



Daily Operations Briefing

Tuesday, March 31, 2020

0800 Hours

Welcome & Ground Rules – Planning Section Chief



1. Welcome
2. Introductions
3. Expected Outcomes
4. Ground Rules

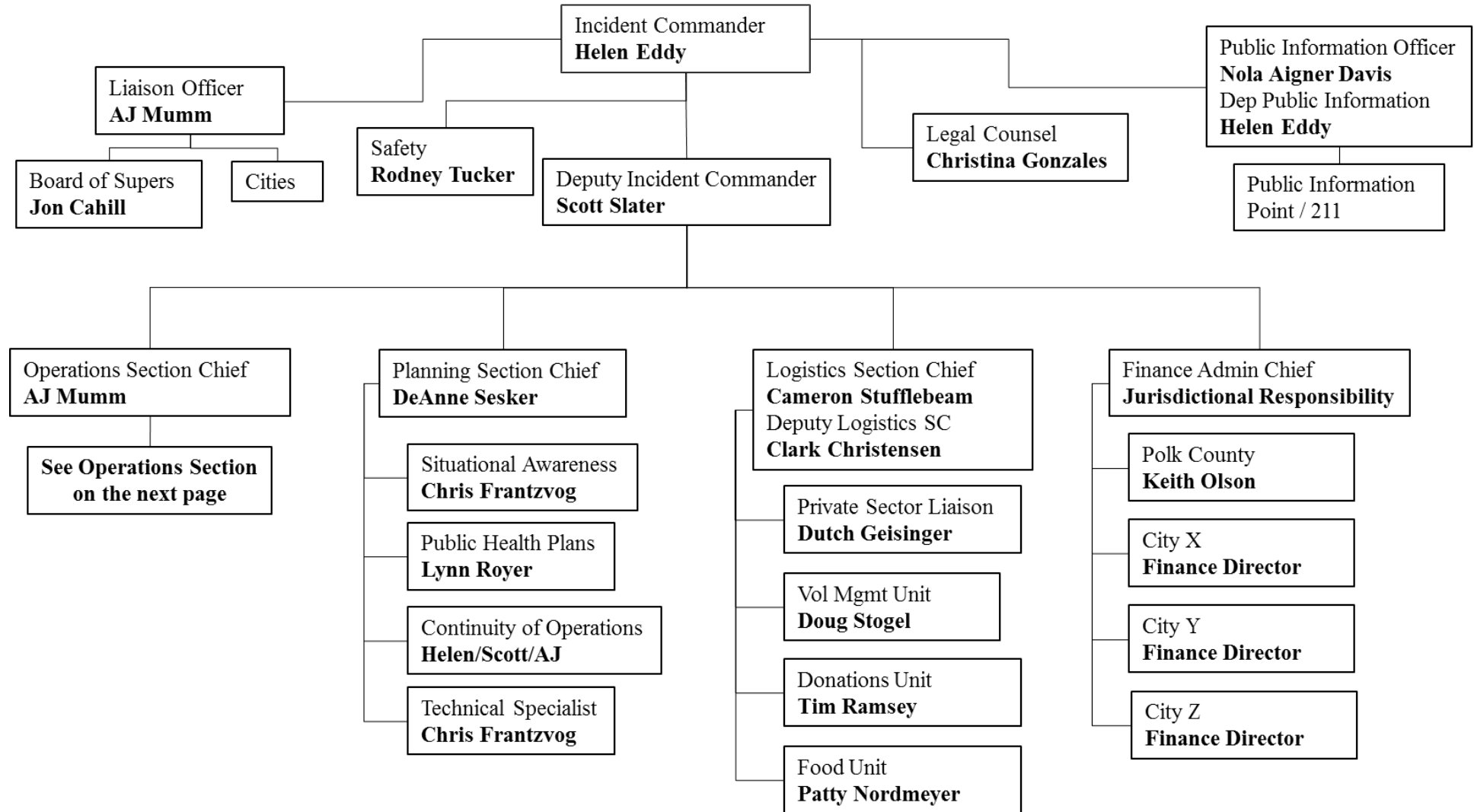


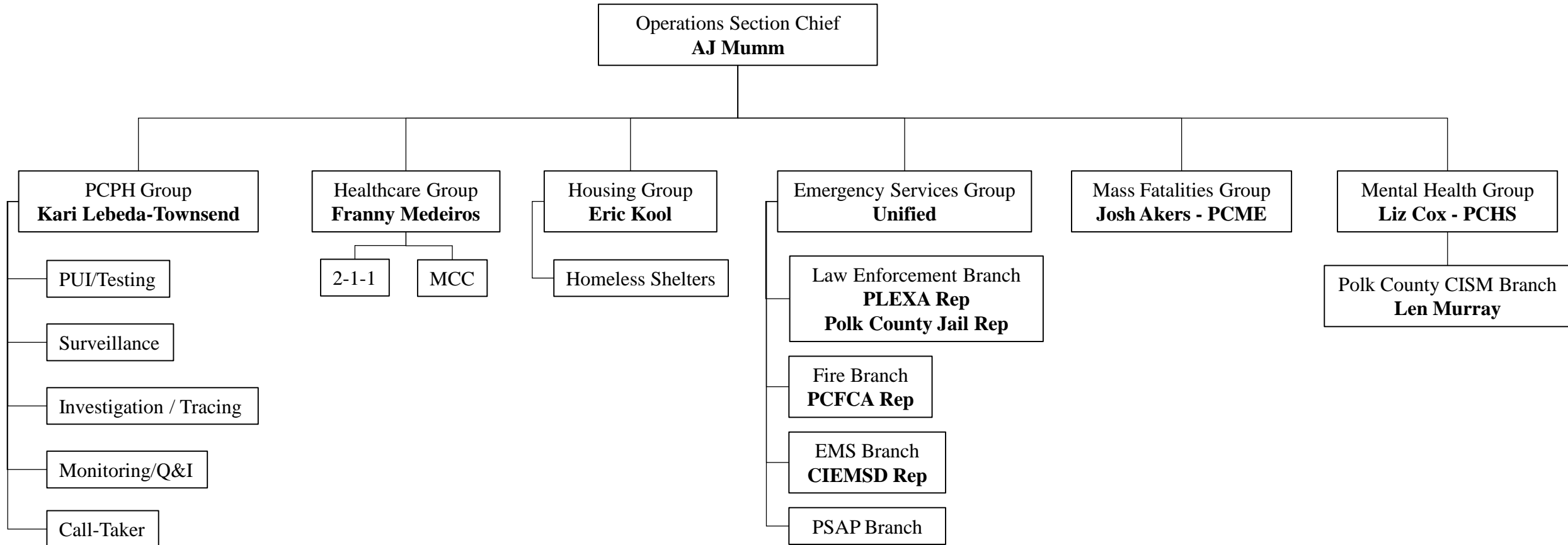
Opening Comments

Helen Eddy – Incident Commander

Polk County Public Health Director

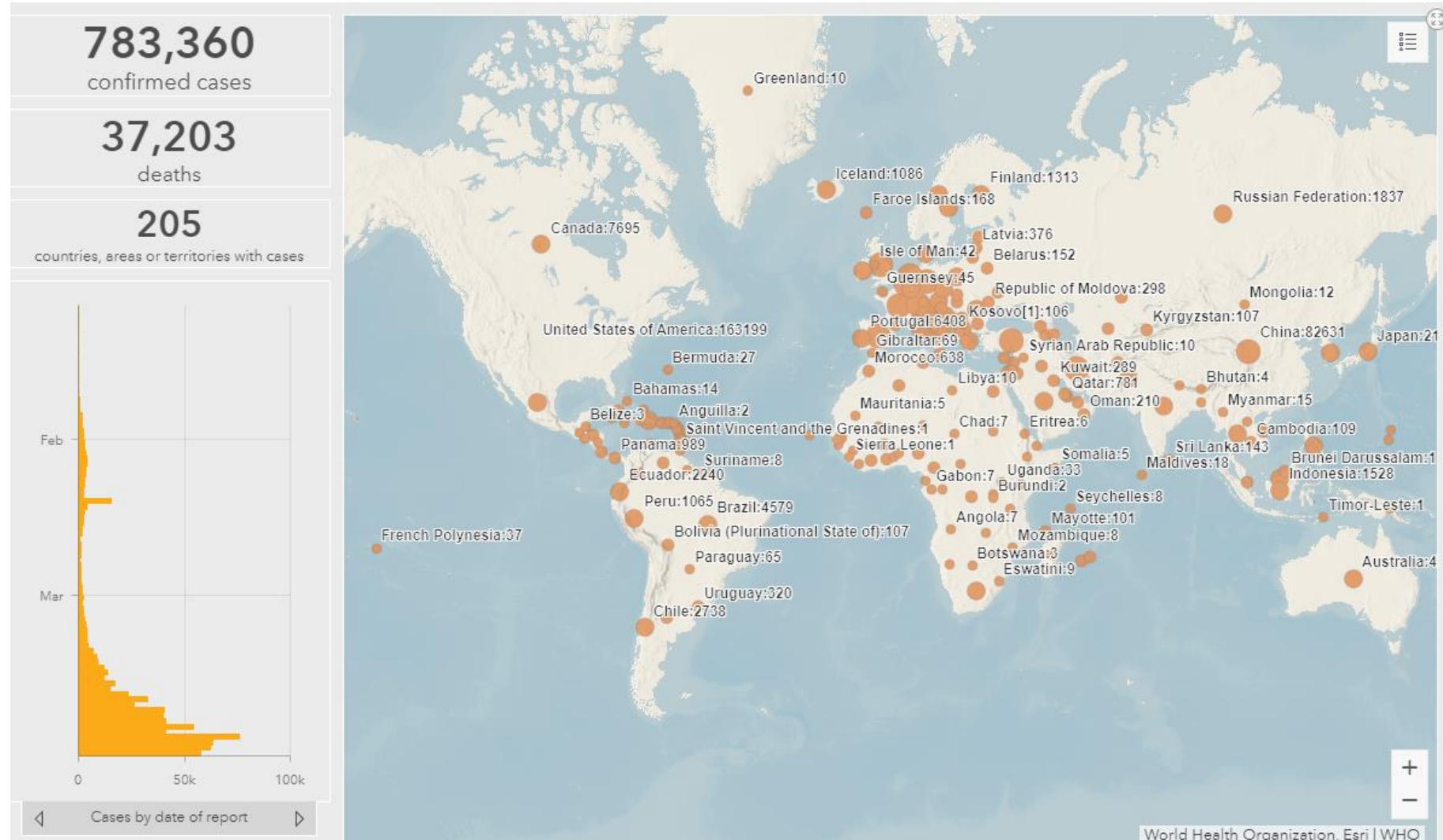
CORONAVIRUS COVID-19 ORGANIZATIONAL CHART (03/30/20)





Global Situation Update

World Health Organization



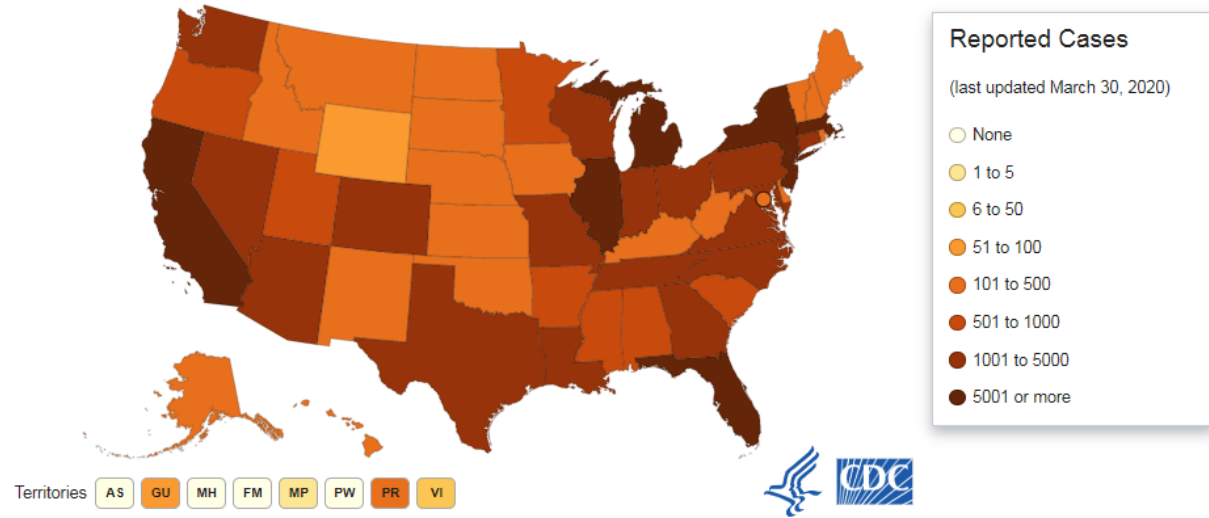
<https://experience.arcgis.com/experience/685d0ace521648f8a5beeeee1b9125cd>

U.S.A. Situation Update

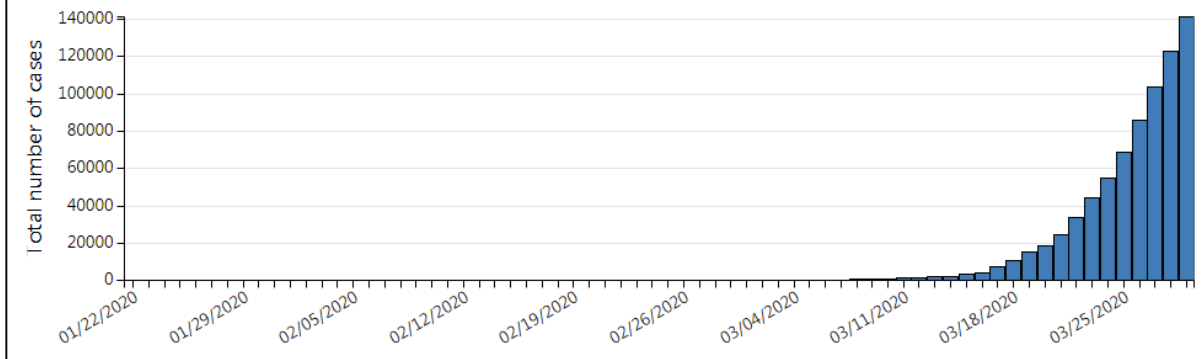
Centers for
Disease Control
and Prevention

Current Case
Count: 163,539
(+40,886)

States Reporting Cases of COVID-19 to CDC*



Cumulative total number of COVID-19 cases in the United States by report date, January 12, 2020 to March 29, 2020, at 4pm ET (n=140,904)*†



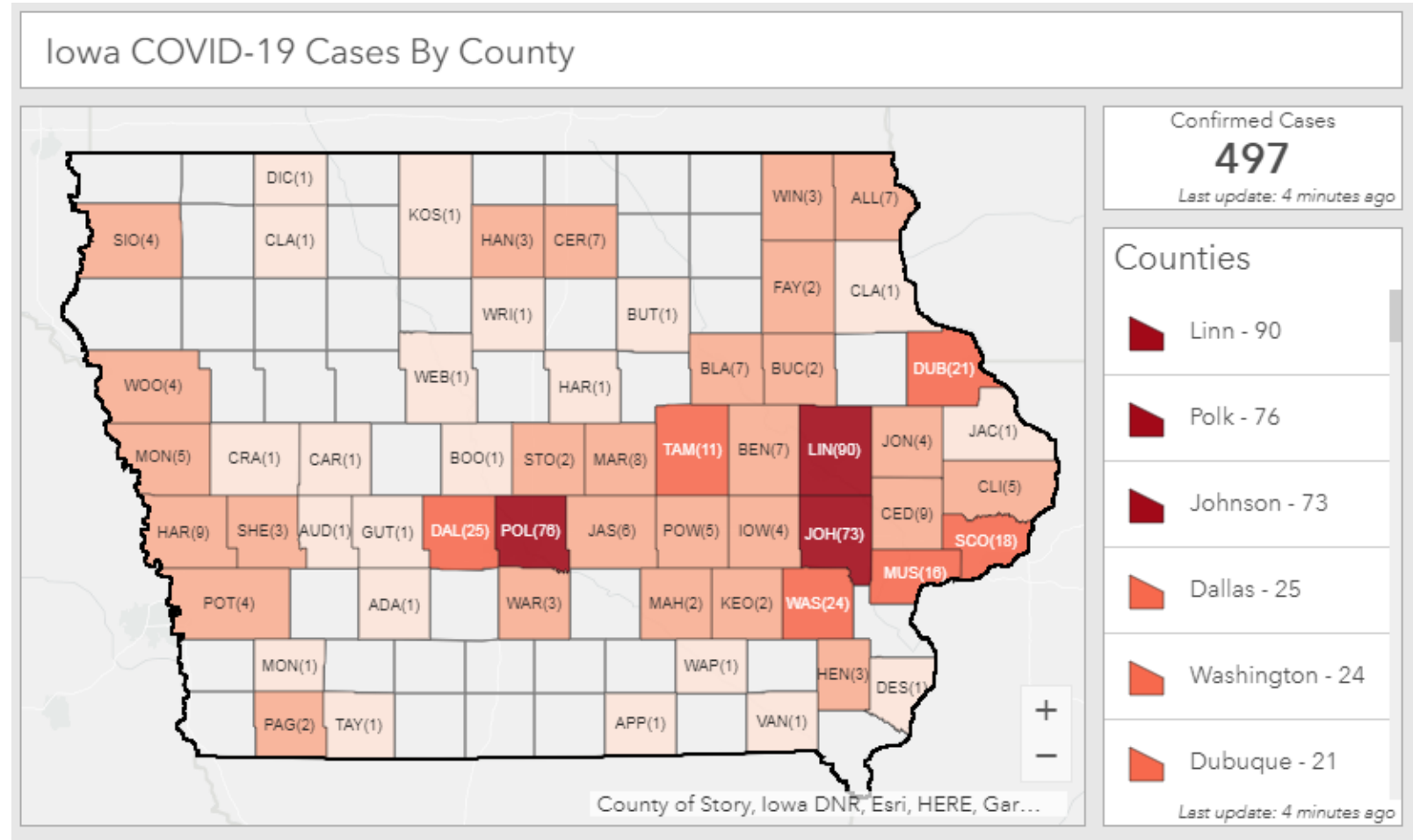
<https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>

Iowa Situation Update

Iowa Department of Public Health

Number of Confirmed COVID-19 Cases in Iowa

Confirmed	497 (+73)
Hospitalized (prev 24 hours)	51
Recovered (prev 24 hours)	23
Deaths	6 (+2)

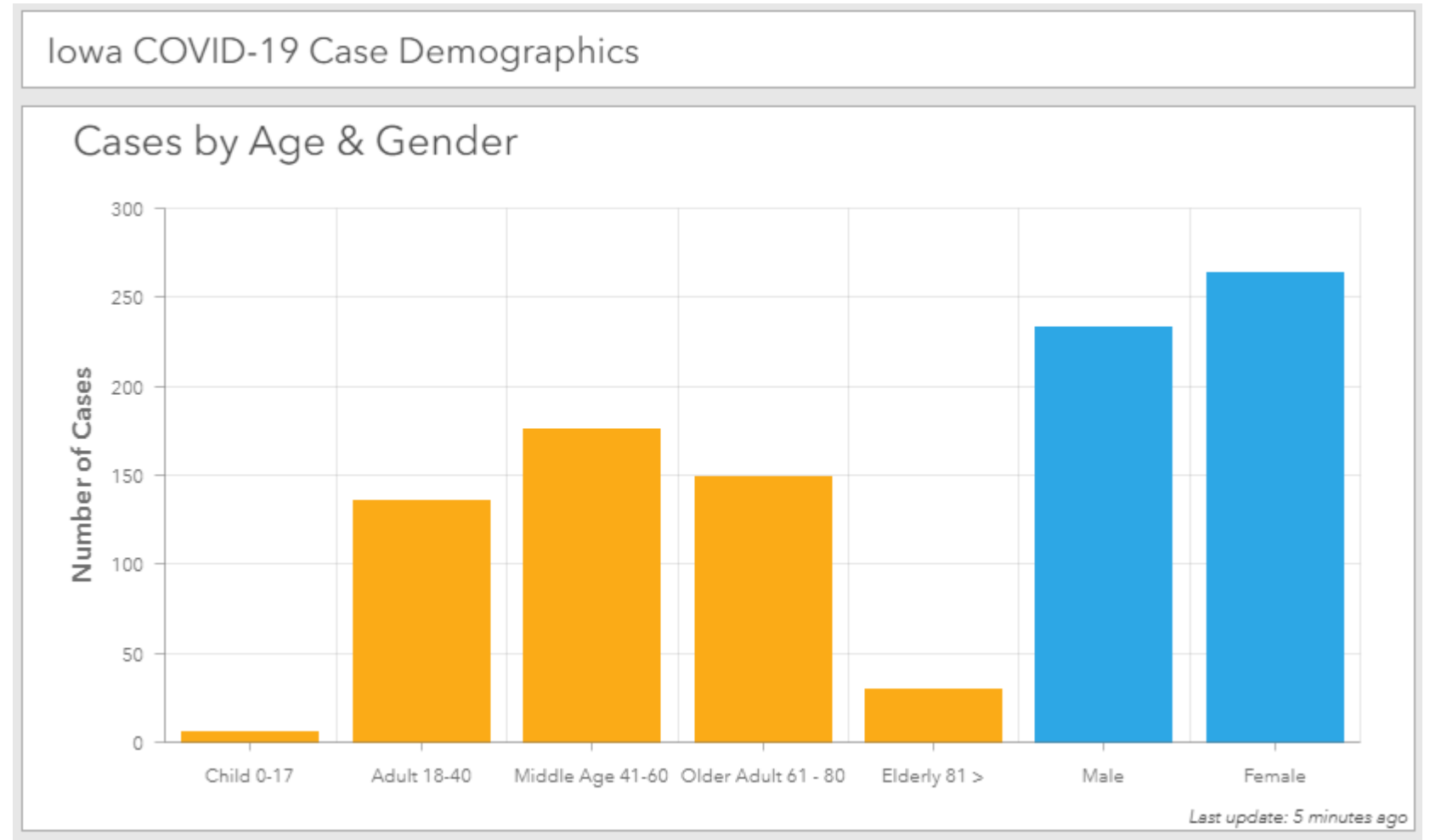


<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Iowa Situation Update

Age & Gender

Iowa Department
of Public Health



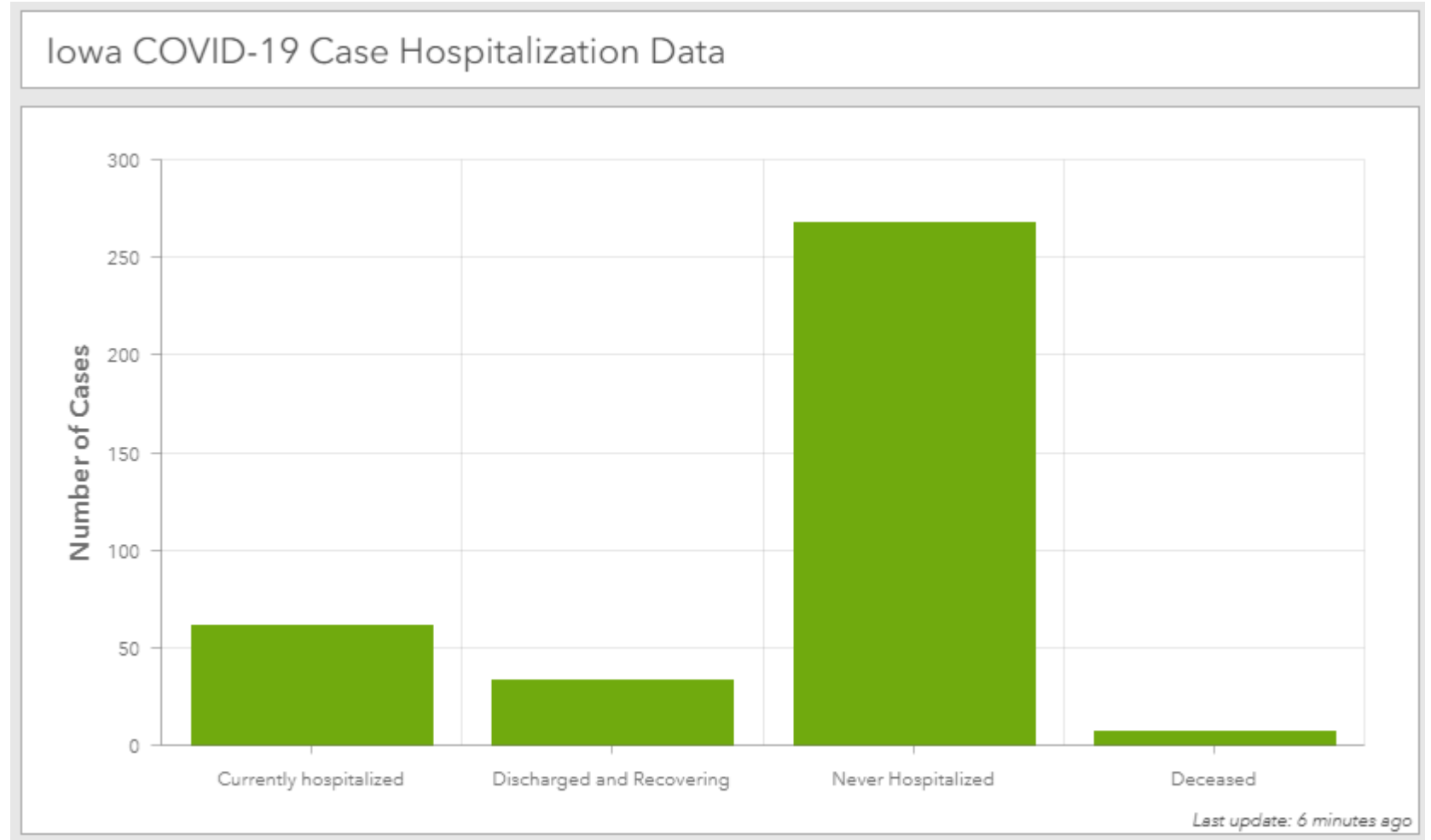
<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Iowa Situation Update

Previous day's snapshot for a 24-hour period. Data is NOT cumulative.

Hospitalization Data

Iowa Department of Public Health



<https://idph.iowa.gov/emerging-health-issues/novel-coronavirus>

Polk County Confirmed COVID-19 Cases



Number of Confirmed COVID-19 Cases in Polk County	
Tested	Xx (+XX)
Confirmed	82 (+11 previous day)
Hospitalized	12 (past 24 hours only)
Recovered	25 (+9 previous day)
Deaths	0

(Numbers are correct and adjusts the lag time between IDPH website updates)



PCPH Group – Kari Lebeda-Townsend, PCHD



Recent Accomplishments

- Case management, contact tracing and follow-up continues
- New procedures for internal tracking system
- Finalized a process for REDCap data entry
- Added an additional RN to staff
- Locations and approaches to increase CD team staff capacity

PCPH Group – Kari Lebeda-Townsend, PCHD



Objectives	Due Date
Addressing school return questions and children on immunization provisional waivers	Monitoring
Prepared to increase CD team staff capacity	Ongoing
Develop position job aid to document processes for continuity (4/1)	4/1
Develop a flow chart, with MCC-CIEMSD, on the process of communicating test results post-transport	4/3

Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD



Recent Accomplishments

- Hospital systems standardized surge plans
- Hospital Mutual Aid reviewed
- Clarification from state on regional plan process
- 2-1-1 is capturing symptomatic calls vs worried well now, which provides additional surveillance

Medical Coord Ctr (MCC) Group – Franny Medeiros, PCHD



Objectives	Due Date
Collaborate with IANG LNO on regional plans within Service Area 1	ongoing
Coordinate with R-MCC on their operations	ongoing
Develop position job aid to document processes for continuity	4/1
Continue PPE discussion to come to a hospital system agreement	4/3
Develop county-level surge plan	4/3
Provide guidance on the public's use of masks and disseminate. Coordinate with PIO	4/3

Mental Health Group – Liz Cox, Polk County Health Services



Recent Accomplishments

- Working on identifying hotline for medical staff & emergency responders to support their own mental health
- Launched social media, PSAs and resource tool kit for mental health
- Mental health support via 211 is live
- Mental health speakers for the Town Hall scheduled for 4/2 have been identified, as well as radio and TV spots for the week of 3/30 – 4/2
- Published list of providers accepting new telehealth mental health patients
- Funding approved to equip consumers with phones for telehealth services

Mental Health Group – Liz Cox, Polk County Health Services



Objectives	Due Date
Continue connecting with volunteers with home-bound people	Ongoing
Host a call to prepare for 4/2 Town Hall	4/1
Coordinate respite services for parents of kids with special needs	4/10
Equip (purchase) consumers with phones for telehealth services	4/10
Create a draft family plan for emergency responders	4/1
Disseminate family plan to emergency responders	4/3

Mass Fatalities Group – Josh Akers, PCME Office



Recent Accomplishments

- Reached out local funeral homes to exchange information about COVID
- Spoke with Iowa Office of the State Medical Examiner (IOSME)
- Discuss National Guard plans with IOSME

Mass Fatalities Group – Josh Akers, PCME Office



Objectives	Due Date
Meeting with funeral homes and State ME to discuss needs moving forward	4/1
Surge plan for mass fatalities	Ongoing

Housing Group – Eric Kool, Polk County Comm, Family, Youth Services



Recent Accomplishments

- Identify and provide entertainment options for residents
- Identified connections for client supports
- Identified potential discharge transportation options

Housing Group – Eric Kool, Polk County Comm, Family, Youth Services



Objectives	Due Date
Continue to interview and hire staff	Ongoing
Confirm parameters of information sharing for client support and release	3/31
Coordinate with CISS to understand processes for shelter extension sites	3/31
Finish contracts with security, custodial (4/3) and laundry and meals	4/1
Develop position job aid to document processes for continuity	4/1
Secure“ read only” access to HMIS and MIS case files	4/3
Coordinate with PIO and BOS to share financial coaching availability	4/3
Coordinate with BOS on the expansion of rapid re-housing for families on wait lists	4/3
Develop a task list required for Isolation Shelter demobilization	5/1

Emergency Services Group – Common Accomplishments



Recent Accomplishments

- Identified first responder alternative housing plans
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders

Emergency Services Group – Common Objectives



Objectives	Due Date
Continue strategic planning with PSAPs	4/2
Finalize first responder alternative housing plans	4/3
Developing CISM and family planning resources for first responders in coordination with PCHS	4/3

Law Enforcement Branch – PLEXA



Recent Accomplishments

- A spreadsheet was developed for mutual aid during staff shortages; PSAP collaboration for critical staffing for essential services and modeling has begun
- Identified first responder alternative housing plans
- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders
- Position job aid to document processes developed for continuity

Law Enforcement Branch – PLEXA



Objectives	Due Date
Continue strategic planning with PSAPs	4/2
Finalize first responder alternative housing plans	4/3
Developing CISM and family planning resources for first responders in coordination with PCHS	4/3

EMS Branch – CIEMSD



Recent Accomplishments

- Confirmed process for exposure reporting for EMS providers/HC workers
- Childcare options and process has been developed and distributed to all organizations
- Identified first responder alternative housing plans
- Support and communicate 211 and other mental health resources for emergency responders
- Updated process guidelines for PPE
- HIPAA clarifications posted to website
- MCC consensus on metered dose inhalers
- Confirmed the logistics app is working

EMS Branch – CIEMSD



Objectives	Due Date
Develop position job aid to document processes for continuity	4/1
Continue strategic planning with PSAPs	4/2
Finalize first responder alternative housing plans	4/3
Developing CISM and family planning resources for first responders in coordination with PCHS	4/3
Protocol 36 pandemic protocol for EMD	4/3
Treat/release protocol for EMS providers	4/3
Develop a flow chart, with PCHD, on the process of communicating test results post-transport	4/3
EMS surge plan	4/10
Alternative transport destinations	4/10

Fire Service Branch – PCFCA



Recent Accomplishments

- Childcare options and process has been developed and distributed to all organizations
- Support and communicate 211 and other mental health resources for emergency responders
- Housing for emergency services needs identified/prioritized

Fire Service Branch – PCFCA



Objectives	Due Date
Develop position job aid to document processes for continuity	4/1
Continue strategic planning with PSAPs	4/2
Finalize first responder alternative housing plans	4/3
Developing CISM and family planning resources for first responders in coordination with PCHS	4/3

Operations Section Chief – A.J. Mumm, Polk Co EMA



Recent Accomplishments

- Unification of LE, Fire and EMS strategy on Alternative Housing
- Provide working space for R-MCC
- Integrate PSAP (911 Call Centers) representatives into EOC
- Define the coordination required between Ops and Logs for resource management

Operations Section Chief – A.J. Mumm, Polk Co EMA



Objectives	Due Date
Establish daily briefings with each Groups under Operations Section	3/31
Receive update on FEMA pre-authorization of non-congregate sheltering	4/1
Develop position job aid to document processes for continuity	4/1
Review epidemiological modeling data developed, review planning assumptions based on data	4/3
Develop a process flow chart on EMS transport, positive testing and loop closure	4/1
Coordinate with Logistics-Private Sector LNO on donations management	4/1
Merge MCC and the R-MCC into the Polk County EOC physical space	4/6

Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA



Recent Accomplishments

- Application for ordering PPE is working
- Contact w/LTHC oversight and outreach w/MCC
- Orders and donations process vetting/refinement
- Responder alternative housing and isolation shelter logistics support
- Catch-up with resource requests
- Establish an email account for Logistics
- 92.58% of all PPE has been donated by the private sector
- Request process for other items than PPE

Logistics Section Chief – Cameron Stufflebeam, Polk Co EMA



Objectives	Due Date
10-day plan and re-order process	Ongoing
Alternate sourcing	Ongoing
WebEOC clean-up and entry	Ongoing
Develop position job aid to document processes for continuity	4/1
State asset delivery and distribution	4/1
Volunteer management process	4/2
Warehouse management process	4/2

Resource Management Status



	Total Requests	Total Requests Filled	Total Requests Partially Filled	Total Items Requested	Total Items Issued
31-Mar	18	5	13	34236	9967
1-Apr					
2-Apr					
3-Apr					

Logistics Section – Dutch Geisinger, Safeguard Iowa



Recent Accomplishments

- Assisted in reaching out to LTC facilities for PPE needs
- Maintaining Q&A on safeguardiowa.org
- Monitoring federal trends through FEMA CIKR and CISA calls
- Working with OSHA and DOL to answer questions for private sector
- Working with Hyatt hotels on alternative housing for medical, NG, and responders
- Identified private sector contingency for mass fatality resources

Logistics Section – Dutch Geisinger, Safeguard Iowa



Objectives	Due Date
Address concerns from private sector	Ongoing
Continue adding to scam and FAQ page	Ongoing
Discussion with IEDA on recovery and messaging to businesses	Ongoing
Continue to support private sector and government requests for resources	Ongoing
Standardized processes for donations/offers	4/3

Logistics Section – Volunteer Mgmt Unit – Doug Stogel, Polk County CFYS



Recent Accomplishments

- Alignment with United Way to support volunteer management

Logistics Section – Volunteer Mgmt Unit – Doug Stogel, Polk County CFYS



Objectives	Due Date
Identifying county employees to be used as volunteers	Ongoing
Develop position job aid to document processes for continuity	4/1
Develop a volunteer management flow process	4/2
Connect with Volunteer Iowa to better understand their processes	4/1

Logistics – Food Unit – Patty Nordmeyer



- Sign-up at the front desk by 10:00
- Use provided, disposable utensils – do not share
- Food schedule
 - Wednesday – Donation from **Board of Supervisors**
Baratta's
 - Thursday – Smokey D's
 - Friday – Drake Diner

Planning Section Chief – DeAnne Sesker, Polk Co EMA



Recent Accomplishments

- Developed position job aid for continuity
- Established a process to collect, prepare and produce incident documentation on a daily basis

Planning Section Chief – DeAnne Sesker, Polk Co EMA



Objectives	Due Date
Gather Group accomplishments and objectives for next day	Ongoing
Prepare for the next day's daily briefing	Ongoing

Finance Section – Keith Olson, Polk County Auditor's Office and Scott Slater, Polk County Public Health



Recent Accomplishments

- COVID-19 Crisis Response Supplemental Funding contract from IDPH on BOS 4/7/2020 agenda
- Review funding parameters
- Work with staff to identify needs and appropriate expenditures

Finance Section – Keith Olson, Polk County Auditor’s Office and Scott Slater, Polk County Public Health



Objectives	Due Date
Gathering costs from each partner on projected costs per activity and initial IDPH approval	Ongoing
Provide update on status of FEMA pre-authorization of non-congregate sheltering to OPS	4/1
Develop position job aid to document processes for continuity	4/1
Share county code for shelter operations	4/1
Coordinate between Housing Group F/A and BOS re: reimbursement and stimulus impacts	Ongoing

Public Information Officer – Nola Aigner Davis, Polk Co Health



Recent Accomplishments

- Hosted first Town Hall; planning for others
- Identified speakers for mental health Town Hall and prepping for TV and radio spots
- Working with JIC to answer media requests
- Created telehealth script for video
- Created story for Doctor's Day
- Developed video content for scam videos
- Social media/website updates
- Developed position job aid to document processes for continuity

Public Information Officer – Nola Aigner Davis, Polk Co Health



Objectives	Due Date
Working with refugee/immigrant population	Ongoing
Discussing with PIOs to prepare messaging for first metro death and other messaging	Ongoing
Update website and social media	Ongoing
Prep for Town Halls	4/1
Conduct Town Halls	4/1 and 4/2
Develop position job aid to document processes for continuity	4/1
PSA for Financial Empowerment Center	4/3
Use of masks for the public w/MCC	4/3

Current Focus Areas - PSC



- COVID-19 testing
- Alternative housing
- Surge capacity
- Resource management

Ongoing Initiatives - PSC



- Rumor control
- Law Enforcement
- Critical infrastructure
- Food pantry (monitoring)

Emerging Priorities - PSC



- Ethics/Crisis Standards of Care
- Mass fatality planning
- Recovery planning

Safety Officer – Polk County Risk Management



Safety Top 5

1. Wash your hands / use sanitizer frequently
2. Take your temp – ≤ 100.4
3. Sleep
4. Monitor stress
5. Drink water / healthy foods

Hazardous Weather Outlook

Today

Mostly sunny, high of 65, windy

Thursday - Friday

Th: 60% chance of rain in the afternoon, high of 65, windy

Fr: Possible thunderstorms, high of 50 and windy. Chance of SNOW
Friday night

Spotter Activation Statement

- Spotter Activation is not expected

Policy Group – Supervisor Matt McCoy, Polk Co BOS



1. Reviewing stimulus package and will be pushing out messaging
2. Master agreement with Marriott Courtyard -Ankeny for Polk County employees who may be exposed
3. Remote notary services are now available
4. Alternative election location and staff planning
5. CISS numbers are high; will look for ways to support
6. \$40M for Iowa to support homelessness needs/housing
7. Traffic is down 40%; car sales are also down 40% - impacts future county projects
8. Recovery – guidance for re-opening or alternative options until re-opening for various businesses/attractions
9. Information on/help with financial crisis management for families

Weekly Meetings at a Glance



	Monday	Tuesday		Wednesday	Thursday	Friday
800	Daily Briefing	Daily Briefing		Daily Briefing	Daily Briefing	Daily Briefing
830						
900						
930						
1000						
1030		Weekly Stakeholders Briefing		Healthcare Coalitions/IDPH		
1100						
1130						
1200	Law Enforcement	Law Enforcement	Shelters	Law Enforcement	Law Enforcement	Law Enforcement
1230						
1300		Critical Infrastructure Partners		County EMA/HSE MD		
1330					Dallas County Briefing	
1400	Chief Medical Officers	Chief Medical Officers		Chief Medical Officers	Mass Fatality	Chief Medical Officers
1430						
1500						
1530						
1600	EMS	EMS		EMS	EMS	EMS
1630						
1700						

BIG WINS!



What	Who
2-1-1 for the public, clinical and responder audiences	Healthcare and Mental Health Groups
Town Halls/media coverage	PIO
Isolation Shelter	Housing Group
Social media and PCHD website	PIO
Partnering with United Way for volunteer management	Volunteer Management Branch
Establishment of the Medical Coordination Center in the EOC	Healthcare Group
Development of the resource ordering application and process	Healthcare Group Logistics Section
Identified alternative housing for first responders	Emergency Services Branch

What	Who
Clarification on exposure criteria for responders	CIEMSD
Ongoing capture of successes/best practices	Planning Section Chief
Mitigation strategies implemented	County Jail and Juvenile Detention
Emerging Infectious Disease Surveillance tool	CIEMSD
Strong and resilient Communicable Disease Team nurses	

Q&A



Closing Comments

Adjourn