

## **PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD**

The Polk County Conservation Board met in regular session on Wednesday, August 8, 2012. The meeting was called to order at 5:30 p.m.

### #1a – Roll Call

Board Present: Kurovski, Levis, Smith  
Board Absent: Cataldo, McEnany

### #1b – Action on the Minutes of the Previous Meeting(s)

**IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE JULY 11, 2012 MEETING MINUTES AS WRITTEN.  
VOTE YEA: SMITH, LEVIS, KUROVSKI**

### #2 – Consent Agenda Item

**IT WAS MOVED BY KUROVSKI THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:**

- A) PCCB/ENTERPRISE FUND JULY 2012 EXPENDITURES;**
- B) PRESENTED LIST OF INDIVIDUALS FOR SEASONAL EMPLOYMENT WITH POLK COUNTY CONSERVATION AND THE CORRECTION TO THE HOURLY RATE FOR OFFICE CLERK KATIE LINT DUE TO SCRIBNER'S ERROR;**
- C) JULY 2012 (SECTION 1) COPY OF THE PCCB'S EMPLOYEE MANUAL WITH PROPOSED REVISION TO THE COMPENSATION SECTION AND REMOVING THE TIME RECORDS SECTION AND LEAVE REQUESTS SECTION FROM THE MANUAL;**
- D) GOLF COURSE LEASE AGREEMENT BETWEEN PCCB AND BOB BEGEY FOR A TERM OF JUNE 1, 2012 TO JUNE 30, 2014 AND APPROVING PCCB CHAIR SIGNING SAID AGREEMENT;**
- E) AUTHORIZING STAFF TO SUBMIT A NORTH MARSH ADDITION GRANT APPLICATION TO THE REAP PROGRAM FOR FUNDING AND THE CHAIR TO SIGN THE APPLICATION;**
- F) CPC – COOK PLUMBING CORPORATION'S BID OF \$21,425 FOR THE CONSTRUCTION OF AN ON-SITE WASTEWATER TREATMENT SYSTEM AT YELLOW BANKS PARK TO SERVE THE SHOP, RESIDENCE, AND CAMPER**

**DUMP-STATION AND APPROVE A PROJECT CONTINGENCY OF \$500 FOR A PROJECT TOTAL NOT TO EXCEED \$21,925 AS BUDGETED FOR IN FY 12/13; AND FURTHER AUTHORIZES THE PCCB DIRECTOR TO SIGN A CONTRACT WITH CPC – COOK PLUMBING CORP. FOR \$21,425.  
VOTE YEA: KUROVSKI, LEVIS, SMITH**

#3 – Chichaqua Bottoms Greenbelt, Hay Harvest Bid Award(s)

**IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD AWARD A CONTRACT TO HARVEST HAY AT CHICHAQUA BOTTOMS GREENBELT ON UNIT #1 TO PAUL OVERTURFF AND A CONTRACT TO HARVEST HAY AT CHICHAQUA BOTTOMS GREENBELT ON UNITS 2, 3, AND 4 TO BRUCE CARNEY; AND FURTHER AUTHORIZES THE PCCB CHAIR TO SIGN BID/PROPOSAL FORMS.  
VOTE YEA: SMITH, KUROVSKI, LEVIS**

#4 - Chichaqua Bottoms Greenbelt, Land Acquisition

**IT WAS MOVED BY KUROVSKI THAT THE POLK COUNTY CONSERVATION BOARD ACCEPTS THE CONTRACT AS NEGOTIATED FOR LAND ACQUISITION OF PROPERTY LOCATED ADJACENT TO CHICHAQUA BOTTOMS GREENBELT; AND FURTHER AUTHORIZES THE PCCB CHAIR TO SIGN THE PURCHASE AGREEMENT WITH THE CITY OF DES MOINES.  
VOTE YEA: KUROVSKI, SMITH, LEVIS**

#5 – Great Western Trail (GWT) Relocation Agreement

**IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD AGREES TO THE ADDENDUM TO THE EXISTING 28E AGREEMENT WITH THE CITY OF DES MOINES (AIRPORT AUTHORITY) THAT GOVERNS THE RELOCATION OF THE GREAT WESTERN TRAIL DUE TO PROPOSED FUTURE AIRPORT RUNWAY EXPANSION AND DIRECTS PCCB CHAIR TO EXECUTE SUCH AGREEMENT; AND PCCB FURTHER DIRECTS THAT THE ADDENDUM BE SENT TO THE BOARD OF SUPERVISORS FOR REVIEW, APPROVAL AND EXECUTION OF ALL DOCUMENTS NECESSARY FOR APPROVAL OF THE ADDENDUM.  
VOTE YEA: SMITH, LEVIS, KUROVSKI**

#6 – Budget Amendment Update FY 2012-13

**IT WAS MOVED BY KUROVSKI THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE AUGUST 2012 PROPOSED BUDGET AMENDMENT AS SUBMITTED.  
VOTE YEA: KUROVSKI, LEVIS, SMITH**

#7 – Employee Introductions

PCCB employees Brad Talbert, Mechanic (part-time), and Lewis Major, Naturalist, were present to introduce themselves and to tell a little about themselves and their interests.

PUBLIC COMMENTS  
STAFF REPORTS  
FINANCIAL REPORTS  
DISCUSSION & REMARKS

ADJOURNNMENT

The meeting was adjourned at 6:15 p.m.

Prepared by: Carol Ann Carlson

Approved: 9/12/12