

## PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, May 11, 2016. The meeting was called to order at 5:30 p.m.

- #16-0501     Roll Call
- Members Present: Johnson, Levis, Smith, Northway  
Members Absent: Cataldo
- #16-0502     Public Comments  
None
- #16-0503     Financial Reports.
- #16-0504     Pat Spain, Community Outreach Coordinator, gave a presentation on volunteerism.
- #16-0505     Director Leopold gave brief update on status of the Jester Park Nature Center.
- #16-0506     **MOVED BY** Northway to approve the April 13, 2016 meeting minutes.  
**Vote Yea:** Smith, Levis, Johnson, Northway

### CONSENT AGENDA

- #16-0507     **MOVED BY** Levis to approve the April 2016 bill list.  
**Vote Yea:** Levis, Smith, Northway, Johnson
- #16-0508     **MOVED BY** Levis to approve authorizing the Director or his designee to finalize sale and related instruments for the acquisition of 4590 NE 108th St., Mitchellville, Ia (located by Thomas Mitchell Park).  
**Vote Yea:** Levis, Smith, Northway, Johnson
- #16-0509     **MOVED BY** Levis that the PCCB determined that granting an easement to the City of Ankeny at Carney Marsh will have no adverse effect on the use of the land for park purposes; and the Board further directs staff to forward a recommendation to the Board of Supervisors to grant the easement required for this trail connection (Gay Lea Wilson Trail) to the City of Ankeny.  
**Vote Yea:** Levis, Smith, Northway, Johnson

#16-0510 **MOVED BY** Levis to approve a 3% base salary increase for full-time employees, effective July 1, 2016.  
**Vote Yea:** Levis, Smith, Northway, Johnson

#16-0511 **MOVED BY** Levis to receive and file the 2015-16 Urban Deer Bow-Hunt Annual Report.  
**Vote Yea:** Levis, Smith, Northway, Johnson

#### ACTION ITEMS

#16-0512 **MOVED BY** Smith to approve a change order with Snyder & Associates, Inc. for a lump sum payment in the amount of \$19,000 for Easter Lake Watershed design services and authorizing the Board Chair to sign said Change Order on behalf of the Polk County Conservation Board and further authorize the PCCB Director to enter into associated contracts and Memorandum of Agreement to construct sediment basin and stormwater wetland at Easter Lake Park in an amount not to exceed \$126,000, subject to approval by Polk County Legal Department.  
**Vote Yea:** Northway, Levis, Smith, Johnson

#16-0513 **MOVED BY** Levis to approve the Jester Park Equestrian Center Barn Operations Contract for Services with Anna Kurns in the amount of \$3,750 per month for contract services to support barn and trail ride operations and authorizing the Board Chair to sign said Contract on behalf of the Polk County Conservation Board.  
**Vote Yea:** Levis, Johnson, Northway, Smith

#16-0514 **MOVED BY** Northway to approve Amendment 1 to the Cooperative Agreement with the Iowa Department of Natural Resources in the amount of \$454,543 and authorizing the Board Chair to sign said Amendment on behalf of the PCCB.  
**Vote Yea:** Johnson, Northway, Smith, Levis

#### BOARD DISCUSSION

#16-0515 Director's Report  
\*Land south of Metro Waste Authority Learning Center  
\*Strausser Woods / Chichaqua Bottoms Greenbelt  
\*Summer meeting schedule: June – Yellow Banks Park; July – Easter Lake Park; August – Fort Des Moines Park

#16-0516 Board Chair and Member's Remarks  
\*Jester Park Nature Center – Launch Party, April 21  
\*June meeting Connie Johnson's last meeting

#### Adjournment

Meeting adjourned at 6:07 p.m.