attention: Dennis Parker, Director.**
- J. **AGENTS AND SUBCONTRACTORS:** The Contractor shall require that any of its agents and subcontractors who perform work and/or services on behalf of the Contractor purchase and maintain the types of insurance customary for the services being provided.

### 3. INDEMNIFICATION REQUIREMENTS

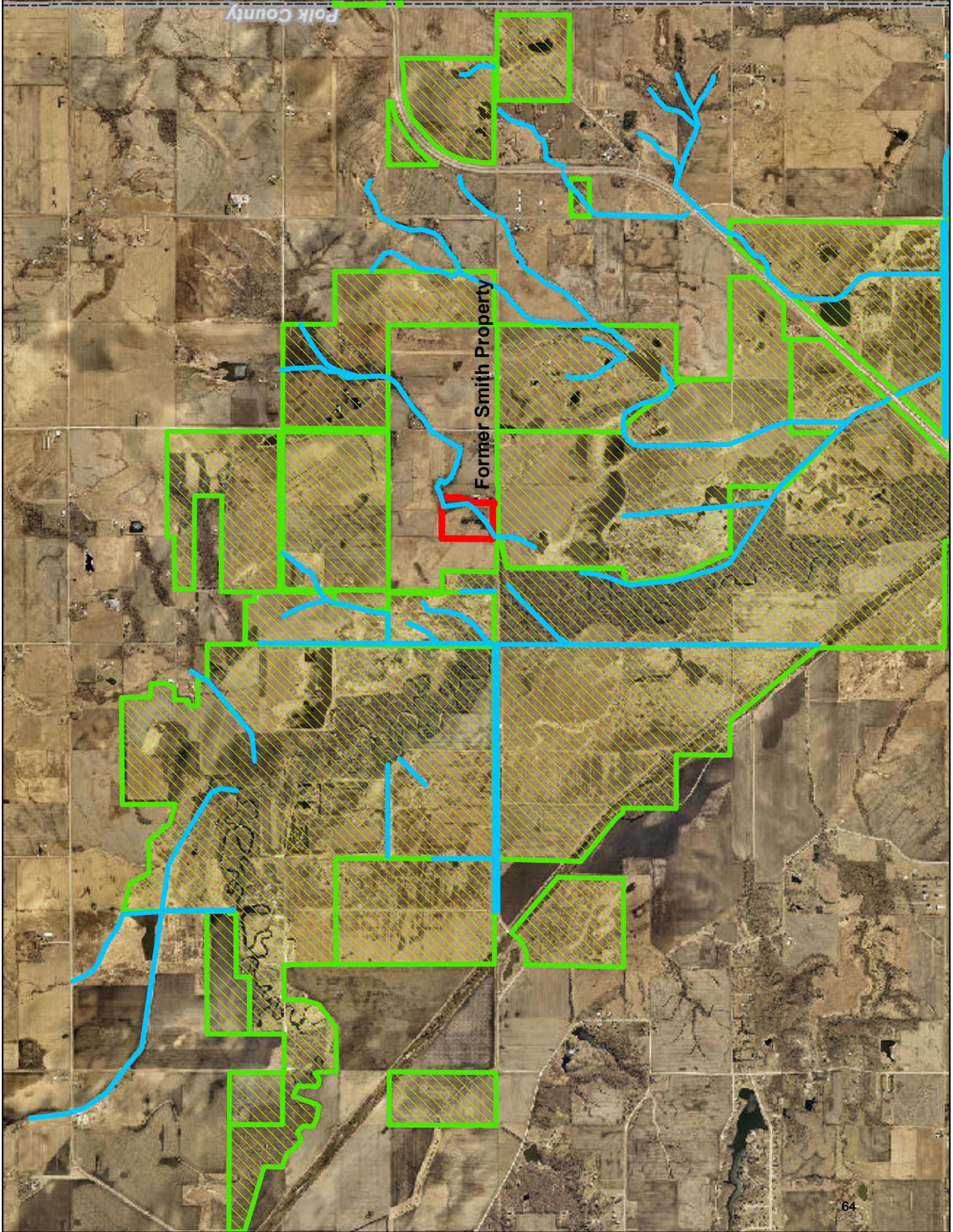
For purposes of this Section 3, the term "CITY" means the City of Des Moines, Iowa and the Polk County Conservation Board, their elected and appointed officials, agents, employees and volunteers, and others working on their behalf. To the fullest extent permitted by law, Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the CITY against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith including, but not limited to, attorneys' fees and court costs that may be asserted or claimed against, recovered from or suffered by the CITY by reason of any injury or loss including, but not limited to, personal injury, bodily injury including death, property damage including loss of use thereof, and economic damages that arise out of or are in any way connected or associated with Contractor's work or services under this Agreement, including that of its officers, agents, employees, subcontractors and others under the control of Contractor.

Contractor's obligation to indemnify the CITY contained in this Agreement is not limited by the amount or type of damages, compensation or benefits payable under any workers' compensation acts, disability benefit acts, or other employee benefits acts.

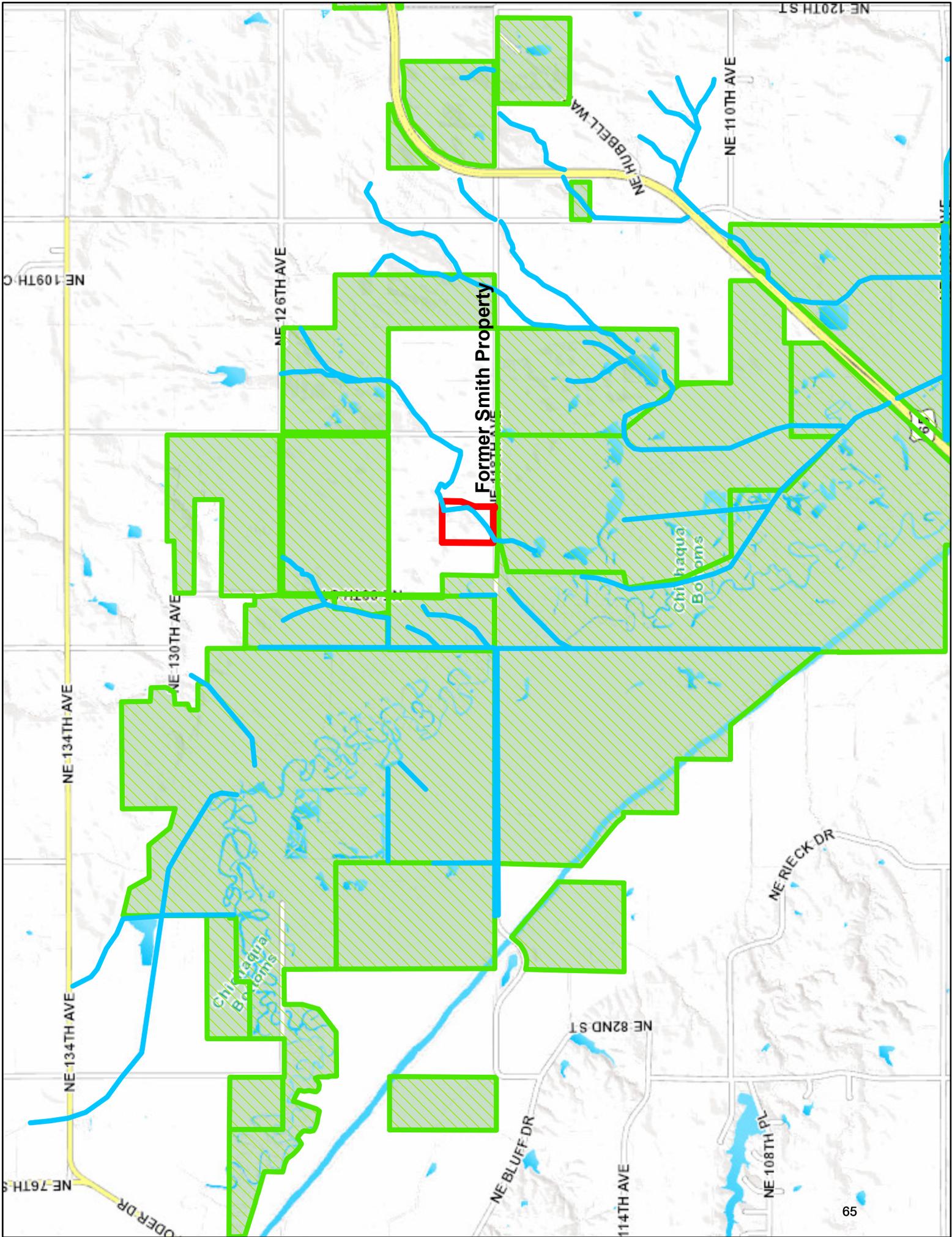
The CITY shall not be liable or in any way responsible for any injury, damage, liability, claim, loss or expense incurred by Contractor arising out of or in any way connected or associated with Contractor's work or services under this Contract, including that of its officers, agents, employees, subcontractors and others under the control of Contractor, except to the extent caused by or resulting from the negligent act of the CITY.

Contractor expressly assumes responsibility for any and all damage caused to CITY property arising out of or in any way connected or associated with Contractor's work or services under this Contract, including that of its officers, agents, employees, subcontractors and others under the control of Contractor.

Contractor shall ensure that its activities on CITY property will be performed and supervised by adequately trained and qualified personnel and Contractor will observe all applicable safety rules.



Former Smith Property



Former Smith Property

Chiniqua Bottoms

## 2014- 2015 Revenue Budget

- as of 04/30/15 (83.33% of budget year expired)

UNIT #	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
<b>General - Fund 1</b>					
0213	Equipment	\$ 15,000	\$ 13,108	\$ 1,892	87.4%
6006	Environmental Ed	\$ 62,500	\$ 53,899	\$ 8,601	86.2%
6009	Natural Resources	\$ 65,600	\$ 27,326	\$ 38,274	41.7%
6101	Administration	\$ 135,600	\$ 102,916	\$ 32,684	75.9%
6103	Community Outreach	\$ 250	\$ 250	\$ -	0.0%
6104	Conservation Grants	\$ 10,000	\$ 10,000	\$ -	0.0%
6110	Parks Advocacy Unit	\$ 410,800	\$ 295,649	\$ 115,151	72.0%
6119	Construction/Maint.	\$ -	\$ 99	\$ (99)	0.0%
6124	Equestrian Center	\$ 315,000	\$ 190,222	\$ 124,778	60.4%
<b>Sub-Total - General Fund 1</b>		<b>\$ 1,014,750</b>	<b>\$ 693,469</b>	<b>\$ 321,281</b>	<b>68.3%</b>
<b>REAP - Fund 26</b>					
0211	Resource Enhancement	\$ 186,200	\$ 186,067	\$ 133	99.9%
<b>Reserve - Fund 50</b>					
0210-0214	Special Projects	\$ -	\$ -	\$ -	0.0%
<b>Bond - Fund 51</b>					
0210	Water & Land Dev & Trails	\$ 4,013,250	\$ 3,281,383	\$ 731,867	81.8%
<b>Conservation Enterprises - Fund 286</b>					
6121	Golf Course	\$ 214,400	\$ 181,059	\$ 33,341	84.4%
6123	JP Cabins	\$ 70,000	\$ 65,240	\$ 4,760	93.2%
<b>Sub-Total - Enterprises Fund 286</b>		<b>\$ 284,400</b>	<b>\$ 246,299</b>	<b>\$ 38,101</b>	<b>86.6%</b>
<b>Grand Total - Conservation</b>		<b>\$ 5,498,600</b>	<b>\$ 4,407,219</b>	<b>\$ 1,091,381</b>	<b>80.2%</b>

## 2014- 2015 Expense Budget

- as of 04/30/15 (83.33% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
<b>General - Fund 1</b>					
0213	Equipment	\$ 168,500	\$ 133,718	\$ 34,782	79.4%
6006	Environmental Ed	\$ 385,286	\$ 321,754	\$ 63,532	83.5%
6009	Natural Resources	\$ 662,871	\$ 520,003	\$ 142,868	78.4%
6101	Administration	\$ 1,094,496	\$ 884,202	\$ 210,294	80.8%
6103	Community Outreach	\$ 218,258	\$ 172,771	\$ 45,487	79.2%
6104	Conservation Grants	\$ 125,000	\$ 122,113	\$ 2,887	97.7%
6110	Parks Advocacy Unit	\$ 426,989	\$ 335,649	\$ 91,340	78.6%
6119	Construction/Maint.	\$ 1,135,164	\$ 986,736	\$ 148,428	86.9%
6124	Equestrian Center	\$ 558,813	\$ 537,056	\$ 21,757	96.1%
<b>Sub-Total - General Fund 1</b>		<b>\$ 4,775,377</b>	<b>\$ 4,014,000</b>	<b>\$ 761,377</b>	<b>84.1%</b>
<b>General Supplemental - Fund 2</b>					
All Units	Benefits (IPERS/FICA/Ins, Etc.)	\$ 1,005,179	\$ 799,537	\$ 205,642	79.5%
<b>Risk Management - Fund 3</b>					
6100	Insurance, Med., Work. Comp.	\$ 133,300	\$ 115,166	\$ 18,134	86.4%
<b>REAP - Fund 26</b>					
0211	Resource Enhancement	\$ 191,658	\$ 142,457	\$ 49,201	74.3%
<b>Reserve - Fund 50</b>					
0210-0214	Trails, Special Projects	\$ 490,000	\$ 31,169	\$ 458,831	6.4%
<b>Bond - Fund 51</b>					
0210	Water & Land Dev & Trails	\$ 8,961,065	\$ 5,735,562	\$ 3,225,503	64.0%
<b>Conservation Enterprises - Fund 286</b>					
6121	Golf Course	\$ 342,000	\$ 101,635	\$ 240,365	29.7%
6123	JP Cabins	\$ 47,172	\$ 39,157	\$ 8,015	83.0%
<b>Sub-Total - Enterprises Fund 286</b>		<b>\$ 389,172</b>	<b>\$ 140,792</b>	<b>\$ 248,380</b>	<b>36.2%</b>
<b>Grand Total - Conservation</b>		<b>\$ 15,945,751</b>	<b>\$ 10,978,684</b>	<b>\$ 4,967,067</b>	<b>68.9%</b>

PCWLL EXPENDITURES AS OF :

April 30, 2015

SUB-LEDGER	Shive Hattery Project Numbers	PROJECT	DECEMBER 2013 BOND ISSUANCE	JUNE 2015 BOND ISSUANCE	CONSTRUCTION COSTS CONTRACTED	ENGINEERING COSTS CONTRACTED	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C05-R003	GLW-01	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKENY)	\$ 50,600		\$ 787,580	\$ 254,644	\$ 760,105	\$ 77,032	\$ 175	\$ (787,462)	\$ 49,850	\$ 750
C06-6134	ALL-11	CBG SHAW ACQUISITION	\$ 430,915		\$ -	\$ -	\$ -	\$ -	\$ 691,636	\$ (258,860)	\$ 432,776	\$ (1,861)
C08-6142	JP-01	JESTER PARK CABINS	\$ 687,894		\$ -	\$ -	\$ 687,625	\$ -	\$ -	\$ -	\$ 687,625	\$ 269
C11-6205	CVT-01	CVT CONNECTOR-BROADWAY TO BONDURANT	\$ 36,818	\$ 1,300,000	\$ 1,935,769	\$ 174,091	\$ 1,794,024	\$ 121,594	\$ 5,238	\$ (757,671)	\$ 1,163,185	\$ 173,633
C12-6213	CBG-13	CBG WELL REPLACEMENT	\$ 73,859		\$ 71,746	\$ -	\$ 71,746	\$ 150	\$ 1,963	\$ -	\$ 73,859	\$ 0
C12-6214	CBG-11	CBG OBSERVATION DECK	\$ 83,844		\$ -	\$ 11,200	\$ 76,793	\$ 11,200	\$ -	\$ -	\$ 87,993	\$ (4,149)
C12-6218	JP-11	JP EQUIPMENT MAINTENANCE BLDG RELOCATION	\$ 450,000		\$ -	\$ -	\$ 405,036	\$ -	\$ -	\$ -	\$ 405,036	\$ 44,964
C12-6219	JP-14, 15, 16	EC IMPROVEMENTS	\$ 10,671		\$ -	\$ -	\$ 9,553	\$ 1,118	\$ -	\$ -	\$ 10,671	\$ 0
C12-6220	FM-01	4-MILE CREEK BANK STABILIZATION	\$ 340,725		\$ -	\$ 22,500	\$ -	\$ 20,309	\$ -	\$ -	\$ 20,309	\$ 320,416
C12-6221	JP-10	JP CONSERVATION CENTER	\$ 2,404,200		\$ -	\$ 1,320,722	\$ -	\$ 680,802	\$ 19,742	\$ (370,087)	\$ 330,458	\$ 2,073,742
C12-6222	CBG-14	CBG MASTER PLAN	\$ 106,000		\$ -	\$ 98,368	\$ -	\$ 87,000	\$ -	\$ -	\$ 87,000	\$ 19,000
C12-6223	EL-01	ACKELSON TRAIL PHASE I (fka EL Trail Phase I)	\$ 1,100,532		\$ 903,781	\$ 176,108	\$ 903,781	\$ 176,108	\$ 3,762	\$ -	\$ 1,083,651	\$ 16,881
C12-6224	EL-02	ACKELSON TRAIL PHASE II (fka EL Trail Phase II)	\$ 141,013		\$ 1,043,238	\$ 205,658	\$ 865,091	\$ 218,505	\$ 175	\$ (532,000)	\$ 551,770	\$ (410,757)
C12-6225	EL-03	ACKELSON TRAIL PHASE III (fka EL Trail Phase III)	\$ -		\$ -	\$ 159,534	\$ 11,238	\$ 28,351	\$ -	\$ -	\$ 39,589	\$ (39,589)
C12-6226	FDM-08	FDM POND IMPROVEMENTS & SEDIMENT BASIN	\$ 854,903		\$ 723,989	\$ 132,209	\$ 720,869	\$ 136,036	\$ 21,913	\$ (200,000)	\$ 678,818	\$ 176,085
C12-6227	FDM-02,03,04,07,09	FDM PARK IMPR-SHELTER/TRAILS/PENINSULA	\$ 81,179		\$ -	\$ 59,245	\$ -	\$ 103,408	\$ 3,340	\$ -	\$ 106,748	\$ (25,569)
C12-6228	JP-05	JP PARK IMPROVEMENTS-CAMP AREA #2 ELECTRIC	\$ 410,000		\$ 336,945	\$ 29,200	\$ 336,945	\$ 30,450	\$ 15,516	\$ -	\$ 382,911	\$ 27,089
C12-6229	NS-01	HTT CONNECTOR TO GLW (fka Neal Smith)	\$ 9,800		\$ -	\$ 9,800	\$ -	\$ 9,800	\$ -	\$ -	\$ 9,800	\$ -
C12-6230	TM-01	TM CAMP CREEK STABILIZATION	\$ 1,097,465		\$ 876,665	\$ 194,600	\$ 829,012	\$ 198,000	\$ 113	\$ -	\$ 1,027,125	\$ 70,340
C12-6231	TM-05,06,08,10,11,16	TM PARK IMPROVEMENTS& SHOWER HOUSE	\$ 119,000		\$ -	\$ 57,630	\$ -	\$ 57,553	\$ 226	\$ (1,205)	\$ 56,574	\$ 62,426
C12-6232	YB-04	YB PARK IMPROVEMENTS	\$ 87,000		\$ -	\$ 173,450	\$ -	\$ 44,747	\$ 113	\$ -	\$ 44,860	\$ 42,140
C12-6233	ALL-02	TRAIL IMPROVEMENTS ALL AREAS	\$ 100,000		\$ -	\$ 12,000	\$ 11,225	\$ 12,000	\$ 3	\$ -	\$ 23,228	\$ 76,772
C12-6234	JP-04	JP ENTRANCE RELOCATION	\$ 586,000		\$ 279,839	\$ 73,050	\$ 279,839	\$ 80,235	\$ 3,186	\$ -	\$ 363,260	\$ 222,740
C12-6235	ALL-11	CBG WOOSLEY PROPERTY-NO SALE	\$ 1,200		\$ -	\$ -	\$ -	\$ -	\$ 2,200	\$ -	\$ 2,200	\$ (1,000)
C12-6236	ALL-11	CBG MENDENHALL ACQUISITION	\$ 676,267		\$ -	\$ -	\$ -	\$ -	\$ 681,167	\$ (4,900)	\$ 681,167	\$ (4,900)
C12-6237	ALL-06	CXT VAULT TOILETS	\$ 75,000		\$ -	\$ -	\$ -	\$ -	\$ 64,133	\$ -	\$ 64,133	\$ 10,867
C12-6238	CBG-15	CBG WETLANDS DESIGN	\$ 104,476		\$ -	\$ 86,476	\$ -	\$ 67,221	\$ -	\$ -	\$ 67,221	\$ 37,255
C12-6239	YB-02	YB DAM REPAIRS	\$ 797,000		\$ 775,964	\$ 112,525	\$ 775,964	\$ 112,507	\$ 9,626	\$ -	\$ 898,097	\$ (101,097)
C12-6240	ALL-11	BEAVER CREEK LAND ACQUISITION	\$ 93,469		\$ -	\$ -	\$ -	\$ 457	\$ 93,012	\$ -	\$ 93,469	\$ 0
C12-6242	ALL-07	ROAD & PARKING LOT RESURFACING ALL AREAS	\$ 200,000		\$ -	\$ -	\$ 200,237	\$ -	\$ -	\$ -	\$ 200,237	\$ (237)
C12-6243	ALL-11	CAMP CREEK-MILLER/RIST LAND ACQUISITION	\$ 342,197		\$ -	\$ -	\$ -	\$ -	\$ 342,197	\$ -	\$ 342,197	\$ -
C12-6244	ALL-11	CBG AIRPORT 16 ACQUISITION	\$ 75,588		\$ -	\$ -	\$ -	\$ -	\$ 75,588	\$ -	\$ 75,588	\$ -
C12-6245	ALL-11	YB ALITZ PROPERTY ACQUISITION	\$ 298,950		\$ -	\$ -	\$ -	\$ -	\$ 298,950	\$ -	\$ 298,950	\$ 0
C12-6246	ALL-11	CBG FREELAND LAND ACQUISITION	\$ 204,437		\$ -	\$ -	\$ -	\$ -	\$ 204,437	\$ -	\$ 204,437	\$ -
C12-6247	ALL-11	CBG AIRPORT 60 LAND ACQUISITION	\$ 238,687		\$ -	\$ -	\$ -	\$ -	\$ 242,087	\$ (3,400)	\$ 242,087	\$ (3,400)
C12-6248	ALL-11	CBG EVERLY PROPERTY-NO SALE APPRAISAL ONLY	\$ 1,200		\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -
C12-6249	BW-01	BROWN'S WOODS TRAILHEAD IMPROVEMENTS	\$ 90,700		\$ 48,320	\$ 5,000	\$ 40,642	\$ 5,000	\$ 136	\$ -	\$ 45,778	\$ 44,922
C12-6250	ALL-11	YB PREIST PROPERTY ACQUISITION	\$ 1,500		\$ -	\$ -	\$ -	\$ -	\$ 319,440	\$ -	\$ 319,440	\$ (317,940)
C12-9999	ALL-08	MISC MINOR IMPROVEMENTS	\$ 78,633		\$ -	\$ -	\$ -	\$ 20,150	\$ 43	\$ -	\$ 20,193	\$ 58,440
C12-9999	ALL-09	CONSTRUCTION EQUIPMENT & SUPPLIES	\$ 291,367		\$ -	\$ -	\$ -	\$ -	\$ 319,299	\$ -	\$ 319,299	\$ (27,932)
C13-6251	ALL-10	OVERALL PROGRAM MANAGEMENT	\$ 40,000		\$ -	\$ 47,000	\$ -	\$ 43,095	\$ -	\$ -	\$ 43,095	\$ (3,095)
C13-6252	EL-04	EL LODGE CONSTRUCTION	\$ 35,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
C13-6253	TM-04	TM ACCESSIBLE TRAIL AROUND POND	\$ 175,000		\$ 90,357	\$ -	\$ 94,351	\$ -	\$ 70,803	\$ -	\$ 165,154	\$ 9,846

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C13-6254	ALL-11	TM OVERLIN PROPERTY ACQUISITION	\$ 74,257	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,257	\$ -	\$ 74,257	\$ -
C13-6255	ALL-13	MALLY'S STREAMBANK STABILIZATION	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ 400	\$ (400)
C13-6256	ALL-10	PCWLL PUBLIC AWARENESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,534	\$ -	\$ 2,534	\$ (2,534)
C13-6258	ALL-04	NATURAL AREA RESTORATIONS	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,481	\$ -	\$ 8,481	\$ 11,519
C13-6259	JP-02	JP CAMP STORE	\$ -	\$ -	\$ -	\$ 4,250	\$ -	\$ 4,200	\$ -	\$ -	\$ 4,200	\$ (4,200)
C13-6261	NEW PROJECT (HT-01)	ANKENY HTT EXTENSION TO DSM	\$ 28,566	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 3,073,564	\$ (2,165,000)	\$ 908,564	\$ 20,002
C13-6262	ALL-11	EL J.C. WHITE PROPERTY	\$ 187,685	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 279,895	\$ (92,209)	\$ 187,685	\$ (0)
C13-6263	NEW PROJECT (ALL-02)	MALLY'S CVT & GLW TRAIL CONNECTOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ -	\$ -	\$ 1,100	\$ (1,100)
C13-6265	ALL-11	YB BANE PROPERTY	\$ 238,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,750	\$ -	\$ 238,750	\$ (425)
C14-6268	EL-07	EL DIKES/DREDGING/WATER QUALITY	\$ 25,000	\$ -	\$ -	\$ 753,800	\$ -	\$ 409,408	\$ 2,458	\$ -	\$ 411,866	\$ (386,866)
C14-6269	FDM-01	FDM OUTDOOR CLASSROOM	\$ 11,201	\$ -	\$ -	\$ 7,908	\$ -	\$ -	\$ 12,873	\$ -	\$ 12,873	\$ (1,672)
C14-6270	EL-06	EL COVERED BRIDGE IMPROVEMENTS	\$ 40,000	\$ -	\$ 57,220	\$ -	\$ -	\$ 56,920	\$ -	\$ -	\$ 62,714	\$ (22,714)
C14-6271	ALL-11	CBG KAL-DEN FARMS PROPERTY	\$ 143,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,794	\$ -	\$ 100,090	\$ 43,860
C14-6272	EL-10	EL RAIN GARDENS	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,386	\$ -	\$ 10,386	\$ (386)
C14-6274	ALL-12	CONSERVATION CORPS	\$ -	\$ -	\$ 201,600	\$ -	\$ -	\$ -	\$ 8,698	\$ -	\$ 8,698	\$ (8,698)
C14-6275	NEW PROJECT	GWT-BILL RILEY TRAIL/FEASIBILITY STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,350	\$ -	\$ -	\$ 4,350	\$ (4,350)
ALL-11		LAND ACQUISITIONS	\$ 73,807	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,807
GLW-02		GLW TRAIL CONNECTION TO MALLY'S	\$ 33,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,800
			<b>\$ 13,969,680</b>	<b>\$ 2,200,000</b>	<b>\$ 8,133,012</b>	<b>\$ 4,180,968</b>	<b>\$ 2,762,285</b>	<b>\$ 7,352,701</b>	<b>\$ (5,207,993)</b>	<b>\$ 13,837,988</b>	<b>\$ 2,331,692</b>	