



BOARD MEETING

August 10, 2016
Tour - 5:00 p.m.; Meeting - 6:00 p.m.
Fort Des Moines Park, Shelter #2
7200 SE 5th St, Des Moines

AGENDA

- 1) Roll Call
- 2) Oath of Office
- 3) Public Comments
- 4) Financial Report
- 5) Quality Assurance Project Plan (QAPP) Presentation
- 6) Jester Park Nature Center Update
- 7) Action on the Minutes of the Previous Meeting(s)

CONSENT AGENDA

Note: These are routine items and will be enacted by one roll call vote without separate discussion unless a Board Member or member of the public requests an item be removed to be considered separately. Please notify a PCCB Member to have an item removed.

- 8) **Approving** July 2016 bill list.
- 9) **Approving** submittal and authorizing PCCB Chair to sign the 2016 REAP grant for the Jester Park Nature Center Outdoor Streamscape. - \$200,000.
- 10) **Approving** the award of bid(s) for the harvest of standing prairie hay at Chichaqua Bottoms Greenbelt.

BOARD DISCUSSION

- 11) Director's Report
- 12) Board Chair and Members' Remarks

CLOSED SESSION

- 13) Land Acquisition

ADJOURNMENT

Upcoming Events

September 3: Music in the Park (Tropical Steel), Jester Park Amphitheater, 6:30 - 8:30 PM
September 4: Glow Wild, Jester Park
September 18: Great Outdoors Foundation Rolling Adventure on the Chichaqua Valley Trail
September 24-25: Iowa Outdoor Expo, Des Moines Izaak Walton League
November 11: Buck Naked Need Dough - Locally Grown, Locally Brewed

For more information on agenda items or to receive an accommodation to participate in a meeting, hearing, service, program or activity conducted by this office, please contact Polk County Conservation Office at 515-323-5300 or visit the office (11407 NW Jester Drive, Granger, Iowa). The information identified on this agenda may be obtained in accessible formats by qualified persons with a disability. PCCB meeting agendas are available to the public at the Polk County Conservation Office on Monday afternoon preceding Wednesday's Board meeting. Citizens can also view the Board agenda on Agency's website at www.leadingyououtdoors.org or request to receive meeting notices and agendas by email by calling the office or sending their request via email to pccb_info@polkcountyiowa.gov

2016-2017 Revenue Budget

- as of 07/31/15 (8.33% of budget year expired)

UNIT #	UNIT	Revenue Budget	Total Revenues Received	Balance Due	% Received
General - Fund 1					
0213	Equipment	\$ 5,000	\$ -	\$ 5,000	0.0%
6006	Environmental Ed	\$ 59,000	\$ 2,369	\$ 56,631	4.0%
6009	Natural Resources	\$ 78,710	\$ 57	\$ 78,653	0.1%
6101	Administration	\$ 145,000	\$ 5,518	\$ 139,482	3.8%
6103	Community Outreach	\$ -	\$ -	\$ -	0.0%
6104	Conservation Grants	\$ -	\$ -	\$ -	0.0%
6110	Parks Advocacy Unit	\$ 409,100	\$ 59,864	\$ 349,237	14.6%
6119	Construction/Maint.	\$ 1,000	\$ -	\$ 1,000	0.0%
6124	Equestrian Center	\$ 300,000	\$ 22,666	\$ 277,334	7.6%
Sub-Total - General Fund 1		\$ 997,810	\$ 90,474	\$ 907,336	9.1%
REAP - Fund 26					
0211	Resource Enhancement	\$ 156,400	\$ 17	\$ 156,383	0.0%
Reserve - Fund 50					
0210-0214	Special Projects	\$ -	\$ -	\$ -	0.0%
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 2,612,500	\$ 60,716	\$ 2,551,784	2.3%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 218,500	\$ 7,814	\$ 210,686	3.6%
6123	JP Cabins	\$ 85,500	\$ 6,420	\$ 79,080	7.5%
Sub-Total - Enterprises Fund 286		\$ 304,000	\$ 14,234	\$ 289,766	4.7%
Grand Total - Conservation		\$ 4,070,710	\$ 165,440	\$ 3,905,270	4.1%

2016-2017 Expense Budget

- as of 07/31/15 (8.33% of budget year expired)

UNIT #	UNIT	Expense Budget	Total Expended	Balance Remaining	% Expended
General - Fund 1					
0213	Equipment	\$ 188,500	\$ 161,683	\$ 26,817	85.8%
6006	Environmental Ed	\$ 420,343	\$ 51,631	\$ 368,712	12.3%
6009	Natural Resources	\$ 889,060	\$ 92,258	\$ 796,801	10.4%
6101	Administration	\$ 1,088,705	\$ 124,896	\$ 963,809	11.5%
6103	Community Outreach	\$ 280,590	\$ 19,296	\$ 261,294	6.9%
6104	Conservation Grants	\$ -	\$ -	\$ -	0.0%
6110	Parks Advocacy Unit	\$ 557,611	\$ 65,596	\$ 492,015	11.8%
6119	Construction/Maint.	\$ 1,297,584	\$ 153,905	\$ 1,143,679	11.9%
6124	Equestrian Center	\$ 560,995	\$ 88,062	\$ 472,933	15.7%
Sub-Total - General Fund 1		\$ 5,283,388	\$ 757,328	\$ 4,526,060	14.3%
General Supplemental - Fund 2					
All Units	Benefits (PERS/FICA/Ins, Etc.)	\$ 1,151,235	\$ 112,983	\$ 1,038,252	9.8%
Risk Management - Fund 3					
6100	Insurance, Med., Work. Comp.	\$ 96,300	\$ 26,247	\$ 70,053	27.3%
REAP - Fund 26					
0211	Resource Enhancement	\$ 160,175	\$ 75,551	\$ 84,624	47.2%
Reserve - Fund 50					
0210-0214	Trails, Special Projects	\$ 520,000	\$ -	\$ 520,000	0.0%
Bond - Fund 51					
0210	Water & Land Dev & Trails	\$ 12,470,000	\$ 795,208	\$ 11,674,792	6.4%
Conservation Enterprises - Fund 286					
6121	Golf Course	\$ 265,000	\$ 1,415	\$ 263,585	0.5%
6123	JP Cabins	\$ 60,442	\$ 9,448	\$ 50,994	15.6%
Sub-Total - Enterprises Fund 286		\$ 325,442	\$ 10,863	\$ 314,579	3.3%
Grand Total - Conservation		\$ 20,006,540	\$ 1,778,179	\$ 18,228,361	8.9%

**PCWLL EXPENDITURES AS OF :
JULY 31, 2016**

SUB- LEDGER	PROJECT	DECEMBER 2013 BOND ISSUANCE	JUNE 2015 BOND ISSUANCE	CONSTRUCTION COSTS	CONTRACTED CONSTRUCTION EXPENDITURES	ENGINEERING & MISC. COSTS	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	ACTUAL REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C05-R003	GAY LEA WILSON TRAIL CONNECTION (DSM-ANKEN)	\$ 50,600	\$ -	\$ 885,171	\$ 94,419	\$ -	\$ 865,150	\$ 94,142	\$ 175	\$ (788,024)	\$ 171,445	\$ (120,845)
C06-6134	CBG SHAW ACQUISITION	\$ 432,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 691,636	\$ (258,860)	\$ 432,776	\$ 0
C08-6142	JESTER PARK CABINS	\$ 687,625	\$ -	\$ -	\$ -	\$ -	\$ 687,625	\$ -	\$ -	\$ -	\$ 687,625	\$ 0
C11-6205	CVT CONNECTOR-BROADWAY TO BONDURANT	\$ 36,818	\$ 1,258,916	\$ 1,984,668	\$ 131,607	\$ -	\$ 1,954,413	\$ 131,607	\$ 7,262	\$ (797,548)	\$ 1,295,734	\$ (0)
C12-6213	CBG WELL REPLACEMENT	\$ 73,859	\$ -	\$ 71,746	\$ -	\$ -	\$ 71,746	\$ 150	\$ 1,963	\$ -	\$ 73,859	\$ 0
C12-6214	CBG OBSERVATION DECK	\$ 83,844	\$ 5,196	\$ -	\$ 11,200	\$ -	\$ 77,840	\$ 11,200	\$ -	\$ -	\$ 89,040	\$ (0)
C12-6218	JP EQUIPMENT MAINTENANCE BLDG RELOCATION	\$ 420,241	\$ -	\$ -	\$ -	\$ -	\$ 420,053	\$ -	\$ -	\$ -	\$ 420,053	\$ 188
C12-6219	EC IMPROVEMENTS	\$ 10,671	\$ -	\$ -	\$ -	\$ -	\$ 9,553	\$ 1,118	\$ -	\$ -	\$ 10,671	\$ 0
C12-6220	4-MILE CREEK BANK STABILIZATION	\$ 340,725	\$ 650,000	\$ -	\$ 22,500	\$ -	\$ -	\$ 20,309	\$ -	\$ -	\$ 20,309	\$ 970,416
C12-6221	JP NATURE CENTER	\$ 2,404,200	\$ 1,595,800	\$ -	\$ 1,445,722	\$ -	\$ -	\$ 1,025,058	\$ 80,033	\$ (811,539)	\$ 293,552	\$ 3,706,448
C12-6222	CBG MASTER PLAN	\$ 106,000	\$ -	\$ -	\$ 98,368	\$ -	\$ -	\$ 121,519	\$ -	\$ -	\$ 121,519	\$ (15,519)
C12-6223	ACKELSON TRAIL PHASE I (fkn EL Trail Phase I)	\$ 1,083,651	\$ -	\$ 903,781	\$ 176,108	\$ -	\$ 903,781	\$ 176,108	\$ 3,762	\$ -	\$ 1,083,651	\$ (0)
C12-6224	ACKELSON TRAIL PHASE II (fka EL Trail Phase II)	\$ 187,922	\$ 227,871	\$ 1,043,238	\$ 205,658	\$ -	\$ 1,066,959	\$ 218,505	\$ 15,457	\$ (560,000)	\$ 740,920	\$ (325,127)
C12-6225	ACKELSON TRAIL PHASE III (fka EL Trail Phase III)	\$ -	\$ 498,000	\$ -	\$ 159,534	\$ -	\$ 11,238	\$ 138,401	\$ -	\$ -	\$ 149,638	\$ 348,362
C12-6226	FDM POND IMPROVEMENTS & SEDIMENT BASIN	\$ 854,903	\$ -	\$ 723,989	\$ 132,209	\$ -	\$ 769,399	\$ 136,036	\$ 23,016	\$ (200,000)	\$ 728,451	\$ 126,452
C12-6227	FDM PARK IMPR-SHELTER/TRAILS/PENINSULA	\$ 81,179	\$ 1,332,169	\$ -	\$ 59,245	\$ -	\$ 529,555	\$ 187,159	\$ 167,322	\$ -	\$ 884,036	\$ 529,312
C12-6228	JP PARK IMPROVEMENTS-CAMP AREA #2 ELECTRIC	\$ 410,000	\$ -	\$ 336,945	\$ 29,200	\$ -	\$ 336,945	\$ 30,450	\$ 15,516	\$ -	\$ 382,911	\$ 27,089
C12-6229	HTT CONNECTOR TO GLW (fka Neal Smith)	\$ 9,800	\$ -	\$ -	\$ 9,800	\$ -	\$ -	\$ 11,204	\$ -	\$ -	\$ 11,204	\$ (1,404)
C12-6230	TM CAMP CREEK STABILIZATION	\$ 1,097,465	\$ -	\$ 876,665	\$ 194,600	\$ -	\$ 867,694	\$ 198,000	\$ 113	\$ -	\$ 1,065,807	\$ 31,658
C12-6231	TM PARK IMPROVEMENTS& SHOWER HOUSE	\$ 119,000	\$ 725,000	\$ -	\$ 57,630	\$ -	\$ 19,784	\$ 57,553	\$ 226	\$ (1,205)	\$ 76,358	\$ 767,642
C12-6232	YB PARK IMPROVEMENTS	\$ 87,000	\$ 290,000	\$ -	\$ 173,450	\$ -	\$ 8,043	\$ 47,640	\$ 613	\$ (5,000)	\$ 51,297	\$ 325,703
C12-6233	TRAIL IMPROVEMENTS ALL AREAS	\$ 100,000	\$ 350,000	\$ -	\$ 12,000	\$ -	\$ 27,750	\$ 12,000	\$ 3	\$ -	\$ 39,753	\$ 410,247
C12-6234	JP ENTRANCE RELOCATION	\$ 586,000	\$ 660,000	\$ 279,839	\$ 73,050	\$ -	\$ 439,192	\$ 80,235	\$ 3,649	\$ -	\$ 523,076	\$ 722,924
C12-6235	CBG WOOSLEY PROPERTY-NO SALE	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200	\$ -	\$ 2,200	\$ (1,000)
C12-6236	CBG MENDENHALL ACQUISITION	\$ 676,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 681,167	\$ -	\$ 681,167	\$ (4,900)
C12-6237	CXT VAULT TOILETS	\$ 75,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,940	\$ -	\$ 170,940	\$ 84,060
C12-6238	CBG WETLANDS/DRAINAGE RESTORATION	\$ 104,476	\$ 350,000	\$ -	\$ 103,626	\$ -	\$ 114,333	\$ 105,124	\$ 30	\$ -	\$ 219,487	\$ 234,989
C12-6239	YB DAM REPAIRS	\$ 797,000	\$ -	\$ 775,964	\$ 112,525	\$ -	\$ 775,964	\$ 112,507	\$ 9,626	\$ -	\$ 898,097	\$ (101,097)
C12-6240	BEAVER CREEK LAND ACQUISITION	\$ 93,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 457	\$ 93,012	\$ -	\$ 93,469	\$ 0
C12-6242	ROAD & PARKING LOT RESURFACING ALL AREAS	\$ 200,000	\$ 830,000	\$ -	\$ -	\$ -	\$ 200,237	\$ -	\$ -	\$ -	\$ 200,237	\$ 829,763
C12-6243	CAMP CREEK-MILLER/RIST LAND ACQUISITION	\$ 342,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 342,197	\$ -	\$ 342,197	\$ -
C12-6244	CBG AIRPORT 16 ACQUISITION	\$ 75,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,588	\$ -	\$ 75,588	\$ -
C12-6245	YB ALITZ PROPERTY ACQUISITION	\$ 298,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 298,950	\$ -	\$ 298,950	\$ 0
C12-6246	CBG FREELAND LAND ACQUISITION	\$ 204,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,437	\$ -	\$ 204,437	\$ -
C12-6247	CBG AIRPORT 60 LAND ACQUISITION	\$ 238,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,099	\$ -	\$ 246,099	\$ (7,412)
C12-6248	CBG EVERLY PROPERTY-NO SALE APPRAISAL ONLY	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -
C12-6249	BROWN'S WOODS TRAILHEAD IMPROVEMENTS	\$ 90,700	\$ -	\$ 48,320	\$ 5,000	\$ -	\$ 89,387	\$ 5,225	\$ 33,075	\$ -	\$ 127,686	\$ (36,986)
C12-6250	YB PREIST PROPERTY ACQUISITION	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 333,415	\$ -	\$ 333,415	\$ (331,915)
C12-9999	MISC MINOR IMPROVEMENTS & INTEREST	\$ 78,633	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 23,600	\$ 99,215	\$ (37,887)	\$ 84,928	\$ 143,705

**PCWLL EXPENDITURES AS OF :
JULY 31, 2016**

SUB- LEDGER PROJECT	DECEMBER 2013 BOND ISSUANCE	JUNE 2015 BOND ISSUANCE	CONSTRUCTION COSTS	CONTRACTED CONSTRUCTION EXPENDITURES	ENGINEERING & MISC. COSTS CONTRACTED	ACTUAL CONSTRUCTION EXPENDITURES	ACTUAL ENGINEERING EXPENDITURES	ACTUAL MISCELLANEOUS EXPENDITURES	ACTUAL MISCELLANEOUS REVENUES AND DONATIONS	GRANT REVENUES AND DONATIONS	ACTUAL COSTS TO DATE	ACTUAL BALANCE REMAINING
C12-9999 CONSTRUCTION EQUIPMENT & SUPPLIES	\$ 291,367	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,888	\$ -	\$ -	\$ 392,888	\$ 48,479
C13-6251 OVERALL PROGRAM MANAGEMENT	\$ 40,000	\$ -	\$ -	\$ -	\$ 47,000	\$ -	\$ 43,095	\$ -	\$ -	\$ -	\$ 43,095	\$ (3,095)
C13-6252 EL LODGE CONSTRUCTION	\$ 35,000	\$ 365,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
C13-6253 TM ACCESSIBLE TRAIL AROUND POND	\$ 175,000	\$ -	\$ 90,357	\$ -	\$ -	\$ 94,351	\$ -	\$ 70,987	\$ -	\$ -	\$ 165,338	\$ 9,662
C13-6254 TM OVERLIN PROPERTY ACQUISITION	\$ 74,257	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,257	\$ -	\$ -	\$ 74,257	\$ -
C13-6255 MALLY'S STREAMBANK STABILIZATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ 400	\$ (400)
C13-6256 PCWLL PUBLIC AWARENESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,329	\$ -	\$ -	\$ 4,329	\$ (4,329)
C13-6258 NATURAL AREA RESTORATIONS	\$ 20,000	\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,481	\$ -	\$ -	\$ 8,481	\$ 451,519
C13-6259 JP CAMP STORE	\$ -	\$ -	\$ -	\$ -	\$ 4,250	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ 4,200	\$ (4,200)
C13-6261 ANKENY HITT EXTENSION TO DSM	\$ 28,566	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,073,585	\$ (2,165,000)	\$ (2,165,000)	\$ 908,585	\$ 19,981
C13-6262 EL J.C. WHITE PROPERTY	\$ 187,685	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,807	\$ (92,209)	\$ (92,209)	\$ 196,598	\$ (8,913)
C13-6263 MALLY'S CVT & GLW TRAIL CONNECTOR	\$ -	\$ 307,017	\$ -	\$ -	\$ 54,384	\$ 87,283	\$ 46,989	\$ 10,544	\$ -	\$ -	\$ 144,816	\$ 162,201
C13-6265 YB BANE PROPERTY	\$ 238,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 263,124	\$ -	\$ -	\$ 263,124	\$ (24,799)
C14-6268 EL DIKES/DREDGING/WATER QUALITY	\$ 25,000	\$ 1,400,000	\$ -	\$ 2,010,399	\$ 753,800	\$ -	\$ 715,042	\$ 41,340	\$ (468,268)	\$ (468,268)	\$ 2,298,514	\$ (873,514)
C14-6269 FDM OUTDOOR CLASSROOM	\$ 11,201	\$ 100,000	\$ -	\$ -	\$ 7,908	\$ -	\$ -	\$ 7,600	\$ -	\$ -	\$ 7,600	\$ 103,601
C14-6270 EL COVERED BRIDGE IMPROVEMENTS	\$ 40,000	\$ -	\$ 57,220	\$ -	\$ -	\$ 56,920	\$ -	\$ 5,794	\$ -	\$ -	\$ 62,714	\$ (22,714)
C14-6271 CBG KAL-DEN FARMS PROPERTY	\$ 143,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,590	\$ (43,500)	\$ (43,500)	\$ 100,090	\$ 43,860
C14-6272 EL RAIN GARDENS	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,874	\$ (22,478)	\$ (22,478)	\$ 6,396	\$ 13,604
C14-6274 CONSERVATION CORPS	\$ -	\$ 201,600	\$ 201,600	\$ -	\$ -	\$ -	\$ -	\$ 216,298	\$ -	\$ -	\$ 216,298	\$ (14,698)
C14-6275 GWT-BILL RILEY TRAIL/FEASIBILITY STUDY	\$ -	\$ 44,804	\$ 136,783	\$ 127,458	\$ 35,750	\$ 44,285	\$ 44	\$ 159,425	\$ -	\$ -	\$ 171,787	\$ (126,983)
C14-6276 CBG SMITH PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,483	\$ -	\$ -	\$ 9,483	\$ (9,483)
C14-6277 WATER QUALITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226	\$ -	\$ -	\$ -	\$ 34,051	\$ (34,051)
C15-6278 CBG HALE POND REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,896	\$ -	\$ -	\$ 18,896	\$ (18,896)
C15-6279 DNR WATER REC ACCESS GRANT-FDM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,475	\$ -	\$ -	\$ 18,475	\$ (18,475)
C15-6281 TM PROPERTY #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ -	\$ 12,500	\$ (12,500)
C16-6282 4-MILE CREEK MASTER PLAN	\$ 71,946	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 2,071,946
LAND ACQUISITIONS	\$ 33,800	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 283,800
GLW TRAIL CONNECTION TO MALLY'S	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
WATERSHED MANAGEMENT AUTHORITY	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
BEAVER CREEK WATERSHED IMPROVEMENTS	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
JESTER PARK CAMPGROUND #1 IMPROVEMENTS	\$ 13,969,680	\$ 15,971,373	\$ 8,416,286	\$ 12,656,877	\$ 4,210,542	\$ 3,812,042	\$ 8,438,718	\$ (6,251,518)	\$ (6,251,518)	\$ (6,251,518)	\$ 18,656,120	\$ 11,284,933

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, July 13, 2016. A tour of Easter Lake Park area took place at 5:00 p.m. The meeting was called to order at 6:16 p.m.

- #16-0701 Roll Call
Members Present: Cataldo, Smith, Levis
Members Absent: Northway
- #16-0702 Public Comments
None
- #16-0703 Financial Reports.
- #16-0704 Teva Dawson, Des Moines Area Metropolitan Planning Organization, and Rick Tollakson, Hubbell Development & Chair of Greater Des Moines Water Trails and Greenways Steering Committee, were present to talk about the Greater Des Moines Water Trails and Greenways Master Plan.
- #16-0705 Mark Stevens, Project Manager, gave a brief update on the status of the Jester Park Nature Center project.
- #16-0706 **MOVED BY** Levis to approve the June 8, 2016 meeting minutes.
Vote Yea: Levis, Smith, Cataldo

CONSENT AGENDA

- #16-0707 Approve the June 2016 bill list.
- #16-0708 Approve the revised Polk County Conservation Procurement Policy, effective July 1, 2016.
- #16-0709 Approve a cost estimate of \$150,000 for Fort Des Moines Park roads, parking areas, and speed table work, and work with Polk County Secondary Roads and Grimes Asphalt to complete the work.
- #16-0710 Approve Change Order No. 3 with Dredge America in the amount of \$39,938 plus maintenance costs for a low water crossing along Yeader Creek and authorizing the Board Chair to sign said Change Order.

- #16-0711 Approve authorizing staff to issue Golf Course Request for Proposal and pursue capital project financing including debt financing options.
- #16-0712 Receive and file Polk County Special Event Permit and Vendor applications and associated fee adjustments.
- #16-0713 Approve the sale of beer and wine within Jester Park on Sunday, September 4, 2016 for the Glow Wild event jointly sponsored by the Great Outdoors Foundation.

LET THE RECORD SHOW that it was moved by Smith to approve the consent agenda.

Vote Yea: Smith, Cataldo, Levis

ACTION ITEMS


- #16-0714 **MOVED BY** Levis to approve the adjustment in base pay and five-step pay scale for Polk County Conservation's seasonal and intermittent job positions effective July 1, 2016 and directing staff to re-evaluate said pay scale in 2019 for any market adjustments subject to Polk County Board of Supervisors approval.
Vote Yea: Cataldo, Levis, Smith

BOARD DISCUSSION

- #16-0715 Director's Report
*Brian Herrstrom received Izaak Walton League 2016 Outstanding Fish & Game Officer of the Year Award
*Breaking of Easter Lake dredge pipe
*Update on appointment of new Board Member
- #16-0716 Board Chair and Member's Remarks
None

Adjournment

Meeting adjourned at 7:14 p.m.

	Date	August 10, 2016
	Item No. Roll Call No. Submitted by: Title:	CONSENT 16- 0809 Kami Rankin Community Outreach Supervisor

AGENDA HEADING:

Approving submittal and authorizing PCCB Chair to sign the 2016 REAP grant for the Jester Park Nature Center Outdoor Streamscape. - \$200,000.

INFORMATION:

Polk County Conservation will be submitting one Recreation Enhancement and Protection (REAP) grant by August 15, 2016, for the Jester Park Nature Center Outdoor Streamscape for \$200,000. This grant application was prepared on behalf of the Jester Park Nature Center Outdoor Streamscape feature.

A signature is needed by the Polk County Conservation Board Chair prior to submission. Board approval is needed to submit the application.

FISCAL IMPACT:

Amount: \$200,000 grant request (no cash match is required)

Funding Source: REAP grant to be deposited into the Jester Park Nature Center account upon award.

PREVIOUS BOARD ACTION(S):


Date: August 13, 2014

Roll Call Number: NA

Action: No meeting was held due to lack of a quorum. Note: We were not awarded the grant back in 2014.

RECOMMENDATION:

Approving submittal and authorizing PCCB Chair to sign the 2016 REAP grant in the amount of \$200,000 for the Jester Park Nature Center Outdoor Streamscape.

	Date	August 10, 2016
	Agenda Item No. CONSENT Roll Call No. 16-0810 Submitted by: Loren Lown Parks and Natural Areas	

AGENDA HEADING:

Approving the award of bid(s) for the harvest of standing prairie hay at Chichaqua Bottoms Greenbelt.

INFORMATION:

We harvest prairie hay as a management strategy every year at Chichaqua. This prescribed disturbance is employed on rotational basis of 4-500 acres of land yearly to manage biomass, woody plant encroachment and open grassland habitat. Staff prepared the documents and requested bids from the public. Bids were received on 8/03/2016 for harvest on the 4 units of designated land at Chichaqua.

There were 4 units available to bidders. Only two individuals bid and on only two of the four units.

Unit One: Bruce Carney \$25.00 per ton
Paul Overturff \$15.25 per ton

Unit two: No Bid

Unit Three: No Bid

Unit Four: one bid - Paul Overturff \$15.25

FISCAL IMPACT:

Amount: The funds received will be deposited in a restricted account to be utilized only at Chichaqua for restoration/management objectives.

Funding Source: NA

PREVIOUS BOARD ACTION(S): NA

RECOMMENDATION:

The Polk County Conservation Board accept the bid of Bruce Carney for Unit One and Paul Overturff for Unit Four to harvest prairie hay at Chichaqua on the specified units and authorize the Director to sign the agreement to allow that harvest.