

Polk County Conservation Board
Jester Park, Shelter #3
11407 NW Jester Park Dr.
Granger, Iowa

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, June 13, 2012. The meeting was called to order at 5:31 p.m.

#1a – Roll Call

Board Present: Cataldo, McEnany, Hadden
Board Absent: Smith, Levis

#1b – Board Member Tina Mowry-Hadden Recognition

Mowry-Hadden was presented with a plaque in recognition of her 6 ½ years served on the PCCB.

#1c – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE MAY 9, 2012 MEETING MINUTES AS WRITTEN. VOTE YEA: CATALDO, SMITH, LEVIS

#2 – Consent Agenda Item

IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND MAY 2012 EXPENDITURES;**
- B) PRESENTED LIST OF INDIVIDUALS FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION;**
- C) REVISIONS TO THE HOURS OF WORK SECTION OF THE PCCB'S EMPLOYEE MANUAL;**
- D) AUTHORIZING STAFF TO EXPEND UP TO \$15,000 FOR THE PURCHASE OF PLAYGROUND EQUIPMENT AND CURBING FROM CUNNINGHAM RECREATION, AND FOR THE PURCHASE OF SOFTFALL MATERIAL, ACCESSIBLE WALKWAY AND INSTALLATION SUPPLIES AT MALLY'S PARK;**
- E) FOR 2012-13 THE PURCHASE OF A JOHN DEERE XUV 625i GATOR FROM THE VAN WALL GROUP FOR A PRICE NOT TO EXCEED \$12,441.42;**

- F) SALARY INCREASE AND BENEFIT PACKAGE FOR FULL-TIME AND PERMANENT PART-TIME STAFF AND THE CONVERSION OF PAY PLANS FOR MANAGEMENT/SUPERVISORY AND EXCLUDED EMPLOYEES (WHICH ARE THE PAY PLANS CONSIDERED FOR PCCB EMPLOYEES) AND THE MAXIMUM AMOUNT OF ANNUAL ANNIVERSARY INCREASE TO 4%, PER ACTIONS TAKEN BY THE POLK COUNTY BOARD OF SUPERVISORS FOR FISCAL YEAR 2012-2013, EFFECTIVE JULY 1, 2012; AND FURTHER EXCLUDE THE DIRECTOR FROM RECEIVING THIS SALARY INCREASE;**
- G) SUPPORT GRANT APPLICATIONS FOR THE CHICHAQUA VALLEY TRAIL CONNECTOR AND EASTER LAKE TRAIL SECTIONS A AND F; ACCEPT CONSTRUCTION RESPONSIBILITY AND 20 YEAR MAINTENANCE ON THE TRAIL FOLLOWING COMPLETION; AUTHORIZE BOARD CHAIR TO SIGN LETTERS OF SUPPORT.**

VOTE YEA: CATALDO, HADDEN, MCENANY

#3 – Public Hearing: Jester Park, Easement – MidAmerican Energy

Acting Chair Cataldo opened public hearing on determining if property requested for easement by MidAmerican Energy within Jester Park is no longer necessary for park purposes or will not interfere with park purposes.

As there were no comments, the Chair closed the public hearing.

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD DETERMINES THE JESTER PARK PROPERTY REQUESTED FOR EASEMENT BY MIDAMERICAN ENERGY LOCATED NEAR THE JESTER PARK PLAYScape IS NO LONGER NEEDED FOR PARK PURPOSES AND THAT THE GRANTING OF EASEMENT WILL NOT ADVERSELY AFFECT THE USE OF THE PARK BY THE PUBLIC AND THAT THE BOARD FURTHER RECOMMEND TO THE BOARD OF SUPERVISORS THAT THEY GRANT SAID EASEMENT.

VOTE YEA: CATALDO, MCENANY, HADDEN

#4 - Fort Des Moines Park, Land Transfer

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD APPROVE ACCEPTING THE GIFT OF LAND IF OFFERED BY THE DES MOINES SCHOOL BOARD FOR LAND LOCATED ADJACENT TO FORT DES MOINES PARK AND APPROVE STAFF RECORDING DEED AND EASEMENT DOCUMENTS AS NEEDED.

VOTE YEA: HADDEN, MCENANY, CATALDO

#5 – Jester Park: Award Bid, Sediment Removal & Wetland Construction-Two Dam Pond

**IT WAS MOVED BY HADDEN THAT THE POLK COUNTY CONSERVATION BOARD APPROVE ACCEPTING BID FROM RW EXCAVATING & DOZING TO COMPLETE THE WORK ON JESTER PARK'S TWO DAM POND ACCORDING TO SPECIFICATIONS OUTLINED IN ITB# NR 2012-006 SEDIMENT REMOVAL AND WETLAND CONSTRUCTION FOR A COST NOT TO EXCEED \$15,622; APPROVES PCCB DIRECTOR APPROVING CHANGE ORDERS FOR ADDITIONAL WORK NOT TO EXCEED THE TOTAL GRANT AWARD; AND APPROVES PCCB DIRECTOR SIGNING CONTRACT WITH THE AFOREMENTIONED COMPANY.
VOTE YEA: CATALDO, MCENANY, HADDEN**

#6 – Jester Park, Easement – MidAmerican Energy

**IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD APPROVE STAFF PUBLISHING NOTICE OF PUBLIC HEARING BEING HELD AT THE PCCB'S JULY 11, 2012 MEETING ON THE CONVEYANCE OF LAND AT JESTER PARK LOCATED NEAR THE CABINS' SITE FOR EASEMENT TO MIDAMERICAN ENERGY.
VOTE YEA: MCENANY, CATALDO, HADDEN**

#7 – Employee Introductions

PCCB employees Deanne Mundt, Riding Instructor, and Tim Wears, Maintenance Technician, were present to introduce themselves and to tell a little about themselves and their interests.

#8 – Tour of Jester Park Areas

A brief tour took place of the Jester Park amphitheater.

PUBLIC COMMENTS
STAFF REPORTS
FINANCIAL REPORTS
DISCUSSION & REMARKS

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Prepared by: Cindy Lentz