# INSIDE THE POLLS



# **Polk County Election Official Newsletter**

# **Upcoming Events**

#### Oct 4 — Oct 10

Satellite Officials River Place

#### Oct 15 — Oct 19

Captain Training
Administration Bldg.

#### Oct 22 — Oct 26

Captain Training
Administration Bldg.

#### Oct 29 — Nov 1

Poll Worker Training
River Place

# November 1 Double Precincts

Captain Training 6 PM—8 PM River Place

#### November 2

#### Single Precincts

Captain Training
River Place

November 6
General Election

## **Precinct Election Officials**

If you are working outside of your home precinct, don't forget to request an absentee ballot.

## **Precinct Captains**

Help Wanted! \$14.00 / hr We're looking for a new Precinct Captain at DM 55 Contact Steve if you're interested (515) 286-3253

#### **Busy Month**

**W**elcome to the final month of preparation before the General Election!

Our goal, is still a consistent voter experience without regard to the Precinct.

To achieve the goal, over 30 training classes are scheduled this month for captains and poll workers. We've made improvements to the script, added a provisional script and made improvements to the provisional playbook. We also have four online quizzes and a take home exercise. We are confident you will be ready for any scenario you'll see on November 6.

You may have noticed billboards around the county reminding voters of early voting options and to register or update their registration information if there have been changes.

# Please follow the playbook!

We had a special school election last month, which will highlight why we need the captains to follow the provisional playbook verbatim. One precinct had six (6) COA/CON, Play 1 in the playbook where the captain had the voter fill out the affidavit section (#2) instead of the registration section (#3). Remember the COA/CON, play 1 is only for pre-registered voters who are in your black registration book and moved within the precinct.

PLEASE OPEN, READ AND FOLLOW THE PLAYBOOK EVERY TIME

## Satellite/In Office Absentee

In-office absentee voting will begin at 8 AM on October 8th through 5 PM on November 5th including Saturday, October 27th and Saturday, November 3rd at the Polk County Election Office 120 2nd Ave., Des Moines, IA 50309.

Satellite locations will be open from 10 AM to 4 PM beginning October 15 through October 31. Including Saturday, October 27th. Satellite locations are subject to change. Visit our website for the most current information.

Altoona Library – 700 8th St., SW
Kirkendall Library – 1210 NW Prairie Ridge
Central Senior – 2008 Forest Av
Clive City Hall – 1900 NW 114th St
DMACC – 2006 S. Ankeny Blvd. (Bldg. 5)
East DSM Library – 2559 Hubbell Av
Grimes Library – 200 N. James St
Johnston Library – 6700 Merle Hay Rd
NW Community – 5110 Franklin Av
Polk County River Place – 2309 Euclid Av
Southside Senior – 100 Payton Av
Urbandale Library – 3520 86th St
West Des Moines Senior – 134 6th St

Petitioned Sites will be open from 9:00 AM to 3:00 PM – October 11, 2018 only. Drake University – 2875 University Ave. Grandview University – 2811 E. 14th St.

Look for our Digital Billboards in October



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