



Polk County Public Works
 5885 NE 14th Street
 Des Moines, IA 50313
 Phone: 515-286-3705 FAX: 515-286-3437
 Email: publicworks@polkcountyiowa.gov

APPLICATION FOR ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEM (OWTS) AND ABANDONMENT

NOTE: A PERCOLATION TEST OR SOIL ANALYSIS MUST BE SUBMITTED WITH THIS APPLICATION. A TREATMENT AND DISPOSAL SYSTEM CANNOT BE INSTALLED UNTIL A BUILDING PERMIT HAS BEEN APPLIED FOR, IF APPLICABLE.

DATE OF APPLICATION: _____

JOB SITE ADDRESS: _____ TOWNSHIP: _____

OWNER: _____

APPLICANT: _____ PHONE: _____

ADDRESS: _____ CELL: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Email: _____
 (permits and certificate of compliance will be emailed when an email is provided)

SEPTIC CONTRACTOR: _____ PHONE: _____

COMPANY: _____ CELL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Email: _____
 (permits and certificate of compliance will be emailed when an email is provided)

DESCRIPTION OF WORK:

CHECK ONE: RESIDENTIAL		COMMERCIAL	
CHECK ONE: NEW ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEM			
REPLACE OWTS	REPLACE TANK/BOX	REPLACE BOX	REPLACE
TANK REPLACE/REPAIR LATERALS	ABANDONMENT	OTHER _____	
CHECK ONE: WATER SOURCE		NUMBER OF BEDROOMS: (for residential permit)	NUMBER OF EMPLOYEES: (for commercial permit)
PUBLIC	WELL		
CHECK ONE: MULTI FAMILY DWELLING			
YES	NO		

I understand that if the number of bedrooms changes, the Environmental Health Division **must be** notified before installation of the Treatment and Disposal system commences.

I understand that **WORK MUST BE COMPLETED AND INSPECTED WITHIN ONE CALENDAR YEAR** from the permit issuance date, or the ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEM PERMIT will be null and void.

I understand that all work must be inspected and approved by Polk County Prior to concealing any installation.

I hereby acknowledge the above information is correct, and I agree to comply with all ordinances and State and Federal laws regulating activities covered by this permit.

 Applicant Signature

 Date

PERMIT FEES: Residential \$180, Commercial \$235, Abandonment Fee \$52
 (Checks Payable to: Polk County Public Works)