

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, April 11, 2012. The meeting was called to order at 5:35 p.m.

#1a – Roll Call

Board Present: Cataldo, Hadden, Levis, Smith
Board Absent: McEnany

#1b – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE MARCH 14, 2012 MEETING MINUTES AS WRITTEN.

VOTE YEA: CATALDO, HADDEN, SMITH, LEVIS

#2 – Consent Agenda Item

IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND MARCH 2012 EXPENDITURES;**
- B) LIST OF SURPLUS ITEMS TO BE SOLD AT THE POLK COUNTY SPRING AUCTION ON 4/28/12;**
- C) LIST OF INDIVIDUALS FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION;**
- D) CHANGING THE RATE FOR ONE HOUR TRAIL RIDES TO \$30 PER PERSON AND \$25 PER PERSON FOR SCOUT AND YOUTH GROUPS EFFECTIVE THE 2012 SEASON AND APPROVE CHANGING THE RATE FOR A ONE HOUR THERAPY SESSION TO \$30 PER CLIENT EFFECTIVE JULY 1, 2012;**
- E) LEASING OF TRAIL HORSES FOR THE 2012 SEASON FROM NOLAN HORSES AT A COST NOT TO EXCEED \$12,750;**
- F) AUTHORIZING THE CHAIR TO SIGN THE SUPPLEMENTAL AGREEMENT FOR ENGINEERING SERVICES IN CONNECTION WITH THE GAY LEA WILSON TRAIL (DES MOINES TO 29TH ST. NE SECTION) WITH SNYDER AND ASSOCIATES FOR AN ADDITIONAL \$122,644 TO BE ADDED TO THE**

ORIGINAL CONTRACT AMOUNT OF \$100,300 FOR A TOTAL CONTRACT AMOUNT OF \$220,944;

G) THE APRIL 2012 PROPOSED 3RD QUARTER BUDGET AMENDMENT AS SUBMITTED.

VOTE YEA: LEVIS, SMITH, HADDEN, CATALDO

#3 – Public Hearing: Chichaqua Valley Trail Repairs

Chair Levis declared the meeting to be public hearing on the plans, specifications, cost estimate and form of contract for the repair of the Chichaqua Valley Trail damage from the flood event of spring 2010.

As there were no comments, Chair Levis closed the public hearing.

Wayne Johnson, Const. Maint. Mngr., presented information on three bids received for this project: Elder Corporation, \$1,195,195.95; Des Moines Asphalt & Paving, \$1,333,948.70; and TK Concrete, \$873,947.00.

IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD APPROVE TK CONCRETE'S BID OF \$873,947.00 TO COMPLETE REPAIRS TO THE CHICHAQUA VALLEY TRAIL RESULTING FROM THE SPRING 2010 FLOOD AND APPROVE THE PCCB CHAIR SIGNING THE CONTRACT.

VOTE YEA: SMITH, CATALDO, HADDEN, LEVIS

#4 – Public Hearing: Change to PCCB Rules & Regulations

Chair Levis declared the meeting to be a public hearing on the proposed changes to Section 15 Paragraph D of the PCCB Rules & Regulations

As there were no comments, Chair Levis closed the public hearing.

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD CHANGE THE LANGUAGE OF SECTION 15 PARAGRAPH D OF THE POLK COUNTY CONSERVATION BOARD RULES AND REGULATIONS AS FOLLOWS, "IT IS UNLAWFUL TO HARVEST FOR COMMERCIAL PURPOSES ANY NATURAL RESOURCE ON PCCB MANAGED LAND WITHOUT A SPECIAL USE PERMIT," AND SHALL POST CHANGE AT THE ENTRANCE OF EACH PCCB PARK.

VOTE YEA: HADDEN, CATALDO, LEVIS, SMITH

#5 – Employee Introductions

PCCB employees Ken Young, Mechanic-Equipment Maintenance Unit, and Dan Hrubes, Natural Resource Technician, were present to introduce themselves and to tell a little about themselves and their interests.

#6 – Land Acquisition – Closed Session

IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD GO INTO CLOSED SESSION TO DISCUSS LAND ACQUISITION AS DESCRIBED IN CODE OF IOWA, CHAPTER 21.5J.

VOTE YEA: SMITH, HADDEN, LEVIS, CATALDO

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD RETURN TO OPEN SESSION.

VOTE YEA: SMITH, HADDEN, LEVIS, CATALDO

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD APPROVE STAFF PURSUING PURCHASE OF THE 39.25 ACRE PROPERTY AT AUCTION.

VOTE YEA: HADDEN, LEVIS, SMITH, CATALDO

#7 – Director’s Evaluation

IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD APPROVE, EFFECTIVE JULY 1, 2012, A 1.5% COST OF LIVING PAY INCREASE AND A 2.5% MERIT PAY INCREASE FOR A TOTAL OF A 4% ANNUAL PAY INCREASE FOR DIRECTOR DENNIS PARKER.

VOTE YEA: LEVIS, SMITH, HADDEN, CATALDO

PUBLIC COMMENTS
STAFF REPORTS
FINANCIAL REPORTS
DISCUSSION & REMARKS

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Prepared by: Cindy Lentz

Approved: 5/09/12