Polk County Public Works

5885 NE 14th Street
Des Moines, IA 50313
Phone: 515-286-3705 FAX: 515-286-3437
Email: publicworks@polkcountyiowa.gov

SINGLE TRIP PERMIT APPLICATION

Permit Fee - $35
Round Trip - $70

(Valid For One Power Unit Only)

☐ Check/Cash Payable to: Polk County Public Works ☐ Escrow Acct.
☐ Credit Card Number Exp. Date CVV:

Requested Start Date:

Vehicle Owner or Lessee: | Contact Name

Phone No. _____ Cell: _____

Address:

US DOT Number

City, State, Zip Code

FAX No. _____ MC No. _____

Carrier Type: ☐ For Hire ☐ Private

Email Address:

Iowa Interstate Authority Number:

NATURE OF LOAD: Briefly describe the Articles (s) being Transported

SME Qualified? ☐ Yes ☐ No

POWER UNIT & TRAILER INFORMATION

POWER UNIT- Both Plate, State, and VIN must be identified

Plate	State	Vehicle Identification Number (VIN)	Power Unit Registered Info: Weight	Year	Make

TRAILER- Both Plate & State must be identified

Plate	State	Make	Other (if necessary)

DIMENSIONS/WEIGHT

	Overall	Trailer	Load	Front Projection	Rear Projection
Length					
Width					
Height					
Gross Weight					

AXLE WT/SPACING - front to rear (required when gross weight exceeds 80,000 lbs)

Axle No.	1	2	3	4	5	6
Gross Wt.						
Axle Spacing	1 -2	2 -3	3 -4	4 -5	5 - 6	6 - 7
Axle No.	7	8	9	10	11	12
Gross Wt.						
Axle Spacing	7 -8	8 - 9	9 - 10	10 - 11	11 - 12	

Does Applicant have public Certificate of Insurance ($100/200/50) on file with this office? ☐ With IA DOT Office of V & MC Services? ☐

Beginning Address | Ending Address

ROUTE (List all roads)

CERTIFICATION

Acceptance of Conditions: I hereby certify that the information contained in this is true and correct and that I will comply with the attached General Provisions

X _____ _____
Customer or Authorized Agent Date

MAILING ADDRESS IF DIFFERENT FROM ABOVE

NAME

Mailing Address

METHOD OF ISSUANCE
☐ FAX ☐ EMAIL ☐ MAIL

Polk County Approval: | Date of Approval: | Permit Expires sunset of

General Provisions

1. Mover shall take steps necessary to avoid and reduce traffic congestion by maintaining proper traffic interval, temporarily relinquishing the traveled way in order to provide a passing opportunity for the following vehicles desiring to travel faster than the prescribed speed of the permit vehicle. This should be done as soon as conveniently possible after a group of two or more vehicles have accumulated in back of the permit vehicle.
2. This permit issued under authority of Section 321E of the Iowa Code. Permit not valid on primary roads or within corporate limits of any municipality
3. Mover shall comply with terms and conditions of the permit, take all reasonable precautions to protect and safeguard lives and property of traveling public and adjacent property owners, and shall hold the issuing authority(ies) harmless of any damages that may be sustained on account of such move.
4. Nothing in permit shall be construed as waiving load limitations which have been established on any bridge or any road posted with embargo signs.
5. Permit and any supplements or additions thereto shall be void in case the weights or dimensions of the vehicle and load as operated exceed the weights or dimensions as provided in the permit and supplements or additions thereto
6. No vehicle or combination of vehicles of illegal dimensions with or without load shall be moved on Polk County roads without permit.
7. Movement is allowed only from sunrise to sunset unless it is determined by the issuing authority that the move can be made more safely at another time because of the traffic-volume conditions. Movement is allowed seven days a week except for designated holidays and for special events when abnormally high traffic counts can be excepted. The designated holidays are: Memorial Day, Independence Day, and Labor Day. No movement will be allowed on these holidays or after 12 Noon on days preceding these holidays and holiday weekends which include holidays that fall on Monday, except as provided for in Section 321.457 of the Code
8. Mover shall furnish such escorts as may be required by Statute and operate in safe manner and at the appropriate posted speed limit or lower if required.

Disclosure Statement: The information furnished on this application will be used by Polk County to prepare and issue permits. All information applicable to a given given permit is required and is public information. Failure to complete the application as required will result in denial of permit. Permit issuing authorities will not be responsible for any damages that are the result of the move. Polk County and any other permit issuing authority resume no responisbility for the property of the permit holder.