

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, January 13, 2016. The meeting was called to order at 5:31 p.m.

#16-0101 Roll Call

Members Present: Levis, Smith, Johnson, Cataldo, Northway

#16-0102 Public Comments

None

#16-0103 Financial Reports

No comments

#16-0104 Walnut Creek Watershed Management Authority Presentation

Pat Boddy, RDG Planning & Design, explained they are working with Snyder & Associates on this project. Boddy did overview of process and events. She indicated the Plan currently was a work in progress but she wanted to start letting people know what was happening.

Rob Hayes, 650 SE West Branch Drive, Waukee, appeared before the Board on the damage being caused by developers due to their not following laws and the cities are not enforcing.

#16-0105 Director Leopold gave a brief update on the Jester Park Nature Center and reported on fundraising for the facility.

Chair Johnson asked Leopold to make the Jester Park Nature Center a standing item on future PCCB meeting agendas.

#16-0106 **MOVED BY** Levis to approve the December 9, 2015 meeting minutes as written.

Vote Yea: Smith, Cataldo, Levis, Johnson

Vote Abstain: Northway

MOVED BY Cataldo to approve the December 17, 2015 meeting minutes as written.

Vote Yea: Cataldo, Johnson, Levis

Vote Abstain: Northway, Smith

CONSENT AGENDA

#16-0107 **MOVED BY** Cataldo to approve the December 2015 bill list.

Vote Yea: Johnson, Smith, Northway, Cataldo, Levis

- #16-0108 **MOVED BY** Cataldo to receive and file existing Polk County Conservation Board's Bylaws with amendments for Board action at the PCCB's February 2016 meeting.
Vote Yea: Johnson, Smith, Northway, Cataldo, Levis
- #16-0109 **MOVED BY** Cataldo to approve the Iowa Department of Natural Resources' Water Recreation Access Cost-Share Program Grant in the amount of \$21,450 for water access improvements at Fort Des Moines Park and authorized the Director to sign said grant award on behalf of the PCCB.
Vote Yea: Johnson, Smith, Northway, Cataldo, Levis
- #16-0110 **MOVED BY** Cataldo to approve the Iowa Department of Natural Resources' REAP grant award in the amount of \$30,639 and authorized the PCCB Chair to sign said grant award on behalf of the PCCB.
Vote Yea: Johnson, Smith, Northway, Cataldo, Levis
- #16-0111 **MOVED BY** Cataldo to authorize PCCB Chair to sign a letter of support that will be included in a Prairie Meadows Legacy Grant application submitted by the Great Outdoors Foundation.
Vote Yea: Johnson, Smith, Northway, Cataldo, Levis
- #16-0112 **MOVED BY** Cataldo to approve purchase of (4) 2016 Dodge Ram 1500 pickups from Stew Hansen's Dodge under the State of Iowa state contract in an amount not to exceed \$120,452 with payments of (2) vehicles coming out of budget FY 2015-16 and (2) payments coming out of FY 2016-17 budget upon certification by the Polk County Board of Supervisors of the FY 2016-17 Polk County budget on or before March 15, 2016.
Vote Yea: Johnson, Smith, Northway, Cataldo, Levis

ACTION ITEMS

- #16-0113 **MOVED BY** Smith to approve the following related to the Great Western Trail: 1) direct staff to negotiate the appropriate easements and land transfers at the NE quadrant of Hwy 5 and Veterans Parkway that will protect the trail corridor, consolidate ownership of key properties, and to bring those items to the PCCB for their considerations; 2) directed staff to forward a recommendation to Polk County Board of Supervisors to grant the easements (3) and land transfer required for the Maffitt Road extension to the City of West Des Moines; and 3) authorized the Director in cases that require immediate action for any transfer or easement related to this subject to forward the item to the Polk County Board of Supervisors for action.
Vote Yea: Northway, Levis, Johnson, Smith, Cataldo
- #16-0114 **MOVED BY** Northway to approve staff proceeding with execution of the Jester Park Nature Center Strategic Marketing Plan during the 2016 calendar year for an amount not to exceed \$100,000 and approve the PCCB waiving the Procurement Policy and authorize the Director or his

designee to enter into agreements that exceed the \$10,000 procurement threshold.

Vote Yea: Levis, Northway, Smith, Cataldo, Johnson

#16-0115 **MOVED BY** Levis to approve a \$4,000 base salary increase for Director Leopold, effective February 1, 2016.

Vote Yea: Smith, Johnson, Cataldo, Levis, Northway

Board Chair also reviewed Director goals for 2016.

BOARD DISCUSSION

#16-0116 Directors Remarks

*thanked Board for increase

*spending more this year to try to "catch up"

*communication

*parks update

*PCCB budget presentation, Tuesday, January 19

#16-0117 Board Chair and Members Remarks

*requested staff reports and Director's report sent earlier to the Board

*communication

CLOSED SESSION

#16-0118 **MOVED BY** Cataldo that the Board go into closed session pursuant to Iowa Code Chapter 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Vote Yea: Cataldo, Smith, Levis, Johnson, Northway

No further action was taken as result of discussion.

Adjournment

Meeting adjourned at 8:00 p.m.