

## **PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD**

The Polk County Conservation Board met in regular session on Wednesday, July 8, 2015. The meeting was called to order at 5:47 p.m.

### #1a – Roll Call

Members Present: Northway, Johnson, Cataldo, Levis, Smith

### #2 – Public Comments

None.

### #3 – Financial Reports

No comments.

### #4 – Request For Proposal, Lodge Concession

Doug Romig, Deputy Director, briefly reviewed the Request for Proposal for Jester Park Lodge Guest Services Management that was presented to the Board.

## CONSENT AGENDA

**MOVED BY** Levis to approve the following Consent Agenda.

- #15-0705 Approving June 10, 2015 and June 23, 2015 meeting minutes as written.
- #15-0706 Approving PCCB June 2015 bill list
- #15-0707 Approving purchase of CXT vault toilet for \$17,126.25 and the associated costs of \$2,200 for a project cost not to exceed \$19,326.25 and authorize the Board Chair to sign the purchase agreement.
- #15-0708 Approving purchase of a used 2004 Yale GLP050 Forklift from Torrance, 6545 NE 14th Street, Des Moines, for the purchase price not to exceed \$13,950.
- #15-0709 Approving and directing staff to publish a Notice of Public Hearing to be held August 12, 2015 at the regularly scheduled meeting of the Polk County Conservation Board and to prepare documents for said hearing.
- #15-0710 Approving and directing staff to publish a Notice of Public Hearing to be held August 12, 2015 at the regularly scheduled meeting of the Polk County Conservation Board regarding easements to MidAmerican Energy at Fort Des Moines Park.

**Vote Yea:** Levis, Cataldo, Smith, Northway, Johnson

\*Board Member Cataldo requested that approving of previous meeting minutes not be placed on future consent agendas.

\*Board also requested staff to differentiate between consent agenda items and regular agenda items on the communication sheets for these agenda items.

### ACTION ITEMS

Chair Johnson opened the public hearing. Mark Dungan, Natural Resources Manager, reviewed the proposed park improvements as part of the Fort Des Moines Master Plan. As there were no public comments, the public hearing was closed.

**MOVED BY** Cataldo to approve the following:

#15-0711 Approve and accept Fort Des Moines Master Plan as modified, budget estimates and scope of work

#15-0711A Authorizing staff to implement the Fort Des Moines Park master plan elements as identified in priority order subject to identified funding sources in a total amount not to exceed \$1,510,927.

**Vote Yea:** Cataldo, Johnson, Levis, Smith, Northway

#15-0712 **MOVED BY** Smith to approve redesigning the Jester Park Conservation Center as detailed above for an amount not to exceed \$10,375,000 including change orders and authorizes and directs the Polk County Conservation Director to:

- 1) Enter into a design modification Agreement with RDG to reduce construction costs by a minimum of \$2.5 million;
- 2) Direct Funding Solutions, Inc. to expand their fund-raising goal to \$4.0 million for an amount not to exceed \$25,000 for the private funding goal increase;
- 3) Encumber or debt finance up to \$1.0 million from the PCC Enterprise Fund, if needed;
- 4) Authorizes the use of an additional \$2.25 million in Polk County Water & Land Legacy bond funding, if needed, and as the last monies into the project;
- 5) Provides regular updates to the Board regarding expense reductions, fund-raising efforts and use of additional Enterprise or Bond funding as approved by this action.

**Vote Yea:** Smith, Northway, Levis, Cataldo, Johnson

#15-0713 **MOVED BY** Northway to approve the change order for the Entrance Road Turning Lanes as detailed above in the amount of \$39,849.50 and a 10% contingency amount of \$3,984.95 for an amount not to exceed \$43,834.45 and authorizes the Board Chair to sign the change order document and ratify the Director's action on June 25, 2015.

**Vote Yea:** Johnson, Smith, Cataldo, Levis, Northway

#15-0714 Director reported on the following:

- Partnering taking place amongst the organization
- Pollinators
- Watershed management authority
- Fiscal year end budget
- Jester Park Cabins
- Budget
- Saylor Township Park

#15-0715 Board Chair and Member's Remarks

- August meeting location - Jester Park Equestrian Center (Smith and Northway won't be at meeting)
- Thanked everyone for attendance at work session June 23

#15-0716 Meeting adjourned at 6:37 p.m.

Approved: 08/12/15