Burn Permit Application – Air Quality Division, Polk County- Iowa

(1) Organization or Applicant: _____

☐ Federal, State, County, Municipality or Political Subdivision
☐ Civic, Fraternal, Religious, Educational or Similar organization
☐ Other, specify:_____

For Polk County Office Use Only:
Date Received:_____
Check Number:_____
Permit Fee:_____
AIRB- _____-_____
Issue Date:_____

(2) Applicant Name/Responsible Party:

I certify that based on information and belief formed after reasonable inquiry, the submitted application including the attachments are true, accurate, and complete. Applicant/Responsible Party:

Print Name:_____ Title:_____

Signature (required): _____Date: _____

(3) Mailing Address

Name:	Telephone:	Email:	
Street Address:	City:	State:	Zip:

(4) Burn Permit Type Selection (*Check only one type per application*)

Burn Permit Types: (check one)

fee exempt ____ A. Bonfire Permit (Recognized Organizations)

fee exempt ____ B. Fire Department Training Fire Permit, if the training fire is to be conducted on a building, written notification must be provided to the local program and IDNR on DNR form 542-8010 and postmarked or delivered to the local program and IDNR ten days prior to commencing.

fee exempt ____ C. Flag Retirement Ceremony
fee exempt ____ D. Landscape Waste Permit (Government)
fee exempt ____ E. Right-of-way Cleanup Permit (Government)

Burn Permit Types with fees: (check one)

$25 ____ F. Prairie Maintenance Permit (Each Location)
$60 ____ G. Industrial Training Fire Permit
$250 ____ H. Clearing & Grubbing Permit (with public notifications included)
$250 ____ I. Flare Stack Permit (Each Emission Point (EP))
$250 ____ J. Variance Application Permit (with public notifications included)

$Amount enclosed:_____

(5) Burn Site Information: A site map indicating the proposed burn site location must be submitted with the application.

Burn site location zoning classification: ☐ Residential Property ☐ Commercial Property

☐ Burn Site Map Attached & Burn Site Address:	City:	State: Iowa	Zip:

Requested Burn Permit Start & End Dates: Start(mm/dd/yyyy):_____End(mm/dd/yyyy):_____

Requested Burn Permit Start & End Times: Start (hh:mm):_____☐AM ☐ PM End(hh:mm):_____☐AM ☐ PM

(6) Make check payable to: Air Quality Division ***(Do not send cash, If you need assistance please call (515) 286-3705)***

Mail to: Polk County Public Works Department- Air Quality Division
5885 NE 14th Street
Des Moines, Iowa 50313-1202

Authorization to permit an open fire will not be granted by the Health Officer when such conditions arise that would deem such fires to be a safety hazard. The health officer shall have the authority to suspend this permit at any time for violation of any permit conditions or in the case of weather condition resulting in stagnation or pollutant concentrations such that the public health is jeopardized. Upon receipt of a written request, the Health Officer is authorized to issue a permit for an open fire for the following purposes. The permit may contain conditions and is subject to the provision set forth in PC Board of Health Rules & Regulations Chapter V.