

Polk County Conservation Board
Jester Park Equestrian Center
11171 NW 103rd Court
Granger, IA

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, August 12, 2015. The meeting was called to order at 5:40 p.m.

#15-0801 Roll Call

Members Present: Northway (Iowa Code 21, section 5) participated via phone, Johnson, Levis
Members Absent: Smith, Cataldo

#15-0802 Public Comments

The following appeared before the Board about the Great Western Trail:
Tim Lane, School Street, Windsor Heights
Greg Peterson, 58th Street, Des Moines,

#15-0803 Financial Reports

No comments.

#15-0804 **MOVED BY** Levis to approve the July 8, 2015 meeting minutes as written.
Vote Yea: Levis, Northway, Johnson

CONSENT AGENDA

MOVED BY Northway to approve the following Consent Agenda items:

#15-0805 Approving PCCB July 2015 bill list

#15-0806 Approving purchase of four (4) CXT vault toilets from L.B. Foster for \$78,393.23 and the associated costs of \$9,000 for a project cost not to exceed \$87,393.23 and authorize the Board Chair to sign the purchase agreements.

Vote yea: Northway, Johnson, Levis

ACTION ITEMS

Public Hearing on the Chichaqua Valley Trail to Mally's Park connection project. No one spoke for or against. Public Hearing closed.

- #15-0807 **MOVED BY** Levis to approve the plans, specifications, form of contract documents, engineers estimate of \$150,000 for the Chichaqua Valley Trail to Mally's Park Connections project; approve awarding the contract to RW Excavating & Dozing (13293 S. 88th Avenue W, Prairie City, Iowa 50228) as the low responsive bidder in the amount of \$84,854.48 for construction of the Chichaqua Valley Trail to Mally's Park Connection; and authorizing the Chair to execute the contract on behalf of the Board.
Vote yea: Johnson, Northway, Levis

Public Hearing on the Great Western Trail Extension project. No one spoke for or against. Public Hearing closed.

- #15-0808 **MOVED BY** Levis to approve the plans, specifications, form of contract documents, engineers estimate of \$154,000; approve awarding the contract to RW Excavating & Dozing (13293 S. 88th Avenue W, Prairie City, Iowa 50228) as the low responsive bidder in the amount of \$128,527.46 for construction of the Great Western Trail extension; and authorizing the Chair to execute the contract on behalf of the Board.
Vote Yea: Northway, Levis, Johnson

- #15-0809 **Moved by** Northway to approve recommending to Polk County Board of Supervisors for their action and conveyance of an electrical easement to MidAmerican Easement at Fort Des Moines Park.
Vote yea: Levis, Northway, Johnson

- #15-0810 **Moved by** Levis to approve the prairie hay harvesting from selected areas at Chichaqua Bottoms Greenbelt to the highest responsive bidder Paul Overturff for an estimated revenue amount of \$31,847 and authorizing the Director or his designee to finalize the agreement for said services.
Vote yea: Johnson, Northway, Levis

- #15-0811 **Moved by** Levis to approve Amendment #4 of the Jester Park Improvement design contract with RDG Planning and Design for an amount not to exceed \$350,000 and authorizing the Chair to execute said contract on behalf of the Board.
Vote yea: Northway, Johnson, Levis

BOARD DISCUSSION

- #15-0812 Internship Program Presentation
Clarke Johnson, Parks Superintendent, indicated policies and procedures for internship program for PCC was being developed. This would be a year-round program.

- #15-0813 Director reported on the following:
- Conservation Corps of Conservation Minnesota/Iowa – Letter of Interest
 - Four Mile Creek Watershed Management Authority, won Governors award for overall environmental excellence
 - Great Western Trail update
 - Mally's Connection update
 - Director's Report will be coming soon to the Board
- #15-0814 Board Chair and Member's Remarks
- Chair Johnson reported she would be sending survey monkey to Board Members to conduct the Director's Evaluation. Survey Monkey will collate responses for her. Hope to have back in time for review at the October Board meeting. Board Members were asked to email her with any questions they would like asked.
 - Northway asked about engaging high school individuals as a part of the Internship Program Johnson discussed earlier. Johnson said yes he will be reaching out to high school individuals.
- #15-0815 **Moved by** Levis to go into closed session pursuant to Iowa Code Section 21.5(j) for the purpose of discussing the purchase of particular real estate where premature discussion could reasonably increase the price of the property.
Vote Yea: Levis, Johnson, Northway
- #15-0816 Meeting adjourned at 6:41 p.m.

Approved: 09/09/15