

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, December 14, 2016. The meeting was called to order at 5:30p.m.

- #16-1201 Roll Call
Members Present: Northway, Baratta, Cataldo, Smith
Members Absent: Levis
- #16-1202 Public Comments
Matt McIntee, CEO – Green Golf Partners, and Jessica Kramer, Member of the golf course RFP review committee, appeared before the Board on the matter of the Jester Park Golf Course RFP.
- #16-1203 Financial Reports
- #16-1204 **MOVED BY** Smith to approve the November 9, 2016 meeting minutes.
Vote Yea: Smith, Baratta, Northway
Vote Abstain: Cataldo

CONSENT AGENDA

- #16-1205 Approving the November 2016 bill list.
- #16-1206 Approving renovation work at the Yellow Banks Park Ranger residence in the amount of \$30,000with a contingency of \$3,000 for a total cost not to exceed \$33,000.
- #16-1207 Approving the contract agreement for re-roofing of Jester Park upper shower house with AAA-Roofing in the amount not to exceed \$19,910 and authorizing the Board Chair to sign said quote.
- #16-1208 Approving modified schedule for fees/charges for camping, facility and equipment rentals effective immediately; and further acknowledges receipt of the proposed rate changes at the Jester Park Golf Course from Green Golf Partners for the 2017 golfing season and acknowledges that the proposed prices are in conformance with pricing guidelines established by the Board.
- #16-1209 Approving funding for design and installation of the Jester Park Nature Center Donor Recognition Wall by Sticks - \$27,880 and authorize the Board Chair to sign related Agreement.

- #16-1210 Approving Polk County Human Resources adjustment in base pay and five-step pay scale for Polk County Conservation's seasonal and intermittent job positions subject to Polk County Board of Supervisor's approval.
- #16-1211 Ratifying approving purchase of native grass and wildflower seed for restoration work at Chichaqua Bottoms Greenbelt on the tract of land previously known as the Shaw Farm in an amount not to exceed \$16,500 from Allendan Seed.
- #16-EX1 Authorizing staff to proceed with negotiations to acquire the Mid-American property along the Des Moines River in exchange for an additional area of easement along the Great Western Trail and return with an agreement for their consideration.

LET THE RECORD SHOW that it was moved by Smith to approve the consent item with the clarification to #16-1207 (changing agreement to quote).

Vote Yea: Baratta, Northway Cataldo, Smith

ACTION ITEMS

- #16-1212 **MOVED BY** Cataldo to approve recommending to the Polk County Board of Supervisors to award the Jester Park Golf Course and Learning Center contract to C-Corporation.
Vote Yea: Northway, Smith, Baratta, Cataldo
- #16-1213 **MOVED BY** Cataldo to approve recommending to the Polk County Board of Supervisors to grant temporary construction easement at the Easter Lake/Evergreen Drive Bridge to the City of Des Moines.
Vote Yea: Cataldo, Baratta, Smith, Northway
- #16-1214 **MOVED BY** Smith to approve the acceptance of the following nominations for PCCB Officers for 2017: Chair – Lance Northway; Vice Chair – Jim Cataldo; Secretary – Diana Baratta
Vote Yea: Smith, Baratta, Northway, Cataldo

BOARD DISCUSSION

- #16-1215 Director's Report
- Reorganization update
 - Budget
 - Jester Park Nature Center update
 - PCWLL planning
 - Equestrian Center operations
 - Water quality report

- #16-1216 Board Chair and Member's Remarks
- Equestrian Center operations
 - Thanked everyone for hard work happy

Adjournment

Meeting adjourned at 6:00 p.m.