

PROCEEDINGS OF THE POLK COUNTY CONSERVATION BOARD

The Polk County Conservation Board met in regular session on Wednesday, December 14, 2016. The meeting was called to order at 5:30p.m.

- #17-0101 Roll Call
Members Present: Levis, Northway, Baratta, Cataldo, Brear
- #17-0102 Oath of Office administered to new Board Member Samantha Brear.
- #17-0203 Public Comments
- #17-0204 Financial Reports
- #17-0205 Patti Petersen-Keys, Env. Ed. Coordinator, did a brief review of the 2015-2016 Environmental Education Annual Report.
- #17-0206 Director Rich Leopold gave a presentation on a PCWLL Bond Analysis.
- #17-0207 **MOVED BY** Levis to approve the January 11, 2017 meeting minutes.
Vote Yea: Baratta, Northway, Cataldo, Levis, Brear

CONSENT AGENDA

- #17-0208 Approving the January 2017 bill list.
- #17-0209 Approving policy and funding to establish a Public Art program investing \$20,000 per year from FY17 – FY21.
- #17-0210 Approving Vehicle and Equipment replacement program for FY17/18 as presented.
- #17-0211 Approving the request for assistance from Polk County Soil and Water Conservation District for lake improvements at Easter Lake and authorize the Chair to sign same that commits PCCB to provide \$14,250 of PCWLL funding to cover our contribution of 25% of the project cost.
- #17-0212 Approving purchase of materials and installation of walk-in cooler at Jester Park Lodge from Bolton & Hay, Inc. in the quoted amount of \$11,419.78.

#17-0213 Approving Fee for Service Agreement with the Conservation Corps of Iowa in the amount of \$244,020 and authorize the Chair to sign said Agreement.

#17-0214 Approve the current Polk County Conservation Board Bylaws as written.

LET THE RECORD SHOW that it was moved by Baratta to approve the consent agenda.

Vote Yea: Levis, Baratta, Brear, Northway, Cataldo

ACTION ITEMS

#17-0215 **MOVED BY** Cataldo to Receive and File Polk County Conservation Water Quality Monitoring Program 2015-2016 Annual Reports.

Vote Yea: Northway, Cataldo, Levis, Brear, Baratta

#17-0216 **MOVED BY** Brear to approve plans, specifications, form of contract documents, engineer's estimate and designating lowest responsible bidder for construction of the Jester Park Nature Center, to Covenant Construction Services in the amount of \$5,477,682; authorizing the Board Chair or his designee to sign said contract and approving an overall project cost not to exceed \$10,375,000; and waiving the Board's procurement approval requirement for future work on the overall project.

Vote Yea: Brear, Levis, Baratta, Cataldo, Northway

#17-0217 **MOVED BY** Cataldo to approve plans, specifications, form of contract documents, engineer's estimate and designating lowest responsible bidder for the Site-Paving-Interior Roadway project at Jester Park contract to Elder Corp. and a 10% contingency in the amount not to exceed \$1,652,200 and authorizing the Board Chair or his designee to sign said agreement.

Vote Yea: Cataldo, Brear, Levis, Northway, Baratta

#17-0218 Moved by Levis to approve Memorandum of Understanding (MOU) with the Iowa Natural Heritage Foundation for acquisition of the Kimberly River Farm adjacent to Chichaqua Bottoms Greenbelt and authorize the Chair to sign same and that the Board further instructs staff to pursue purchase of the Kimberly River Farm as outlined in the MOU.

Vote Yea: Baratta, Northway, Cataldo, Levis, Brear

#17-0219 **Moved by** Cataldo to approve the Memorandum of Understanding with the Iowa Natural Heritage Foundation for acquisition of the Connor Delaney property along Yeader Creek and authorize the Board Chair to sign same.

Vote Yea: Levis, Baratta, Brear, Northway, Cataldo

#17-0220 **Moved by** Baratta to approve acquisition of 4090 NE 108th Street, Lots 3, 4, and 5; Mitchellville, IA adjacent to Thomas Mitchell Park; authorizing the Chair to sign Offer to Buy; and authorizing staff to complete closing on the Murray Property, as an addition to Thomas Mitchell Park.

Vote Yea: Northway, Cataldo, Levis, Brear, Baratta

BOARD DISCUSSION

- #17-0221 Director's Report
- Jester Park Equestrian Center Memo
 - Easter Lake dredging
 - Jester Park Nature Center
 - Mike Smith board departure

#17-0222 Board Chair and Member's Remarks

Adjournment

Meeting adjourned at 7:17 p.m.