

Polk County Conservation Board
Polk County Administration
111 Court Ave, Room 120
Des Moines, Iowa

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, December 12, 2012. The meeting was called to order at 5:30 p.m.

#1a – Roll Call

Board Present: Levis, Smith, Cataldo, McEnany participated via telephone at 6:39 p.m.
Board Absent: Kurovski, McEnany

#1b – Action on the Minutes of the Previous Meeting(s)

IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD SHALL APPROVE THE NOVEMBER 14, 2012 MEETING MINUTES AS WRITTEN.

VOTE YEA: SMITH, LEVIS, CATALDO

Public comments

6:39 p.m. – McEnany joined meeting via telephone at this time.

The following appeared before the Board to express their opposition to the proposed new entrance to Jester Park, opposition to other proposed projects that are part of the Jester Park Master Plan and disappointment toward the PCWLL Bond Referendum:

Jane Baker, 12065 NW 131st Court, Madrid.

Tracy Mack-Boyles, 12061 NW 128th Street, Madrid

Roger Eggland, 12620 NW 128th Street, Madrid

Kristen Boyles, Jester Glen Estates, 11514 NW 114th Avenue, Granger

Beth Hodges, 12103 NW 130th Court, Madrid

Chris Olson, 12137 NW 128th Street, Madrid

Jean Michaelis, 12058 NW 130th Court, Madrid

Latisha Simons, 12949 NW 120th Avenue, Madrid

Edward Simons, 32922 Homestead Drive, Granger

Following discussion, Chair Levis suggested that a meeting be held at the Lodge in January for the Jester Park neighbors to attend to discuss the Jester Park Master Plan.

#2 – Consent Agenda Item

IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A) PCCB/ENTERPRISE FUND DECEMBER 2012 EXPENDITURES;**
- B) USER FEES FOR PCCB SERVICES; JESTER PARK EQUESTRIAN CENTER; AND JESTER PARK LODGE AS PRESENTED; AND THAT FEES ARE EFFECTIVE IMMEDIATELY WITH EXCEPTION TO THE JESTER PARK EQUESTRIAN CENTER FEE REVISIONS WHICH ARE EFFECTIVE MAY 1, 2013; AND THAT THE BOARD ACKNOWLEDGE RECEIPT OF THE PROPOSED JESTER PARK PRICE LIST FROM GREEN GOLF PARTNERS FOR THE 2013 GOLFING SEASON AND ACKNOWLEDGE THAT THE PROPOSED PRICES ARE IN CONFORMANCE WITH PRICING GUIDELINES ESTABLISHED BY THE BOARD;**
- C) RENAMING THE REFUND/CANCELLATION/RESCHEDULING POLICY TO PCCB SERVICES POLICY AND APPROVE THE POLICY AS REVISED;**
- D) FY 2011-12 POLK COUNTY CONSERVATION BOARD ANNUAL REPORT;**
- E) AWARDED THE BID FOR CLEANING SERVICES AT THE POLK COUNTY CONSERVATION BOARD OFFICE AND JESTER PARK EQUESTRIAN CENTER TO STRATUS BUILDING SOLUTIONS.**

VOTE YEA: CATALDO, MCENANY, SMITH, LEVIS

#3 – Election of PCCB Officers for 2013

The following nominations were made for the Officers for 2013: Cataldo nominated Smith for Chair; Smith nominated Cataldo for Vice Chair; and Levis nominated Kurovski for Secretary.

IT WAS MOVED BY MCENANY THAT THE POLK COUNTY CONSERVATION BOARD APPROVE THE NOMINATIONS OF PCCB OFFICERS FOR 2013: SMITH, CHAIR; CATALDO, VICE CHAIR; KUROVSKI, SECRETARY.

VOTE YEA: MCENANY, LEVIS, SMITH, CATALDO

#4 – Polk County Water and Land Legacy Initial Projects

Director Parker reviewed the projects presented on the Proposed Three Year Polk County Water and Land Legacy Project Implementation Plan.

IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD APPROVE A PUBLIC HEARING BEING HELD AT THE PCCB'S JANUARY 9, 2013 MEETING ON THE PROPOSED THREE YEAR POLK COUNTY WATER AND LAND LEGACY PROJECT IMPLEMENTATION PLAN.

VOTE YEA: SMITH, CATALDO, MCENANY, LEVIS

#5 – Multi-Discipline Consultant Request for Qualifications (RFQ)

**IT WAS MOVED BY CATALDO THAT THE POLK COUNTY CONSERVATION BOARD APPROVES THE SELECTION OF THE RECOMMENDED CONSULTING FIRMS FOR THE FOUR DISCIPLINE AREAS IDENTIFIED TO PROVIDE CONSULTING SERVICES TO PCCB FOR THE NEXT FIVE YEARS.
VOTE YEA: MCENANY, CTALDO, LEVIS, SMITH**

#6 – Jester Park Golf Course, Concession Operations Contract Review

Steve Lindner, consultant conducting review of Jester Park Golf Course concession operations contract, briefly reviewed the report he developed following his review.

INFORMATION ONLY.

McEnany left the meeting at this time, 8:50 p.m.

#7 – Social Media Presentations

Presentation will be held at a future meeting.

#8 – Employee Introductions

PCCB employees Deb Crowley, Riding Instructor – Eq. Ctr., and Kami Rankin, Community Outreach Supervisor, introduced and told a little about themselves to the Board.

#9 – Chichaqua Bottoms Greenbelt, Transfer of an Option to Purchase Land

**IT WAS MOVED BY SMITH THAT THE POLK COUNTY CONSERVATION BOARD MAKE A REQUEST TO THE BOARD OF SUPERVISORS THAT THEY RESOLVE TO TRANSFER THE OPTION TO BUY THE PROPERTY DESCRIBED ABOVE TO THE IOWA NATURAL HERITAGE FOUNDATION.
VOTE YEA: SMITH, LEVIS, CATALDO**

PUBLIC COMMENTS – held at beginning of meeting

FINANCIAL REPORTS

DISCUSSION & REMARKS

ADJOURNMENT

The meeting was adjourned at 9:26 p.m.

Prepared by: Cindy Lentz

Approved: 01/09/13