

Plat of Suvey Application

Plat of Survey shall be prepared in accordance with Chapter 354 and 355 of the Iowa Code for the division of a "Tract of Record" into two parts that does not dedicate street right-of way or land reserved for public use.

- Standard Plat of Survey
- Residential Rural Survey
- Non-residential Rural Survey



Please complete the entire application and submit with the required documentation and fee.

1. Applicant Information

Applicant (Print Name) Phone

Interest in Property (owner, renter, perspective buyer, etc.)

Address, City, State and Zip

Email

2. Surveyor Information

Surveyor (Print Name) Phone Email

Address, City, State and Zip

3. Property Owner Information (if different from applicant)

Property Owner (Print Name) Phone Email

Address, City, State and Zip

4. Subject Property Information

Property Address Zoning District

District and Parcel Number

Project Description:

5. Filing Fee \$143

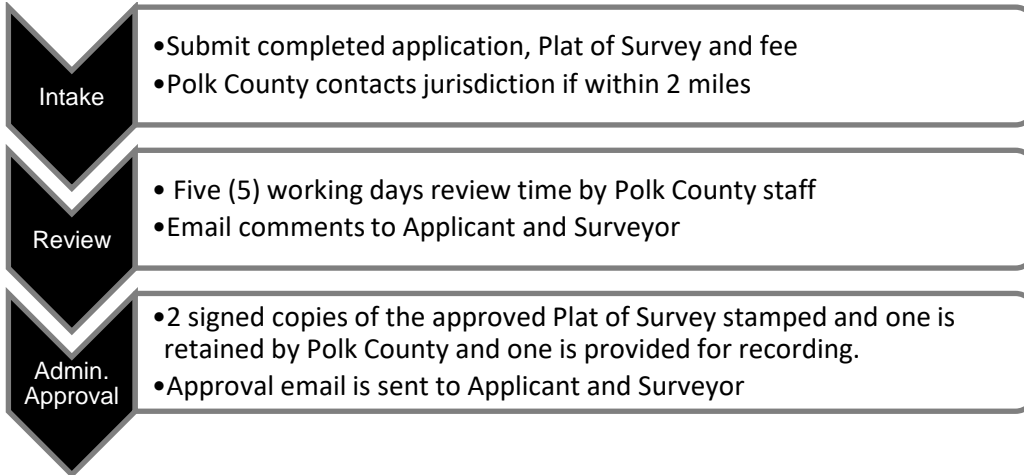
6. Completed application and checklist

Submittal Requirements:

- 1 hard copy of the Plat of Survey
- 1 Electronic copy of the Plat of Survey
- Completed Application Form
- Application Fee - \$143



Process:



Plat of Survey Checklist

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|--|---|
| | Type of map or plat (preliminary, final, plat of survey) |
| | Location of map or plat (address, city, township, section & range) |
| | Legal Description of parcel and source of boundary information (plat book &page) and number acres |
| | North arrow, scale |
| | Owner's and/or Developer's name, address, telephone # |
| | Surveyor's name, address, telephone number |
| | Registration and seal of surveyor |
| | Boundary lines of subdivided area with accurate distances, bearings and boundary angles |
| | Identify adjacent parcels and their boundaries |
| | Location of existing monuments, markers and control corners |
| | Zoning classification |
| | Boundaries of parcel to be subdivided in heavy line (phase lines, if multiple phases) |
| | Proposed lot lines, lot numbers, dimensions, and lot area (in square feet, if below 1 acre) |
| | Curve data including: delta angle, degree of curve, length of arc, and tangent |
| | Location, names and widths of all existing and proposed alleys, streets and highways adjacent or on the parcel or adjoining parcels including pavement widths |
| | Existing land uses including structures and setbacks |
| | Location, area and elevations of floodway and flood fringe from Flood Hazard Boundary Maps |
| | Location, width and type of easements for public utilities: sanitary sewer, water, storm sewer, gas, electric, cable TV |
| | Submit completed Density Calculations |

Polk County Public Works, Planning & Development Division
 5885 NE 14th Street, Des Moines, IA 50313

• Phone (515) 286-3705 • Forms available online <http://www.polkcountyiowa.gov/PublicWorks/>