

## PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, June 10, 2015.  
The meeting was called to order at 5:30 p.m.

### #1a – Roll Call

Members Present: Johnson, Levis, Northway  
Members Absent: Smith, Cataldo

### #1b – Action on the Minutes of the Previous Meeting(s)

**MOTION:** Moved by Levis to approve the May 13, 2015 meeting minutes as written.

VOTE YEA: Levis, Johnson, Northway

### #2 – Public Comments

No comments.

### #3 & #8 – Employees, Recent Hires & Employee Introductions

New employee Clarke Johnson, Parks Superintendent, was introduced to the Board.

### #9 – Financial Reports

Information only.

### #4 - Consent Agenda Items

**MOTION:** Moved by Northway to approve the following consent agenda items:

- a) PCCB May 2015 bill list;
- b) staff publishing notice of hearing pursuant to Iowa Code 331.305, that a Public Hearing will be held at the PCCB's July 2015 meeting on electric service easements to Mid-American Energy for electric service to three transformer locations in Fort Des Moines Park (Note: public hearing was not able to be held);
- c) directing staff to publish notice of hearing pursuant to Iowa Code 331.305, that a Public Hearing will be held at the PCCB's July 2015 meeting on the plans, specifications, cost estimate for the construction of new picnic shelters, restrooms, shade structures, outdoor classroom, park wide trail system and misc. utility and infrastructure improvements at Fort Des Moines Park.;

VOTE YEA: Northway, Levis, Johnson

### #7 - Jester Park Lodge, Request for Proposal Process

Doug Romig, Deputy Director, reviewed tentative Request for Proposal for Jester Park Lodge Guest Services Management and the proposed schedule for the process.

#6 - Jester Park Conservation Center, Campaign Management & Execution Request for Proposal

**MOTION:** Moved by Levis to approve entering into a contract with Funding Solutions, Inc. at an amount not to exceed \$125,000 for Campaign Management & Execution services associated with the Jester Park Conservation Center with a target goal of \$2-\$3M.

VOTE YEA: Northway, Levis, Johnson

#5 - Jester Park Conservation Center

Director Leopold presented information to the Board on different scenario planning and considerations related to the Jester Park Conservation Center.

Discussion led to Chair Johnson requesting that a work session of the entire Board be organized before the end of June for the Board to consider different options for moving forward with the Jester Park Conservation Center.

#10 – Director's Remarks

- Director Leopold had no comments
- Romig gave a brief report on his first month as Deputy Director

#11 - Board Chair and Member's Remarks

None.

#12 - Upcoming Events

- IACCB Fall Conference, Cedar Rapids, September 17-19, 2015
- GOF Golf Outing, June 17

#13 - Adjournment

Meeting adjourned at 6:40 p.m.

Prepared by: Cindy Lentz

Approved: 07/08/2015