

## PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, July 13, 2016. A tour of Easter Lake Park area took place at 5:00 p.m. The meeting was called to order at 6:16 p.m.

- #16-0701     Roll Call  
Members Present: Cataldo, Smith, Levis  
Members Absent: Northway
- #16-0702     Public Comments  
None
- #16-0703     Financial Reports.
- #16-0704     Teva Dawson, Des Moines Area Metropolitan Planning Organization, and Rick Tollakson, Hubbell Development & Chair of Greater Des Moines Water Trails and Greenways Steering Committee, were present to talk about the Greater Des Moines Water Trails and Greenways Master Plan.
- #16-0705     Mark Stevens, Project Manager, gave a brief update on the status of the Jester Park Nature Center project.
- #16-0706     **MOVED BY** Levis to approve the June 8, 2016 meeting minutes.  
**Vote Yea:** Levis, Smith, Cataldo

### CONSENT AGENDA

- #16-0707     Approve the June 2016 bill list.
- #16-0708     Approve the revised Polk County Conservation Procurement Policy, effective July 1, 2016.
- #16-0709     Approve a cost estimate of \$150,000 for Fort Des Moines Park roads, parking areas, and speed table work, and work with Polk County Secondary Roads and Grimes Asphalt to complete the work.
- #16-0710     Approve Change Order No. 3 with Dredge America in the amount of \$39,938 plus maintenance costs for a low water crossing along Yeader Creek and authorizing the Board Chair to sign said Change Order.

- #16-0711 Approve authorizing staff to issue Golf Course Request for Proposal and pursue capital project financing including debt financing options.
- #16-0712 Receive and file Polk County Special Event Permit and Vendor applications and associated fee adjustments.
- #16-0713 Approve the sale of beer and wine within Jester Park on Sunday, September 4, 2016 for the Glow Wild event jointly sponsored by the Great Outdoors Foundation.

**LET THE RECORD SHOW** that it was moved by Smith to approve the consent agenda.

**Vote Yea:** Smith, Cataldo, Levis

#### ACTION ITEMS

- #16-0714 **MOVED BY** Levis to approve the adjustment in base pay and five-step pay scale for Polk County Conservation's seasonal and intermittent job positions effective July 1, 2016 and directing staff to re-evaluate said pay scale in 2019 for any market adjustments subject to Polk County Board of Supervisors approval.
- Vote Yea:** Cataldo, Levis, Smith

#### BOARD DISCUSSION

- #16-0715 Director's Report  
\*Brian Herrstrom received Izaak Walton League 2016 Outstanding Fish & Game Officer of the Year Award  
\*Breaking of Easter Lake dredge pipe  
\*Update on appointment of new Board Member
- #16-0716 Board Chair and Member's Remarks  
None

#### Adjournment

Meeting adjourned at 7:14 p.m.