

SECTION 00 1113 - ADVERTISEMENT FOR BIDS

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. Polk County Board of Supervisors
- B. 111 Court Avenue
- C. Des Moines, Iowa 50309

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

- A. OPN Architects, Inc.
- B. 100 Court Avenue, Suite 100
- C. Des Moines, Iowa 50309

1.03 TO: POTENTIAL BIDDERS

- A. On behalf of the Polk County Board of Supervisors, sealed bids will be received by the Polk County Department of General Services, Purchasing Division, Room 365, Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309, until **2:00pm CST on June 28, 2016.**

POLK COUNTY CRIMINAL COURTS

Architect Project #14.8160.00

Polk County Bid #468-1516

- B. Bids will be opened and read aloud at approximately 2:05pm CST on June 28, 2016 in Room 120 at the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa 50309.
- C. The bids are for a single Prime Contract (general, mechanical, plumbing, and electrical combined) for construction work. Bids shall be on a lump sum basis; segregated sub-bids will not be accepted.
- D. Award of Contract is anticipated on or about July 14, 2016; work may begin immediately following execution of the Agreement Form.
- E. Bidders and Sub-bidders requiring interpretation of the bidding documents are requested to make a written request to the Architect by 5:00pm CST on June 21, 2016. Clarifications or modifications to the Bid Documents will be addressed via Addendum by 5:00pm CST on June 23, 2016.
- F. Bidders for the General Contract may obtain a maximum of two printed copies of the Bidding Documents by contacting Beeline + Blue, Des Moines, IA, Ph. 515-244-1611 and depositing the sum of \$100.00 [written to OPN Architects] or a MBI Plan Deposit card for each set of documents. Mechanical and Electrical sub-bidders may obtain a maximum of one copy on the same basis.
 - 1. If applicable, contractors and sub-bidders shall pay Beeline + Blue for associated shipping cost.
 - 2. The deposit will be refunded to Bidders who return the Bidding Documents in good condition within fourteen days after award of project. The cost of replacement of missing or damaged documents will be deducted from the deposit.
 - 3. A Bidder receiving a Contract award may retain the Bidding Documents and the Bidder's deposit will be refunded.
- G. Three circulating sets will be available a four-day check out period to sub-bidders by contacting OPN Architects, Ph. 515-309-0722 and depositing the sum of \$100.00 [written to OPN Architects] or a MBI Plan Deposit card for each set of documents. Circulating set deposit shall be refunded when circulating set is returned within the four day check-out period.

1. The deposit will be refunded to Bidders for sets returned within the four day check-out period. The cost of replacement of missing or damaged documents will be deducted from the deposit.
 2. Circulating set deposit will be cashed and set will become the property of the depositor if not returned within the four day check-out period.
- H. Documents may also be viewed at the following plan rooms:
1. Master Builders of Iowa, Cedar Rapids Construction Update Plan Room, 645 32nd Avenue SW, Cedar Rapids, IA ph: 319-369-4848
 2. Master Builders of Iowa, Des Moines Construction Update Plan Room, 221 Park Street, Des Moines, IA ph: 515-288-7339
 3. Master Builders of Iowa, Waterloo Construction Update Plan Room, 612 Mulberry, Waterloo, IA ph: 319-232-3621
 4. McGraw Hill Construction Dodge, 474 1st Avenue, Coralville 52241 ph: 319-337-4412
 5. McGraw Hill Construction Dodge, 3875 Elmore Avenue Suite C, Davenport IA 52807 ph: 563-355-1250
 6. McGraw Hill Construction Dodge, 2507 Ingersoll Avenue, Des Moines, IA 50312 ph: 515-223-1046
- I. Refer to other bidding requirements described in Document 00 2113 - Instructions to Bidders and Document 00 3100 - Available Project Information.
- J. Bid security in the amount of 5% of the total bid in the form of certified check, credit union share draft, or surety bond written on an original AIA Document A310, Bid Bond, is required for this project. The successful bidder will be required to provide surety Performance and Payment Bonds in an amount equal to one hundred percent (100%) of the Contract Sum.
- K. Questionnaire - Interested bidders shall submit a completed Polk County General Contractor Quality Assurance Questionnaire (Section 00 4100) at the time of Bid.
- L. Bidders are required to submit a completed List of Subcontractors (Section 00 4100) at the time of Bid.
- M. Preference - Interested bidders shall submit a completed Bidder's Status Form (Section 00 4100) at the time of Bid.
1. In accordance with, Chapter 73A, Code of Iowa, when a contract for a public improvement is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. In accordance with Chapter 156, Iowa Administrative Code the public body shall request a statement from each bidder regarding the bidder's resident status. The statement shall be on the form designated by the commissioner. The statement shall require the bidder to certify whether the bidder is a resident bidder or a nonresident bidder. In the case of a resident bidder, the statement shall require the resident bidder to identify each office at which the resident bidder has conducted business in the state during the previous three years and the dates on which the resident bidder conducted business at each office. In the case of a nonresident bidder, the statement shall require the nonresident bidder to identify the nonresident bidder's home state or foreign country as reported to the Iowa secretary of state, to identify each preference offered by the nonresident bidder's home state or foreign country, and to certify that, except as set forth on the form, there are no other preferences offered by the nonresident bidder's home state or foreign country.

- N. The award of the contract may be made by the Polk County Board of Supervisors to any responsive, responsible bidder offering suitable supplies, equipment and/or service at the lowest price taking into consideration the quality of materials or service in the best interest of the Owner. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interest of the Owner.
- O. Polk County shall not discriminate against or harass any employee or applicant for employment because of race, color, religion, creed, sex, sexual orientation, gender identity, age, national origin, disability, or veteran or military status. Polk County shall take all actions necessary to ensure that the County's employment practices and other personnel actions are administered in an equitable and impartial manner. This includes, but is not limited to: terms and conditions of employment, advertising, recruitment, examinations, selection, promotions, demotions, layoffs, disciplinary action, termination, rates of pay and/or other forms of compensation, benefits, and selection for training.
 - 1. A copy of the Bidder's "Affirmative Action Plan" must be made available to the Polk County Board of Supervisors upon request.
- P. By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa and to Iowa domestic labor.
- Q. Published upon the request by: Polk County Board of Supervisors.

END OF ADVERTISEMENT FOR BIDS