

POLK COUNTY PUBLIC WORKS

5885 NE 14th Street

Des Moines, Iowa 50313

Phone: (515) 286 - 3352

BUILDING INSPECTION REQUIREMENTS

Yellow “NOTICE” placard must be displayed in a conspicuous place on the job at all times.

FOOTING OR SLABS: Must be inspected and approved after all earth work, forms and reinforcements are set (before pouring of concrete). **NOTE POLE SUPPORTED STRUCTURES:** Posts and holes must be inspected and approved prior to setting of posts.

FOUNDATIONS: Must be inspected and approved after placing of drainage tile and backplastering (do not apply dampproofing over backplaster until backplaster has been inspected). Sill bolts and wall enforcements must be installed at time of inspection.

FRAMING: Must be inspected and approved after all framing is completed including firestopping. **NOTE:** If truss rafters are used, a stamped engineered design must be provided and approved prior to installation.

ROUGH-IN PLUMBING: Must be inspected and approved prior to covering or concealing any portion of the plumbing system.

ROUGH-IN MECHANICAL: Must be inspected and approved prior to covering or concealing any portion of heating, cooling, gas lines, ductwork, etc.

ROUGH-IN ELECTRIC: Must be inspected and approved prior to covering or concealing any portion of wiring, boxes, junction points, etc.

DRYWALL: Must be inspected and approved prior to taping and texturing.

FINAL: When project is complete and ready for occupancy/use, **all permits (Building, Septic, Entrance, Electrical, Mechanical and Plumbing) must pass final inspection.** A Certificate of Occupancy/Use will be issued only after **all** final inspections have been completed. A Certificate of Occupancy/Use must be issued **prior** to occupancy/use of the structure is allowed.

THE PERMIT HOLDER, OR HIS REPRESENTATIVE, IS RESPONSIBLE FOR CALLING IN FOR INSPECTIONS.

CALL 286-3352 BEFORE 9:00 A.M. IF YOU ARE REQUESTING AN INSPECTION THAT SAME DAY. REQUESTS AFTER 9:00 A.M. WILL BE SCHEDULED ON A FIRST-COME, FIRST-SERVE BASIS.